



COUNTY OF HUMBOLDT

AGENDA ITEM NO.  
**C17**

For the meeting of July 24, 2018

Date: July 10, 2018

To: Board of Supervisors

From: **P** Thomas K. Mattson, Director of Public Works

Subject: Pedestrian Countdown Signal Project; Federal Project Number HSIPL-5904(160); Contract Number 217102

RECOMMENDATION(S):

That the Board of Supervisors:

1. Award the contract for the Pedestrian Countdown Signal Project to Pelagic Engineering for the total amount of \$59,859.00.
2. Authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance.
3. Direct the Auditor-Controller to establish a new contract account 1200321-0332 and transfer \$72,859.00 from 1200321-2118 to the new contract account per the attached appropriation transfer.

SOURCE OF FUNDING:

Road Fund, Federal Highway Administration (FHWA) Highway Safety Improvement Program (HSIP)

Prepared by A. Sorensen, Associate Civil Engineer

CAO Approval *[Signature]*

REVIEW:

Auditor *[Signature]*

County Counsel \_\_\_\_\_

Human Resources \_\_\_\_\_

Other \_\_\_\_\_

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. C-22

Meeting of: May 8, 2018

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**

Upon motion of Supervisor Wilson Seconded by Supervisor Bass

- Ayes Bass, Fennell, Sundberg, Bohn, Wilson
- Nays \_\_\_\_\_
- Abstain \_\_\_\_\_
- Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: 7/24/18

By: *[Signature]*  
Kathy Hayes, Clerk of the Board

DISCUSSION:

On May 8, 2018, the Board of Supervisors authorized the Clerk of the Board to advertise the above-referenced project for bids. On June 19, 2018, the county received three (3) bids for the project. The results are as follows:

	Engineer's Estimate	\$ 90,000.00
1. Pelagic Engineering, Oxnard, CA	Base Bid	\$ 58,659.00
	Additive Option	\$ 1,200.00
	Total Bid	\$ 59,859.00
2. PTM General Engineering Services, Inc., Riverside, CA	Base Bid	\$ 81,081.00
	Additive Option	\$ 1,120.00
	Total Bid	\$ 82,201.00
3. Spencer Electric, Cutten, CA	Base Bid	\$ 82,600.16
	Additive Option	\$ 1,272.00
	Total Bid	\$ 83,872.16

Anticipated construction costs for the project are as follows:

Construction	\$ 59,859.00
Contingencies (5%)	\$ 3,000.00
Subtotal	\$ 62,859.00
Construction Administration (15%)	\$ 10,000.00
<b>TOTAL</b>	<b>\$ 72,859.00</b>

FINANCIAL IMPACT:

This project is being funded through the Federal Highway Administration Highway Safety Improvement Program, which will provide 100 percent of the project costs. Construction costs were included in the Fiscal Year 2018-19 Road Fund Budget. This item has no impact on the General Fund.

This project conforms to the Board of Supervisors' Core Role of providing for and maintaining infrastructure as identified in the Board's Strategic Framework.

OTHER AGENCY INVOLVEMENT:

California Department of Transportation

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to award the contract; however, staff does not recommend this alternative because this project will enhance pedestrian safety and upgrade outdated electrical components using grant funds that would not otherwise be available to the county.

ATTACHMENT: Request for Budget Transfer

COUNTY OF HUMBOLDT  
REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

# A \_\_\_\_\_

DEPARTMENT: Public Works-Engineering

DEPARTMENT #: 321 POSTING DATE: 7/24/2018

1.) The reason for this budget transfer request is:

- |                                     |   |               |
|-------------------------------------|---|---------------|
| <input type="checkbox"/>            | Transfer within expenditure/revenue category (with Auditor Approval)        | Original only |
| <input checked="" type="checkbox"/> | Transfer between expenditure/revenue category (with CAO & Auditor Approval) | Original +1   |
| <input type="checkbox"/>            | Increase/decrease Intrafund Transfer account (with Board Approval)*         | Original +1   |
| <input type="checkbox"/>            | Transfer to or from Contingencies (with Board Approval)*                    | Original +1   |
| <input type="checkbox"/>            | Increase/decrease budget unit appropriation (with Board approval)*          | Original +1   |
| <input type="checkbox"/>            | Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval) | Original +1   |
| <input type="checkbox"/>            | Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)*   | Original +1   |

2.) Amount:	Transfer to Account:		Transfer from Account:	
	Number:	Name:	Number:	Name:
\$ 72,859.00	1200321-0332	Myrtle Ave Ped Signal 217102	1200321-2118	Professional Services

3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

- a.) Set up Capital Contract Amount in FY 2018-19.
- b.) Contract will be awarded to Pelagic Engineering.
- c.) Project costs will be incurred in the current fiscal year.

4.) Department Authorization: \_\_\_\_\_ Date 7/10/18 (signed) Charlene Mabel

5.) Account balances verified by Auditor-Cont \_\_\_\_\_ Date 7/10/18 (signed) CHADLEY

6.) \_\_\_\_\_/Approved \_\_\_\_\_/Not approved \_\_\_\_\_/Recommended \_\_\_\_\_/Not recommended

County Administrative Officer: \_\_\_\_\_ Date \_\_\_\_\_ (signed) \_\_\_\_\_

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.