

BOARD OF SUPERVISORS

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MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
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Vice Chair - Fifth District



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ELISHIA HAYES
County Administrative Officer
JEFFERSON BILLINGSLEY
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final**

Tuesday, February 8, 2022

9:00 AM

Regular Meeting - Virtual

In accordance with AB 361 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 720-707-2699, enter Meeting ID 841 6439 7272 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Board of Supervisors

1. Appoint Blair Brown to the Housing Authority Commission Representing the Second District (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Receive and file the report

Attachments: [Staff Report](#)
[Housing Authority Commission 013122.pdf](#)

Clerk of the Board

2. Board of Supervisors Teleconferencing Meetings and AB 361: Continuation of Emergency

Recommendation: That the Board of Supervisors:
1. Find that the Board has reconsidered the circumstances of the state of emergency that continues to exist, that state or local officials continue to recommend measures for social distancing and the current Covid-19 emergency related to in-person meetings continues to present an imminent risk to health and safety of attendees.
2. Authorize the Chair to sign the resolution re-authorizing remote teleconference meetings for the period of February 8, 2022 through March 8, 2022.

Attachments: [Staff Report](#)
[AB 361 Resolution.docx](#)
[Resolution 22-12.pdf](#)

3. Appointments to the Humboldt County Fire Safe Council

Recommendation: That the Board of Supervisors:
1. Approve the recommended appointments to the Humboldt County Fire Safe Council

Attachments: [Staff Report](#)
[Attachment 3 - USFS Six Rivers National Forest Nomination Letter.pdf](#)
[Attachment 2 - Humboldt County Resource Conservation District Nomination Letter.pdf](#)
[Attachment 1 - Willow Creek Fire Safe Council Nomination Letter.pdf](#)

4. Approval of the Action Summary - Meeting of February 1, 2022

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of February 1, 2022, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary 02-01-22.pdf](#)
[Executed 02-01-2022 Action Summary.pdf](#)

County Administrative Office

5. Transfer from Contingencies, Contribution to Arcata, Eureka, Ferndale, and Fortuna Veterans, and Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve a transfer from Contingencies in the amount of \$40,000 and corresponding supplemental budget for contributions to the Arcata, Eureka, Ferndale, and Fortuna Veterans (4/5 Vote Required).

Attachments: [Staff Report](#)
[Supplemental Budget .xlsx](#)

6. Adoption of Ordinance Relating to Supervisorial District Boundaries

Recommendation: That the Board of Supervisors:
1. Adopt the attached Ordinance No. ____, reenacting Chapter 2 of Division 1 of Title II of the Humboldt County Code relating to supervisorial district boundaries;

and

2. Direct the Clerk of the Board, within 15 days after adoption, to publish a post adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and direct the Clerk to post in the office of the Clerk of the Board a certified copy of the full text of the ordinance.

Attachments: [Staff Report](#)
[Ordinance Reenacting 2011 Districts Ordinance](#)
[Humboldt County Supervisorial District Map 2021](#)
[Summary for Publication After Adoption of Ordinance](#)
[Ordinance 2688.pdf](#)

7. Letter to CalPERS Confirming the Authority Granted to the Interim Director of Human Resources to Perform All of the Functions and Duties of the Office of Human Resources Director

Recommendation: That the Board of Supervisors:
1. Approve, and authorize the Chair to execute, the attached letter confirming full authority of the office of the Human Resources Director is granted to the Interim Director of Human Resources.

Attachments: [Staff Report](#)
[Interim Human Resources Director Authority Related to CalPERS Disability & Survivor Executed Letter CalPERS Disability and Survivor Benefits.pdf](#)

County Counsel

8. Adoption of an Ordinance of the Board of Supervisors, County of Humboldt, State of California Adding Division 10 to Title V of the Humboldt County Code Relating to the Prohibition of the Storage and Handling of Coal and Petroleum Coke on County-Owned Property

Recommendation: That the Board of Supervisors:
1. Adopt Ordinance No. ____, adding Division 10 to Title V of the Humboldt County Code Relating to the Prohibition of the Storage and Handling of Coal and Petroleum Coke on County-Owned Property.

Attachments: [Staff Report](#)
[Attachment 2 - Coal Ordinance](#)
[Attachment 3. Summary for Publication After Adoption of Ordinance](#)
[Ordinance 2689.pdf](#)

Human Resources

9. Adoption of Amended and Retitled Job Classification of Risk Manager to Risk Manager / Safety

Administrator

Recommendation: That the Board of Supervisors:

1. Adopt the amended and retitled job classification of Risk Manager to Risk Manager/Safety Administrator (Class #0700, Unit 8, Salary Range 530) (Attachment #2) into the classification plan effective Feb. 6, 2022
2. Adopt Resolution No. _____ (Attachment #1) approving 1) the amendment of the Jan. 1, 2022 - Dec. 31, 2024 Compensation Plans for Management & Confidential Employees 2) a Comprehensive Compensation Schedule and Classification Summary effective Feb. 6, 2021 (Attachment #3).

