



COUNTY OF HUMBOLDT

For the meeting of: 6/14/2022

File #: 22-717

To: Board of Supervisors

From: County Administrative Office

Agenda Section: Consent

SUBJECT:

Approval and Adoption of the Memorandum of Understanding between the Humboldt County Workforce Development Board and the America's Job Center of California Partners

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the Humboldt County Workforce Innovation and Opportunity Act (WIOA) Memorandum of Understanding (MOU) between the Humboldt County Workforce Development Board (HC-WDB) and America's Job Center of California (AJCC) partners (Attachment 1);
2. Approve the Resolution accepting the America's Job Center of California Memorandum of Understanding (MOU) for Program Years 2022-2025 and authorize the Chair of the Board to sign the MOU;
3. Direct county staff, identified in the MOU as representatives of AJCC partners, to sign the MOU;
4. Authorize the Chair of the Board to sign the letter to Tim Reynaga transmitting the MOU to Employment Development Department (EDD); and
5. Direct the Clerk of the Board to return two (2) copies of the Humboldt County WIOA AJCC MOU and the transmittal letter, signed by the Chair of the Board, to the County Administrative Office, Economic Development Division.

SOURCE OF FUNDING:

Economic Development (1120)

DISCUSSION:

In July 2014, the US Congress passed and the President signed the Workforce Innovation and WIOA, P.L. 113-128, which is administered in California by the California EDD. The WIOA and EDD Guidelines and Directives require the HC-WDB designate or certify AJCC operators and enter into a MOU with those AJCC operators and partners. On June 24, 2019, the Board of Supervisors approved the prior MOU between the HC-WDB and all AJCC partners.

Required partners and programs include:

- WIOA Title I Adult, Dislocated Worker, and Youth: Humboldt Workforce Coalition (HWC)
- WIOA Title II Adult Education and Literacy: College of the Redwoods (CR)
- WIOA Title III Wagner-Peyser: Employment Development Department (EDD)
- WIOA Title IV Vocational Rehabilitation: Department of Rehabilitation (DOR)
- Carl Perkins Career Technical Education: College of the Redwoods (CR)
- Title V, Older Americans Act: American Association of Retired Persons (SCE AARP)
- Native American Programs (Section 166): Northern California Indian Development Council (NCIDC)
- Migrant Seasonal Farmworkers (Section 167): California Human Development (CHD)
- Veterans: Employment Development Department (EDD)
- Trade Adjustment Assistance Act, Employment Development Department (EDD)
- Unemployment Compensation: Employment Development Department (EDD)
- Second Chance: Department of Health and Human Services, Employment & Training Division (ETD)
- Temporary Assistance for Needy Families: Department CalWORKs Division of Health and Human Services,

In addition to the required partners, the following agencies have been identified to become AJCC partners providing business services:

- Humboldt State University Sponsored Program Foundation, North Coast Small Business Development Center (NCSBDC)
- Workforce & Community Education: College of the Redwoods (CR)
- North Coast Regional Department of Child Support Services (NCRDCSS)
- Department of Health and Human Services, CalFresh Division
- Humboldt County Probation Department

The MOU contains an assurance that it will be reviewed and updated every three years. Additionally, an annual review of and, if necessary, amendment of the Infrastructure Funding Agreement (IFA) and Other System Costs Budget. The EDD directive WSD18-12 provides the opportunity to develop a single “umbrella” MOU that addresses overarching issues for the HC-WDB, the Board of Supervisors and AJCC Partners, which results in this MOU. The HC-WDB is making a recommendation to your Board to approve and adopt the AJCC MOU for 2022-2025 and direct the Board Chair to sign.

The HC-WDB will continue to maintain responsibility for oversight of all activities that fall under the AJCC MOU. This will include the development of quarterly reports, review of the MOU every three years, and ongoing support for the AJCC operations.

FINANCIAL IMPACT:

HWC will utilize WIOA funds to deliver the WIOA programs through the AJCC. The State releases funding allocations annually and this varies year to year. The total amount of WIOA funds for fiscal year (FY) 2022-23 is estimated to be \$906,262. The MOU’s term is a three-year period, with a total

estimated funds of \$2,718,786. In the event that any discretionary funds become available, the HWC could be awarded additional funds.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by supporting business, workforce development and creation of private-sector jobs .

OTHER AGENCY INVOLVEMENT:

Humboldt Workforce Coalition, Humboldt State University (CalPoly) Sponsored Programs Foundation, College of the Redwoods, Employment Development Department, Department of Rehabilitation, Northern California Indian Development Council, American Association of Retired Persons, Department of Health and Human Services and California Human Development.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to approve the MOU between the Humboldt County Workforce Development Board and the America's Job Center of California partners. This alternative is not recommended because declining this MOU would impact the partnership and make access to system services more challenging for Humboldt County residents and employers.

ATTACHMENTS:

- 1) AJCC MOU 2022-2025
- 2) Resolution 22-___ Approving America's Job Center of California MOU
- 3) AJCC MOU Letter

PREVIOUS ACTION/REFERRAL:

Board Order No.: C-13
Meeting of: June 25, 2019
File No.: 19-933