

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNEL
Vice-Chair - Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, February 26, 2019

9:00 AM

Regular Meeting

Supervisor Rex Bohn was absent.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Certificates of Recognition for the Arcata Chamber of Commerce Award Recipients for 2018
(Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Ratify authorization for the chair to sign the Certificates of Recognition.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Certificates of Recognition for the Fortuna Chamber of Commerce 2018 Award Winners (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the Certificates of Recognition.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Letter of Appreciation for Lance Morton for his service on the Human Rights Commission (HRC) (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Clerk of the Board

4. Appointment of Michelle Nielsen to the Housing Trust Fund and Homelessness Solutions Committee representing the Department of Planning and Building

Recommendation: That the Board of Supervisors:

1. Receive and file the appointment.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

5. Approval of the Action Summary - Special Meeting of February 19, 2019

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of February 19, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

6. Approval of the Action Summary - Meeting of February 19, 2019

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of February 19, 2019 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

County Administrative Office**7. Bid Authorization for Americans with Disabilities Act (ADA) Department of Justice (DOJ) Consent Decree Barrier Removal at the Coroner's Office, 3012 I Street, Eureka, California 95501**

Recommendation: That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Coroner's Office Americans with Disabilities Act (ADA) Project; and
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be open on March 26, 2019.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

County Clerk/Recorder/Registrar of Voters

8. Adopt Resolution Authorizing the County to Receive Grant Funding through Help America Vote Act (HAVA) Federal Funds, Approve Establishing a Dedicated Fund and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution authorizing the county to receive the sum of \$25,000 through grant funding provided by the Help America Vote Act (HAVA) for efforts to improve cyber security and infrastructure related to VoteCal;
2. Direct the Auditor-Controller to establish a HAVA Cyber Security 271 Fund pursuant to Exhibit D of the Grant Agreement, No. 18G27112;
3. Adopt the attached supplemental budget for Fiscal Year (FY) 2018-19 in the amount of \$25,000 (4/5 vote required) (Attachment 2);
4. Direct the Clerk of the Board to return a certified copy of the attached resolution to the Office of Elections for further processing and submission to the Secretary of State; and
5. Authorize the Clerk/Recorder/Registrar of Voters to execute the necessary documents and the attached contract to carry out the purpose of the Board's order.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Mental Health

9. Professional Nursing Clinical Education Affiliation Agreement with Redwoods Community College District Regarding the Placement of Student Interns at Various Department of Health and Human Services - Mental Health Facilities

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services (DHHS) Director to execute, the attached professional nursing clinical education affiliation agreement with Redwoods Community College District regarding the placement of student interns at various Department of Health and Human Services - Mental Health facilities;
2. Authorize the DHHS - Mental Health Director, or a designee thereof, to execute student placement agreements substantially similar to the attached professional nursing clinical education affiliation agreement with Redwoods Community College District, and any amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return two fully executed original copies of the attached professional nursing clinical education affiliation agreement with Redwoods Community College District to the DHHS - Contract Unit for further processing.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Social Services

10. First Amendment to the Professional Services Agreement Between the Humboldt County Department of Health and Human Services - Child Welfare Services and Kevin Kelly, PhD Regarding the Performance of Court-Ordered Competency and Psychological Evaluations for Youth and Adult Clients

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement between the Department of Health and Human Services - Child Welfare Services and Kevin Kelly, PhD regarding the performance of court-ordered competency and psychological evaluations for youth and adult clients for the period of Jan. 1, 2018 through June 30, 2019;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all future amendments to the professional services agreement with Kevin Kelly, PhD, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return two fully executed original copies of the attached first amendment to the professional services agreement with Kevin Kelly, PhD to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Human Resources

11. Revised Job Specification for Senior Program Manager - Employment and Training Division (ETD)

Recommendation: That the Board of Supervisors:

1. Adopt the revised classification of Senior Program Manager - Employment and Training Division (class 0933, salary range 511, unit 08).

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Planning and Building Department

12. Release from Conveyance and Agreement to Allow Construction of Second Residential Unit on Lot 20 of the Central Estates II Final Map Subdivision Phase IID; Assessor Parcel Number (APN) 508-402-020; Case Number FMS-07-08

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board to execute the Quitclaim and Partial Reconveyance (for Development Restrictions) for Lot 20 of the Central Estates II Final Map Subdivision (Attachment A);
2. Direct the Planning and Building Department to record the Quitclaim and Partial Reconveyance (for Development Restrictions); and
3. Direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party and to return original copies to the Planning Division for recording.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Public Works

13. Amendment to Lease at 1711 Third Street, Eureka with Rosemarie Dinsmore

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to sign two (2) originals of the Amendment to the Lease with Rosemarie Dinsmore for the office space at 1711 Third Street, Eureka, through September 30, 2019; and
2. Direct the Clerk of the Board to return one (1) executed original of the Amendment to Lease to the Public Works, Real Property for transmittal to the Lessor.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

14. Pedestrian Safety Crossing Signal Project

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Pedestrian Safety Crossing Signal Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, April 2, 2019, at 2 pm.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

15. Extension of Extra-Help Hours- Roads-Right of Way (322) (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Extend Cailan Halliday extra-help employment hours 960 hours to a maximum of 1,920 hours for Fiscal Year 2018-2019 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Sheriff

Public Comment Sign-In Sheet and Handouts

16. Ratification of Local Emergency Proclamation due to severe weather on or about February 12, 2019.

Recommendation: That the Board of Supervisors:

1. Ratify the resolution of the Director of Emergency Services proclaiming the existence of a local emergency following severe weather on or about February 12, 2019 (Attachment 1).