Attachments: [Staff Report](#)
[Resolution No \(MC\) 02.01.2022](#)
[Risk Manager Safety Administrator job spec](#)
[2022-02-06 Comprehensive Compensation Schedule and Classification Summary](#)
[Executed Resolution No. 22-13.pdf](#)

10. Adopt Resolution approving a New Countywide Telework Policy

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution (Attachment 1) adopting a Telework Policy

Attachments: [Staff Report](#)
[Telework Resolution 2022 Exh A](#)
[Telework Program 2022 Exh B](#)
[TELEWORK AGREEMENT AND SCHEDULE Att 1](#)
[TELEWORK WORKSITE SAFETY CHECKLIST and CERTIFICATION 2022 At](#)
[TELEWORK TERMINATION AGREEMENT 2022 Att 3](#)
[Executed Resolution No. 22-14.pdf](#)

Public Works

11. Exercise the Option to Extend the Term of Lease at 3156 Redwood Drive, Redway

Recommendation: That the Board of Supervisors:

1. Exercise the first option to extend the term of the lease at 3156 Redwood Drive, Redway to March 15, 2023; and
2. Authorize the Public Works Director to execute the option letter.

Attachments: [Staff Report](#)
[Attachment No. 1 - Lease](#)
[Attachment No. 2 - First Amendment](#)
[Attachment No. 3 - Option Letter](#)
[Attachment No. 4 - Correspondance with Lessor](#)

Sheriff

12. Position Allocation Modification for Sheriff's Office to Deallocate 3.0 Full-time Equivalent (FTE) Legal Office Assistant and Allocate 3.0 FTE Administrative Secretary.

Recommendation: That the Board of Supervisors:

1. Approve the allocation of 1.0 FTE Administrative Secretary (class 0164) in budget unit 1100-221 effective immediately; and
2. Approve the deallocation of 1.0 FTE Legal Office Assistant (class 0178) in budget unit 1100-221 effective immediately; and
3. Approve the allocation of 2.0 FTE Administrative Secretary (class 0164) in budget unit 1100-243 effective immediately; and
4. Approve the deallocation of 2.0 FTE Legal Office Assistant (class 0178) in budget unit 1100-243 effective immediately.

Attachments: [Staff Report](#)

Treasurer/Tax Collector

13. Resolution to Auction Tax-Defaulted Properties

Recommendation: That the Board of Supervisors:

1. Approve Resolution #__, approving the sale of properties which are tax-defaulted and subject to sale (Attachment 1);
2. Approve the Treasurer-Tax Collector to re-offer, within 90 days of the original sale date, any unsold parcels in accordance with Revenue and Taxation Code, section 3698.5; and
3. Direct the Clerk of the Board to provide the Treasurer-Tax Collector with one certified copy of the Resolution by February 15, 2022.

Attachments: [Staff Report](#)
[Resolution for 2021,2022 Auction](#)
[Auction Properties 2021,2022 Authorization and Report for Sale](#)
[Resolution Approving Sale of Properties Tax-Defaulted and subject to sale.pdf](#)

E. SPECIAL PRESENTATIONS

Board of Supervisors

1. Certificate of Appreciation Presented to Lon Winburn for his Service to Fortuna Fire (Supervisor Rex Bohn and Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Certification of Appreciation

Attachments: [Staff Report](#)
[Certificate of Appreciation .pdf](#)

F. ITEMS PULLED FROM CONSENT**G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Clerk of the Board**

1. Consider Making an Appointment to the California Cannabis Authority

Recommendation: That the Board of Supervisors:
1. Make an appointment to the California Cannabis Authority.

Attachments: [Staff Report](#)

I. PUBLIC HEARINGS**Sheriff**

1. Public Hearing to Provide the Annual Submission of Data Pertaining to Immigration and Customs Enforcement (ICE) Access as Outlined in Government Code 7283.1 (d) (Information Only) and Semi-Annual Measure K Submission of Data

Recommendation: That the Board of Supervisors:
1. Find the notice of public hearing was provided as required by law on Jan. 4, 2022;
2. Hold the public hearing;
3. Receive the Sheriff's Office 2021 date of ICE access as outlined in Government Code 7283.1 (d) and Measure K semi-annual data; and
4. Receive public comment

Attachments: [Staff Report](#)
 [2021 Measure K Data Report.docx](#)

J. DISCUSSION ITEMS

K. MATTERS SET FOR TIME CERTAIN

DHHS: Public Health

1. 10:00 am - Update on Local Conditions Surrounding COVID-19

Recommendation: That the Board of Supervisors:
1. Receive a report from Department of Health and Human Services (DHHS) - Public Health and the Humboldt County Health Officer regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

Attachments: [Staff Report](#)

L. PUBLIC COMMENT ON NON-AGENDA ITEMS

M. CLOSED SESSION

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator. Labor negotiators: Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees.

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>