



## COUNTY OF HUMBOLDT

For the meeting of: January 3, 2017

Date: December 15, 2016  
 To: The Honorable Board of Supervisors  
 From: Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of December 13, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of December 13, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of December 13, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their December 13, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: 

## REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

## TYPE OF ITEM:

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

## BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Sundberg Seconded by Supervisor Fennell

Ayes Sundberg, Fennell, Bass, Bohn, Wilson  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Jan. 3, 2017

By:   
 Kathy Hayes, Clerk of the Board

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

**Tuesday, December 13, 2016**

**9:00 AM**

**Regular Meeting**

---

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Agricultural Commissioner**

1. Request for Waiver of Extra-Help Hours Limit and Extension of 960 Hours, Up to a Maximum of 1,920 Hours (4/5 Vote Required)

***Recommendation:*** That the Board of Supervisors approve a waiver of the 960 extra-help hour limitation for Patrick Hoffman, Agricultural Inspector I, and approve an extension of 960 hours to a maximum of 1,920 hours for FY 2016-17, pursuant to Section 7 of Humboldt County Salary Resolution (4/5 vote required).

***A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Assessor**

2. Agreement with Harold W. Bertholf, Inc. for Petroleum Property Appraisal Services

**Recommendation:** That the Board of Supervisors approve Agreement with Harold W. Bertholf, Inc. for Petroleum Property Appraisal Services for 2017, 2018, 2019, 2020 and 2021; and authorize the Chair of the Board to execute the Agreement on behalf of the County.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Board of Supervisors**

3. Resolution to Reschedule Election of Governing Board Members of the Fortuna Elementary School District (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors approve the request and forward to the Elections Department for processing.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Certificate of Achievement for Eagle Scout Court of Honor Recipient Andrew Paul Cutler from Ferndale BSA Troop 1008 (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Certificate of Achievement.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. Letter of Support for Humboldt Bay Harbor, Recreation and Conservation District Brownfields Cleanup Grant Funding (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors ratify authorization for Chair to sign the letter of support.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

6. Adjourned in Memory Certificate for Leo Sears (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors ratify authorization for Board Members to sign the Certificate.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

7. Resolution to Reschedule Election of Governing Board Members of the Eureka City School District (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors approve the request and forward to the Elections Department for processing.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Clerk of the Board**

8. Approval of the Action Summary - Meeting of December 6, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of December 6, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**County Administrative Office**

9. Ratify the Chair's Signature on the Lease Agreement with Redwoods Community College District for 286 Sprowl Creek Road, Garberville and the Sublease with the American Legion Post No. 494 and Veterans of Foreign War Post No. 6354

**Recommendation:** That the Board of Supervisors ratify the Chair's signature on the Lease Agreement with Redwoods Community College District for 286 Sprowl Creek Road, Garberville; direct the Clerk of the Board to return one original of the executed Lease to Real Property for transmittal to the Lessor; ratify the Sublease with the American Legion Post No. 494 and Veterans of Foreign War Post No. 6354, for use of the county leased office space located at 286 Sprowl Creek Road, Garberville; and direct the Clerk of the Board to return one original of the executed Sublease to Real Property for transmittal to the Sublessee.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**10. Enterprise Agreement for Software Licenses, Support, and Hosting of Microsoft Exchange Online**

**Recommendation:** That the Board of Supervisors approve and authorize the County Purchasing Agent to execute the attached Microsoft Enterprise Agreement, and all related documents attached hereto, regarding the implementation, conversion, licensing, support and hosting services required for Microsoft Exchange Online; grant a waiver from the provisions of the Nuclear Free Ordinance; and authorize the County Purchasing Agent to execute all necessary amendments to the Microsoft Enterprise Agreement after review by County Counsel and Risk Management.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**11. Adoption of 2017 State and Federal Legislative Platforms**

