

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNEL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, March 17, 2020

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Tsunami Preparedness Week Proclamation (Supervisor Estelle Fennell)

***Recommendation:*** That the Board of Supervisors:

1. Adopt the proclamation.

***This item was pulled and will be brought back at a later date.***

2. Certificates of Recognition for Soroptimist International of Eureka Annual Award Winners (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Ratify authorization for the Chair to sign the Certificates of Recognition.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Proclaim March 2020 as Social Worker Appreciation Month in Humboldt County (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Adopt the Proclamation.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

4. Resolution Recognizing St. Joseph Hospital's 100th Anniversary (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

5. Retirement Resolution for Leslie Abbott (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution.

**This item was pulled and will be brought back at a later date.**

6. Resolution Recognizing the 2020 Census California First Count - Yurok Tribe (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:

1. Ratify the Resolution.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Clerk of the Board**

7. Letters of Appreciation for Kelsey Tippett and Marguerite Story-Baker for their Service on the Humboldt County Behavioral Health Board

**Recommendation:** That the Board of Supervisors:

1. Authorize the chair to sign the letters.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

8. Approval of the Action Summary - Meeting of March 10, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of March 10, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**County Administrative Office**

9. Contract with Mission Linen Supply for County-Wide Linen and Laundry Services

**Recommendation:** That the Board of Supervisors:

1. Authorize the Purchasing Agent to execute a contract with Mission Linen Supply for linen and laundry services in the form of the attached contract approved as to form by County Counsel, Human Resources Risk Management and signed by vendor for an initial period of five years.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**10. Bid Award Authorization for the Construction of the Garberville Mini-Complex - Project Number 2018-502**

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bids for the Garberville Mini-Complex, Project Number 2018-502;
2. Award the project to the lowest responsible and responsive bidder, Adams Commercial General Contracting, Inc.; and
3. Authorize the Purchasing Agent to sign the construction agreement with Adams Commercial General Contracting, Inc., in the form of the attached sample agreement subject to approval from County Counsel and Risk Management.

***A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Administration**

**11. Authorize a Temporary Increase in Pay for Mandy Gentle-Martin, Staff Services Analyst II Pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)**

**Recommendation:** That the Board of Supervisors:

1. Authorize a temporary increase in pay for Staff Services Analyst II, Mandy Gentle-Martin (class 0391B, range 417) as though promoted to Staff Services Manager (class 0395, range 462) beginning February 8, 2020 and continuing until the incumbent returns from approved leave.

***A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**12. Bringing Families Home Grant, Jointly Applied with Yurok Health and Human Services, to Provide Housing Support Services to Families involved with Child Welfare Services**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Department of Health and Human Services (DHHS) Director, or a designee thereof, to accept a grant in the amount of \$700,000.00 over the period of April 2020 through June 2022;
2. Authorize the DHHS Director, or a designee thereof, to execute any and all agreements required to administer the grant after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
3. Approve the allocation of one (1.0) full time equivalent (FTE) Program Coordinator (job class 1425, salary range 424) in budget unit (BU) 426, effective immediately upon Board of Supervisors approval.

***A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**13. Allocate One Full Time Equivalent (FTE) Program Coordinator Position**

**Recommendation:** That the Board of Supervisors:

1. Approve the allocation of one FTE Program Coordinator (salary range 424, class 1425) position in budget unit (BU) 426 effective the pay period following Board approval.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**14. Partnership HealthPlan of California Commission Appointment**

**Recommendation:** That the Board of Supervisors:

1. Appoint Tory Starr to represent Humboldt County on the Partnership HealthPlan of California Board of Commissioners.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Mental Health****15. Memorandum of Understanding with Health Management Associates, Inc. Regarding Implementation of the California Medication Assisted Treatment Expansion Project 2.0**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Mental Health Director, or a designee thereof, to execute, the attached memorandum of understanding with Health Management Associates, Inc. regarding implementation of the California Medication Assisted Treatment Expansion Project 2.0 for the period of Jan. 1, 2020 through Sept. 30, 2020;
2. Authorize the Department of Health and Human Services - Mental Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with Health Management Associates, Inc. after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Authorize the Department of Health and Human Services - Mental Health Director, or a designee thereof, to execute agreements substantially similar to the attached memorandum of understanding with Health Management Associates, Inc., and any amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Public Health**

16. Approval of the State Standard Agreement #20-10006 for Medi-Cal Administrative Activities with the California Department of Health Care Services for the period beginning July 1, 2020 through June 30, 2023

