

Michael Fields

Headwaters Fund Board Member Application



Headwaters Fund

Contact Information

Name	Michael Fields
Street Address	[REDACTED]
City ST ZIP Code	[REDACTED]
Home Phone	[REDACTED]
Work Phone	[REDACTED]
E-Mail Address	[REDACTED]

Instructions

Individuals interested in serving as a Headwater Fund Board Member must complete this application form. Please submit completed form and resume to:

Mail: Clerk of the Board
County of Humboldt
Re: Headwaters Fund
825 5th Street
Eureka, CA 95501

Electronic:
khayes@co.humboldt.ca.us

Fax:
707-445-7299 – Attn: Clerk of the Board, Kathy Hayes

Attach more pages as necessary, but be concise.

To download application or learn more about the Headwaters Fund, please refer to www.humboldt.gov/headwaters.

For additional questions regarding board membership, please contact: headwaters@co.humboldt.ca.us or 707-445-7745. Applications are subject to public records acts and disclosure requirements.

Special Skills or Qualifications

What would you like to accomplish on the Headwaters Fund Board?

My intention would be to work with the Headwaters Fund to enhance the economic development of Humboldt County and to administer the fund in the most economically sustainable manner possible.

Describe how your experience and/or employment qualifies you to serve on the Headwaters Fund Board:

For 40 years I have managed a Humboldt county non-profit, Dell'Arte, growing it from a \$200,000 year business to now 1.4 million dollars with over 25 employees. I have also worked nationally and internationally at a variety of theatre and arts organizations. In 2010 I received a James Irvine Foundation Leadership Advancement grant to study and become more versed in the business of arts.

Describe any previous board (or comparable) experience:

I was on the National Endowment for the Arts grants panel for 3 years, reviewing 400 national grant applications a year and making grant determinations.
I served on the board of TCG (Theatre Communications Group) in NYC. TCG is the professional not for profit service organization for the American Theatre
I was the president of the International Theatre Institute for 6 years (This is a program of UNESCO)
I am currently on the board of directors for Dell'Arte and president of the board of Blue Ox Millworks

What is your vision for the Headwaters Fund Board?

To be a leader in moving Humboldt County into a sustainable and innovative economy.

How would you work with other Board members to arrive at decisions?

I work to achieve consensus when at all possible. I listen. I ascribe to the old adage... "measure three times, think twice, cut once". I will speak to what I think, but also believe in the simple democratic vote and once there is a majority, I will support the action decided upon. For all of my life I have been a team player.

Describe area(s) of expertise/contribution you feel you can make:

As a 50 year resident of the County (not a particular city) and manager of a unique business (international theatre/school), I bring a unique perspective that is informed by my work, but also my engagement over decades with the people of this community. And I have extensively travelled in my work, so I have had substantive encounters with other places, other innovations, other ways of building strong viable communities. I have also watch and n=been part of the evolution of the county for much of my adult life.

What role would you play on the Board?

Hopefully a bridge builder and an advocate for many perspectives. As one of the founders of the development of what is called "theatre of place" (that is theater by, for, with, and about this place we live), I bring a perspective that is based in the art of collaboration and the belief that the sum is greater than the parts.

How much time would you have for the Headwaters Fund Board per month?

I would have 10 – 15 hours per month.

What are your other time commitments?

I work at Dell'Arte in a part time position. Due to Covid19 all of our programs are currently on hold.

Please provide three references who can speak to your qualifications and ability to serve on the Headwaters Fund Board. Include: Name, Title/Organization, relationship to you, phone and email.

Alyssa Huglett, managing director, Dell'Arte Inc. Alyssa@dellarte.com. [REDACTED]

Jane Hill, co-founder of Dell'Arte, currently programs manager at the Arcata Playhouse, director of ArtSmart, a management consulting firm. [REDACTED]

Patrick Cleary, Director of Community Prosperity and Investments, Humboldt Area Foundation
[REDACTED]

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete, to the best of my knowledge:

Name (printed)

Michael Fields

Signature



Date

27 June 2020

Kenneth Carswell

Headwaters Fund Board Member Application



Contact Information

Name	Kenneth Carswell
Street Address	[REDACTED]
City ST ZIP Code	[REDACTED]
Home Phone	[REDACTED]
Work Phone	[REDACTED]
E-Mail Address	[REDACTED]

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Special Skills or Qualifications

What would you like to accomplish on the Headwaters Fund Board?

I would like to bring ideas to the table to help enrich our community and stimulate our local economy. I want to help develop our county to bring living wage jobs to my fellow citizens of Humboldt. I want to see our community grow to its fullest potential.

