

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
ACTION SUMMARY**

Tuesday, July 11, 2023

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve the Consent Agenda. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Assessor

23-974

1. Software License and Service Agreement with Just Appraised and Software Interface Agreement with Megabyte Systems Incorporated Regarding Purchase, Implementation, and Maintenance of Change of Ownership Processing Software in the Assessor's Office

Recommendation: That the Board of Supervisors:

1. Approve the purchase of Just Appraised software to streamline the change of ownership process between Clerk-Recorder and Assessor; and
2. Authorize the Assessor to execute the attached software agreements with Just Appraised and Megabyte Systems Incorporated.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Auditor/Controller

23-817

2. First Distribution of Excess Proceeds from Tax Auction of February and March 2021

Recommendation: That the Board of Supervisors:

1. Approve the first distribution of excess proceeds resulting from the February/March 2021 public auction of parcels listed on Attachment 1 to the claimants and in the amounts listed for each parcel; and
2. Direct the Clerk of the Board to provide the Humboldt County Auditor-Controller's Office with one (1) fully executed certified copy of the Board Order related to this item.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Board of Supervisors

23-862

3. Quarterly Report of Current and Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees, and Commissions

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-972

4. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Child Support Services

23-737

6. Authorization and Approval to Hire a Child Support Attorney I/II Position in Anticipation of the Scheduled Retirement of a Current Child Support Attorney IV (4/5th Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize hiring a Child Support Attorney II [range 491, class 0363B] position for the North Coast Regional Department of Child Support Services (NCR DCSS).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-947

7. Donation of Vehicle to the County Motor Pool (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the donation of one (1) 2020 Chevrolet Equinox to the County Motor Pool for maintenance and insurance purposes (4/5 vote required); and
2. Direct the Clerk of the Board to provide the Department of Child Support Services with one (1) fully executed certified copy of the Board order related to this item.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Clerk of the Board

23-995

8. Approval of the Action Summary - Meeting of June 29, 2023

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 29, 2023 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Administrative Office23-780

9. Change Order Authorization for the Humboldt County Correctional Facility Accessibility Improvement Project, Project Number 2019-102 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize the Purchasing Agent to sign the Third and Final Change Order for the Humboldt County Correctional Facility Accessibility Improvement Project, Project Number 2019-102 in the amount of \$30,032.84 (4/5 Vote Required);
2. Direct the Clerk of the Board to provide the County Administrative Office with one (1) fully executed certified copy of the Board Order related to this item.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Administration23-850

10. Professional Services Agreement with McKinleyville Community Collaborative Regarding the Performance of Service Integration Functions at The Center at McKinleyville

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with McKinleyville Community Collaborative regarding performance of service integration functions at The Center at McKinleyville in the amount not to exceed \$395,100.34 for the period of July 1, 2023 through June 30, 2024;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with McKinleyville Community Collaborative, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed copy of the attached professional services agreement with McKinleyville Community Collaborative to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-866

11. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Permanent Housing, Case Management and Supportive Services to Youth Who are Experiencing Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of permanent housing, case management and supportive services to youth who are experiencing homelessness in Humboldt County in an amount not to exceed \$350,000 for the period of June 1, 2023 through Nov. 30, 2024;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Public Health

23-921

12. Professional Services Agreement with Southern Humboldt Community Hospital District, a California Special District, as Fiscal Agent for Southern Humboldt Family Resource Center to Provide Youth Cannabis Prevention and Intervention Programs for the Term of July 1, 2023, through April 30, 2028

Recommendation: That the Board of Supervisors:

1. Approve the Professional Service Agreement with Southern Humboldt Community Hospital District in the amount of \$250,000 for the term of July 1, 2023, through April 30, 2028;
2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director, or a designee thereof, to execute the agreement;
3. Authorize the DHHS - Public Health Director, or designee thereof, to approve all future amendments and documents directly related to this agreement upon approval by County Counsel and Risk Management; and
4. Direct the Clerk of the Board to return one (1) copy of the certified board report to the DHHS - Contract Unit.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1011

13. Adoption of a Comprehensive Tobacco Retailer Licensing Ordinance of the Board of Supervisors adding Chapter 7 to Title VIII, Division 1 of the Humboldt County Code

Recommendation: That the Board of Supervisors:

1. Adopt the attached ordinance adding Chapter 7 to Title VIII, Division 1 of the Humboldt County Code; and
2. Direct the Clerk of the Board to publish, within 15 days after the adoption of the ordinance, a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the ordinance.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Social Services

23-956

14. Professional Services Agreement with Redwood Community Services, Inc. Regarding the Provision of Mobile Response, Stabilization and Supportive Services to Current and Former Foster Youth as Part of the Humboldt County Family Urgent Response System

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Services, Inc. regarding the provision of mobile response, stabilization and supportive services to current and former foster youth as part of the Humboldt County Family Urgent Response System in an amount not to exceed Four Hundred Eighty Thousand Eight Hundred Sixty-Six Dollars and Thirty-One Cents (\$480,866.31) for the period of July 1, 2023 through June 30, 2024;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Services, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Redwood Community Services, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Human Resources

23-954

15. Adoption of New Job Classifications and Position Allocation Modification for Treasurer-Tax Collector

Recommendation: That the Board of Supervisors:

1. Adopt the new job classification of Revenue and Tax Technician (class # 1126, salary range 393) into the classification plan effective the pay period following board approval;
2. Adopt the new job classification of Senior Revenue and Tax Technician (class # 1136, salary range 413) into the classification plan effective the pay period following board approval;
3. Adopt the new job classification of Revenue and Tax Manager (class # 1146, salary range 482) into the classification plan effective the pay period following board approval;
4. Approve the reallocation of 4.0 full-time equivalent (FTE) Treasury & Tax Assistant I/II's (class # 0170A/B, salary range 336/354) in Fund 1100, budget unit (BU) 112, Treasurer-Tax Collector, to 4.0 FTE Revenue and Tax Technicians (class # 1126, salary range 393) effective the pay period following board approval;
5. Reclassify Michale Hale from 1.0 FTE Treasury & Tax Assistant II (class # 0170B, salary range 354) in Fund 1100, budget unit (BU) 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Technician (class # 1126, salary range 393) effective the pay period following board approval;
6. Reclassify Benjamin Brown, Charlotte Dodson, Jamee Spellenberg, and Brenda Webster from extra help Treasury & Tax Assistant IIs (class # 0170B, salary range 354) in Fund 1100, budget unit (BU) 112, Treasurer-Tax Collector, to extra help Revenue and Tax Technicians (class # 1126, salary range 393) effective the pay period following board approval;
7. Approve the reallocation of 1.0 FTE Senior Treasury & Tax Assistant (class # 0679, salary range 388) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Senior Revenue and Tax Technician (class # 1136, salary range 413) effective the pay period following board approval;
8. Approve the reallocation of 1.0 FTE Revenue Recovery Officer I/II (class # 1197A/B, salary range 350/378) in Fund 1100, BU 114, Revenue Recovery, to 1.0 FTE Revenue and Tax Technician (class # 1126, salary range 393) effective the pay period following board approval;
9. Reclassify Mark Howell from 1.0 FTE Revenue Recovery Officer II (class # 1197B, salary range 378) in Fund 1100, budget unit (BU) 114, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Technician (class # 1126, salary range 393) effective the pay period following board approval;
10. Reclassify Sara Mosher from extra help Revenue Recovery Officer II (class # 1197B, salary range 378) in Fund 1100, budget unit (BU) 114, Treasurer-Tax Collector, to extra help Revenue and Tax Technician (class # 1126, salary range 393) effective the pay period following board approval;
11. Approve the reallocation of 1.0 FTE Senior Revenue Recovery Officer (class # 1199, salary range 403) in Fund 1100, BU 114, Revenue Recovery, to 1.0 FTE Senior Revenue and Tax Technician (class # 1136, salary range 413) effective the pay period following board approval;
12. Reclassify Kathryn Melia from 1.0 FTE Senior Revenue Recovery Officer (class # 1199, salary range 403) in Fund 1100, BU 114, Revenue Recovery, to 1.0 FTE Senior Revenue and Tax Technician (class # 1136, salary range 413) effective the pay period following board approval;
13. Approve the reallocation of 1.0 FTE Supervising Treasurer (class # 0171, salary

range 421) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Manager (class # 0678, salary range 482) effective the pay period following board approval;

13. Reclassify Whitney Morgan from 1.0 FTE Supervising Treasurer (class # 0171, salary range 421) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Manager (class # 0678, salary range 482) effective the pay period following board approval;