**Recommendation:** That the Board of Supervisors:

1. Approve State Standard Agreement #20-10006 for Medi-Cal Administrative Activities (MAA) with the California Department of Health Care Services (DHCS) for the period beginning July 1, 2020 through June 30, 2023;
2. Authorize the Department of Health and Human Services (DHHS) Public Health Director, or a designee thereof, to execute State Standard Agreement #20-10006, one (1) Contractor Certification Clause, one (1) California Civil Rights Laws Certification, and one (1) Medi-Cal Disclosure Statement;
3. Authorize the DHHS Public Health Director, or a designee thereof, to execute any future amendments and/or documents related to the agreement upon review by County Counsel and Risk Management; and
4. Direct the Clerk of the Board to return one (1) copy of the Board Motion to the DHHS - Contract Unit for transmittal to DHHS- Public Health.

***A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Social Services**

17. Approve a Supplemental Budget for Fund 1160 Budget Unit 273 Public Guardian for Fiscal Year 2019-20 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the supplemental budget request for Fund 1160, Budget Unit 273, Public Guardian, for an additional \$140,000 for fiscal year (FY) 2019-20. (4/5 vote required)

***A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Planning and Building Department****18. Approve Administrative Civil Penalty Assessment on Various Properties**

**Recommendation:** That the Board of Supervisors:

1. Approve the proposed Administrative Civil Penalty Assessments on property owners who are in violation of various Humboldt County Codes including violation of Commercial Cannabis Land Use Ordinance (CCLUO) (formerly Commercial Medical Marijuana Ordinance) in the amount of \$900,000.00 plus administrative costs incurred in accordance with Title III, Division 5, Chapter 2, section 352-20 Summary Approval of Proposed Administrative Civil Penalty Assessments.

***A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**19. Supplemental Budget for Humboldt Wind Project Expenses in Current Planning (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve the supplemental budget to transfer \$400,000 from the Current Planning Trust Account (3575 EIR Contractors) to 1100277-9101 Transfer in Revenue and 1100277-2118 Professional Services Expenditure. (4/5 vote required)

***A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Probation****20. Extension of Extra Help Hours to 1950 for Juvenile Corrections Officers Lyndon Rowells and Maurice Purify and 1350 for Correctional Cook Kili Saveliff (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Authorize the extension of extra help hours for Juvenile Corrections Officers (JCO), Lyndon Rowells and Maurice Purify to 1950 hours and Correctional Cook, Kili Saveliff to 1350 hours through June 30, 2020, per Section 7 of the Humboldt County Salary Resolution. (4/5 vote required)

***A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

21. Mutual Aid Agreement between County of Shasta and County of Humboldt for the Mutual Provision of Temporary Secure Non-Exclusive Detention Space for Detained Youth during an Emergency Evacuation

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Mutual Aid Agreement between County of Shasta and County of Humboldt; and
2. Direct the Clerk of the Board to return two signed copies of the agreement to Chief Probation Officer Shaun Brenneman.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### **Public Defender**

22. Deallocate one FTE Senior Legal Secretary and allocate one FTE Deputy Public Defender I in budget unit 1100-219

**Recommendation:** That the Board of Supervisors:

1. Deallocate 1.0 full time equivalent (FTE) vacant Senior Legal Secretary, (Class 1140, Salary Range 362) and allocate 1.0 FTE Deputy Public Defender I, (Class 0604, Salary Range 430) in Public Defender budget unit 1100-219.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### **Public Works**

23. Accept Completed Contracts for Storm Damage Repairs to Wilder Ridge Road at Post Miles 5.33 & 5.70; Federal Project Numbers FEMA 4308-DR-CA PW-669 and FEMA 4301-DR-CA PW-1022; Contract Numbers 217377 and 217540

**Recommendation:** That the Board of Supervisors:

1. Accept the completed contracts, including all change orders approved by the Public Works Department, between William Gray Construction and Humboldt County for construction of Storm Damage Repairs to Wilder Ridge Road at Post Mile 5.33 & 5.70; and
2. Approve the final claims for payment, as submitted by the Public Works Department to the Auditor-Controller, in the amounts of \$292.07 for Post Mile 5.33 and \$404.12 for Post Mile 5.70, which will bring the total amount paid to 100% of the contracts.

**A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone



**24. Bid Authorization for the Fortuna Veterans Hall Interior Improvements Project, Project Number 170248**

**Recommendation:** That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Fortuna Veterans Hall Lounge and Life Safety Upgrades Project; and
2. Authorize the Clerk of the Board to advertise the above-reference project, pursuant to Section 22037 of the California Public Contract Code, with bids to open on April 7, 2020.

