

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Vice Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
JEFFERSON BILLINGSLEY  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, February 8, 2022

9:00 AM

Regular Meeting - Virtual

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Virginia Bass, and Supervisor Steve Madrone

Absent: 0

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Approval of the Consent Agenda**

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

**Board of Supervisors**

1. Appoint Blair Brown to the Housing Authority Commission Representing the Second District (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

### Clerk of the Board

#### 2. Board of Supervisors Teleconferencing Meetings and AB 361: Continuation of Emergency

*Recommendation:* That the Board of Supervisors:

1. Find that the Board has reconsidered the circumstances of the state of emergency that continues to exist, that state or local officials continue to recommend measures for social distancing and the current Covid-19 emergency related to in-person meetings continues to present an imminent risk to health and safety of attendees.
2. Authorize the Chair to sign the resolution re-authorizing remote teleconference meetings for the period of February 8, 2022 through March 8, 2022.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

#### 3. Appointments to the Humboldt County Fire Safe Council

*Recommendation:* That the Board of Supervisors:

1. Approve the recommended appointments to the Humboldt County Fire Safe Council

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

#### 4. Approval of the Action Summary - Meeting of February 1, 2022

*Recommendation:* That the Board of Supervisors:

1. Approve the Action Summary for the meeting of February 1, 2022, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

### County Administrative Office

#### 5. Transfer from Contingencies, Contribution to Arcata, Eureka, Ferndale, and Fortuna Veterans, and Supplemental Budget (4/5 Vote Required)

*Recommendation:* That the Board of Supervisors:

1. Approve a transfer from Contingencies in the amount of \$40,000 and corresponding supplemental budget for contributions to the Arcata, Eureka, Ferndale, and Fortuna Veterans (4/5 Vote Required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

6. Adoption of Ordinance Relating to Supervisorial District Boundaries

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached Ordinance No. \_\_\_\_, reenacting Chapter 2 of Division 1 of Title II of the Humboldt County Code relating to supervisorial district boundaries; and
2. Direct the Clerk of the Board, within 15 days after adoption, to publish a post adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and direct the Clerk to post in the office of the Clerk of the Board a certified copy of the full text of the ordinance.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

7. Letter to CalPERS Confirming the Authority Granted to the Interim Director of Human Resources to Perform All of the Functions and Duties of the Office of Human Resources Director

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair to execute, the attached letter confirming full authority of the office of the Human Resources Director is granted to the Interim Director of Human Resources.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

**County Counsel**

8. Adoption of an Ordinance of the Board of Supervisors, County of Humboldt, State of California Adding Division 10 to Title V of the Humboldt County Code Relating to the Prohibition of the Storage and Handling of Coal and Petroleum Coke on County-Owned Property

**Recommendation:** That the Board of Supervisors:

1. Adopt Ordinance No. \_\_\_\_, adding Division 10 to Title V of the Humboldt County Code Relating to the Prohibition of the Storage and Handling of Coal and Petroleum Coke on County-Owned Property.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

**Human Resources**

9. Adoption of Amended and Retitled Job Classification of Risk Manager to Risk Manager / Safety Administrator

**Recommendation:** That the Board of Supervisors:

1. Adopt the amended and retitled job classification of Risk Manager to Risk Manager/Safety Administrator (Class #0700, Unit 8, Salary Range 530) (Attachment #2) into the classification plan effective Feb. 6, 2022
2. Adopt Resolution No. \_\_\_\_\_ (Attachment #1) approving 1) the amendment of the Jan. 1, 2022 - Dec. 31, 2024 Compensation Plans for Management & Confidential Employees 2) a Comprehensive Compensation Schedule and Classification Summary effective Feb. 6, 2021 (Attachment #3).

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

**10. Adopt Resolution approving a New Countywide Telework Policy**

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution (Attachment 1) adopting a Telework Policy

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

**Public Works**

**11. Exercise the Option to Extend the Term of Lease at 3156 Redwood Drive, Redway**

**Recommendation:** That the Board of Supervisors:

1. Exercise the first option to extend the term of the lease at 3156 Redwood Drive, Redway to March 15, 2023; and
2. Authorize the Public Works Director to execute the option letter.

