

BOARD OF SUPERVISORS

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ESTELLE FENNEL
Vice Chair - Second District
MARK LOVELACE
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES
County Administrative Officer
WENDY B. CHAITIN
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, April 15, 2014

9:00 AM

Regular Meeting

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Board of Supervisors

1. Resolution Honoring Jim Howard for his Lifetime of Service and Work with Eureka Rotary and the Community (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Resolution.

Attachments: [Resolution Honoring Jim Howard](#)

Clerk of the Board

2. Approval of the Board Orders- Meeting of April 8, 2014

Recommendation: Approve Board Orders from April 8, 2014; authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Approval of the Board Orders](#)

County Administrative Office

3. Letter of Support for Assembly Bill 2670 (Medina) Small Business Technical Assistance Act of 2014

Recommendation: That the Board of Supervisors support Assembly Bill (AB) 2670 (Medina); and authorize the Chair to sign the attached letter of support.

Attachments: [Assembly Bill 2670](#)

4. New Contract with Access Humboldt for Community Media Services and Public/Educational/Governmental (PEG) Access Programming

Recommendation: That the Board of Supervisors approve the proposed Contract (Attachment 1) and authorize the County Administrative Officer to sign the contract on behalf of the County of Humboldt; approve the attached Addendum (Attachment 2) as satisfying the Nuclear Free Humboldt County Ordinance; and authorize the County Administrative Officer to execute extensions to the contract pursuant to Section 21.

Attachments: [Access Humboldt for Community Media Services](#)

5. Humboldt County Job Applicant Tracking System

Recommendation: That the Board of Supervisors approve the selection of NEOGOV as the vendor to develop and implement a web-based, vendor-hosted job applicant tracking system; authorize the County Administrative Office and/or the Human Resources Department to negotiate a professional services agreement for an amount not to exceed \$127,000 with NEOGOV to develop and implement a job application system and provide ongoing hosting, support and maintenance services; authorize the Board Chair to execute a professional services agreement with NEOGOV that is substantially similar to the sample agreement attached hereto (see Attachment 4) after review and approval by County Counsel and Human Resources; and authorize the Board Chair to execute any future amendments to the professional services agreement with NEOGOV after review and approval by County Counsel and Human Resources.

Attachments: [Job Applicant Tracking System](#)
[NEOGO](#)
[Cornerstone](#)
[Avani](#)
[Tenddo Inc](#)
[JobAps](#)
[CivicHR](#)

Libraries

6. Appropriation Transfer to Fund Library Telephone System Upgrades

Recommendation: That the Board of Supervisors approves the attached appropriation transfer to enable Voice over Internet Protocol (VoIP) telephone service at the Eureka Main Library and the Arcata and Fortuna Branch Libraries.

Attachments: [Library Telephone System Upgrades](#)

Probation

7. Approval of Agreement with Justice Benefits, Incorporated

Recommendation: That the Board of Supervisors approve the attached Agreement with Justice Benefits, Incorporated to provide Title FV-E program claiming assistance to the Humboldt County Probation Department; authorize the Chair to sign two (2) originals of the Agreement; and direct the Clerk of the Board to return the signed originals to the Probation Department, Attention: William Damiano, Chief Probation Officer.

Attachments: [Justice Benefits, Incorporated](#)

Public Works

8. Award Authorization for Humboldt County Motor Pool Building Re-Roofing Project, Project No. 162365 and Supplemental Budget

Recommendation: That the Board of Supervisors receive and file the bids for the Humboldt County Motor Pool Building Re-Roofing Project; award the project to the lowest responsible and responsive bidder, Brazos Urethane, Inc., Fresno, CA, in the amount of \$77,700.00 for the base bid; authorize the Chairman to execute the agreement with Brazos Urethane, Inc., after staff approves the bonds and insurance; and adopts the attached supplemental budget for FY 2013/14 (4/5 vote required).