14. Approve the reallocation of 1.0 FTE Administrative Services Officer (class # 0776, salary range 457) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Manager (class # 1146, salary range 482) effective the pay period following board approval;

15. Reclassify Shannon Wilson from 1.0 FTE Administrative Services Officer (class # 0776, salary range 457) in Fund 1100, BU 112, Treasurer-Tax Collector, to 1.0 FTE Revenue and Tax Manager (class # 1146, salary range 482) effective the pay period following board approval;

16. Abolish the classifications of Treasury and Tax Assistant I/II (class # 0170A/B), Senior Treasury and Tax Assistant (class # 0679), and Revenue Recovery Officer I/II (class # 1197A/B) from the classification plan effective the pay period following board approval;

17. Approve an advanced step placement for Michale Hale and Mark Howell as Revenue and Tax Technicians, Step E, effective the pay period following board approval;

18. Approve an advanced step placement for Whitney Morgan as Revenue and Tax Manager, Step B, effective the pay period following board approval;

19. Adopt the Resolution (Attachment 1) approving the amendment of the January 1, 2022 - December 31, 2024 Memorandum of Understanding between the County of Humboldt and the American Federation of State, County, and Municipal Employees;

20. Adopt the Resolution (Attachment 2) approving the amendment of the January 1, 2022 - December 31, 2024 Compensation Plan for Designated Management and Confidential Employees; and

21. Adopt the Comprehensive Compensation Schedule and Classification Summary effective July 23, 2023 (Attachment 3).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Libraries

23-828

16. Allocation of 1.0 Full-time Equivalent (FTE) Library Assistant I/II in Budget Unit (BU 621)

Recommendation: That the Board of Supervisors:

1. Allocate 1.0 FTE Library Assistant I/II, (Class 0157 A/B, Salary Range 320) in budget unit 1500-621.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Probation

23-710

17. Semi-Annual Humboldt County Sanctuary Ordinance Report-Probation Department

Recommendation: That the Board of Supervisors:

1. Receive the attached report as required by ordinance.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-855

18. Request for Proposals No. 2023-01 regarding Juvenile and Adult Electronic Monitoring

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Humboldt County Probation Department (HCPD) to advertise and distribute the attached Request for Proposal (RFP) to solicit electronic monitoring services for juveniles and adults;
2. Authorize staff to review the proposals in accordance with the criteria contained in the RFP, evaluate any proposal received, and select the proposal that best meets the needs of the county; and
3. Direct staff to return to your Board to request approval of the selected proposal.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Public Works

23-772

19. Supplemental Budget for High-Priority Projects that Reduce Sediment Delivery in the Redwood Creek and Sprowel Creek Watersheds in Southern Humboldt (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget for Public Works Road Maintenance budget unit 1200-325 in the amount of \$500,000 for fiscal year (FY) 2023-24 (4/5 Vote Required).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-871

20. Authorize a Temporary Increase in Pay for Bryan Tidwell, Automotive Mechanic II, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize a temporary increase in pay for Automotive Mechanic II, Bryan Tidwell (class 0228, range 388) as though promoted to Automotive Maintenance Supervisor (class 0218, range 434) beginning July 9, 2023, and continuing until Sept. 1, 2023.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-880

21. Bid Award Authorization for Americans with Disabilities Act Curb Ramp Improvements Project (Phase 3)

Recommendation: That the Board of Supervisors:

1. Receive and file the bid proposal submitted for the Americans with Disabilities Act Curb Ramp Improvements Project (Phase 3);
2. Award the attached project agreement to GR Sundberg, Inc., for the total amount of \$1,436,631;
3. Authorize the Chair of the Board to execute the attached project agreement with GR Sundberg, Inc., upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Director to execute contract change orders up to the amount of \$84,331.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-940

22. Bid Award Authorization for Storm Damage Repairs to Telegraph Creek Road (4A150) Post Mile 1.20

Recommendation: That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Telegraph Creek Road (4A150) Post Mile 1.20 Storm Damage Repair Project;
2. Award the attached project agreement to GR Wilcox Enterprises, Inc., for the total amount of \$706,541.66;
3. Authorize the Chair of the Board to execute the attached project agreement with GR Wilcox Enterprises, Inc., upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Director to execute contract change orders up to the amount of \$47,827.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-960