**Recommendation:** That the Board of Supervisors adopt the proposed state and federal legislative platforms as the final platforms for 2017; reaffirm state and federal advocacy priorities as revised; direct the County Administrative Officer to submit the final version of the legislative platform to all necessary legislative representatives and appropriate advocates; and authorize and direct the County Administrative Officer to submit letters to state and federal representatives, as needed to support the county's legislative platform during 2017.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**12. Commercial Marijuana Cultivation Tax Ordinance**

**Recommendation:** That the Board of Supervisors adopt Ordinance No. \_\_\_\_ (Attachment 1), adding Chapter 9, Division 1 of Title VII to the Humboldt County Code.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Administration**

13. License Agreement with the Yurok Tribe for Office Space Located at 23001 Highway 96, Weitchpec, for Use by Children and Family Services

**Recommendation:** That the Board of Supervisors approve and authorize the chair to execute the license agreement with the Yurok Tribe for office space located at 23001 Highway 96, Weitchpec, in duplicate, for use by Department of Health and Human Services (DHHS)-Children and Family Services; and direct the Clerk of the Board to return one (1) of the fully executed original license agreements with the Yurok Tribe to the Public Works-Real Property Agent for transmittal to the licensor, retaining the second fully executed original license agreement with meeting records.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

14. Extension of Extra Help Hours Past the 960 Hour Limit

**Recommendation:** That the Board of Supervisors approve the extension of extra help hours for: 1. Ruby Bayan, Medical Director to 1600 hours through June 30, 2017; 2. Juan Ccachainca-Mendoza, Mental Health Maintenance Custodian to 1920 hours through June 30, 2017; 3. Teresa Cengia, Vocational Assistant to 1700 hours through June 30, 2017; 4. Vernon Conners, Laborer to 1920 hours through June 30, 2017; 5. Morgan Eubank, Mental Health Clinician I, to 1920 hours through June 30, 2017; 6. Erbin-Ryan Gamurot-Brown, Laborer to 1920 hours through June 30, 2017; 7. Denise George, Health Education Specialist to 1920 hours through June 30, 2017; 8. Kristyn Kakitsuka, Vocational Trainee to 1920 hours through June 30, 2017; 9. Cathy Lubin, Office Assistant I to 1920 hours through June 30, 2017; 10. Taylor Lyon, Nutrition Aide to 1920 hours through June 30, 2017; 11. Leticia Martinez, Psychiatric Nurse to 1920 hours through June 30, 2017; 12. Melissa Mayberry, Psychiatric Technician I to 1920 hours through June 30, 2017; 13. Stephanie Mellen, Mental Health Worker I to 1600 hours through June 30, 2017; 14. Constance Mitchell, Public Health Nurse to 1440 hours through June 30, 2017; 15. Justin Mitchell, Office Assistant to 1800 hours through June 30, 2017; 16. Linda Moran, Psychiatric Nurse to 1920 hours through June 30, 2017; 17. Julie O'Neale, Mental Health Maintenance Custodian to 1920 hours through June 30, 2017; 18. Delana Ortega, Mental Health Worker I to 1920 hours through June 30, 2017; 19. Jacob Rosen, Mental Health Clinician I to 1920 hours through June 30, 2017; 20. Mary Scott, Psychiatric Nurse to 1920 hours through June 30, 2017; 21. Kathleen Sheedy, Vocational Assistant to 1920 hours through June 30, 2017; 22. Linda Shepard, Nutrition Aide to 1920 hours through June 30, 2017; 23. Rhonda Temerius-Villalvazo, Psychiatric Technician II to 1920 hours through June 30, 2017; 24. Brassily Ubedei, Office Assistant II to 1920 hours through June 30, 2017; 25. Jennifer Wilson Physician/Psychiatrist to 1920 hours through June 30, 2017.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

15. Reallocate One (1) Full Time Equivalent (FTE) Office Assistant I/II Position in Budget Unit 511 to One (1) Full Time Equivalent (FTE) Senior Office Assistant Position in Budget Unit 511

