

**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, November 13, 2018

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. Appointments to the Humboldt County Resource Conservation District (HCRCD) (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors reappoint James Renner and Daniel Cohoon to an additional term and appoint Sandra Dale as a new member.

**Attachments:** [Staff Report](#)  
[HCRCD ltr 102218.pdf](#)  
[Letters.pdf](#)  
[Roster.pdf](#)

**Clerk of the Board**

2. Approval of the Action Summary - Special Meeting of November 5, 2018

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of November 5, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 11-5-18.pdf](#)

3. Approval of the Action Summary - Meeting of November 6, 2018

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of November 6, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 11-6-18.pdf](#)

4. Approval of the Action Summary - Special Meeting of November 8, 2018

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of November 8, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 11-8-18.pdf](#)

**County Administrative Office**

5. Authorization for Request for Qualifications (RFQ) to Solicit Firms for Professional Design and Construction Management Services for the Construction of the Garberville Mini-Complex Project

**Recommendation:** That the Board of Supervisors receive and approve the Request for Qualifications for the Garberville Mini-Complex project; and authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Government Code Sections 4525 et seq. with Statements of Qualifications to be due on December 11, 2018.

**Attachments:** [Staff Report](#)  
[Attachment 1- Professional Design and Project Management Services RFQ - Garber](#)  
[Attachment 2- Sample Site Concept Drawings- Garberville Mini-Complex](#)  
[Proof of Publication.pdf](#)

6. Approval of the Headwaters Fund Board's Recommended Community Investment Fund Loan to the Southern Humboldt Community Healthcare District (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the Headwaters Fund Board's (HFB) recommended Community Investment Fund (CIF) loan of \$500,000 as part of a total participation loan of \$1,800,000 to provide short term financing for working capital to the Southern Humboldt Community Healthcare District (SHCHD)(4/5 vote required); authorize utilization of the existing Master Participation Agreement between County of Humboldt and Redwood Region Economic Development Commission (RREDC) for administration of the Revolving Loan Fund for the CIF loan component of the transaction as well; authorize the Chair of the Board to sign the Participation Certificate with SHCHD and RREDC; and direct the Clerk of the Board to return the signed Loan Participation Certificate to Economic Development.

**Attachments:** [Staff Report](#)  
[SHCHD CIF Loan Application](#)  
[RREDC RLF Master Participation Agreement 2014-2019](#)  
[Revised CIF Certificate.pdf](#)  
[SHCHD participation certificate](#)

7. Request for Proposals to Lease Space for One-Stop Permitting Services Location

**Recommendation:** That the Board of Supervisors approve the Request for Proposals (RFP) to lease space, where the Department of Planning and Building, Department of Public Works Land Use Division and the Department of Health and Human Services

Environmental Health Division provide a one-stop permitting services; authorize the Clerk of the Board to advertise the above mentioned RFP in the Times Standard newspaper pursuant to Sec. 22037 of the California Uniform Public Construction Cost Accounting Act; authorize county staff to circulate the attached RFP; authorize county staff to review the proposals in accordance with the criteria contained in the RFP, evaluate any proposal received, and select the proposal that best meets the needs of the department; direct county staff to return to the Board to request approval of the selected proposal; and direct the Clerk of the Board to return one (1) executed Board Agenda Item to Real Property.

**Attachments:** [Staff Report](#)  
[Cover Page](#)  
[Advertisement](#)  
[RFP Attachment 1 - General Information](#)  
[RFP Attachment 2 - Instruction for Proposers](#)  
[RFP Attachment 3 - Search Area](#)  
[RFP Attachment 4 - Diagrams](#)  
[RFP Attachment 5 -Space Summary](#)  
[RFP Attachment 6 - Information Request](#)  
[RFP Attachment 7 - Sample Lease](#)  
[Proof of Publication.pdf](#)

