

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, June 14, 2016

1:30 PM

Regular Meeting - Afternoon Only

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Agricultural Commissioner

1. Approval of Cooperative Agreement No. 16-0333-SF, the Pierce's Disease Control Program Contract in the Amount of \$19,179.92 and Request for Minute Order Designating the Agriculture Department as the Responsible Local Public Agency

Recommendation: That the Board of Supervisors approve Cooperative Agreement No. 16-0333-SF known as the Pierce's Disease Control Program contract between Humboldt

County and the California Department of Food and Agriculture; authorize the Chair to sign the original agreement, one copy of the cover page, and direct the Clerk of the Board to return all copies along with a copy of the Board order to the Agriculture Department for further processing; that the Board of Supervisors approve a minute order designating the Agricultural Department as the responsible local public entity for the Pierce's Disease/Glassy-winged Sharpshooter Control Program in Humboldt County; and grant a waiver from the provisions of the Nuclear Free Ordinance.

Attachments: [Pierce's Disease Control Program Contract.pdf](#)

Board of Supervisors

2. Resolution from the City of Trinidad Requesting Consolidation of the General Municipal Election with the Statewide General Election to be held on November 8, 2016 (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors approve request for consolidation with the condition that the City of Trinidad reimburse the County for costs incurred pursuant to this request, and notify the Elections Department of the County to take any and all steps necessary for the holding of the consolidated election.

Attachments: [City of Trinidad Election Consolidation](#)

3. Resolution Authorizing Road Closures for the Humboldt Redwoods Marathon, Half Marathon and 5K on Sunday, October 16, 2016 from 9:00 a.m. to 4:00 p.m. (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors adopt the Resolution and direct the Clerk of the Board to return a fully executed copy of the Resolution to Humboldt Redwoods Marathon, P.O. Box 4989, Arcata, CA 95518-4989.

Attachments: [Road Closure for Humboldt Redwoods Marathon.pdf](#)

Clerk of the Board

4. Approval of the Action Summary - Meeting of June 7, 2016

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of June 7, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 6-7-2016.pdf](#)

County Administrative Office

5. Letter of Clarification to the Planning Commission

Recommendation: That the Board of Supervisors authorize the Board Chair to sign the attached letter to the Planning Commission to clarify the process to place agenda items on the Planning Commission's agenda.

Attachments: [Letter of Clarification to the Planning Commission.pdf](#)

Department of Health and Human Services: Administration

6. Agreement with Boys & Girls Club of the Redwoods to Provide a "SMART Moves" Program for Fiscal Year 2016-17

Recommendation: That the Board of Supervisors approve the agreement with Boys & Girls Club of the Redwoods to assist the Department of Health and Human Services (DHHS) to provide a SMART Moves program for fiscal year 2016-17; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS Administration.

Attachments: [Agreement with Boys & Girls Club.pdf](#)

Department of Health and Human Services: Public Health

7. Health Officer Agreement for Services for Fiscal Year 2016-17

Recommendation: It is recommended that the Board of Supervisors approve, ratify and authorize the Chair to execute three (3) originals of the attached Health Officer agreement with Donald I. Baird, M.D. for services for FY 2016-17; and direct the Clerk of the Board to return two (2) signed originals of the agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Employee Services.

Attachments: [Health Officer Agreement.pdf](#)

8. Grant Agreement with the CUPA Forum Environmental Protection Trust Fund for \$30,458.75 for the Purchase of an Emergency Response Vehicle (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve Grant Agreement No. 2016-1 with the CUPA Forum Environmental Protection Trust Fund to accept the grant amount of \$30,458.75 for the purchase of an emergency response vehicle (Attachment 1); authorize the Public Health Director, or his/her designee, to sign Grant Agreement No. 2016-1 (Attachment 1); authorize the Public Health Director, or his/her designee to sign any grant invoices, reports and any subsequent amendments directly related to Grant Agreement No. 2016-1; direct the Auditor-Controller to post the supplemental budget after fiscal year 2016-17

budget adoption in Fund 1175, Budget Unit 411, Hazardous Materials Program as outlined on Attachment 2 (4/5 vote required); authorize the purchase of one emergency response vehicle for the Certified Unified Program Agency (CUPA) of the Department of Health and Human Services (DHHS), Division of Environmental Health (DEH); authorize the donation of the emergency response vehicle to the Humboldt County Motor Pool for capitalization, maintenance and insurance purposes; and direct the Clerk of the Board to return one original, signed copy of this agenda item to the DHHS Contract Unit for forwarding to DEH.