**Recommendation:** That the Board of Supervisors reallocate the Office Assistant I/II (class 0179 A/B, salary range 264/295, position 07) position currently occupied by Miranda Cobb in budget unit 511, to Senior Office Assistant (class 0135, salary range 330) and reclassify Ms. Cobb accordingly, effective the beginning of the bi-weekly pay period following approval.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Public Health**

16. Grant Agreement with the State Water Resources Control Board for \$300,108 in Fund 1175, Budget Unit 432, Local Oversight Program for Fiscal Year 2016-17

**Recommendation:** That the Board of Supervisors approve Grant Agreement D16-08-002, with the State Water Resources Control Board, in the amount of \$300,108 in Fund 1175, Budget Unit 432, Local Oversight Program for fiscal year 2016-17; authorize the Public Health Director, or their designee to sign the Agreement (Attachment 1); authorize the Public Health Director, or their designee to sign grant invoices and any subsequent amendments directly related to the Agreement; approve Supplemental Budget in the amount of \$7,445 in Fund 1175, Budget Unit 432, Local Oversight Program for fiscal year 2016-17 in Attachment 2 (requires a 4/5 vote); and direct the Clerk of the Board to return one original, signed copy of this agenda item to the Department of Health and Human Services (DHHS), Contract Unit for forwarding to DHHS-Public Health, Division of Environmental Health.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

17. Professional Services Agreement with Sonoma County for Public Health Laboratory Director Services for the Period of January 1, 2017 through December 31, 2018

**Recommendation:** That the Board of Supervisors approve and authorize the Department of Health and Human Services (DHHS)-Public Health Director to sign the Professional Services Agreement with Sonoma County for Public Health Laboratory Director Services (Laboratory Director Agreement); and authorize and direct the County of Humboldt Department of Health and Human Services-Public Health Director, or designee, to sign the Laboratory Director Agreement and any subsequent amendments thereto after review and approval by County Counsel and Risk Manager.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

18. Amendment to Professional Services Agreement with the California Forensic Medical Group (CFMG) for Provision of Healthcare Services at Humboldt County Correctional and Detention Facilities

**Recommendation:** That the Board of Supervisors approve the First Amendment to the Professional Services Agreement with CFMG for provision of healthcare services to Humboldt County correctional and detention facilities, dated October 4, 2016; authorize the Chair of the Board to sign three (3) originals of the First Amendment; and direct the Clerk of the Board to return two (2) executed originals of the First Amendment to the Department of Health and Human Services (DHHS) Contract Unit for transmittal to DHHS-Public Health.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

19. Professional Service Agreement with the California Center for Rural Policy for Pre- and Postnatal AOD Prevention Project and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the Professional Services Agreement between Department of Health and Human Services (DHHS)-Public Health and the California Center for Rural Policy (CCRP) for the term of December 1, 2016 through May 31, 2018; authorize the Chair of the Board to sign three (3) originals of the agreement; direct the Clerk of the Board to return two (2) executed originals of the agreement and one (1) fully executed board agenda item to the DHHS-Contract Unit for forwarding to DHHS-Public Health; direct the Auditor-Controller to supplement fund 1175, Budget Unit 420- Maternal Child Health (MCH) Coordination Project per Attachment B and; authorize the Public Health Director or designee to sign any subsequent amendments and documents directly related to the agreement after review and approval by County Counsel and Risk Management.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Social Services**

20. Amendment to the Agreement with Redwood Community Action Agency to Provide Housing and Support Services to Eligible Families

**Recommendation:** That the Board of Supervisors approves and authorizes the Chair to sign three (3) originals of the Amendment to the Agreement with Redwood Community Action Agency - Parents and Children in Transition Program (Attachment 1) extending the Agreement through March 31, 2017; and direct the Clerk of the Board to return two (2) executed originals of the Agreement to the Department of Health and Human Services (DHHS) - Contract Unit for forwarding to DHHS - Social Services.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg



**Human Resources**

21. Amendment of the Memorandum of Understanding between the County and the American Federation of State, County and Municipal Employees, Local 1684 to Adopt the New Classification of Public Health Microbiologist Trainee and the Revised Classification of Public Health Microbiologist I/II

**Recommendation:** That the Board of Supervisors adopt the new 40 hour per week classification of Public Health Microbiologist Trainee (class 0525, salary range 370, unit 04) into the classification plan effective immediately; adopt the revised classification of Public Health Microbiologist I/II (class 0526, salary range 402/421, unit 04) effective the beginning of the bi-weekly pay period following adoption by the Board; and adopt Resolution No. \_\_\_\_\_ (attached) approving the Amendment to Appendix A of the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME), Local 1684 to include the new classification of Public Health Microbiologist Trainee (class 0525, salary range 370) and the revised classification of Public Health Microbiologist I/II (class 0526, salary range 402/421, unit 04), effective the beginning of the bi-weekly pay period following approval by the Board.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

22. Amended 2015-2017 Memorandum of Understanding (MOU) between the County of Humboldt and the County Attorneys' Association (CAA) for Representation Unit 5

**Recommendation:** That the Board of Supervisors approve the attached amended 2015-2017 Memorandum of Understanding (MOU) between the County of Humboldt and the County Attorneys' Association (CAA) for Representation Unit 5.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Planning and Building Department**

23. Ben Wilke Zone Reclassification Petition, Application Number 10650, Case Number ZRP-16-002, Assessor Parcel Number 077-331 -032, Redway Area

**Recommendation:** That the Board of Supervisors open the public hearing and receive the staff report and public comment; adopt the attached resolution (Attachment 1) to accept the zoning map amendment petition based on the findings in the staff report and testimony received about the project; and direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

*The first recommendation of this agenda item was stricken during Agenda Section B: Modifications to the Agenda. A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved as amended. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

24. Setting an Administrative Service Fee, Adopting Implementing Guidelines, and Authorizing a Loan to Implement Mobile Home Rent Stabilization (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors adopt resolution (Attachment 1) setting an Administrative Service Fee to offset the cost to implement and administer the Mobile Home Rent Stabilization; direct the Auditor to create an interest bearing trust fund 3941-Mobile Home Admin Fee to hold administrative fees, and to pay for direct implementation costs; approve the attached supplemental budget in fund 1100, budget unit 282, Advanced Planning of the Planning and Building Department; and adopt resolution (Attachment 2) authorizing an inter-fund loan from the Building trust to the Mobile Home Admin Fee fund.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

### **Public Works**

25. Budget Transfer Request for Ferndale Veterans Hall Kitchen Abatement and Rehabilitation Project #162802 for FY 2016-17

**Recommendation:** That the Board of Supervisors approves the attached Budget Transfer Request to reduce the Facility Management budget unit 1100162 line 2412 Maintenance & Outside Repairs by \$50,000 and 2113 Maintenance- Structures by \$5,000 and move the total amount of \$55,000 to fixed asset line 8998 Building Modification for use in the kitchen asbestos and lead abatement and rehabilitation at the Ferndale Veterans Hall.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that this Informational Report be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

26. Surplus Property

**Recommendation:** That the Board of Supervisors declare the following property surplus: 1988 Freightliner; Model - FLC 12064; 10 Yard Dump Truck; Equipment # 52-717 with Serial # 1FVN2RY9XKP34466; License # 1170242; Engine Cat. 3406B; and authorize the Purchasing Agent to dispose of the surplus property and deposit the revenue from the sale in the appropriate revenue account.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

27. Bid Authorization for Eureka Veterans Building Seismic Repair Project, County of Humboldt, Project No.210502, DSR (Disaster Survey Report) 2987 & 2946

**Recommendation:** That the Board of Supervisors receive the plans and specifications; authorize the Clerk of the Board to advertise the above-mentioned project, pursuant to Section 22037 of the California Contract Code, with bids to be opened on Tuesday, January 31st, 2016 at 2:00 PM.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

28. Annual Report for FY 2015/16 Regarding Drainage Facility Improvements and Drainage Fees in the McKinleyville Drainage Area (Fund 3706)

**Recommendation:** That the Board of Supervisors adopt the resolution accepting the report and adopting findings related to Drainage Fees in the McKinleyville Drainage Area (Attachment A).

