

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Chair - Second District
MIKE WILSON
Vice Chair - Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, February 4, 2025

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

Item I.3 was pulled to return at a future date. Items H.3 and I.1 were heard concurrently.

D. CONSENT CALENDAR

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve Consent Calendar. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

Board of Supervisors

Clerk of the Board

25-179

1. Letter of Appreciation to Matt Nannizzi for Service on the Humboldt County Fish & Game Advisory Commission

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Appreciation.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

25-172

2. Appointments to the Humboldt County Workforce Development Board

Recommendation: That the Board of Supervisors:
1. Review the attached applications from Amber Cavanaugh representing College of the Redwoods, Michelle Glancy representing Open Door Health Center and Danny Kelley representing Blue Lake Rancheria; and
2. Appoint Amber Cavanaugh, Michelle Glancy and Danny Kelley to the Humboldt County Workforce Development Board for a two-year term, effective immediately pursuant to Humboldt County Workforce Development Board Bylaws.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

25-220

3. Letter of Appreciation to Katherine Smith for Service on the Behavioral Health Board

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Appreciation.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

County Administrative Office

25-14

4. Final Acceptance of the Humboldt County Courthouse Fourth Street Americans with Disabilities Act Modification Project, Project Number 2020-101

Recommendation: That the Board of Supervisors:

1. Accept the completion of the Humboldt County Courthouse Fourth Street Americans with Disabilities Act Modification Project, Project Number 2020-101; and
2. Authorize the Purchasing Agent, or a designee thereof, to execute the Notice of Completion for the Humboldt County Courthouse Fourth Street Americans with Disabilities Act Modification Project; and
3. Direct the Clerk of the Board to provide the County Administrative Office - ADA Team with one (1) fully executed certified copy of the Board order related to this item.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

Department of Health and Human Services: Administration

25-156

5. Grant Agreement with the United States Department of Housing and Urban Development Regarding Acceptance of Funding Made Available through the Youth Homelessness Demonstration Program

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached grant agreement with the United States Department of Housing and Urban Development; and
2. Approve, and authorize the Department of Health and Human Services Director, or a designee thereof, to execute, the attached grant agreement with the United States Department of Housing and Urban Development regarding acceptance of funding made available through the Youth Homelessness Demonstration Program; and
3. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent applications, agreements, amendments, certifications, attestations and other documents required or deemed necessary for the Department of Health and Human Services to accept and secure funding made available through the Youth Homelessness Demonstration Program, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed certified copy of the Board order related to this item.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

25-224

6. Resolution Regarding Changes in Public Office Hours for Eligibility and Employment Services, Social Services Branch, Department of Health & Human Services

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution regarding changes in Eligibility and Employment Services, Social Services Branch public office hours.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

Department of Health and Human Services: Public Health

25-113

7. Renewal of California COVID Network of California Laboratories for Severe Acute Respiratory Syndrome Coronavirus 2 (SARS-CoV-2) Whole Genome Sequencing (COVIDNet) Platform State Standard Agreement with California Department of Public Health (CDPH)

Recommendation: That the Board of Supervisors:

1. Approve the State Standard Agreement with CDPH regarding access to the COVIDNet Platform; and
2. Authorize the Director of Public Health, or a designee thereof, to sign the State Standard Agreement; and
3. Authorize the Director of Public Health, or a designee thereof, to sign all future amendments and documents directly related to the State Standard Agreement upon review and approval of the County Administrative Office (CAO), County Counsel and Risk Management.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

25-149

8. Memorandum of Understanding (MOU) with Partnership HealthPlan of California Regarding the Coordination of the Special Supplemental Nutrition Program for Women, Infants, and Children program (WIC Program)

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached MOU with Partnership HealthPlan of California regarding the coordination of the WIC Program; and
2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached MOU with Partnership HealthPlan of California, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed copy of the attached MOU with Partnership HealthPlan of California to the DHHS - Contract Unit for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

25-150

9. Memorandum of Understanding (MOU) with Partnership HealthPlan of California Regarding the Coordination of Public Health programs in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached MOU with Partnership HealthPlan of California for the coordination of public health programs in Humboldt County; and
2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached MOU with Partnership HealthPlan of California, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached MOU with Partnership HealthPlan of California to the DHHS - Contract Unit for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

Human Resources25-174

10. Adding Willow Creek Fire Safe Council to Humboldt Worker's Compensation Coverage

Recommendation: That the Board of Supervisors:

1. Adopt the Memorandum of Understanding (Attachment 1) for adding Willow Creek Fire Safe Council to the program and require that the Willow Creek Fire Safe Council join the program for at least 3 years;

