

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
MICHELLE BUSHNELL  
Vice Chair - Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, September 10, 2024

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve the Consent Calendar and to direct staff to send the Constitution Week Proclamation to the Daughters of America. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Aviation**

24-1276

1. Resolution Authorizing the Humboldt County Department of Aviation to Accept United States Department of Transportation (DOT) Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant Offer No. 3-06-0092-014-2024 and Bid Award Authorization for Garberville Airport (O16) Runway 18/36, Taxiways, and Apron Rehabilitation, Project Number AV-2024-02

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the acting Humboldt County, Director of Aviation, or a designee thereof, to execute any and all documents necessary to secure and accept the attached Grant Offer for AIP Grant No. 3-06-0092-014-2024 in the amount of Two Hundred \$247,037.00, once received;
2. Authorize the acting Director of Aviation, or a designee thereof, to execute amendments to AIP Grant No. 3-06-0092-014-2024 after review by County Counsel, Risk Management, and the County Administrative Office;
3. Receive and file the bids for Garberville Airport (O16) Runway 18/36, Taxiways, and Apron Rehabilitation, Project Number AV-2024-02;
4. Award the contract to C.R. Contracting, LLC, for the total amount of \$178,696.35;
5. Authorize the acting Director of Aviation, or a designee thereof, to execute a Construction Project Agreement that is substantially similar to the sample agreement attached hereto with C.R. Contracting, LLC, for an amount not to exceed \$178,696.35, upon submittal of the appropriate bonds and insurance and approval of Risk Management;
6. Authorize the acting Director of Aviation, or a designee thereof, to execute construction contract change orders up to the amount of \$17,870.00; and
7. Authorize the acting Director of Aviation, or a designee thereof, to execute the Professional Services Agreement with Armstrong Consultants, Inc. for Garberville Airport (O16) Runway 18/36, Taxiways, and Apron Rehabilitation Engineering and Construction Administration for an amount not to exceed \$90,790.00, after review and approval by County Counsel, Risk Management and the County Administrative Office.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1295

2. Resolution Authorizing the Humboldt County Department of Aviation to Accept United States Department of Transportation (DOT) Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant Offer No. 3-06-0010-060-2024 for California Redwood Coast-Humboldt County Airport (ACV) Reconstruct/Relocate Taxiway A Design, Project No. AV-2024-05

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the acting Director of Aviation, or a designee thereof, to execute any and all documents necessary to secure and accept Grant Offer for AIP Grant No. 3-06-0010-060-2024 in the amount of \$883,043.00, once received;
2. Authorize the acting Director of Aviation, or a designee thereof, to execute future amendments to AIP Grant No. 3-06-0010-060-2024, after review by County Counsel, Risk Management and the County Administrative Office;
3. Authorize the acting Director of Aviation, or a designee thereof, to execute the Professional Services Agreement with Armstrong Consultants, Inc. for ACV Reconstruct/Relocate Taxiway A Design in an amount not to exceed \$903,540.00 for the period of September 10, 2024 through June 30, 2025, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Authorize the acting Director of Aviation, or a designee thereof, to execute any and all subsequent amendments, to the attached Professional Services Agreement with Armstrong Consultants Inc., after review and approval by County Counsel, Risk Management, and the County Administrative Office.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1296](#)

3. Resolution Authorizing the Humboldt County Department of Aviation to Accept United States Department of Transportation (DOT) Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant Offer No. 3-06-0010-061-2024 for California Redwood Coast-Humboldt County Airport (ACV) Rehabilitate/Reconfigure Terminal Aircraft Parking Apron Design, Project No. AV-2024-06