Describe how your experience and/or employment qualifies you to serve on the Headwaters Fund Board:

I am born and raised in Humboldt County and have lived here my whole life, my roots are deeply planted here and as a homeowner in the county I wish to see this area prosper. At my current employer I manage multiple commercial properties and also manage multiple large scale projects on these properties. My day to day includes landlord tenant relations with all of our properties, working with struggling properties to make them profitable and recruiting businesses to our properties. I also deal in development, acquisition and disposition of properties. Also I have been heavily involved with working to redevelop the Samoa Peninsula.

Describe any previous board (or comparable) experience:

I have not previously held a seat on any board but I do actively attend Eureka City Council meetings Humboldt Bay Harbor Working Group meetings and I often attend the County Board of Supervisors meetings.

What is your vision for the Headwaters Fund Board?

My vision for the Headwaters Fund Board is for it to continue to spur local business and promote living wage jobs for the people of Humboldt County. I think that now more than ever this is important with us needing to bounce back from the Covid 19 pandemic.

How would you work with other Board members to arrive at decisions?

I am a firm believer in a good brainstorming session to bounce ideas off of each other and arrive at a group decision. I pride myself on my communication skills and being able to work well in a group setting.

Describe area(s) of expertise/contribution you feel you can make:

Coming from a job that deals with project management and commercial property management I have the ability to go through processes to make sound logical decisions. I understand how to budget and get the job done. My main goal at my employer is to recruit tenants to our properties so I am very good at making connections with potential clients.

What role would you play on the Board?

I would play whichever role is asked of me to play. I am a team player and can adapt to excel in whatever role needs to be filled.

How much time would you have for the Headwaters Fund Board per month?

I can give most of my non-working hours as needed. I travel for work but I am always available to be phoned in.

What are your other time commitments?

My time commitment currently is my job which is 9-5 Mon.-Fri. As previously stated I am always available by phone in and I will be able to make all meetings when I am in town.

Please provide three references who can speak to your qualifications and ability to serve on the Headwaters Fund Board. Include: Name, Title/Organization, relationship to you, phone and email.

Bill McAuley
CPA at Demello, McAuley, McReynolds & Holland
Friend

[REDACTED]

Brian Mitchell
Humboldt County Planning Commissioner
Former Coworker

[REDACTED]

Morgan Randall:
General Manager at Pierson's Building Center
Former Employer

[REDACTED]

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete, to the best of my knowledge:

Name (printed)	Kenneth Carswell
Signature	
Date	6/4/20

Eddie Morgan

Headwaters Fund Board Member Application



Contact Information

Name	Eddie A . Morgan
Street Address	[REDACTED]
City ST ZIP Code	[REDACTED]
Home Phone	[REDACTED]
Work Phone	[REDACTED]
E-Mail Address	[REDACTED]

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Special Skills or Qualifications

What would you like to accomplish on the Headwaters Fund Board?

Improving the quality of life in Humboldt County. Fostering an environment, where current and future generations can thrive in a sustainable, beneficial, environment with career opportunities.

Describe how your experience and/or employment qualifies you to serve on the Headwaters Fund Board:

I have three main areas of experience: the military, nonprofit, and business arenas. As a liaison officer, I was connected to the G9, which is the army's civilian-military operation section that works closely with USAID and assists national economies to improve standards of living. I also served on the G4 logistics and G5 plans sections as a staff officer up to 2016. I was the local director for Easter Seals, where I also served as a board member for Tri-County Independent Living. I have written grants and administered grants for nonprofits, and I served on the civil grand jury for Humboldt County for a year. I'm currently a 6-year business owner of Belle Starr, a clothing store in Old Town Eureka, and I am a past president (ending June 2019) of the Rotary of Southwest Eureka club.

Describe any previous board (or comparable) experience:

I have three main areas of experience: the military, nonprofit, and business arenas. As a liaison officer, I was connected to the G9, which is the army's civilian-military operation section that works closely with USAID and assists national economies to improve standards of living. I also served on the G4 logistics and G5 plans sections as a staff officer up to 2016. I was the local director for Easter Seals, where I also served as a board member for Tri-County Independent Living. I have written grants and administered grants for nonprofits, and I served on the civil grand jury for Humboldt County for a year. I'm currently a 6-year business owner of Belle Starr, a clothing store in Old Town Eureka, and I am a past president (ending June 2019) of the Rotary of Southwest Eureka club.

What is your vision for the Headwaters Fund Board?

My vision for Humboldt County is a place with increased economic opportunity, prosperity, and quality-of-life for future generations. As someone who loves technology and history, preserving a balance between renewing and keeping values is paramount. I believe in a community that supports organizations and businesses that add value to the community rather than extract from it, and I see the Headwaters Fund Board as this kind of enterprise.

How would you work with other Board members to arrive at decisions?