### **County Clerk/Recorder/Registrar of Voters**

#### 8. Appointment of Special District Directors

**Recommendation:** That the Board of Supervisors receive staff report; and appoint attached slates of individuals to special district governing boards, pursuant to California Elections Code, Sections 10515 and 10517.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Races Moved to Election](#)  
[Attachment 2 - Appointments in Lieu](#)  
[Attachment 3 - Other Appointments](#)  
[Attachment 4 - District Correspondence Requesting Appointment](#)

#### 9. Biennial Conflict-of-Interest Code - School and Special Districts

**Recommendation:** That the Board of Supervisors receive staff report; and approve the changes being requested by Scotia Community Services District and Arcata Fire Protection District.

**Attachments:**      [Staff Report](#)  
[Attachment 1 - District Response Summary](#)  
[Attachment 2 - Scotia CSD Proposed Changes](#)  
[Attachment 2 - Arcata FPD Proposed Changes](#)

**Department of Health and Human Services: Mental Health**

10. Fourth Amendment to the License and Service Agreement with Netsmart Technologies, Inc. Regarding the Use and Operation of the Avatar Electronic Health Record Software System and the Provision of Related Training, Support and Project Management Services

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached fourth amendment to the license and service agreement with Netsmart Technologies, Inc. regarding the use and operation of the Avatar electronic health record software system and the provision of related training, support and project management services; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached fourth amendment to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:**      [Staff Report](#)  
[Fourth Amendment to the License and Service Agreement with Netsmart Technolog](#)  
[Third Amendment to the License and Service Agreement with Netsmart Technologi](#)  
[Second Amendment to the License and Service Agreement with Netsmart Technolo](#)  
[First Amendment to the License and Service Agreement with Netsmart Technolog](#)  
[License and Service Agreement with Netsmart Technologies, inc.pdf](#)  
[Humboldt County COI.PDF](#)

**Department of Health and Human Services: Public Health**

11. Professional Services Agreement with Redwood Community Action Agency to Provide Assistance with the CalTrans Active Transportation Program (ATP) “Fortuna and McKinleyville Active Transportation Education Program”

**Recommendation:** That the Board of Supervisors approve the professional services agreement with Redwood Community Action Agency (RCAA) in the amount of \$62,385.00 beginning upon execution of the agreement and ending on August 31, 2020; authorize the Chair of the Board to sign two (2) copies of the attached professional services agreement; authorize the Director of Public Health or designee to approve all future amendments to the grant agreement and documents directly related to those agreements that do not require matching funds from the county, with County Counsel and Risk Management review and approval; and

direct the Clerk of the Board to return one (1) full executed original copy of the attached professional services agreement to the Department of Health and Human Services (DHHS) - Contracts Unit for further processing.

**Attachments:** [Staff Report](#)  
[RCAA PSA Final\\_w RCAA signatures.pdf](#)  
[Sole Source Supplier Justification for DHHS Contract or Purchase Order](#)  
[PW-fully executed copy of DOT Award](#)

### **Human Resources**

12. Amendment of the July 1, 2017 - June 30, 2020 Compensation Plan for Management & Confidential Employees to Allocate Administrative Services Manager to Salary Range 480

**Recommendation:** That the Board of Supervisors reallocate and reclassify the incumbent for the position of Administrative Services Manager (class 0775) to salary range 480 from 456; and adopt Resolution No. \_\_\_\_\_ (attached) approving the amendment to the July 1, 2017 - June 30, 2020 Compensation Plans for Management & Confidential Employees to include the allocated Administrative Services Manager (class 0775, salary range 480, unit 08) effective the first full pay period following approval by the Board.

