

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNEL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



**COUNTY STAFF**

CHERYL DILLINGHAM  
Interim County Administrative  
Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, March 22, 2016

9:00 AM

Regular Meeting

---

***NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.***

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion*

**Board of Supervisors**

1. Resolution from the City of Blue Lake Requesting Consolidation of the General Municipal Election with the Statewide General Election to be Held on November 8, 2016 (Supervisor Mark Lovelace)

***Recommendation:*** That the Board of Supervisors approve request for consolidation with the condition that the City of Blue Lake reimburse the County for costs incurred

pursuant to this request, and notify the Elections Department of the County to take any and all steps necessary for the holding of the consolidated election.

**Attachments:** [City of Blue Lake Election Consolidation Request.pdf](#)

2. Appreciation Letter to Barbara LaHaie for Service on the Workforce Development (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**Attachments:** [Appreciation Letter for Service on WDB.pdf](#)

### **Clerk of the Board**

3. Approval of the Action Summary - Meeting of March 15, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of March 15, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Approval of Action Summary from March 15 2016.pdf](#)

### **County Administrative Office**

4. Local Workforce Development Board Recertification

**Recommendation:** That the Board of Supervisors authorize and direct the Chair of the Board of Supervisors to sign two copies of the Local Workforce Development Board Recertification Application (Attachment A); and direct the Clerk of the Board to return two signed copies of the request to the Economic Development office.

**Attachments:** [Local Workforce Development Board Recertification.pdf](#)

### **County Counsel**

5. Request for Extension of Extra-Help Hours for Karen Olson (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the extension of extra help hours for Karen Olson, Senior Office Assistant, to a maximum 1,310 hours through June 30, 2016, pursuant to Section 7 of Humboldt County-Salary Resolution (4/5 vote required).

**Attachments:** [Extension of Extra Help Hours.pdf](#)

**Department of Health and Human Services: Administration**

6. Software License Agreement with the Regents of the University of California for the Automated Vital Statistics System (AVSS)

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of Software License Agreement #1874-C12 between the Regents of the University of California (UC Regents) and DHHS-Public Health for AVSS for the period of January 1, 2016 through June 30, 2016; grant a waiver of the Nuclear Free Ordinance; and direct the Clerk of the Board to return the three (3) signed originals to the DHHS-Contract Unit for forwarding to DHHS-Public Health for execution by the UC Regents.

**Attachments:** [Software License Agreement with Regents of University of California](#)

**Human Resources**

7. Adopt the New Merit System Services Job Classification of Child Support Program Manager and Reallocate the Current Program Manager Position in Child Support Services to Child Support Program Manager

**Recommendation:** That the Board of Supervisors adopt the new Merit System Services job classification of Child Support Program Manager (class 0368, salary range 483, employee unit 08) into the classification plan; and reallocate the currently vacant Program Manager (class 0934, salary range 483, position 01) in budget unit 206 to Child Support Program Manager (class 0368, salary range 483), effective immediately following Board approval.

**Attachments:** [Job Classification of Child Support Program Manager.pdf](#)

8. Extend the Employment Eligibility List for Sheriff's Lieutenant

**Recommendation:** That the Board of Supervisors approve the extension of the employment eligibility list for Sheriff's Lieutenant for one year, to expire on April 10, 2017.

**Attachments:** [Extend the Employment Eligibility List for Sheriff's Lieutenant.pdf](#)

**Planning and Building Department**

9. Approve Allocation of Additional FTEs and Approve the Supplemental Budget for the Current Planning Division Budget Unit 1100-277 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the allocations of three 1.0 PTE Planner I/II (class number 0631, salary range 355/382) positions, one 1.0 PTE 40 hr. Administrative Analyst I/II (class 0626, salary range 365/398) position, and one 1.0 PTE 37.5 hr. Office Assistant I/II (class 0180, salary range 241/272) position in budget unit 277 effective April 1, 2016; and approve the supplemental budget found in Attachment 3.

**Attachments:** [Allocation of Additional FTEs and Supplemental Budget.pdf](#)

10. Memorandum of Understanding (MOU) with City of Rio Dell for Assistance with State of California Housing and Community Development Block Grant Program Administration

**Recommendation:** That the Board of Supervisors review, approve and authorize the Board Chair to sign the attached Memorandum of Understanding with the City of Rio Dell for assistance administering and managing HCD programs.

**Attachments:** [MOU with City of Rio Dell for CDBG.pdf](#)

**Public Works**

11. Grant Easement on County's Property to Pacific Gas and Electric Company (APN 013-101-009 AND 013-101-010)

**Recommendation:** That the Board of Supervisors find that the grant of a permanent utility easement to PG&E is in the public interest and that the easement will not substantially conflict or interfere with the County's use of the property; execute the attached Easement Deed, conveying a permanent utility easement to PG&E; and direct the Clerk of the Board to transmit the executed deed to the Land Use Division for further processing.

