



COUNTY OF HUMBOLDT

For the meeting of: 9/11/2018

File #: 18-1150

To: Board of Supervisors

From: County Administrative Office

SUBJECT:

Set Public Hearing for Adoption of Fee Updates

RECOMMENDATION(S):

That the Board of Supervisors direct the Clerk of the Board to schedule a public hearing on Tuesday, October 2, 2018 at 9:00 a.m. or as soon thereafter as the matter may be heard, for consideration of adoption of an ordinance updating the Humboldt County Schedule of Fees and Charges; direct the Clerk of the Board to post and publish the required pre-adoption summary of the ordinance and public hearing notice for updating the Humboldt County Schedule of Fees and Charges at least 10 (ten) days prior to the public hearing; two publications are required, with at least five (5) days intervening between the dates of the first and last publication, not counting such publication dates; direct the Clerk of the Board to have the data and documentation supporting the new fees for public review at least ten (10) days prior to the public hearing; and direct the Clerk of the Board to post a certified copy of the full text of the proposed ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)].

SOURCE OF FUNDING:

All County funds receiving fee revenue.

DISCUSSION:

Annually, county departments review their fees and charges to determine whether they are sufficient to recoup costs associated with providing services to the public. Government Code Sections 54986, 6062a, 66018 require that prior to adopting a resolution or ordinance approving a new fee or changing an existing fee, the Board of Supervisors provide notice of a public hearing, and then hold a public hearing at which time oral or written presentations can be made. Staff recommends scheduling this year's public hearing for October 2, 2018. The requested actions complete the public notice process for that hearing.

FINANCIAL IMPACT:

There is no financial impact to scheduling the public hearing. If approved by the Board of Supervisors, updated fees will be incorporated into departments' budgets as appropriate.

Setting the public hearing to adopt the proposed fee schedule supports the Board's Strategic Framework by managing the county's resources to ensure sustainability of services.

OTHER AGENCY INVOLVEMENT:

All entities, agencies or businesses impacted by specific fees are potentially involved.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Decline to direct that the notice of public hearing and proposed ordinance be posted and published. This action is not recommended, as adoption of new fees requires conduct of a properly-noticed public hearing.

ATTACHMENTS:

Summary of ordinance public hearing notice
Fee Ordinance

PREVIOUS ACTION/REFERRAL:

File #: 18-1150

Board Order No.: J-1
Meeting of: Oct. 3, 2017