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

Public Works25-151

11. Bid Authorization for the John Haynes Veterans Memorial Building (Garberville Veterans Hall) Project, Project Number 162765

Recommendation: That the Board of Supervisors:

1. Receive the plans and specifications pertaining to the John Haynes Veterans Memorial Building (Garberville Veterans Hall) Project, Project Number 162765; and
2. Authorize the Humboldt County Department of Public Works to advertise the above-referenced project, as required by Section 22037 of the California Public Contract Code, with bids to be opened on March 4, 2025, at 2:00 PM; and
3. Direct staff to return with a time certain presentation to further discuss the John Haynes Veterans Memorial Building (Garberville Veterans Hall) Project after bids have been received.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

Sheriff

25-176

12. Governing Body Resolution for the Emergency Management Performance Grant (EMPG) and the Homeland Security Grant Program (HSGP) for grant Fiscal Years 2024, 2025, 2026 and 2027

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Governing Body Resolution (Attachment 1) for the EMPG and HSGP, and direct the Clerk of the Board to certify; and
2. Direct the Clerk of the Board to return three (3) signed and certified copies, of the above-named resolution, to the Sheriff's Office, Attn: Julie Martin, for immediate submission to the California Governor's Office of Emergency Services.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

Treasurer/Tax Collector25-257

Public Comment - Non Agenda items

25-171

13. Appointment of Board of Directors - Humboldt County Public Property Leasing Corporation

Recommendation: That the Board of Supervisors:

1. Reappoint the following individuals as Directors of the Humboldt County Public Property Leasing Corporation (HCPPLC) effective this date for the 2025 calendar year:
Bruce Rupp, President
Daniel Sweet, Treasurer
Greg Bowen, Secretary

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, and Supervisor Natalie Arroyo

Nay: 2 - Supervisor Mike Wilson, and Supervisor Steve Madrone

E. ITEMS PULLED FROM CONSENT**F. PUBLIC COMMENT ON NON-AGENDA ITEMS****G. MATTERS SET FOR TIME CERTAIN (None Scheduled)****H. PUBLIC HEARINGS**

Aviation25-185

1. Public Hearing to Consider Amending the 2025 Humboldt County Schedule of Fees and Charges Related to the Department of Aviation's Hangar Rates

Recommendation: That the Board of Supervisors:

1. Open the public hearing; and
2. Receive the staff report and public comments; and
3. Consider amending the 2025 Humboldt County Schedule of Fees and Charges related to the Department of Aviation's Hangar Rates; and
4. Provide direction to staff as appropriate; and
5. Close the public hearing.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations as amended below:

1. Amend the 2025 Humboldt County Schedule of Fees and Charges related to the Department of Aviation Hanger Rates increasing to the FFA Rates and removal of the CPI Increase.
2. Allocate from General funds \$55,876 to cover the lost revenue by removing the CPI Increase.
3. Direct staff to bring back an ordinance reflecting amendments.

The motion carried by the following vote:

Aye: 4 - Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Nay: 1 - Supervisor Rex Bohn

Planning and Building Department25-144

2. Continuation of Public Hearing to Consider Revocation of Conditional Use Permit for Kernan Construction which Authorized a Rock Aggregate Processing and Materials Storage and Handling Yard Facility

Recommendation: That the Board of Supervisors:

1. Accept public comment on the continuation; and
2. Continue the hearing to the meeting of April 8, 2025.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Sheriff

25-84

3. Public Hearing to Provide the Annual Submission of Data Pertaining to Immigration and Customs Enforcement (ICE) Access as Outlined in Government Code 7283.1 (d) (Information Only) and Semi-Annual Measure K Submission of Data

Recommendation: That the Board of Supervisors:

1. Find the notice of public hearing was provided as required by law; and
2. Hold the public hearing; and
3. Receive the Sheriff's Office 2024 data of ICE access as outlined in Government Code 7283.1 (d) and Measure K semi-annual data; and
4. Receive public comment.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

I. DEPARTMENTAL REPORTS

Clerk of the Board

25-218

1. Request from the Humboldt County Human Rights Commission to Sign a Letter of Support for All Humboldt County Community Members

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Letter of Support.