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the acting Director of Aviation, or a designee thereof, to execute any and all documents necessary to secure and accept the attached Grant Offer for AIP Grant No. 3-06-0010-061-2024 in the amount of \$404,489.00;
2. Authorize the acting Director of Aviation, or a designee thereof, to execute future amendments to AIP Grant No. 3-06-0010-061-2024, after review by County Counsel, Risk Management and the County Administrative Office;
3. Authorize the acting Director of Aviation, or a designee thereof, to execute the professional services agreement with Armstrong Consultants, Inc. for ACV Reconstruct/Relocate Taxiway A Design in an amount not to exceed \$441,160.00 for the period of September 10, 2024 through June 30, 2025, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Authorize the acting Director of Aviation, or a designee thereof, to execute any and all subsequent amendments, to the attached professional services agreement with Armstrong Consultants Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1324](#)

4. Resolution Authorizing the Humboldt County Department of Aviation to Accept United States Department of Transportation (DOT) Federal Aviation Administration (FAA) Airport Infrastructure Program (AIP) Grant Offer No. 3-06-0083-014-2024 for Rohnerville Airport (FOT) Rehabilitate Runway 11/29 (Design) Project Number AV-2024-07

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the acting Director of Aviation, or a designee thereof, to execute any and all documents necessary to secure and accept Grant Offer for AIP Grant No. 3-06-0083-014-2024 in the amount of \$359,275.00, once received; and
2. Authorize the acting Director of Aviation, or a designee thereof, to execute future amendments to AIP Grant No. 3-06-0083-014-2024 after review by County Counsel, Risk Management and the County Administrative Office.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Board of Supervisors**

[24-1271](#)

5. Proclaim September as Suicide Prevention Awareness Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1273](#)

6. Proclaim September 17-23, 2024 as Constitution Week in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1312](#)

**7. Certification of the Orleans-Somes Bar Community Wildfire Protection Plan**

**Recommendation:** That the Board of Supervisors:

1. Review the agenda report and the Orleans-Somes Bar Community Wildfire Protection Plan; and
2. Certify that the Orleans-Somes Bar Community Wildfire Protection Plan has adequately met the standards of the Healthy Forest Restoration Act for consideration as a Community Wildfire Protection Plan by authorizing the Chair of the Board to sign the Orleans-Somes Bar CWPP "Reviewed Signature Page" included in the document.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Clerk of the Board****24-1314****8. Approval of the Action Summary - Meeting of August 27, 2024**

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 27, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**24-1317****9. Notice of Vacancy for on the Forestry Review Committee**

**Recommendation:** That the Board of Supervisors:

1. Receive and file the Notice of Vacancy.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**24-1322****10. Letter of Appreciation to Mike Lommori for his Service on the Humboldt County Forestry Review Committee**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**County Clerk/Recorder/Registrar of Voters**

24-1270

11. Resolution Regarding Changes in County of Humboldt Public Office Hours for the Humboldt County Office of Elections and District Attorney's Office

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution regarding changes in County of Humboldt public office hours for the Humboldt County Office of Elections and District Attorney's Office.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Administration**

24-1235

12. Intergovernmental Agreement with the California Department of Health Care Services Regarding the Transfer of Public Funds and Supplemental Budget in the Amount of \$3.5 Million for Department of Health and Human Services - Public Health Budget Unit 1175-400 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached intergovernmental agreement with the California Department of Health Care Services;
2. Approve, and authorize the Department of Health and Human Services Director, or a designee thereof, to execute the attached intergovernmental agreement with the California Department of Health Care Services regarding the transfer of public funds;
3. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached intergovernmental agreement with the California Department of Health Care Services, after review and approval by County Counsel, Risk Management and the County Administrative Office;
4. Authorize the Department of Health and Human Services to transfer up to \$3.5 million to the California Department of Health Care Services in November 2024, as directed by the California Department of Health Care Services;
5. Approve the attached supplemental budget in the amount of \$3.5 million for Department of Health and Human Services - Public Health budget unit 1175-400 (4/5 vote required); and
6. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed, certified copy of the Board order related to this item.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Behavioral Health**

[24-1337](#)

