



# COUNTY OF HUMBOLDT

For the meeting of: 11/5/2024

File #: 24-1457

**To:** Board of Supervisors

**From:** Sheriff

**Agenda Section:** Consent

**Vote Requirement:** Majority

**SUBJECT:**

Resolution for Acceptance of 2024 Standard Agreement with California Department of Parks and Recreation for Animal Shelter/Control Services

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Adopt Resolution No. \_\_\_\_ (Attachment 1) approving the California Department of Parks and Recreation (“DPR”) Standard Agreement C24635008 for Animal Shelter/Control Services in an amount not to exceed \$5,000 for the period ending November 30, 2027; and
2. Authorize the Chair of the Board to execute the Standard Agreement (Attachment 2).

**STRATEGIC PLAN:**

This action supports the following areas of your Board’s Strategic Plan.

Area of Focus: Safe & Healthy Communities

Strategic Plan Category: 1001 -Support and sustain partnerships between public safety and partner agencies to enhance public safety in our communities

**DISCUSSION:**

The Humboldt County Sheriff's Office Animal Services/Control Division has negotiated a standard agreement (Attachment 2) with the State of California Department of Parks and Recreation to provide animal shelter/control services for the North Coast Redwoods District. The agreement provides an Animal Control Officer to respond to calls for service within State parks of Humboldt County. The county's responsibilities include transportation of domestic animals, dogs or cats. Terms of the agreement also authorize Animal Control to proceed with licensing, vaccinations, spay or neuter and microchips after a four-day hold. Services will be provided Monday through Sunday, 7:00 am to 5:00 pm, providing the county has an Animal Control Officer on duty and available. The agreement expires November 30, 2027.

**SOURCE OF FUNDING:**

California Department of Parks and Recreation (1100-278, 1100-278100)

**FINANCIAL IMPACT:**

<i>Expenditures (1100,278/278100)</i>	<b>FY24-25</b>	<b>FY25-26 Projected*</b>	<b>FY26-27 Projected*</b>
<b><i>Budgeted Expenses</i></b>	<u>\$1,000</u>	<u>\$2,000</u>	<u>\$2,000</u>

<b>Additional Appropriation Requested</b>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>Total Expenditures</b>	<u>\$1,000</u>	<u>\$2,000</u>	<u>\$2,000</u>

\*Projected amounts are estimates and are subject to change.

<b>Funding Sources (1100,278/278100)</b>	<b>FY24-25</b>	<b>FY25-26 Projected*</b>	<b>FY26-27 Projected*</b>
<b>General Fund</b>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b>State/Federal Funds</b>	<u>\$1,000</u>	<u>\$2,000</u>	<u>\$2,000</u>
<b>Total Funding Sources</b>	<u>\$1,000</u>	<u>\$2,000</u>	<u>\$2,000</u>

\*Projected amounts are estimates and are subject to change.

**Narrative Explanation of Financial Impact:**

The California Department of Parks and Recreation Standard Agreement will reimburse the County of Humboldt Animal Control Division at a rate of \$77.00 per hour for domestic animal, dog or cat rescue. A minimum of one hour will be reimbursed for all calls for service, regardless of the duration of the call. Licensing, vaccinations, spay or neuter and microchip costs will be reimbursed at actual cost per animal. There are sufficient appropriations for this agreement in FY 2024-25 in budget units 1100-278 and 1100-278100. This will be included in future annual budget cycles. Total charges to California Department of Parks and Recreation will not exceed \$5,000 for the duration of the agreement.

**STAFFING IMPACT:**

Services provided will be done with existing county staffing. There is no additional staffing impact.

**OTHER AGENCY INVOLVEMENT:**

California Department of Parks and Recreation

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board could deny the authorization to accept the Standard Agreement for Animal Shelter/Control Services with California Department of Parks and Recreation, however, this is not recommended as providing this service helps to protect State Parks in the county.

**ATTACHMENTS:**

- Attachment 1 - Resolution
- Attachment 2 - Standard Agreement

**PREVIOUS ACTION/REFERRAL:**

Meeting of: December 13, 2016  
File No.: C-32, 16-8846