23. Consultant Services Agreement with GHD, Inc. Regarding the Provision of Professional Planning and Technical Support Services for the Humboldt Bay Trail Planning Study (Eureka to College of the Redwoods)

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Director of Public Works, or a designee thereof, to sign, the attached consultant services agreement with GHD, Inc. for the Humboldt Bay Trail Planning Study (Eureka to College of the Redwoods); and
2. Authorize the Public Works Director, or a designee thereof, to execute any and all subsequent amendments to the attached consultant services agreement with GHD, Inc. that do not cumulatively exceed \$50,000 after review and approval by County Counsel and Risk Management.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Sheriff

23-788

24. Position Allocation Modification for Sheriff's Office to Deallocate 1.0 Full-Time Equivalent (FTE) Deputy Sheriff and Allocate 1.0 FTE Deputy Coroner-Public Administrator

Recommendation: That the Board of Supervisors:

1. Approve the allocation of 1.0 FTE Deputy Coroner-Public Administrator (class 0445, salary range 453) in budget unit 1100-221 effective immediately; and
2. Approve the deallocation of 1.0 FTE Deputy Sheriff II (class 0416B, salary range 462) in budget unit 1100-221 effectively immediately.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-969

25. Continuation of Local Emergency Due to Consecutive Major Winter Storm Events Commencing on January 3, 2023, Which Have Resulted in Downed Trees, Disrupted Utility Services, Damaged and Flooded Roadways, Mudslides and Damaged Homes, Such Damages Exceeding Available County Resources

Recommendation: That the Board of Supervisors:

1. Declare that a local emergency remains in effect until August 8, 2023 enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the consecutive major winter storm events commencing on January 3, 2023, which have resulted in downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged homes, such damages exceeding available county resources; and
2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to consecutive major winter storm events commencing on January 3, 2023, which have resulted in downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged homes, such damages exceeding available county resources.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-970

26. Continuation of Local Emergency Due to Consecutive Major Winter Storm Events Commencing on March 1, 2023, Which Have Resulted in Large Accumulations of Snow, Impassable Roadways, Downed Trees, Disrupted Utility Services, Damaged and Flooded Roadways, Mudslides and Damaged Structures, and Dead Livestock, Such Damages Exceeding Available County Resources

Recommendation: That the Board of Supervisors:

1. Declare that a local emergency still exists through August 8, 2023 due to consecutive major winter storm events commencing on March 1, 2023, which have resulted in large accumulations of snow, impassable roadways, downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged structures, and dead livestock, such damages exceeding available county resources; and
2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to consecutive major winter storm events commencing on March 1, 2023, which have resulted in large accumulations of snow, impassable roadways, downed trees, disrupted utility services, damaged and flooded roadways, mudslides and damaged structures, and dead livestock, such damages exceed available county resources.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-971

27. Continuation of Local Emergency Due to the 6.4 Magnitude Earthquake Occurring on December 20, 2022

Recommendation: That the Board of Supervisors:

1. Declare that a local emergency remains in effect until August 8, 2023 enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the 6.4 magnitude earthquake occurring on December 20, 2022; and
2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to the 6.4 Magnitude Earthquake that occurred on December 20, 2022.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

E. ITEMS PULLED FROM CONSENT

Board of Supervisors

23-1007

5. Complaint Letter to the California Public Utilities Commission (CPUC) Regarding Frontier Communications (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the complaint letter to the CPUC.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve the letter with the amendment below:

Add the wording "extremely dangerous situation in the unincorporated Humboldt and Trinity Counties as it relates to Frontier Communications"

The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

H. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

23-999

1. Consider Modifications to the County Telework Policy (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:

1. Consider modifications to the current Telework Policy;
2. Direct staff to return with a new resolution for adoption after completing all meet and confer requirements under the Meyers-Milias-Brown Act (MMBA).