**Attachments:** [Grant Easement to PG&E.pdf](#)

12. 2015 Streets Resurfacing Project, Contract No.: 325374

**Recommendation:** That the Board of Supervisors accept the completed contract between Sierra Nevada Construction, Inc. and Humboldt County for the construction of the 2015 Streets Resurfacing project; and approve the final payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$34,063.78 which is the five percent (5%) retention. This will bring the total amount paid to one hundred percent (100%) of the contract.

**Attachments:** [2015 Streets Resurfacing Project.pdf](#)

13. Second Amendment to Agreement for Professional Services Regarding Mattole Road Bridge (04C-055) Over the Mattole River at Honeydew

**Recommendation:** That the Board of Supervisors approve, the Second Amendment to the Agreement for Professional Services with Morrison Structures, Inc., which extends the deadline for completion and delivery of certain consultant services pertaining to the Mattole Road Bridge (04C-055) over Mattole Road at Honeydew; authorize the Chair of the Board to execute three (3) originals of the Second Amendment to the Agreement with Morrison Structures, Inc.; and direct the Clerk of the Board to return two executed originals of the Second Amendment to the Department of Public Works.

**Attachments:** [Second Amendment to Agreement on Mattole Road Bridge.pdf](#)

14. Salt River Bridge Replacement on Waddington Road (C3G025) at PM 1.69; Project No.: BRLOZB-5904 (094); Contract No.: 594011

**Recommendation:** That the Board of Supervisors authorize the Director of Public Works to sign Contract Change Order Number 2 for the amount of \$37,136.70; and direct the Auditor-Controller to transfer \$26,169.00 to 1200321-0316 per the attached appropriation transfer.

**Attachments:** [Salt River Bridge Replacement.pdf](#)

15. Resolution Urging the State of California to Provide New Sustainable Funding for State and Local Transportation Infrastructure

**Recommendation:** That the Board of Supervisors adopt the resolution urging the State of California to provide new sustainable funding for State and local transportation infrastructure.

**Attachments:** [Resolution for Transportation Infrastructure.pdf](#)

16. Resolution to Summarily Vacate a Portion of Alley between Walnut Drive and Cedar Avenue, North of Arbutus Street and South of Fern Avenue, in Cutten

**Recommendation:** That the Board of Supervisors adopt the attached resolution to summarily vacate a portion of the alley between Cedar Avenue and Walnut Drive, in the Cutten area of Eureka at the request of the agent for the property owner, Gerald Pavlich, pursuant to Streets and Highways Code Section 8331 (Attachment 1); and direct the Clerk of the Board to record in the Office of the County Recorder, a certified copy of the resolution via the Land Use Division.

**Attachments:** [Resolution to Summarily Vacate Portion of Alley.](#)

17. Supplemental Budget for Parks & Recreation-Fiscal Year 2015-16 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors adopt the attached supplemental budget for FY 2015-16.

**Attachments:** [Public Works Supplemental Budget.pdf](#)

18. Allocate One Full-Time Senior Real Property Agent Position; Approve the Attached Memorandum of Understanding between the Humboldt County Department of Health and Human Services (DHHS) and Humboldt County Department of Public Works; Approve the Supplemental Budget for Facility Management Division - 1100162 (Supplemental Budgets Require 4/5 Vote)

**Recommendation:** That the Board of Supervisors approve the allocation of one full-time Senior Real Property Agent (class 0629, salary range 406), in budget unit 162 effective at the beginning of the next bi-weekly pay period following approval; approve the attached Memorandum of Understanding (MOU) between the Department of Health and Human Services and the Public Works Department effective at the beginning of the next bi-weekly pay period following approval; and approve the attached supplemental budget for Facility Management Division 1100162 (4/5 vote required).

**Attachments:** [Allocation, MOU, Supplemental Budget.pdf](#)

19. Adoption of Ordinance: Amending Section 422-7 Relating to Speed Limit in Hydesville, Amending Section 431-65 Relating to Parking in McKinleyville, and Amending Section 435-3 Relating to Establishment of Class II Bicycle Lanes in Eureka to Title IV of the Humboldt County Code

**Recommendation:** That the Board of Supervisors adopt Ordinance No. \_\_\_\_\_, amending section 422-7 relating to speed limit in Hydesville, section 431 -65 relating to parking in McKinleyville, and section 435-3 relating to establishment of class II bicycle lanes in Eureka, to Title IV of the Humboldt County Code.