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

**Sheriff**

**12. Position Allocation Modification for Sheriff's Office to Deallocate 3.0 Full-time Equivalent (FTE) Legal Office Assistant and Allocate 3.0 FTE Administrative Secretary.**

**Recommendation:** That the Board of Supervisors:

1. Approve the allocation of 1.0 FTE Administrative Secretary (class 0164) in budget unit 1100-221 effective immediately; and
2. Approve the deallocation of 1.0 FTE Legal Office Assistant (class 0178) in budget unit 1100-221 effective immediately; and
3. Approve the allocation of 2.0 FTE Administrative Secretary (class 0164) in budget unit 1100-243 effective immediately; and
4. Approve the deallocation of 2.0 FTE Legal Office Assistant (class 0178) in budget unit 1100-243 effective immediately.

**A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff**

*recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

### Treasurer/Tax Collector

#### 13. Resolution to Auction Tax-Defaulted Properties

*Recommendation:* That the Board of Supervisors:

1. Approve Resolution #\_\_, approving the sale of properties which are tax-defaulted and subject to sale (Attachment I);
2. Approve the Treasurer-Tax Collector to re-offer, within 90 days of the original sale date, any unsold parcels in accordance with Revenue and Taxation Code, section 3698.5; and
3. Direct the Clerk of the Board to provide the Treasurer-Tax Collector with one certified copy of the Resolution by February 15, 2022.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

## E. SPECIAL PRESENTATIONS

### Board of Supervisors

1. Certificate of Appreciation Presented to Lon Winburn for his Service to Fortuna Fire (Supervisor Rex Bohn and Supervisor Michelle Bushnell)

*Recommendation:* That the Board of Supervisors:

1. Authorize the Chair to sign the Certification of Appreciation

*A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

## F. ITEMS PULLED FROM CONSENT

## G. MATTERS INITIATED BY BOARD MEMBERS

## H. DEPARTMENT REPORTS

### Clerk of the Board

1. Consider Making an Appointment to the California Cannabis Authority

*Recommendation:* That the Board of Supervisors:

1. Make an appointment to the California Cannabis Authority.

*A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Virginia Bass

Nay: 1 - Steve Madrone

## I. PUBLIC HEARINGS

### Sheriff

1. Public Hearing to Provide the Annual Submission of Data Pertaining to Immigration and Customs Enforcement (ICE) Access as Outlined in Government Code 7283.1 (d) (Information Only) and Semi-Annual Measure K Submission of Data

**Recommendation:** That the Board of Supervisors:

1. Find the notice of public hearing was provided as required by law on Jan. 4, 2022;
2. Hold the public hearing;
3. Receive the Sheriff's Office 2021 date of ICE access as outlined in Government Code 7283.1 (d) and Measure K semi-annual data; and
4. Receive public comment

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

## J. DISCUSSION ITEMS

## K. MATTERS SET FOR TIME CERTAIN

### DHHS: Public Health

1. 10:00 am - Update on Local Conditions Surrounding COVID-19

**Recommendation:** That the Board of Supervisors:

1. Receive a report from Department of Health and Human Services (DHHS) - Public Health and the Humboldt County Health Officer regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

*Meeting went into Recess*

*Meeting Reconvened*

*A motion was made by Supervisor Bohn and seconded by Supervisor Wilson to receive and file the report. The motion carried with the following vote:*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

## L. PUBLIC COMMENT ON NON-AGENDA ITEMS

## M. CLOSED SESSION

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator. Labor negotiators: Elishia Hayes and Jack Hughes. Employee

Organizations (represented and unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees.

*Meeting went into Recess*

*Meeting Reconvened*

*The Board of Supervisors met in Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator. Labor negotiators: Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees. There was no report out.*

#### **N. ADJOURNMENT**

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*NIKKI TURNER*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

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*2/08/2022*

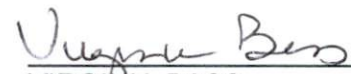


MINUTES  
Tuesday, February 8, 2022

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, February 15, 2022 with the vote as shown below.

AYES: Supervisors: -- Bohn, Bass, Bushnell, Wilson, Madrone  
NAYS: Supervisors: --  
ABSENT: Supervisors: --  
ABSTAIN: Supervisors: --

  
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NIKKI TURNER  
Deputy Clerk of the Board

  
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VIRGINIA BASS  
Chair of the Board