A motion was made by Supervisor Madrone, seconded by Supervisor Arroyo, to approve staff recommendations as amended see below:

- 1. Removal of last sentence from the 3rd paragraph and last sentence from the final paragraph.***
- 2. Removal of the bullet point of the education code.***
- 3. Add a bullet point in affirming the support of the Measure K Ordinance***
- 4. Change Local Agencies to County.***
- 5. This is now a statement instead of a letter.***
- 6. This will need to be noticed to the public.***

The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

County Administrative Office

25-133

2. Mid-Year Budget Review for Fiscal Year (FY) 2024-25, Budget Outlook for FY 2025-26 and Recommendations for Budget Adjustments (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Receive and file a review of the current FY 2024-25 budget, including an update on the direction regarding reorganization that staff received from the Board on June 3, 2024, and the budget outlook for FY 2025-26; and
2. Direct the County Administrative Officer (CAO) to prepare the FY 2025-26 budget based on the following parameters:
 - a. Set General Fund allocations as status quo to FY 2024-25 including the FY 2024-25 Board-approved additional requests for General Fund appropriations (ARGFA); and
 - b. Approve the use of available fund balance in Fund 3250 - Employer Retirement contributions to smooth pension costs and salary increases in FY 2025-26; and
 - c. Deallocate FY 2025-26 unbudgeted positions; and
 - d. Suspend ARGFA submittals for FY 2025-26; and
 - e. Set the annual departmental contributions to Public Agency Retirement Services (PARS) to 2% of annual salaries; and
 - f. Approve a contribution to the Deferred Maintenance Trust Fund (3464) as determined by county policy; and
 - g. Approve the transfer from the Tax Loss Reserve of \$2 million for FY 2025-26, so long as the minimum reserve is retained; and
 - h. Approve a contribution to the General Reserve to meet county policy requirements; and
 - i. Approve Human Resources - Risk Management to increase the Self-Insured Retention (SIR) for liability insurance to \$300,000; and
 - j. Evaluate historical revenue estimates, with the Auditor-Controller, to ensure accuracy in the FY 2025-26 budget; and
 - k. Provide additional direction to staff on actions to close the FY 2025-26 projected General Fund budget deficit; and
3. Authorize the Auditor-Controller to create a General Fund Sub-Fund for Measure Z expenditures effective in FY 2025-26; and
4. Authorize the Auditor-Controller to create a General Fund Sub-Fund for Measure O expenditures effective in FY 2025-26; and
5. Authorize the Auditor-Controller to close funds, without an associated legal mandate, that have not had activity, except interest apportionment, in 3 years and transfer those funds to the appropriate budgeted fund; and
6. Approve an exception to the Budget Adjustment Policy to the authorize the CAO to approve increases or decreases to intrafund transfer accounts for FY 2024-25; and
7. Approve the list of budget adjustments (Attachment 1) and authorize CAO staff to make any technical corrections necessary to effectuate the Board's direction (4/5 Vote Required); and
8. Direct staff to return at third quarter only if the budget parameters set forth for FY 2025-26 require substantial changes; and
9. Provide additional direction to staff as appropriate.

A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

- Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone
- Absent: 1 - Supervisor Mike Wilson

Planning and Building Department

24-1615

3. Appeal of Suspension of a Conditional Use Permit and Revocation of a Conditional Use Permit for Cannabis Cultivation.

Recommendation: That the Board of Supervisors:

1. Adopt the resolution (Attachment 1) which does the following:
 - a. Finds the permit has been exercised contrary to the terms and conditions of permit approval; and
 - b. Finds the use for which the permit was granted has been conducted as to be a public nuisance; and
 - c. Revokes the Conditional Use Permit pursuant to Section 312-14 of the Humboldt County Code.
2. Direct the Clerk of the Board to give notice of the decision to the permit holder, the Planning and Building Department, and any other interested party.

By order of the Chair, this item is withdrawn to return at a future date.

J. MATTERS INITIATED BY BOARD

Board of Supervisors

25-227

1. Presentation on the Renaming Ceremony of the Alderpoint Bridge to the Trevor John Earley Memorial Bridge

Recommendation: That the Board of Supervisors:

1. Receive and file the presentation.

A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:

- Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

K. CLOSED SESSION

25-221

1. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Erick Allen Battersby v. Iver Lien, et al., Case No. 20-cv-06561-EMC

There was no reportable actions taken.

25-226

2. Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the matter of Potter Valley Hydroelectric Project, FERC Project No. 77-285

There was no reportable actions taken.

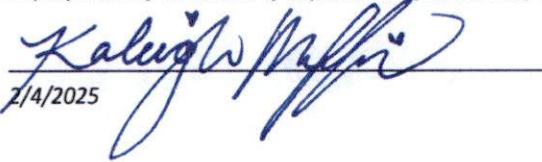
L. ADJOURNMENT

I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

KALEIGH MAFFEI

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.


2/4/2025