

**BOARD OF SUPERVISORS**

REX BOHN  
Chair - First District  
ESTELLE FENNEL  
Vice-Chair - Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, August 27, 2019

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. Resolution Recognizing the 10 Year Anniversary of Nurse-Family Partnership in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the resolution.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Public Comment and Handouts](#)

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**Clerk of the Board**

2. Letter of Appreciation for Lora Canzoneri for her Service on the Housing Authority Commission

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Letter of Appreciation.

**Attachments:** [Staff Report](#)  
[appreciation Letter.pdf](#)  
[Roster.pdf](#)  
[Resignation Letter.pdf](#)

3. Consider Appointing Sylvia DeRooy to the Housing Authority as the At-Large Senior Tenant Commissioner

**Recommendation:** That the Board of Supervisors:  
1. Appoint Sylvia DeRooy to the Housing Authority as the At-large Senior Tenant Commissioner.

**Attachments:** [Staff Report](#)  
[housingLtr08092019.pdf](#)  
[Housing Roster.pdf](#)

4. Approval of the Action Summary - Meeting of August 20, 2019

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of August 20, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 8-20-19](#)

**County Administrative Office**

5. Collaboratively Advised Fund Agreement between the Humboldt Area Foundation and the Human Rights Commission Regarding Administration of the Humboldt County Human Rights Human Trafficking Fund

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize execution of, the attached collaboratively advised fund agreement between the Humboldt Area Foundation and the Human Rights Commission regarding administration of the Humboldt County Human Rights Human Trafficking Fund.

**Attachments:** [Staff Report](#)  
[Humboldt County Human Rights Human Trafficking Fund Agreement.pdf](#)

**Department of Health and Human Services: Administration**

6. Professional Services Agreement with McKinleyville Community Collaborative Regarding the Provision of Service Integration Lead Services for The Center at McKinleyville for Fiscal Year 2019-20

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with McKinleyville Community Collaborative regarding the provision of service integration lead services for The Center at McKinleyville and preparation for same for fiscal year 2019-20 in an amount not to exceed \$241,872; and
2. Direct the Clerk of the Board to route the fully executed attached professional services agreement to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[Professional Services Agreement with McKinleyville Community Collaborative Re WC 06-01-2019.pdf](#)  
[McK CC COIs 19-20](#)  
[Executed Professional Services Agreement with McKinleyville Community Collabc](#)

7. Agreement with Food for People, Inc. to Assist with CalFresh Outreach and Support Activities

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Food for People, Inc. to assist the Department of Health and Human Services (DHHS) increase utilization of CalFresh benefits by eligible households in an amount not to exceed \$992,584.74; and
  2. Direct the Clerk of the Board to route the fully executed agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

**Attachments:** [Staff Report](#)  
[Food for People CalFresh 2019-2020 Contract \(RM7.30.19\)](#)  
[2018-2019 Renewal - Evidence of Coverage](#)  
[Executed Food for People CalFresh 2019-2020 Contract.pdf](#)

8. Agreement with Humboldt State University Sponsored Programs Foundation to Assist with CalFresh Outreach and Support Services

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Humboldt State University Sponsored Programs Foundation to assist the Department of Health and Human Services (DHHS) increase utilization of CalFresh benefits by eligible households in an amount not to exceed \$101,031.00; and
  2. Direct the Clerk of the Board to route the fully executed agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

**Attachments:** [Staff Report](#)  
[HSU CF Outreach Agreement FY 19-20\\_PE \(RM 7.31.19\)](#)  
[County of Humboldt - Cert \(liab\) \(2\)](#)  
[Executed HSU CF Outreach Agreement FY 19-20\\_PE.pdf](#)

9. Allocation of Staff Services Analyst I/II position; Social Worker IV position 76 reallocated from budget unit (BU) 508 to 511; Social Service Aide position 01 reallocated from BU 508 to 511; Social Worker Supervisor II position 21 reallocated from BU 511 to 508

- Recommendation:** That the Board of Supervisors:
1. Allocate one full time equivalent (FTE) 1.0, Staff Services Analyst I/II position in BU 508 (class 0391A/B, range 383/416);
  2. Reallocate incumbent Stanton Frisk, Social Worker IV-B, position 76, allocate 1.0 FTE (class 0707B, range 424) from BU 508 into BU 511;
  3. Reallocate incumbent Emily-Ann Wrisley, Social Service Aide, position 01, 1.0 FTE (class 0708, range 305) from BU 508 into BU 511; and
  4. Reallocate incumbent Rebecca Hilgenberg-Boyle, Social Worker Supervisor II, position 21, 1.0 FTE (class 0714, range 479) from BU 511 to BU 508.