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

D. PUBLIC COMMENT ON NON-AGENDA ITEMS**E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****Board of Supervisors**

1. 9:05 a.m. - McKinleyville High School Leadership and Government Students Visit to the Board of Supervisors Meeting (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Welcomes the McKinleyville High School Leadership and Government Students to the Board Meeting.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, to receive the report. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS**Board of Supervisors**

1. AJ's Transitional Living Facility Presentation on their Programs and Services (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Hear the presentation and take appropriate action, if necessary.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to receive the report. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Nomination for Appointment to the California Coastal Commission for the Seat Requiring a Representative from the North Coast Region (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Support the nominations of Brett Watson, Mayor of the City of Arcata and Natalie Arroyo, Council Member for the City of Eureka; and
2. Direct the Clerk of the Board to notify the Office of the Governor, Mona Pasquil Rogers, Appointments Secretary, State Capitol, California 95814, of the nominations.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

I. DEPARTMENT REPORTS**County Administrative Office**

1. 7-Year Financial Forecast

Recommendation: That the Board of Supervisors:

1. Receive a staff report on the financial forecast of the county's major funds over the next 7 years.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to receive the report. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Mid-Year Budget Review for Fiscal Year (FY) 2018-19, Budget Outlook for FY 2019-20, Recommendation for Budget Adjustments and Transfer from General Fund Contingencies (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Receive and file a review of the current FY 2018-19 and projected FY 2019-20 budget years;
2. Direct the County Administrative Office (CAO) to prepare the FY 2019-20 budget based on the following parameters:
 - a. Set departmental allocations from the General Fund to increase by 3 percent based on current year General Fund allocations;
 - b. Accept and consider requests for additional General Fund appropriations with a preference given to one-time requests and those that focus on the Cannabis Excise Tax ballot language;
 - c. Set an annual departmental contribution to Public Agency Retirement Services (PARS) to 1.5 percent of salaries;
3. Approve allocating General Fund savings experienced by the Elections Office in the current fiscal year for the purchase of elections voting equipment in FY 2019-20;
4. Approve a transfer from General Fund Contingencies in the amount of \$860,060 (Attachment I) and authorize CAO staff to make any technical corrections necessary to effectuate the Board's direction (4/5 vote required);
5. Approve the list of budget adjustments (Attachment I) and authorize CAO staff to make any technical corrections necessary to effectuate the Board's direction (4/5 vote required);
6. Allocate 1.0 full-time equivalent (FTE) Construction Project Manager (job class 0206, salary range 479), 2.0 FTE limited duration Code Compliance Officer I/II (job class 0343, salary range 364/387), and deallocate 1.0 FTE CAO Project Manager (job class 0198, salary range 497);
7. Direct staff to return at third quarter only if the budget parameters set forth for FY 2019-20 require substantial changes; and
8. Provide additional direction to staff as appropriate.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, to adopt staff recommendations with an additional transfer from contingencies in the amount of 18,574 dollars for 1.0 FTE Parks Caretaker. The motion carried by the following vote:

Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9 subd. (d)(1); Judith C. Magney v. County of Humboldt, et al., District Court Case No. 17-cv-02389.

The Board of Supervisors met in conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9 subd. (d)(1); Judith C. Magney v. County of Humboldt, et al., District Court Case No. 17-cv-02389. There was no action to report.

2. It is the intention of the Board of Supervisors to meet in closed session to discuss threatened litigation pursuant to Government Code Section 54956.9(d)(2) from the Hoopa Valley Tribe regarding cannabis permits.

The Board of Supervisors met in closed session to discuss threatened litigation pursuant to Government Code Section 54956.9(d)(2) from the Hoopa Valley Tribe regarding cannabis permits. There was no action to report.

3. Conference with Legal Counsel – pursuant to Government Code section 54956.9, subd. (d)(1) regarding existing litigation; *Mostranski v. Humboldt County, et al.*; Case No. DR170379

The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code section 54956.9, subd. (d)(1) regarding existing litigation; Mostranski v. Humboldt County, et al.; Case No. DR170379. The case has settled without any additional liability on behalf of the County for 4,000 dollars.

4. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9, subd. (d)(2) regarding exposure to litigation in one potential case.

The Board of Supervisors met in conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9, subd. (d)(2) regarding exposure to litigation in one potential case. There was no action to report.

M. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



FEBRUARY 27, 2019



MINUTES
TUESDAY, FEBRUARY 26, 2019
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, March 5, 2019 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Wilson, Madrone
NAYS: Supervisors: --
ABSENT: Supervisors: Bass



RYAN SHARP
Deputy Clerk of the Board



REX BOHN
Chair of the Board