

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**  
**Certified Copy of Portion of Proceedings for the Meeting of June 8, 2021**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE HUMBOLDT COUNTY BOARD OF SUPERVISORS  
AUTHORIZING THE HUMBOLDT COUNTY CLERK RECORDER TO ESTABLISH  
AN ELECTRONIC RECORDING DELIVERY SYSTEM FOR RECORDING SPECIFIED  
DIGITIZED AND DIGITAL ELECTRONIC RECORDS**

**WHEREAS**, the Electronic Recording Delivery Act of 2004 (ERDA), codified in California Government Code section 27390 *et seq.*, authorizes a County Recorder to establish an Electronic Recording Delivery System (ERDS) for recording specified digitized electronic records; and

**WHEREAS**, ERDA requires a resolution from the Board of Supervisors to authorize implementation by the County of Humboldt of an ERDS; and

**WHEREAS**, the California Attorney General has been delegated the authority and responsibility for implementing and regulating the ERDS in compliance with ERDA; and

**WHEREAS**, to implement an ERDS, the County of Humboldt and the County Recorder shall comply with all of the State of California, Department of Justice ERDS Program regulations; and

**WHEREAS**, prior to Humboldt County implementing an ERDS, a Department of Justice audit to confirm that the CeRTNA system uses Property Records Industry Association standards and security and is compliant with Department of Justice security requirements must be completed, and biennial audits are required for continuing use; and

**WHEREAS** any individual accessing the CeRTNA system, via the Clerk Recorder's Office or otherwise, must obtain DOJ background clearance and is required to use two-factor security authorization; and

**WHEREAS**, only authorized submitters, including authorized title insurers, institutional lenders, and underwritten title companies, may submit through an e-recording portal.

**NOW, THEREFORE, THE HUMBOLDT COUNTY BOARD OF SUPERVISORS  
HEREBY RESOLVES AS FOLLOWS:**

1. The County of Humboldt is authorized to participate in an Electronic Recording Delivery System pursuant to the Electronic Recording Delivery Act of 2004; and
2. The Clerk Recorder is authorized to negotiate, execute, amend and terminate all Memoranda of Understanding, contracts, or documents necessary to implement and carry out County implementation of the Electronic Recording Delivery System pursuant to the Electronic Recording Delivery Act of 2004, upon approval by County Counsel.

//

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**  
**Certified Copy of Portion of Proceedings for the Meeting of June 8, 2021**

Dated: June 8, 2021

---

Virginia Bass, Chair  
Humboldt County Board of Supervisors

Adopted on motion by Supervisor \_\_\_\_\_, Seconded by Supervisor \_\_\_\_\_, and the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

STATE OF CALIFORNIA  
County of Humboldt

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct copy of the original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California as the same now appears of record in my Office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

---

KATHY HAYES

Clerk of the Board of Supervisors of the County of Humboldt, State of California