Attachments: [Motor Pool Building Re-Roofing Project](#)

Sheriff

9. Establish Fixed Asset Account and Appropriation Transfer in Sheriff's Budget 1100 243

Recommendation: That the Board of Supervisors authorize the Auditor/Controller to establish Fixed Asset Account 1100243 8989, Equipment-Miscellaneous; and approve an appropriation transfer in Sheriff's budget 1100 243 in the amount of \$34,927 to purchase replacement large cooking kettle in the Correctional Facility.

Attachments: [Sheriff's Budget](#)

D. SPECIAL PRESENTATIONS**Board of Supervisors**

1. Redwood Prep Charter School Students Visit to the Board of Supervisors Meeting (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors welcomes the Redwood Prep Charter School Student Government to the Board Meeting and take appropriate action as needed.

Attachments: [Redwood Prep Charter School](#)

2. Godwit Days Proclamation (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Godwit Days Proclamation](#)

3. National Public Safety Telecommunications Week Proclamation - April 13, 2014 - April 19, 2014 (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [National Public Safety Telecommunications Week](#)

4. 2-Feathers Native American Family Services Domestic Violence Awareness Proclamation (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors Authorize the Chair to sign the Proclamation.

Attachments: [Domestic Violence Awareness Proclamation](#)

5. Resolution Recognizing the Sexual Assault Response Team (SART) (Supervisor Ryan Sundberg)

Recommendation: Adopt the Resolution.

Attachments: [Sexual Assault Response Team](#)

E. MATTERS SET FOR TIME CERTAIN

F. ITEMS PULLED FROM CONSENT

G. MATTERS INITIATED BY BOARD MEMBERS

1. The 2013 Annual Fire Chiefs Association Service Report (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors hear the report and take action if required.

Attachments: [Annual Fire Chiefs Association Service Report](#)

2. Six Rivers National Forest Update on Projects (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors hear the presentation and take appropriate action, if required.

Attachments: [Six Rivers National Forest](#)

H. DEPARTMENT REPORTS

I. CLOSED SESSION

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign In Sheet and Appearances

Attachments: [Public Comment Sign In Sheet and Appearances](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS**L. PUBLIC HEARINGS****M. AFTERNOON DISCUSSION ITEMS****1. Proposed McKay Tract Community Forest**

Recommendation: That the Board of Supervisors receive the staff report and comments from the public; approve the attached resolution approving the award of funds from the California Natural Resources Agency, State Coastal Conservancy, and California Wildlife Conservation Board for the acquisition of real property owned by Green Diamond Resource Company within the McKay Tract for the establishment of a community forest; appoint the Public Works Director, or his designee, to negotiate and execute documents reasonably necessary to complete the property acquisition, as specified in the attached resolution; approve division of the six affected assessor parcels zoned Timberland Production Zone for which a Joint Timber Management Plan and Guide (JTMP) and Declaration of Covenants, Conditions and Restrictions have been prepared pursuant to Section 51119.5 of the California Government Code (Note: A 4/5 vote is required); direct the Clerk of the Board to give notice of the Board's decision regarding the JTMP to Green Diamond Resource Company, the County Assessor's Office, and any other interested party. Direct staff to convey the Declaration of Covenants, Conditions and Restrictions associated with the JTMP to Fidelity National Title Company of California for recording during the closing process (following disbursement of acquisition funding); approve the concept of a loan to provide financing for expenditures during the start-up period of the community forest based on future re-payment through timber harvest revenues, and direct Public Works to work with the County Administrative Office and County Treasurer to evaluate loan options and return to the Board for selection of a preferred option; direct Public Works staff to prepare and file a Notice of Exemption under the California Environmental Quality Act (CEQA) with the County Clerk based on Section 15325 (Transfers of Ownership of Interest in Land to Preserve Existing Natural Conditions) of the CEQA Guidelines; and direct Public Works to develop a supplemental budget adjustment for the property transaction.

Attachments: [Proposed McKay Tract Community Forest](#)
 [Attachment 1](#)
 [Attachment 2](#)
 [Attachment 3](#)
 [Attachment 4](#)
 [Attachment 5](#)
 [Attachment 6](#)
 [Attachment 7](#)
 [Grant Deed](#)
 [Public Comment](#)

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

1. Adjourned in Memory

Attachments: [Adjourned in Memory](#)

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>