Attachments: [Grant Agreement for Emergency Response Vehicle.pdf](#)

9. Eighth Amendment to the California Forensic Medical Group (CFMG) Agreement for Provision of Jail Medical Services for July 1, 2016 to September 30, 2016

Recommendation: That the Board of Supervisors approve the Eighth Amendment to the Professional Services Agreement with CFMG; authorize the Chair of the Board to sign three (3) originals of the Eighth Amendment; and direct the Clerk of the Board to return two (2) executed originals of the Eight Amendment to the Department of Health and Human Services (DHHS) Contract Unit for transmittal to DHHS-Public Health.

Attachments: [8th Amendment to Jail Medical Services Agreement.pdf](#)

District Attorney

10. California Governor's Office of Emergency Services (Cal OES) Grant Application - Fiscal Year (FY) 2015-2016 Victim Witness Assistance Program (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize the Chair to sign the attached Grant Award Face Sheet and the (2) Certifications of Assurance of Compliance; approve the attached supplemental budget in Fund 1100, Budget Unit 208, District Attorney's Victim Witness Program (4/5 vote); direct the Auditor-Controller to incorporate the attached supplemental budget into the adopted FY 2016-17 budget; and direct the Clerk of the Board to process and return the Grant Award Face Sheet and the (2) Certifications of Assurance of Compliance to the District Attorney's (DA) Office, attention Rachelle Davis, for submission to the State.

Attachments: [Victim Witness Grant Application.pdf](#)

11. California Governor's Office of Emergency Services (Cal OES) Certification of Assurance of Compliance Fiscal Year (FY) 2016-17 Unserved/Underserved Victim Advocacy and Outreach Program

Recommendation: That the Board of Supervisors authorize the Chair to sign the attached Certification of Assurance of Compliance for the District Attorney's Victim Unserved/Underserved Advocacy and Outreach Program (requires 4/5 vote); and direct the Clerk of the Board to process and return the Certification of Assurance of Compliance to the District Attorney's Office, attention Rachelle Davis, for submission to Cal OES.

Attachments: [Unserved-Underserved Victim Advocacy, Outreach Program.pdf](#)

Human Resources

12. Compensation Adjustment for Agricultural Commissioner

Recommendation: That the Board of Supervisors approve a 10% increase in base pay for the position of Agricultural Commissioner/Sealer of Weights and Measures (class 0824) for services provided under contract to both Trinity and Del Norte Counties, effective at the beginning of the next pay period following approval; end the additional compensation of 5% previously approved for providing services to Trinity County; and adopt Resolution No. _____ amending Attachment 1 of the Compensation Plan for Appointed and Elected Department Heads.

Attachments: [Compensation Adjustment for Agricultural Commissioner.pdf](#)

13. Revised Class Description for Assistant Public Defender

Recommendation: That the Board of Supervisors approve the revised class description for Assistant Public Defender (salary range 542, class 0625) effective immediately.

Attachments: [Revised Class Description for Assistant Public Defender.pdf](#)

Planning and Building Department

14. Beck Joint Timber Management Plan Application, Case Number JTMP-15-007, Assessor Parcel Number 314-131-084, Kneeland Area (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve (by 4/5 vote) the Joint Timber Management Plan (Attachment A); direct the Planning Staff to record the Declaration of Covenants, Conditions and Restrictions (Declaration) and Joint Timber Management Plan with the County Recorder; and direct the Clerk of the Board to give notice of the decision to the applicant, the Planning Division, and any other interested party.

Attachments: [Beck Joint Timber Management Plan Application.pdf](#)

15. Request for Additional Allocation of Staffing, 1.0 FTE Supervising Planner (0681 466 classification) for the Cannabis Services Division 1100-268 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the allocation of one 1.0 FTE Supervising Planner (class 0681, salary range 466) position in budget unit 268, effective July 1, 2016; and approve the supplemental budget for 1100-268.