13. Resolution Authorizing Participation in the Behavioral Health Continuum Infrastructure Program

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Department of Health and Human Services Director, or a designee thereof, to enter into, execute and deliver any and all applications, agreements, amendments, certifications, attestations and other documents necessary to apply for, and accept, if awarded, up to \$45,000,000 in grant funding made available through the California Department of Health Care Services' Behavioral Health Continuum Infrastructure Program for the construction of a new Psychiatric Health Facility in Humboldt County;
2. Approve, and authorize the Director of Public Works to advertise and distribute, the attached request for qualifications regarding the provision of architecture and engineering services related to the construction of a new Psychiatric Health Facility in Humboldt County;
3. Authorize the Director of Public Works to execute a consultant services agreement with the successful consultant regarding the provision of architecture and engineering services related to the construction of a new Psychiatric Health Facility in Humboldt County for an amount not to exceed \$150,000, and any subsequent amendments thereto, that is substantially similar to the sample consultant services agreement contained in the attached request for qualifications, after review and approval by the Department of Health and Human Services Behavioral Health, County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached resolution to the Department of Health and Human Services - Behavioral Health for submission to the California Department of Health Care Services.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Planning and Building Department****24-1240****14. Summarily Approve Administrative Civil Penalty Assessment on Various Properties****Recommendation:** That the Board of Supervisors:

1. Approve the proposed Administrative Civil Penalty Assessments on property owners in violation of various Humboldt County Codes including violation of Commercial Cannabis Land Use Ordinance (CCLUO) (formerly Commercial Medical Marijuana Ordinance) in the amount of \$900,000 plus administrative costs incurred in accordance with Title III, Division 5, Chapter 2, section 352-20 Summary Approval of Proposed Administrative Civil Penalty Assessments.
2. Provide direction to the Planning and Building Department regarding additional enforcement of Administrative Civil Penalty Liens.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***



Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Probation**

24-1263

**15. Request for Authority to Apply for the Probation Specialized Units (PU) Program Grant**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chief Probation Officer to sign the application to California Office of Emergency Services (CalOES) Victim Services Division for the for the Probation Specialized Units (PU) Program Grant for Fiscal Year 2024-25;
2. Authorize the Chief Probation Officer to sign any subsequent grant documents relating to the Probation Specialized Units (PU) Program grant for the 2024-25 fiscal year; and
3. Authorize the Chair of the Board to sign the Certificate of Assurance of Compliance (attachment 1);

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Public Works**

24-1193

**16. Lease for Operation of the Humboldt County Courthouse Snack Bar (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached Lease with The Grind Caf? for the operation of the Humboldt County Courthouse Snack Bar for two (2) year(s) (4/5 vote required); and
2. Direct the Clerk of the Board to return one fully executed copy of the Lease Agreement to Public Works Real Property for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1216

**17. Resolution Regarding the Functional Classification of Trinidad Scenic Drive (4M310)**

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution regarding the functional classification of Trinidad Scenic Drive (4M310); and
2. Direct the Clerk of the Board to return one (1) fully executed copy of the attached resolution to the Department of Public Works for submission to California Department of Transportation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1234](#)

18. Appropriation Transfers to Increase a Fixed Asset Line for the Roads Engineering Budget, 1200321 for Fiscal Year (FY) 2023-24

**Recommendation:** That the Board of Supervisors:

1. Approve the appropriation transfer (Attachment 1) to increase a fixed asset line in FY 2023-24 for the storm damage repair project in the Roads Engineering budget, 1200321.