**Attachments:** [Staff Report](#)  
[2018 11 13 - Attachment - Humboldt Class Study Report Administrative Support N Resolution 18-114.pdf](#)

13. Amendment of the July 1, 2017 - June 30, 2020 Compensation Plan for Management & Confidential Employees to Include the New Classification of Code Enforcement Manager

**Recommendation:** That the Board of Supervisors adopt the new classification of Code Enforcement Manager (class 0663, salary range 475, unit 08) into the classification plan; and adopt Resolution No. \_\_\_\_\_ (attached) approving the amendment to Attachment 1 of the July 1, 2017 - June 30, 2020 Compensation Plans for Management & Confidential Employees to include the new job class of Code Enforcement Manager (class 0663, salary range 475, unit 08) effective the first full pay period following approval by the Board.

**Attachments:** [Staff Report](#)  
[Resolution 18-115.pdf](#)  
[2018 11 13 - Attachment - New Class of Code Compliance-Enforcement Manager a](#)

### **Planning and Building Department**

14. Reallocation of Positions within the Planning and Building Department's Advanced Planning Budget Unit

**Recommendation:** That the Board of Supervisors approve the allocation of one full-time (1.0 FTE) Program Coordinator position (salary range 421, class 1425) in budget unit 282 effective upon approval; and approve the deallocation of the Housing and Community Programs Specialist position (salary range 368, class 0647) in budget unit 282.

**Attachments:** [Staff Report](#)  
[2018-10-23 HR Class Review Response Memo](#)

**Probation**

15. Extension of Extra Help Hours to 1950 for Seven Juvenile Corrections Officers (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors authorize the extension of extra help hours for Juvenile Corrections Officers (JCOs): Geyra Gastelum-Hernandez, Karina Gigear; Amber Hoskins; Daniel Maldonado; McKenna Mays; Maurice Purify; and Lyndon Rowells to 1950 hours through June 30, 2019, per Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

**Attachments:** [Staff Report](#)

**Public Works**

16. Annual Report for Fiscal Year (FY) 2017-18 Regarding Mill Creek Marketplace Development Impact Fee, McKinleyville Area (Fund 3703)

**Recommendation:** That the Board of Supervisors adopt the Resolution accepting the report and adopting findings related to the Mill Creek Marketplace Development Impact Fee (Attachment A).

**Attachments:** [Staff Report](#)  
[Resolution 18-116.pdf](#)  
[ATTACHMENT B - County Code.docx](#)  
[ATTACHMENT C - Agreement.pdf](#)  
[ATTACHMENT D - Accounting Summary.docx](#)

17. Parking Lease Termination at 272 Harris St, Eureka

**Recommendation:** That the Board of Supervisors authorize the Parking Lease Termination at 272 Harris St, Eureka; and authorize Public Works staff to submit a notice of termination to the landlord.

**Attachments:** [Staff Report](#)  
[Attachment 1. Board Agenda Item D15, 7-09-91, Parking Lease](#)  
[Attachment 2. Aerial of parking area](#)  
[Attachment 3. Board Agenda Item C12, 5-09-17, Declare Property Surplus](#)  
[Attachment 4. Board Agenda Item C27, 8-21-18, Adopt Resolution of Intent to Sell](#)  
[Attachment 5. Board Agenda Item J1, 9-25-18, Open proposals](#)  
[Attachment 6. Board Agenda Item C24, 10-02-18, Adopt Resolution of Acceptance](#)

**18. Request to Use Public Works - Roads Equipment in the Annual Truckers' Parade**

**Recommendation:** That the Board of Supervisors authorize the use of Public Works - Roads equipment in the annual Truckers' Parade.

**Attachments:** [Staff Report](#)

**19. Request for Budget Transfer/Adjustment in Roads (1200325) for Purchase of a Radar Sign**

**Recommendation:** That the Board of Supervisors approve the attached Request for Budget Transfer/Adjustment in the amount of \$13,900 for the Roads Division to purchase a Radar Sign in the current fiscal year.