*A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Sheriff**

**25. Acceptance of Boating Safety and Enforcement Financial Aid 2020-2021 Program Agreement**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Boating Safety and Enforcement Financial Aid Program Agreement with the California Department of Parks and Recreation, Division of Boating and Waterways for Fiscal Year 2020-2021 (Attachment 1);
2. Authorize the Auditor-Controller to certify the amount of prior year vessel taxes received by the County;
3. Authorize the Sheriff, Undersheriff, and Deputy Director of Sheriff's Administration to execute all the necessary reimbursement claims, applications, contracts, and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by the California Department of Parks and Recreation for participation in the Boating Safety and Enforcement Financial Aid Program; and
4. Direct the Clerk of the Board to return a signed copy of the agreement to the Humboldt County Sheriff's Office (HCSO), Attention: Katie Collender for submittal to funding agency.

*A motion was made by Supervisor Bass, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**D. ITEMS PULLED FROM CONSENT**

**E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**F. SPECIAL PRESENTATIONS**

**G. MATTERS INITIATED BY BOARD MEMBERS**

**H. DEPARTMENT REPORTS****County Administrative Office****1. Consultation Services for a Bond Measure and Ballot Measure Deadlines**

**Recommendation:** That the Board of Supervisors:

1. Receive an oral report from the County Administrative Officer regarding consultation services for a bond measure and ballot measure deadlines; and
2. Provide further direction to staff regarding the proposed ballot measure.

***A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, to have Supervisor Fennell as the RCEA appointee bring the bond measure proposal to RCEA and have them take over the project; continue with the ad hoc committee to allow for direct communication with RCEA; and remove Supervisor Bohn from the ad hoc committee and appoint Supervisor Fennell to the ad hoc committee. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**I. PUBLIC HEARINGS****J. DISCUSSION ITEMS****K. MATTERS SET FOR TIME CERTAIN****DHHS: Public Health****1. 9:15 a.m. - Ratification of Local Health Emergency Declaration Regarding Novel Coronavirus (COVID-19)**

**Recommendation:** That the Board of Supervisors:

1. Ratify the resolution declaring the existence of a local health emergency to aid the county in preparing for and addressing the community transmission phase of COVID-19; and
2. Receive a report from Department of Health & Human Services (DHHS) - Public Health staff regarding the current status of COVID-19 in Humboldt County.

***A motion was made by Supervisor Madrone, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Planning and Building Department**

2. 10:00 a.m. - Redwood Properties' Appeal of the Planning Commission Approval of The Emerald Triangle Group, LLC Co's Special Permits to Allow Cannabis Distribution and Non-Volatile Manufacturing in the C-2(D) Zoning District

**Recommendation:** That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by the applicant, appellant, and public;
2. Close the public hearing;
3. Adopt the resolution (Resolution 20-\_\_). (Attachment 1) which does the following:
  - a. Find the project exempt from the California Environmental Quality Act (CEQA) Section 15301 (Existing Facilities) and 15303 (Small New or Conversion of Existing Structures);
  - b. Make the findings to reject the appeal and approve the Special Permits as conditioned;
  - c. Deny the appeal submitted by Redwood Properties; and
  - d. Approve the Special Permit for Cannabis Distribution and the Special Permit for Cannabis Manufacturing.

*A motion was made by Supervisor Madrone, seconded by Supervisor Bass, to continue this hearing to the meeting of April 7, 2020. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**L. CLOSED SESSION**

1. Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9, subd. (d)(1) in the matter of Jason Daniels v. Humboldt County Sheriff's Office – case number ARB-13-0472.

*The Board of Supervisors met in conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9, subd. (d)(1) in the matter of Jason Daniels v. Humboldt County Sheriff's Office – case number ARB-13-0472. There was no action to report.*

2. Pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel.

*The Board of Supervisors met in conference pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel. The Board of Supervisors has unanimously approved the appointment of Jefferson Billingsley as the interim County Counsel effective March 30, 2020.*

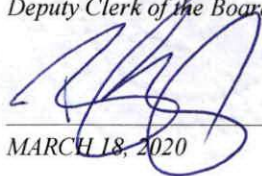
**M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*



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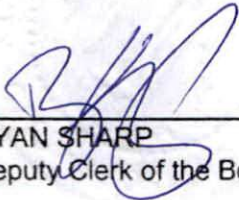
*MARCH 18, 2020*




MINUTES  
TUESDAY, MARCH 17, 2020  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, April 7, 2020 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Madrone, Wilson, Bass  
NAYS: Supervisors: --  
ABSENT: Supervisors: --  
ABSTAIN: Supervisors: --

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
ESTELLE FENNELL  
Chair of the Board