A motion was made by Supervisor Arroyo and seconded by Supervisor Bushnell to approve staff

recommendations as amended below:

1. *Keep the Telework Program in place as it currently stands;*
2. *Direct staff to bring back policy language that strengthens the use of this policy;*
3. *Direct staff to bring back a report, within 6 months, showing the numbers of people teleworking, permanent and hybrid, and which departments they are associated with. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

I. DEPARTMENT REPORTS

County Administrative Office

23-1006

1. Supplemental Budget in the Amount of \$1 Million from the 2020 Finance Plan to Public Works for Repairing Grand Stands at the Humboldt County Fairgrounds, and Authorization to Enter into Construction Agreements with Aquatic Designing, Inc. and Mobley Construction, and a Memorandum of Understanding with the Humboldt County Fair Association. (4/5 vote required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget (Attachment 1) in the amount of \$1 million for the Public Works Capital Projects Division for repair of the Humboldt County Fairgrounds (4/5 vote required); and
2. Authorize the Director of Public Works to execute construction agreements with Mobley Construction and Aquatic Designing, Inc. on behalf of the county that are substantially similar to the agreements included as Attachments 2 and 3.
3. Authorize the County Administrative Officer to execute a Memorandum of Understanding (MOU) with the Humboldt County Fair Association on behalf of the county that is substantially similar to the MOU included as Attachment 4.

A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Human Resources

23-950

2. Review of Preliminary Employee Engagement Survey Results

Recommendation: That the Board of Supervisors:

1. Receive the report.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to receive and file the report. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Planning and Building Department

23-952

3. Allocation of Water Quality Improvement Grant Funds from the Friends of the Eel River Mitigation and Remediation Grant Fund and Supplemental Budget in FY 2023/2024 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Receive and consider the staff report and grant applications (Attachment 1), and accept public comment; and
2. Approve the attached supplemental budget for budget unit 1100-282-910, Friends of the Eel River Budget, for \$543,034 and 1200-325, Public Works Road Maintenance for \$287,008 (Attachment 2) (4/5 vote required); and
3. Approve the recommended slate of grant applications from the Mitigation and Remediation Fund Awards by approving the attached Resolution (Attachment 3); and
4. Authorize the Director of the Planning and Building Department to execute the grant agreements after review and approval by County Counsel and Risk Management.

A motion was made by Supervisor Arroyo and seconded by Supervisor Bohn to approve staff recommendations as amended below:

1. *Approve the recommended slate of grant applications from the Mitigation and Remediation Fund by approving the Resolution (where the references to allocating remaining balance to Public Works has been removed) awarding \$543,034 to the recommended applications;*
2. *Reconsider funding other projects within priority watersheds with the remaining fund balance of \$287,008; and*
3. *Direct staff to return within 30 days with alternative recommendations for the \$287,008 which may include additional grant funding for projects or allocation of those funds to the Department of Public Works*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

J. PUBLIC HEARINGS

Planning and Building Department

23-949

1. Public Hearing on Supportive and Transitional Housing Zoning Ordinance and General Plan Amendments: PLN-2022-17303

- Recommendation:** That the Board of Supervisors:
1. Open the public hearing, receive the staff presentation and accept public comment; and
 2. Close the public comment portion of the public hearing and deliberate;
 3. Adopt Resolution No. ____ [Attachment 1] making findings the Inland Supportive and Transitional Housing Zoning Ordinance Amendments and General Plan Amendments are exempt from environmental review pursuant to the California Environmental Quality Act (CEQA), making all the required findings for consistency with the General Plan, Zoning Ordinance and state law, and approving the amendments to the Land Use Element of the Humboldt County General Plan (Chapter 4) adding Transitional and Supportive Housing to the list of allowed uses in the Residential and Commercial Land Use Designations;
 4. Adopt Resolution No. ____ [Attachment 2] making findings the Coastal Supportive and Transitional Housing Zoning Ordinance Amendments are exempt from environmental review pursuant to CEQA and making all the required findings for consistency with the General Plan, Zoning Ordinance and the Coastal Act, and transmitting them to the California Coastal Commission for their review and certification;
 5. Adopt Ordinance No. ____ [Attachment 3], Amending the Inland Zoning Regulations Regarding Supportive and Transitional Housing, Sections 314-61.2, 314-138, 314-154, 314-155, 314-177, and Associated Tables of Chapter 4 of Division 1 of Title III of the Humboldt County Code;
 6. Adopt and transmit to the Coastal Commission for certification Ordinance No. ____ [Attachment 4], Amending the Coastal Zoning Regulations Regarding Supportive and Transitional Housing, Sections 313-61.3, 313-154, 313-155, 313-177 in Chapter 3 of Division 1 of Title III of the Humboldt County Code;
 7. Direct the Clerk of the Board to publish Post-Adoption Summaries of both Supportive and Transitional Housing Ordinances within fifteen (15) days after their passage, along with the names of those Supervisors voting for and against each ordinance and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of each adopted ordinance; and
 8. Direct Planning Department staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research.