**Attachments:** [Adoption of Ordinance.pdf](#)

20. 2016 Financial Assurances for Reclamation of Surface Mining Operations

**Recommendation:** That the Board of Supervisors adopt the attached Resolution authorizing the annual adjustment of funds pledged by the Humboldt County Department of Public Works to complete reclamation of the department's surface mining operations as required by law; and direct the Clerk of the Board to return a certified copy of the Resolution to the Public Works Department.

**Attachments:** [2016 Financial Assurances for Reclamation of Surface Mining Operations.pdf](#)

**Sheriff**

21. Fiscal Year 2015-16 Supplemental Budget Adjustment Request #1 for Coroner/Public Administrator Budget Unit 272 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve supplemental budget adjustment request #1 in Budget Unit 272 Coroner/Public Administrator to allow for increased costs of autopsies and forensic medical services in fiscal year budget 2015-16 (4/5 vote required).

**Attachments:** [Sheriff Supplemental Budget.pdf](#)

22. Deputization Agreement between the Hoopa Valley Tribe, the County of Humboldt, and the Sheriff of Humboldt County for the Deputization of Qualified Hoopa Valley Tribal Police Officers

**Recommendation:** That the Board of Supervisors approve Deputization Agreement Between the Hoopa Valley Tribe, the County of Humboldt, and the Sheriff of Humboldt County (Attachment 1) for the Deputization of qualified Hoopa Valley Tribal Police Officers in compliance with California Penal Code Sections 830.6 and 830.8; authorize the Board of Supervisors Chair to sign three (3) original copies of the Deputization Agreement (Agreement) and all amendments, extensions or revisions to the document for the term of the Agreement; and authorize the Humboldt County Sheriff to sign three (3) original copies of the Deputization Agreement (Agreement) and all amendments, extensions or revisions to the document for the term of the Agreement and to distribute to all interested parties.

**Attachments:** [Deputization Agreement with Hoopa Valley Tribe.pdf](#)

**D. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Proclaim March 2016 as "Welcome Home Vietnam Veterans Day" in Humboldt County (Supervisor Rex Bohn and Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**Attachments:** [Welcome Home Vietnam Veterans Day Proclamation.pdf](#)

2. St. Joseph Health System Update on Stemi Center and Efforts toward Achieving Trauma Center Designation (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**Attachments:** [St. Joseph Health System Update.pdf](#)

**E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Code Enforcement Unit****1. 2015 Code Enforcement Unit Annual Report**

**Recommendation:** That the Board of Supervisors receive the Code Enforcement Unit's 2015 annual report.

**Attachments:** [2015 Code Enforcement Unit Annual Report.pdf](#)

**Department of Health and Human Services: Administration****2. Amendment to Section 591-3 of the Humboldt County Code Relating to the Partnership HealthPlan of California Commission**

**Recommendation:** That the Board of Supervisors introduce the attached ordinance by title and waive the first reading; direct that the ordinance be set for adoption at least one week away; direct the Clerk of the Board to publish the pre-adoption summary of the ordinance, and that the clerk shall post a certified copy of the full text of the proposed ordinance in the office of the Clerk of the Board of Supervisors, both publication and posting to be done at least five (5) days prior to the board meeting at which the ordinance will be adopted. (Government Code section 25124(b)(1)); and direct the Clerk of the Board, within fifteen (15) days after the adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and the clerk shall post in the office of the Clerk of the Board a certified copy of the full text of those adopted ordinances and amendments along with the names of those Supervisors voting for and against the ordinance. (Government Code section 25124(b)(1)).

**Attachments:** [Introduction of Ordinance.pdf](#)

**I. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the appointment for the position of County Administrative Officer pursuant to Government Code sections 54954.5 and 54957.



2. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd. (a); Livingwell Medical Clinic, et al. v. Kamala Harris, Attorney General of the State of California, in her official capacity, et al., U.S. District Court for Northern California, Oakland, Case No. 4:15-cv-04939-JSW.

#### **J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

1. Public Comment Sign-In Sheet and Handouts

*Attachments:*            [Public Comment Sign-In Sheet and Handouts.pdf](#)

#### **K. ADMINISTRATIVE ABATEMENT HEARINGS**

#### **L. PUBLIC HEARINGS**

##### **Planning and Building Department**

1. Adoption of Amended Owner-Occupied Rehabilitation Guidelines

*Recommendation:* That the Board of Supervisors receive staff report; open the public hearing and receive public testimony; close the public hearing; and adopt attached Resolution amending Guidelines.

*Attachments:*            [Amended Owner-Occupied Rehabilitation Guidelines.pdf](#)

#### **M. AFTERNOON DISCUSSION ITEMS**

##### **Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters.

#### **N. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**