It depends on the other board members' character, knowledge, and time available. Ideally, after listening and dialoguing, we would agree on facts and then logically work toward conclusions and agree on a course of action

Describe area(s) of expertise/contribution you feel you can make:

I have expertise in the areas of public health (MPH degree) and project management (engineer in the military, rank of Major). I've also had the opportunity to study and practice knowledge management (KM), specifically assisting groups to visualize and understand project nuances through the production of dashboards, charts, and statistical analysis. I have traveled to 33 countries and throughout the U.S.A., and I have had the opportunity to engage in meaningful conversations and experiences with public works departments and local leaders regarding how projects affect the quality of life in communities. Because of my experience in decision making processes and concept visualization, I would be able to help the board do research, conduct analysis, and make presentations.

What role would you play on the Board?

I don't know what role I would play on this board, but in the Human Rights Commission I have been a key person in integrating technology to improve access and information management. I introduced Zoom to the Commission before the pandemic started, and we are now using it to maintain our public meeting schedule and communicate between board members. I helped Commissioners that are technologically challenged learn to use Zoom and cloud-based filing systems. I created dashboards for different ad hoc committees to better manage time and information. I also assisted in creating a web page for the anti-trafficking committee that connects victims with resources. I am a strong believer that having good, accessible, and well-organized information is paramount to effective leadership, and I strive to improve myself and others in this arena.

How much time would you have for the Headwaters Fund Board per month?

To a certain degree it depends on what the board is doing. I strongly believe in civic duty and take serving on the board seriously. My experience has been on committees and boards I have over a 90% attendance rate to meetings and usually dedicate two to three hours for every hour spent in the committee doing research and going over minutes. Sometimes this time requirement increases if I am put in an ad hoc committee for a Commission. I do not take lightly being part of an Ad-hoc committee, as I know that there is usually a serious time requirement for an ad hoc committee to perform well.

What are your other time commitments?

I have control over my own schedule. I belong to the Rotary Club, Elks Lodge and sons of Italy, but these organizations will take second place to the board if selected. I belong to the Human Rights Commission Which takes five hours a month of my time. I own a store but do not serve as a frontline person so also have control over my schedule. I have no children or pets.

Please provide three references who can speak to your qualifications and ability to serve on the Headwaters Fund Board. Include: Name, Title/Organization, relationship to you, phone and email.

Dennis Hunter [redacted] Was my board member when I was director at Easter Seals

Chris Warner Young [redacted].com Was CEO of tri county independent living center when I was board chair.

John Heckel [redacted] Was the foreman when I was on the civil grand jury.

[redacted]

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete, to the best of my knowledge:

Name (printed)	Eddie A Morgan
Signature	
Date	07/07/2020

Jim Test

Headwaters Fund Board Member Application



Contact Information

Name James Test
Street Address [REDACTED]
City ST ZIP Code [REDACTED]
Home Phone [REDACTED]
Work Phone [REDACTED]
E-Mail Address [REDACTED]

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Special Skills or Qualifications

What would you like to accomplish on the Headwaters Fund Board?

I would like to support the Board's long-term commitment to creating living-wage jobs in Humboldt County. I would also encourage the Fund to take a larger role in supporting non-profits that provide services to the lowest rungs of the economic ladder.

Describe how your experience and/or employment qualifies you to serve on the Headwaters Fund Board:

I have had the opportunity to serve on many sides of the table; as a small business owner; as an elected official; as an appointed official; as a Director of a non-profit EDC; as a volunteer on the Arcata Economic Development Corporation Board; and as a City representative on the Redwood Region Economic Development Commission Board.

This experience gives me a working knowledge of the broad economic issues we face.

Describe any previous board (or comparable) experience:

I served as a volunteer member of the AEDC Board of Directors for several years between its incorporation in 1978 and 1996; and, I served as the Executive Director of AEDC from 2003 through 2006.

I represented the City of Arcata on various Boards including Humboldt Waste Management Authority; Humboldt County Association of Governments; and, Redwood Region Economic Development Commission.

What is your vision for the Headwaters Fund Board?

We are experiencing exceptionally difficult times that call for an extended role for all levels of government. We need to dig down deeper to "improve the economic prosperity and quality of life in Humboldt County." I would like to see the Board reach out with funding and expertise to a broader variety of non-profit organizations.

How would you work with other Board members to arrive at decisions?

Many years of public involvement have led me to understand that a collaborative approach to decision making works to everyone's advantage.

Describe area(s) of expertise/contribution you feel you can make:

I have experience in small business, government and non-profit budgets and I think I can help sort out financing questions.

What role would you play on the Board?

Initially, I would be a learner to understand better how the Board and the Fund operate. After that I would hope to be an experienced member of the team.