**Attachments:** [Staff Report](#)

**Department of Health and Human Services: Social Services**

10. Agreement with the Bay Area Social Services Consortium Emergency Response Mutual Assistance Committee to be a Partner in their Mutual Support Agreement for California Office of Emergency Services Region II

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Department of Health and Human Services - Director of Social Services to sign a Memorandum of Agreement (MOA) with the Bay Area Social Services Consortium to be a part of their mutual aid initiative.

**Attachments:**

[Staff Report](#)

[Community Resiliency and Disaster Preparedness Regional memorandum of Agreee](#)

11. Agreement with Chabot-Las Positas Community College District and the Department of Health and Human Services (DHHS) - Child Welfare Services (CWS) to Provide Training, Education and Other Resources to Child Welfare Providers and Other Eligible Populations to Benefit Title IV-E Eligible Children

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the agreement with Chabot-Las Positas Community College District for the provision of training, education and other resources to child welfare providers and other eligible populations to benefit Title IV-E eligible children effective upon execution through June 30, 2020 with the option to extend this agreement upon the same terms and conditions for two, 1-year terms;
2. Approve, and authorize the Director of the Department of Health and Human Services, or a designee thereof, to exercise the first and second options to extend the agreement for additional one-year terms from July 1, 2020 through June 30, 2021 and July 1, 2021 through June 30, 2022;
3. Authorize the DHHS - CWS Director to amend program elements of the agreement as necessary after review and approval by County Counsel and Risk Management upon execution through June 30, 2020 and through June 30, 2022 if extended; and
4. Direct the Clerk of the Board to route the fully executed agreement to the DHHS - Contracts Unit for further processing.

**Attachments:**

[Staff Report](#)

[Agreement with Chabot-Las Positas Community College District and the Departme](#)  
[Executed Agreement with Chabot-Las Positas Community College District and the l](#)

**Planning and Building Department**

12. Authorization to Release Lien on Open Door Community Health Center Office Building Located at 1522 3rd Street, Eureka

**Recommendation:** That the Board of Supervisors:  
1. Authorize staff to release the lien on Open Door Community Health Center office building located at 1522 3rd Street, Eureka.

**Attachments:** [Staff Report](#)

**Public Works**

13. Resolution Authorizing the Humboldt County Department of Public Works to Apply for, Accept and Administer, on behalf of the North Coast Resource Partnership, Proposition 1, Round 1 Integrated Regional Water Management Grant Funding Made Available by the California Department of Water Resources

**Recommendation:** That the Board of Supervisors:  
1. Adopt the attached resolution authorizing the Humboldt County Department of Public Works Director, or a designee thereof, to apply for, accept and administer, on behalf of the North Coast Resource Partnership, Proposition 1, Round 1 Integrated Regional Water Management Grant funding made available by the California Department of Water Resources; and  
2. Direct the Clerk of the Board to provide a fully executed certified copy of the attached resolution to the Humboldt County Department of Public Works for submission to the California Department of Water Resources.

**Attachments:** [Staff Report](#)  
[Attachment 1 Resolution Re Prop. 1 Funding.docx](#)  
[Resolution 19-85](#)

**Sheriff**

14. Domestic Cannabis Eradication Suppression Program (DCESP) Grant Fiscal Year (FY) 2019-20 Budget Transfer and Supplemental Budget for Budget Unit 1100-221930 for a Tractor and Off-Road Vehicle (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:  
1. Approve the budget transfer for budget unit 1100-221930 DCESP to establish fixed assets for a purchase of a skid-steer tractor and off-road vehicle; and  
2. Approve the supplemental budget request for budget unit 1100-221930 DCESP to reduce the grant revenue for FY 2019-20 by the amount spent in FY2018-19.

*Attachments:*        [Staff Report](#)  
                              [Budget Transfer for Budget Unit 1100-221930](#)  
                              [Supplemental Budget for Budget Unit 1100-221930](#)

#### **D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

Public Comment Sign-In Sheet and Handouts

*Attachments:*        [Public Comment Sign-In Sheet and Handouts](#)

#### **E. SPECIAL PRESENTATIONS**

##### **Board of Supervisors**

1. Retirement Resolution for Deputy Leslie Borges (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors:  
1. Authorize the Chair to sign the Resolution.