Attachments: [Request for Additional Allocation of Staffing.pdf](#)

16. Authorization to Sign Agreement with Environmental Science Associates (ESA) for Consultant Services for the Revised Transportation, Noise, Air Quality and Greenhouse Gas Emissions Sections of the General Plan Update Draft Environmental Impact Report as Included in 2016/17 Budget

Recommendation: That the Board of Supervisors receive the staff report; and authorize the Chairperson of the Humboldt County Board of Supervisors to execute the attached Agreement between the County of Humboldt (County), and Environmental Science Associates (ESA) (Consultant) for Preparation of Revised Transportation, Noise, Air Quality and Greenhouse Gas Emissions Sections of the Draft Environmental Impact Report (DEIR)(Attachment 1).

Attachments: [Agreement with Environmental Science Associates.pdf](#)

Probation

17. Agreement between Humboldt County Probation and Fieldware, LLC

Recommendation: That the Board of Supervisors approve the Agreement with Fieldware, LLC for Automated Telephone Reporting and Automated Notification services; and direct the Clerk of the Board to return one original of the fully executed agreement to Humboldt County Probation Department Attn: Elisha Hardison.

Attachments: [Agreement with Fieldware, LLC.pdf](#)

Public Works

18. United States Coast Guard Lease No. HSCG89-16-1-0056 for Hangar 15 at the California Redwood Coast - Humboldt County Airport (4/5 Vote Required)

Recommendation: That the Board of Supervisors by a 4/5's vote approve and authorize the Chairman to execute the attached Lease No. HSCG89-16-1-0056, in triplicate, with the United States Coast Guard (USCG); and direct the Clerk of the Board to return the three (3) executed leases to the Land Use Division for further processing.

Attachments: [Coast Guard Lease at Airport.pdf](#)

19. Supplemental Budget for California Redwood Coast - Humboldt County Airport (ACV) Pavement Management Plan and Pavement Classification Number and Murray Field Airport (EKA) Design Runway 12/30 & Parallel Taxiway Rehabilitation; Supplemental Budgets Require 4/5 Vote

Recommendation: That the Board of Supervisors adopt the attached supplemental budget for FY 2015-16 (4/5 vote required).

Attachments: [Public Works Supplemental Budget.pdf](#)

20. Adoption of Ordinance: Adding Sections 414-3 and 414-4 Relating to Length and Width Restrictions on South Dobbyn Creek Bridge on Zenia Bluff Road to Title IV of the Humboldt County Code

Recommendation: That the Board of Supervisors adopt Ordinance No. _____, adding sections 414-3 and 414-4 relating to length and width restrictions on South Dobbyn Creek Bridge on Zenia Bluff Road to Title IV of the Humboldt County Code.

Attachments: [Adoption of Dobbyn Creek Bridge Ordinance.pdf](#)

21. Professional Consultant Services for California Redwood Coast-Humboldt County Airport, Airport Rescue and Fire Fighting Facility Design, Project No. 919212

Recommendation: That the Board of Supervisors approve the attached agreement for consultant services with The KPA Group, Inc. for design services related to the Airport Rescue and Fire Fighting Facility that will be located at the California Redwood Coast - Humboldt County Airport; authorize the Chair of the Board to execute four (4) original copies of the attached agreement for consultant services; and direct the Clerk of the Board to return three (3) fully executed copies of the attached agreement to the Department of Public Works for further processing.

Attachments: [Consultant Services Agreement for Airport.pdf](#)

Recorder/County Clerk

22. Agreement with the California Secretary of State for VoteCal Statewide Voter Registration System Project (VoteCal)

Recommendation: That the Board of Supervisors approve the attached Amended Agreement number 13G30303 with the California Secretary of State for funding in the amount of \$41,891; approve the attached Agreement number 15G30302 with the California Secretary of State for funding in the amount of \$10,874 for computer hardware and software related to compliance with requirements of Section 303(a) of the Help America Vote Act; and authorize the County Clerk/Recorder/Registrar of Voters or her designee to execute the attached Agreements to carry out the purpose of the Board's order.