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

29. Annual Report for FY 2015/16 Regarding Mill Creek Marketplace Development Impact Fee, McKinleyville Area (Fund 3703)

**Recommendation:** That the Board of Supervisors adopt the Resolution accepting the Report and adopting findings related to the Mill Creek Marketplace Development Impact Fee (Attachment A).

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

#### **Registrar of Voters/Recorder/County Clerk**

30. Certification of the Results of the November 8, 2016, Presidential General Election

**Recommendation:** That the Board of Supervisors accept the Certified Statement of Results of the Official Canvass for the November 8, 2016, Presidential General Election.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

31. Biennial Conflict-of-Interest Code - School and Special Districts

**Recommendation:** That the Board of Supervisors receive staff report; and approve the changes being requested by Mattole Unified School District.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Sheriff**

32. Resolution for Acceptance of 2016 Standard Agreement with California Department of Parks and Recreation for Animal Shelter Services

**Recommendation:** That the Board of Supervisors adopt Resolution No. \_\_\_\_\_ (Attachment 1) approving the California Department of Parks and Recreation Standard Agreement C1637013 for Animal Shelter Services in an amount not to exceed \$4,999 for the period ending December 31, 2018; and authorize the Chair of the Humboldt County Board of Supervisors to execute necessary contracts and agreements, and amendments thereto, in the name of the County of Humboldt, and all other documents required by California Department of Parks and Recreation for participation in the agreement for Animal Shelter Services.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Treasurer/Tax Collector**

33. Resolution to Auction Tax-Defaulted Properties

**Recommendation:** That the Board of Supervisors approve Resolution # \_\_\_\_\_ (Attachment 1) for sale of properties tax-defaulted, subject to sale; direct the Clerk of the Board to provide the Treasurer-Tax Collector with four certified copies of the Resolution by December 20, 2016. Approval is given to re-offer, within 90 days of the original sale date, unsold parcels in accordance with Revenue and Taxation Code section 3698.5.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**D. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Assemblymember Wood Year-End Presentation and Goal Setting for the District (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**Approved per order of the Chair.**

2. Proclaim December 2016 as Human Rights Awareness Month (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Humboldt 2nd Chance Program Presentation and Project Overview (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

*Approved per order of the Chair.*

4. Humboldt Creamery Update and Presentation (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

*Approved per order of the Chair.*

5. Certificate of Recognition for Cybelle Immitt (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Certificate of Recognition.

*This item was pulled from the agenda.*

## **E. MATTERS SET FOR TIME CERTAIN**

### **Public Works**

1. 1:35 p.m. - Groundwater Sustainability Plan Alternative for the Eel River Valley Groundwater Basin

**Recommendation:** That the Board of Supervisors receive a staff report regarding compliance with the Sustainable Groundwater Management Act for the Eel River Valley Groundwater Basin; and adopt the attached resolution authorizing preparation and submittal of a Groundwater Sustainability Plan Alternative and direct the Clerk of the Board to forward a fully executed copy of the resolution to the Director of Public Works.

*Supervisor Virginia Bass left the meeting before this item was considered.*

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Not 1 - Virginia Bass

Present:

## **F. ITEMS PULLED FROM CONSENT**

**G. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Election and Official Ballot on Behalf of the County Medical Services Program (CMSP) Governing Board for Group 2 Counties Representative (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors designate either Supervisor Leonard Moty from Shasta County or Supervisor Don Saylor from Yolo County to fill the open seat on the County Medical Services Governing Board, and direct the Clerk of the Board to return the Official Ballot to Shaw, Yoder, and Antwih, Inc., 1415 L Street, Suite 1000, Sacramento, CA 95814.