2. Approve the appropriation transfer (Attachment 2) to increase a fixed asset line in FY 2023-24 for the storm damage repair project in the Roads Engineering budget, 1200321, and reducing the salary and benefits in FY 2023-24 in the Roads Maintenance budget, 1200325.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1237](#)

19. Approval of Lease with David G. Katz and Anne Braak-Katz Trust at 3156 Redwood Drive Redway, California.

**Recommendation:** That the Board of Supervisors:

1. Approve the lease with David G. Katz and Anne Braak-Katz Trust at 3156 Redwood Drive Redway; and  
2. Direct the Clerk of the Board to return one (1) executed original lease to Public Works - Real Property.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1241](#)

20. Supplemental Budget for Fiscal Year (FY) 2023-24 for Motor Pool-Operating Budget, 3500350, in the Amount of \$110,000 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Supplemental Budget for FY 2023-24 for the Motor Pool-Operating budget, 3500350, in the amount of \$110,000 (4/5 vote required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1252](#)

21. Supplemental Budget for Roads Heavy Equipment in Fiscal Year (FY) 2024-25 for \$290,960 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Supplemental Budget for Fiscal Year (FY) 2024-25 for the Roads Heavy Equipment budget, 3540330, in the amount of \$290,960.00 (4/5 vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1228](#)

22. Agreements with Humboldt Transit Authority Regarding the Administration, Management and Operation of the Southern Humboldt, and Willow Creek Bus Transit Systems

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached agreements with Humboldt Transit Authority regarding the administration, management and operation of the Southern Humboldt, and Willow Creek Bus Transit Systems for the period of Jul. 1, 2024 through Jun. 30, 2027;
2. Direct the Clerk of the Board to return one (1) fully executed copy of the attached agreements to the Department of Public Works for further processing

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1226](#)

23. Agreement with the Humboldt Transit Authority, City of Arcata and the Humboldt County Association of Governments Regarding the Provision of Region-Wide Dial-A-Ride Services

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached agreement with the Humboldt Transit Authority, City of Arcata and the Humboldt County Association of Governments regarding the provision of region-wide Dial-A-Ride services for the period of July 1, 2024, through June 30, 2025;
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached agreement to the Department of Public Works for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Sheriff**

[24-1067](#)

24. Approval of Renewed California Department of Corrections and Rehabilitation (CDCR) Pelican Bay State Prison MOU/Mutual Aid Agreement

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution (Attachment 1) accepting the proposed renewed mutual aid agreement (Attachment 2) with CDCR Pelican Bay State Prison;
2. Direct the Clerk of the Board to return a fully executed certified copy of the attached resolution to the Sheriff's Office;
3. Authorize the Humboldt County Sheriff to execute three originals of the agreement;
4. Authorize the Humboldt County Sheriff to approve any extensions, amendments, modifications, or terminations for the term of the agreement after consultation with and approval by the Office of County Counsel and County Administrative Office; and
5. Direct the Clerk of the Board to return two signed originals of the agreement to the Sheriff's Office.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1253](#)

25. Approval of an Exception to the Hiring Freeze to Hire 1.0 Full-Time Equivalent (FTE) for the Sheriff's Business Office

**Recommendation:** That the Board of Supervisors:

1. Approve an exception to the Fiscal Year (FY) 2024-25 hiring freeze to hire 1.0 FTE Administrative Secretary (Class 0164) for the Humboldt County Sheriff's Office (HCSO) Business Office.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **E. ITEMS PULLED FROM CONSENT**

### **F. PUBLIC COMMENT ON NON-AGENDA ITEMS**

### **G. MATTERS SET FOR TIME CERTAIN**

### **Auditor/Controller (SPECIAL PRESENTATION)**

24-1262

1. 10:30 AM - Presentation of Fiscal Year 2021-22 Audit Reports

**Recommendation:** That the Board of Supervisors:

1. Receive and file the audit reports prepared by CliftonLarsonAllen LLP (CLA), regarding the financial statements of the County of Humboldt and Single Audit for the fiscal year ended June 30, 2022; and
2. Receive and file the Corrective Action Plan on behalf of the County of Humboldt as a response to the findings identified in the Single Audit Report for the fiscal year ended June 30, 2022.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors (CLOSED SESSION)**24-1310

2. 11:00 AM - Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

**No reportable action**

24-1316

3. 11:00 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to discuss existing litigation in the case of Randal Thomas Chatterton v. Blue Lake Roller Rink, et al., Humboldt County Superior Court Case No. CV2401479