How much time would you have for the Headwaters Fund Board per month?

Seven hours or more a month.

What are your other time commitments?

None at the moment, although I do plan to travel occasionally if we can ever do that again.

Please provide three references who can speak to your qualifications and ability to serve on the Headwaters Fund Board. Include: Name, Title/Organization, relationship to you, phone and email.

Julie Fulkerson [REDACTED] julief@hudson@hudson.com

Susan Seaman [REDACTED] susan.seado@hudson@hudson.com

Gregg Foster [REDACTED] gregg@hudson.com

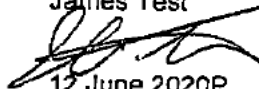
Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete, to the best of my knowledge:

Name (printed)

James Test

Signature



Date

12 June 2020P

JAMES A. TEST

BUSINESS MANAGEMENT.

1975 to 2003. Bug Press, Inc. I was General Manager/Co-owner of Bug Press, a commercial design and printing company, for 28 years. I was responsible for customer relations and for the administrative, financial and personnel aspects of the business.

ECONOMIC DEVELOPMENT.

2003 to 2006. Arcata Economic Development Corporation (AEDC).

I was the Executive Director and responsible for management of AEDC corporate functions and for oversight of AEDC policy objectives. This position was responsible for supervising a staff of six and had the authority to make day-to-day operating decisions consistent with adopted Board policy. The Executive Director planned, implemented and monitored AEDC projects and programs related to economic development and lending activities; and, was responsible for securing and administering public and private financing, grants and contracts. AEDC had assets of approximately \$4.8 million and an annual operating budget of \$650,000.

1978 through 1996. Arcata Economic Development Corporation (AEDC).

I was a charter member of the Corporation in 1978 and served for approximately eight years on the Board of Directors during this period.

WASTE MANAGEMENT.

2011 to 2013. Humboldt Waste Management Authority (HWMA).

I served as the Special Projects Manager of HWMA from 2011 through March 2013. The Special Projects Manager was responsible for helping the Interim Executive Director maintain continuity with many on-going projects and aiding the Board of Directors in their search for a permanent Executive Director.

2006 to 2011. Humboldt Waste Management Authority (HWMA).

I served as the Executive Director of HWMA from 2006 through 2011. HWMA is a Joint Powers Authority composed of five cities and the County of Humboldt. The Executive Director was responsible for management of HWMA corporate functions and for oversight of HWMA Board policy objectives related to solid waste, recycling, electronic waste, hazardous waste and other special waste categories. This position was responsible for supervising a staff of 28 and had the authority to make day-to-day operating decisions consistent with adopted Board policy. HWMA had assets of approximately \$22 million and an annual operating budget of approximately \$10 million.

1996 to 2002. Humboldt Waste Management Authority (HWMA).

As the representative from the City of Arcata I participated in the development of the original Joint Powers Authority and assumed the City's seat on the Board of Directors, serving one term as Board Chair. During those six years I was involved in the preparation and adoption of the JPA agreement, the development of the organizational structure, the development of a Request for Proposals and selection of a transfer station partner, the permitting and construction of an interim transfer station, the purchase and construction of a permanent transfer station, and the partial closure of Cummings Road Landfill.

ELECTED OFFICIAL.

1994 to 2002. Arcata City Council. I served eight years on the City Council, three of those years as Mayor. During my two terms I developed an ability to work with a variety of staff and elected officials and became conversant with fund accounting and a plethora of regulations. I represented the City on:

Humboldt Waste Management Authority; Humboldt County Association of Governments; and Redwood Region Economic Development Commission.

COMMUNITY PLANNING.

2002 to 2003. Planwest Partners. As a Senior Planner from December 2002 through October 2003 I worked on a number of projects in the City of Rio Dell. We helped the City enact a building moratorium, revise and adopt a new General Plan, revise land use ordinances and review land use projects.

1980's I was employed as a Planner by the Humboldt County Planning Department and as a planning consultant by the County, the City of Arcata and Environmental Research Consultants.

EDUCATION.

I have a Bachelor of Arts from California State University at Humboldt. My major was Geography with a self-directed minor in Community Planning. I have attended numerous conferences and workshops directed at community and economic development, transportation issues, EPA Brownfield redevelopment and solid waste management.

SERVICE.

1963 to 1967. United States Marine Corp

LOCAL ACTIVITIES

1970's Northcoast Environmental Center, Econews
Editor

1970's Historical Sites Society
Newsletter Editor

1970's to 1990's City of Arcata Committees
Planning Commission
Design Assistance Committee
General Plan Review Committee
Citizen's Advisory Committee on Redevelopment
Environmental Review Board
Parks Master Plan Review Committee