Attachments: [Agreement with Secretary of State for VoteCal.pdf](#)

D. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Proclaim June 2016 as Alzheimer's and Brain Awareness Month in Humboldt County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Alzheimer's and Brain Awareness Month Proclamation.pdf](#)

E. MATTERS SET FOR TIME CERTAIN**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****I. CLOSED SESSION****J. PUBLIC COMMENT ON NON-AGENDA ITEMS**

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS**L. PUBLIC HEARINGS****Code Enforcement Unit**

1. Cost Recovery Accounting Hearing. Alex Poulos, 31 Heather Court, Whitethorn, California. AP# 109-251-009

Recommendation: That the Board of Supervisors, pursuant to Humboldt County Code section 314-55.2.8.9, open the Public Hearing for discussion of the Cost Recovery Accounting for 31 Heather Court, Whitethorn; close the Public Hearing for the Cost Recovery Accounting for 31 Heather Court, Whitethorn; adopt the attached resolution declaring a special assessment against said real property for an unpaid

cost recovery accounting; direct the Auditor, upon receipt of the monies assessed, to deposit the entire sum of nine hundred fifty-one dollars and seven cents (\$951.07) into the County Counsel's Office revenue account number 1100-121-603-040 to recoup Code Enforcement staff time, mileage and office expenses incurred enforcing the Humboldt County Code in this matter.

Attachments: [Cost Recovery Accounting Hearing, Heather Court.pdf](#)
[Notice.pdf](#)

2. Cost Recovery Accounting Hearing. Elmer Hames, 520 Delaney Drive, Willow Creek, California. AP# 522-351-003

Recommendation: That the Board of Supervisors, pursuant to Humboldt County Code section 314-55.2.8.9, open the Public Hearing for discussion of the Cost Recovery Accounting for 520 Delaney Drive, Willow Creek, California; close the Public Hearing for the Cost Recovery Accounting for 520 Delaney Drive, Willow Creek, California; adopt the attached resolution declaring a special assessment against said real property for an unpaid cost recovery accounting; direct the Auditor, upon receipt of the monies assessed, to deposit seven hundred eighty-two dollars and forty cents (\$782.40) into the County Counsel's Office revenue account number 1100-121-603-040 to recoup Code Enforcement Unit staff time, mileage and office expenses incurred enforcing the Humboldt County Code in this matter; direct the Auditor, upon receipt of the monies assessed, to deposit eight hundred ninety-five dollars (\$895) into the Humboldt County Sheriff's Department revenue account number 1100-221-9-138 to recoup the Humboldt County Sheriff's Department's staff time, mileage and office expenses incurred enforcing the Humboldt County Code in this matter.

Attachments: [Cost Recovery Accounting Hearing, Delaney Drive.pdf](#)
[Notice.pdf](#)

3. Cost Recovery Assessment Hearing. Russell Papstein, 4181 Weiler Road, Eureka, California. AP# 019-161-021.

Recommendation: That the Board of Supervisors, pursuant to Humboldt County Code sections 351-33 through 351-44, open the Public Hearing for discussion of the Cost Recovery Assessment for 4181 Weiler Road, Eureka; close the Public Hearing for the Cost Recovery Assessment for 4181 Weiler Road, Eureka; confirm the Findings and Orders Confirming Account and Assessment in the sum of five thousand three hundred twenty dollars and thirty-three cents (\$5,320.33); authorize the Chair of the Board to sign the Findings and Order Confirming the Account and Assessment; direct the Auditor, upon receipt of the monies assessed, to deposit the money used for the administrative abatement, consisting of three thousand fifty-seven dollars and sixty-seven cents (\$3,057.67), back into the Code Enforcement Trust Fund account number 3440000; and direct the Auditor, upon receipt of the monies assessed, to deposit two thousand two hundred and sixty-two dollars and sixty-six cents (\$2,262.66) into the County Counsel Office revenue account number 1100-121-603-040 to recoup Code Enforcement staff time, mileage and office expenses incurred enforcing the Humboldt County Code in this matter.

Attachments: [Cost Recovery Assessment Hearing, Weiler Road.pdf](#)

M. AFTERNOON DISCUSSION ITEMS

Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>