**The Board of Supervisors authorized County Counsel to defend the county in the case of Randal Thomas Chatterton v. Blue Lake Roller Rink, et al., Humboldt County Superior Court Case No. CV2401479**

**County Counsel (CLOSED SESSION)**24-1256

4. 11:00 AM - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

**No reportable action**

**H. PUBLIC HEARINGS**

**Planning and Building Department**24-1269

1. Tomasini Zone Reclassification to Change the Zoning of Property Currently Zoned Agriculture Exclusive with Special Building Site Combining Zone Specifying a 160-Acre Minimum Lot Size (AE-B-5(160)) and Unclassified (U) into Timberland Production Zone (TPZ)

**Recommendation:** That the Board of Supervisors:

1. Introduce an Ordinance by title and waive further reading;
2. Open the public hearing, receive, and consider the staff report, the Planning Commission's recommendation and accept public comment;
3. Close the public hearing;
4. Adopt a Resolution making all required findings for approval of the Zone Reclassification (Attachment 1);
5. Adopt an Ordinance amending section 311-7 of the Humboldt County Code by reclassifying property within Assessor Parcel Numbers 316-195-002 and 316-196-007 currently zoned Agriculture Exclusive with Special Building Site combining zone specifying a 160-acre minimum lot size (AE-B-5(160)) and Unclassified (U) into Timberland Production Zone (TPZ) (Attachment 2);
6. Direct the Clerk of the Board to publish a summary of the zoning changes within 15 days of the date of the hearing (Attachment 3); and
7. Direct the Clerk of the Board to give notice of the decision to Wayne Tomasini, the Planning and Building Department, and any other interested party.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**I. MATTERS INITIATED BY BOARD (NONE)****J. DEPARTMENT REPORTS****Planning and Building Department**24-1307

1. Humboldt Regional Climate Action Plan Environmental Impact Report and Regional Implementation

**Recommendation:** That the Board of Supervisors:

1. Receive an update on the Humboldt Regional Climate Action Plan (RCAP);
2. Comment on the contents of the draft RCAP; and
3. Accept the draft of the Humboldt Regional Climate Action Plan (RCAP) as the project for preparation of the Environmental Impact Report (EIR).

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations and to direct staff to bring back an item, inclusive of comments from the Board and the community, as soon as possible. The motion carried by the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**County Administrative Office**

24-1268

2. Fiscal Year 2023-24 Grand Jury Responses: "Humboldt County Hiring: Status, Process, and the Future," "Humboldt County, Behavioral Health, Substance Use, and the Streets What Works?" and "Humboldt County Child Welfare Services Office of the Ombudsperson"

**Recommendation:** That the Board of Supervisors:

1. Review and modify as necessary the proposed Grand Jury responses from the Board of Supervisors (Attachments 2, 4 and 6);
2. Approve the documents, as may be modified, as the response;
3. Direct the Clerk of the Board, within 5 working days, to submit two copies of all attached responses to the County Clerk/Recorder, together with a copy of the original report; and
4. Direct the Clerk of the Board, within 5 working days, to submit two copies of attached responses to the Clerk of the Court, one of which will be forward to the State Archivist, together with a copy of the original report.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations 2 - 4. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**K. CLOSED SESSION (See Matters Set for Time Certain)**

**L. ADJOURNMENT**

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

NIKKI TURNER

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

  
9/10/2024



MINUTES  
Tuesday, September 10, 2024

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, September 24, 2024 with the vote as shown below.

AYES:	Supervisors:	--	Bohn, Bushnell, Wilson, Madrone
NAYS:	Supervisors:	--	
ABSENT:	Supervisors:	--	Arroyo
ABSTAIN:	Supervisors:	--	

  
\_\_\_\_\_  
Nikki Turner  
Deputy Clerk of the Board

  
\_\_\_\_\_  
Rex Bohn  
Chair of the Board