*Attachments:*        [Staff Report](#)  
                              [Deputy Borges.pdf](#)

#### **F. MATTERS SET FOR TIME CERTAIN**

#### **G. ITEMS PULLED FROM CONSENT**

#### **H. MATTERS INITIATED BY BOARD MEMBERS**

##### **Board of Supervisors**

1. Formation of a Humboldt County Climate Advisory Committee (Supervisor Rex Bohn)

*Recommendation:* That the Board of Supervisors:  
1. Discuss the formation of a Humboldt County Climate Advisory Committee and take appropriate action as needed.

*Attachments:*        [Staff Report](#)  
                              [Public Comment and Handouts](#)

#### **I. DEPARTMENT REPORTS**

## J. PUBLIC HEARINGS

### Public Works

1. Notice of Intention to Purchase Real Property at 1017 Fourth Street, 1023 & 1025 Fourth Street, and 1031, 1035, & 1039 Fourth Street, Eureka

**Recommendation:** That the Board of Supervisors:

1. Introduce Notice of Intention to purchase real property, the purchase price of which is in excess of \$50,000;
2. Open the public hearing; and
3. Close the public hearing.

**Attachments:**

[Staff Report](#)

[Exhibit A - Notice of Intent to Purchase Real Property](#)

[Exhibit B - Site Plan](#)

[Project Description 8-1-2019](#)

### Planning and Building Department

2. Zoning Text Amendments to Implement the General Plan - Group 2 Land Use Element Agricultural & Forest Resources Related Zoning Changes

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive the staff report and public testimony;
2. Close the public hearing;
3. Adopt the attached resolution (Resolution 19-\_\_ (Attachment 1)) making the required findings regarding CEQA compliance and for approval of zoning ordinance amendments;
4. Adopt the attached ordinance (Ordinance No. \_\_\_\_ (Attachment 2)) amending Title III, Division 1, Chapter 4 of the Humboldt County Code to be Consistent with the 2017 General Plan by amending Section 314-7.1 "AE - Agriculture Exclusive Zone"; Section 314-7.4 "TPZ - Timberland Production Zone," and Section 314-17.1 "B-1- Special Building Site" Combining Zone; and by adding Section 314-7.5 "TE - Timberland Exclusive" Principal Zone; Section 314-9.1 "MU1 - Mixed Use (Urban)" Principal Zone, Section 314-9.2 "MU2 - Mixed Use (Rural)" Principal Zone; and Section 314-31.2 "PRD - Planned Rural Development" Combining Zone;
5. Direct the Planning and Building Department to:
  - a. initiate, as separate future amendments:
    - i. Building Envelope provisions within Resource Zones;
    - ii. Develop ordinances to implement General Plan Policies addressing Fire Hazards, to be completed by June of 2020;
    - iii. Prepare an ordinance amending Fire Safe Regulations to remove the limitation that only on-site access roads need to meet fire safe regulations. This is to also be completed by June 2020; and

- iv. Implement a "D" combining zone in the following community plan areas: Arcata, Jacoby Creek, Freshwater, McKinleyville, Fieldbrook-Glendale, Trinidad-Westhaven and Orick;
- b. include discussion of ridgeline and viewshed protection measures as part of the community planning work in the McKinleyville, Glendale/Fieldbrook/Blue Lake and Willow Creek areas the Board has already directed;
- c. file a Notice of Determination with the Humboldt County Recorder's Office, pursuant to the California Environmental Quality Act; and
6. Direct the Clerk of the Board to publish summaries of the Ordinance amendments within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against each ordinance (Attachment 3) and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance correction along with the names of those Supervisors voting for and against the ordinance.

***Attachments:***

[Staff Report](#)

[Attachment 1 Resolution 8-13-19.jhf.docx](#)

[Attachment 2 Ordinance to approve Zoning Text Amendments 8-13-19.docx](#)

[Attachment 3 Post Adoption Summary.docx](#)

[Attachment 4 Link to the Environmental Impact Report.docx](#)

[Attachment 5 Planning Commission Recommended Ordinance.jhf.docx](#)

[Resolution 19-86](#)

[Ordinance 2635](#)

[Public Comment and Handouts](#)

[Proof of Publication](#)

**K. DISCUSSION ITEMS****L. CLOSED SESSION****M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**