A motion was made by Supervisor Bohn, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-951

2. Public Hearing on Emergency Shelter Zoning Ordinance and General Plan Amendments:
PLN-2022-17866

- Recommendation:** That the Board of Supervisors:
1. Open the public hearing, receive and consider the staff report and accept public comment;
 2. Close the public comment portion of the public hearing and deliberate;
 3. Adopt Resolution No. ____ [Attachment 1] making findings that the Inland Emergency Shelter Ordinance Amendments and General Plan Amendments are exempt from environmental review pursuant to the California Environmental Quality Act (CEQA), making all the required findings for consistency with the General Plan, Zoning Ordinance and state law, and approving the amendments to the Humboldt County General Plan adding definitions for Day Shelters and Low Barrier Navigation Centers;
 4. Adopt Resolution No. ____ [Attachment 2] making findings the Coastal Emergency Shelter Ordinance Amendments and General Plan Amendments are exempt from environmental review pursuant to CEQA and making all the required findings for consistency with the General Plan, Zoning Ordinance and the Coastal Act, and transmitting them to the California Coastal Commission for their review and certification;
 5. Adopt Ordinance No. ____ [Attachment 3], Amending the Inland Zoning Regulations Regarding Emergency Shelters, and Adding Day Shelters and Navigation Centers to Sections 314-47.1, 314-47.2 and 314-54.1 of Chapter 4 of Division 1 of Title III of the Humboldt County Code;
 6. Adopt and transmit to the Coastal Commission for certification Ordinance No. ____ [Attachment 4], Amending the Coastal Zoning Regulations by Adding Emergency Shelters to Section 313-47.1 of Chapter 3 of Division 1 of Title III of the Humboldt County Code;
 7. Direct the Clerk of the Board to publish Post-Adoption Summaries of both Supportive and Transitional Housing Ordinances within fifteen (15) days after their passage, along with the names of those Supervisors voting for and against each ordinance and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of each adopted ordinance; and
 8. Direct Planning Department staff to prepare and file a Notice of Exemption with the County Clerk and Office of Planning and Research.

A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-953

3. Knapek Zone Reclassification
Assessor Parcel Numbers (APN) 107-091-007 and 107-096-002
Record No.: PLN-2022-17796
Honeydew Area

- Recommendation:** That the Board of Supervisors:
1. Open the public hearing, receive staff presentation, and receive public comment; and
 2. Close the public comment portion of the hearing; and
 3. Deliberate on the Zone Reclassification; and
Make a motion to take the following actions:
 4. Adopt the resolution (Resolution 23-___) (Attachment 1) finding the Zone Reclassification exempt from CEQA analysis, making findings in support of approval; and
 5. Adopt the Ordinance Amending Section 311-7 of the Humboldt County Code by Rezoning Property in the Honeydew Area (Attachment 3) to approve the Zone Reclassification of 35 acres on APN 107-091-007 from Agriculture Exclusive (AE-B-5(160)) to Timberland Production Zone (TPZ), and 40 acres on APN 107-096-002 from Agriculture Exclusive (AE-B-5(160)) to Timberland Production Zone (TPZ); and
 6. Direct the Clerk of the Board to give notice of the decision to Brent and Karla Knappek, the Planning and Building Department, and any other interested party.

A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

K. CLOSED SESSION

23-1005

- I. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of John P. Wilson, et al. v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2300981

The Board voted 4-0 with Supervisor Bohn abstaining, to authorize the Humboldt County's County Counsel to defend the case.

L. ADJOURNMENT

I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

NIKKI TURNER

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.



07/11/2023



MINUTES
TUESDAY, July 11, 2023

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, August 8, 2023 with the vote as shown below.

AYES:	Supervisors:	--	Bohn, Bushnell, Madrone, Wilson, Arroyo
NAYS:	Supervisors:	--	
ABSENT:	Supervisors:	--	
ABSTAIN:	Supervisors:	--	

Nikki Turner
Deputy Clerk of the Board

Steve Madrone
Chair of the Board