



Grant Subaward Budget Narrative

Grant Subaward #: PU 22 01 0120

Subrecipient: County of Humboldt

The Probation Specialized Units Program (PSUP) grant award to Humboldt County is projected to be \$100,000, with a cash or in-kind match of \$33,333. Humboldt County will budget the entire \$100,000 in STOP funds to support the objectives and activities of the PSUP caseload by funding a 1.0 FTE Senior Probation Officer (SPO). The projected cost of the officer's salary and benefits exceeds \$133,333, thus the \$33,333 cash or in-kind match will also be applied to the cost of the SPO.

This expenditure directly supports the Program's objectives and activities. A Senior Probation Officer is a lead officer with at least two years of experience in the field of community corrections and who has completed Probation Officer Core and Law Enforcement Penal Code 832 training. In Humboldt County, a Senior Officer will have also undergone training in Cognitive Behavioral Therapy (CBT) based case management. The Senior Probation Officer paid for by the grant will be directly responsible for the caseload of 40 probationers with domestic violence convictions. The officer will make weekly contacts with the participants, provide ongoing case planning that targets criminogenic factors, contact and coordinate with victims, and coordinate with Batterer's Intervention Program (BIP) providers. These activities form the basis of the PSUP.



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This officer's duties and time commitments support the proposed objectives and duties. Their only assignment will be to the PSUP caseload.

As the entire budget consists of funding the SPO who will directly manage the PSUP, the funds support direct services and have no allocation for administrative costs. Likewise, there are no shared costs.

The proposed budget has no necessity for subcontracts or unusual expenditures.

There is no need for mid-year salary range adjustments as the current cost of a FTE, SPO already exceeds the total grant allocation and match, and the excess cost will be absorbed by the subrecipient.