**A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, to recommend Leonard Moty from Shasta County for the Supervisor Position for Group 2 Counties on the CMSP Governing Board. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Nay: 1 - Mark Lovelace

**H. DEPARTMENT REPORTS****Department of Health and Human Services: Mental Health**

1. Behavioral Health Board Annual Reports for 2014-15 and 2015-16

**Recommendation:** That the Board of Supervisors receive and file the attached report prepared by Humboldt County Behavioral Health Board member Tim Ash for 2014/15 and 2015/16.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**I. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957.

**The Board of Supervisors met in closed session to consider the appointment for the position of Public Defender pursuant to Government Code sections 54954.5 and 54957. There was no action to report.**

2. Conference with Legal Counsel pursuant to Government Code section 54956.9 subd. (d)(1); Tim Phillis and Kathy Phillis v. County of Humboldt; Humboldt County Superior Court Case No. DR 150517.

**The Board of Supervisors met in conference with Legal Counsel pursuant to Government Code section 54956.9 subd. (d)(1); Tim Phillis and Kathy Phillis v. County of Humboldt; Humboldt County Superior Court Case No. DR 150517. There was no action to report.**

*Supervisor Virginia Bass left the meeting.*

## **J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**

## **K. ADMINISTRATIVE ABATEMENT HEARINGS**

### **Code Enforcement Unit**

1. Cost Recovery Assessment Hearing. Nathan Edward Megazzi-Verco and Donald Garcia, 6147 Walnut Drive, Eureka, California. AP# 303-063-029

**Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code sections 351 -33 through 351 -44, open the Public Hearing for discussion of the Cost Recovery Assessment for 6147 Walnut Drive, Eureka; close the Public Hearing for the Cost Recovery Assessment for 6147 Walnut Drive, Eureka; confirm the Findings and Orders Confirming Account and Assessment in the sum of twenty-three thousand four hundred eighty dollars and seventy-five cents (\$23,480.75); authorize the Chair of the Board to sign the Findings and Order Confirming the Account and Assessment; direct the Auditor, upon receipt of the monies assessed, to deposit the money used for the administrative abatement, consisting of nineteen thousand one hundred thirty-seven dollars and administrative abatement, consisting of nineteen thousand one hundred thirty-seven dollars and ninety cents (\$19,137.90), back into the Code Enforcement Trust Fund account number 3440000; direct the Auditor, upon receipt of the monies assessed, to deposit nine hundred thirty-two dollars and five cents (\$932.05) into the County Counsel's Nuisance Abatement revenue account number 1100-121-631-130 to recoup Code Enforcement staff time, mileage and office expenses incurred enforcing the Humboldt County Code in this matter; direct the Auditor, upon receipt of the monies assessed, to deposit nine hundred two dollars (\$902.00) into the Abatement Measure Z Refund account number 1100-299-707-191 to recoup Code Enforcement staff time incurred enforcing the Humboldt County Code in this matter; direct the Auditor, upon receipt of the monies assessed, to deposit five dollars (\$5.00), into the Recorder's account number 3661-000-808-000, for copying costs of property deed; and direct the Auditor, upon receipt of the monies assessed, to deposit two thousand five hundred three dollars and eighty cents (\$2,503.80), into the Division of Environmental Health's account number 3692-000-808-000, for services.

***A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Not 1 - Virginia Bass

Present:

2. Cost Recovery Assessment Hearing. Jessica Adams, 7210 Summit Ridge Drive, Eureka, California. AP# 306-291-018

**Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code sections 351-33 through 351-44, open the Public Hearing for discussion of the Cost Recovery Assessment for 7210 Summit Ridge Drive, Eureka; close the Public Hearing for the Cost Recovery Assessment for 7210 Summit Ridge Drive, Eureka; confirm the Findings and Order Confirming Account and Assessment in the sum of two thousand one hundred sixty-eight dollars and thirty-five cents (\$2,168.35); authorize the Chair of the Board to sign the Findings and Order Confirming the Account and Assessment; direct the Auditor, upon receipt of the monies assessed, to deposit the money used for the administrative abatement, consisting of one thousand six hundred twenty-eight dollars and seventy-three cents (\$1,628.73), back into the Code Enforcement Trust Fund account number 3440000; direct the Auditor, upon receipt of the monies assessed, to deposit one hundred sixty-six dollars and twelve cents (\$166.12) into the County Counsel Office revenue account number 1100-121-631-130 to recoup Code Enforcement staff time, mileage and office expenses incurred enforcing the Humboldt County Code in this matter; direct the Auditor, upon receipt of the monies assessed, to deposit three hundred seventy-three dollars and fifty cents (\$373.50), into the Abatement Measure Z Refund account number 1100-299-707-191 to recoup Code Enforcement staff time incurred enforcing the Humboldt County Code in this matter.

***A motion was made by Supervisor Bohn, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Not 1 - Virginia Bass

Present:



**L. PUBLIC HEARINGS****Planning and Building Department**

1. 705 101 Properties, LLC General Plan Amendment and Zone Reclassification. Application Number 8512. Case Numbers GPA-15-003, ZR-15-003. Assessor Parcel Number 033-271-004. 705 US Highway 101, Piercy Area

**Recommendation:** That the Board of Supervisors introduce Ordinance No. \_\_\_\_ (Attachment B) by title and waive further reading; open the public hearing and receive the staff report and public testimony; close the public hearing and deliberate; find the project exempt from further CEQA analysis (CEQA Guidelines Sec. 15061(b)(3)); make the necessary findings to approve the General Plan Amendment (Exhibit A to Attachment A) and adopt Resolution No. \_\_\_\_ (Attachment A), amending the Framework General Plan (FRWK) land use map in the Piercy area (GPA-15-003, 705 101 Properties, LLC) from Agriculture Lands (AL40) to Commercial Recreation (CR); make the necessary findings for approving the proposed Zone Reclassification (Exhibit A to Attachment A) and adopt Ordinance No. \_\_\_\_ (Attachment B) amending Section 311-7 of the Humboldt County Code reclassifying approximately five acres from Unclassified (U) to Community Commercial with a Qualified combining zone (C-2-Q); direct Current Planning Division Staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research; direct the Clerk of the Board to publish a summary of the Ordinance within 15 days after adoption of the ordinance by the Board, along with the names of those Supervisors voting for and against the ordinance (Attachment C) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance.

***A motion was made by Supervisor Fennell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Not 1 - Virginia Bass

Present:

2. Williamson Act Program - Proposed Revisions to Humboldt County's Williamson Act Guidelines. Case Number: OR-16-005. Application Number 11257

**Recommendation:** That the Board of Supervisors open the public hearing, receive the staff report, accept public testimony and review and consider the staff report and proposed categorical exemption from CEQA; close the public hearing; adopt Resolution No. \_\_\_\_\_ approving the revisions to the 2005 Humboldt County Agricultural Preserve Guidelines; and direct Planning staff to file the Notice of Exemption, and to give notice of the Board's action to the Farm Bureau, Cattleman's Association, the State Department of Conservation, Williamson Act contract holders and any other interested parties.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Mark Lovelace, and Ryan Sundberg

Not 1 - Virginia Bass

Present:

## M. AFTERNOON DISCUSSION ITEMS

### Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

## N. ADJOURNMENT

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California




December 13, 2016

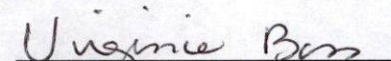


MINUTES  
TUESDAY, DECEMBER 13, 2016  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, January 3, 2017 with the vote as shown below.

AYES:	Supervisors:	Sundberg, Fennell, Bass, Bohn, Wilson
NAYS:	Supervisors:	n/a
ABSENT:	Supervisors:	n/a

  
ANA HARTWELL  
Deputy Clerk of the Board

  
VIRGINIA BASS  
Chair of the Board