**Attachments:** [Staff Report](#)  
[Budget Transfer Appropriation Form 325 10-30-18](#)

**20. Position Reallocation for Public Works' Senior Planner**

**Recommendation:** That the Board of Supervisors approve the reallocation of the Senior Planner (salary range 448, class 0660, position 01) in budget unit 289, currently occupied by Cybelle Immitt, to the class of Natural Resources Planning Manager (salary range 460, class 0309, position 01), and reclassify Ms. Immitt accordingly, effective the beginning of the biweekly pay period immediately following approval.

**Attachments:** [Staff Report](#)  
[2018 10 09 - Humboldt Class Study Report - Natural Resources Planning Manager](#)

**Sheriff**

**21. Supplemental Budget for Budget Unit 221 - Sheriff Operations Civil Division Patrol Vehicle and**



Approval of Donation of Four Vehicles to the Motor Pool for Capitalization, Maintenance, and Insurance (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve the attached supplemental budget for budget unit 221, fixed asset line 8774, for a patrol vehicle assigned to the Civil Division; and approve the donation of four vehicles purchased by Sheriff Operations to Public Works - Motor Pool for capitalization, maintenance, and insurance.

**Attachments:** [Staff Report](#)  
[Supplemental Budget in budget unit 221](#)

22. Position Allocation Modification to Sheriff's Office

**Recommendation:** That the Board of Supervisors deallocate 1.00 FTE Fiscal Assistant II (class 0177A/B, salary range 299/325, position 02, step 1A) in budget unit 221 Sheriff's Operations; and allocate 1.0 FTE Administrative Analyst I (class 0626, salary range 381) in budget unit 221 Sheriff's Operations.

**Attachments:** [Staff Report](#)

23. Delegation of Authority to the Sheriff, Undersheriff, and Deputy Director of Sheriff's Administration to accept donations less than \$10,000 on behalf of the Humboldt County Sheriff's Office

**Recommendation:** That the Board of Supervisors authorize the Sheriff, Undersheriff, and Deputy Director of Sheriff's Administration to accept or reject any single gift, bequest or donation made to or in favor of the Humboldt County Sheriff's Office that is valued at less than \$10,000.

**Attachments:** [Staff Report](#)  
[Humboldt County Donations Policy.pdf](#)

24. Set a Public Hearing pursuant to Government Code Section 7283.1(d) to Provide Information to the Public about Immigration and Customs Enforcement's (ICE) Access to Individuals in 2017 and to Receive and Consider Public Comment on December 18

**Recommendation:** That the Board of Supervisors direct the Clerk of the Board to schedule a public hearing on Tuesday, December 18, at 9 am or as soon thereafter as the matter may be heard, to provide information to the public about ICE's access to individuals and allow public comment; and direct the Clerk of the Board to post and publish the required public hearing notice at least 30 days prior to the public hearing.

**Attachments:** [Staff Report](#)  
[Public Hearing Notice](#)

#### **D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

#### **E. SPECIAL PRESENTATIONS**

#### **F. MATTERS SET FOR TIME CERTAIN**

#### **G. ITEMS PULLED FROM CONSENT**

#### **H. MATTERS INITIATED BY BOARD MEMBERS**

##### **Board of Supervisors**

1. The Humboldt County Fire Chief's Association 2017 Annual Report (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors hear the report and take appropriate action, if required.

**Attachments:** [Staff Report](#)  
[2017 Humboldt County Fire Chiefs Association Annual Report \[PDF\].pdf](#)

#### **I. DEPARTMENT REPORTS**

##### **County Administrative Office**

1. First Quarter Fiscal Year 2018-19 Budget (4/5 Vote Required) and Americans with Disabilities Act (ADA) Update

**Recommendation:** That the Board of Supervisors receive a review of the Fiscal Year (FY) 2017-18 ending balances, first quarter budget results for FY 2018-19, an initial projection of the county's budget condition for FY 2019-20 and an ADA update; review the Sheriff's request and provide direction on whether to carry forward \$107,880 in Measure Z funds from FY 2017-18 to FY 2018-19 for a radio infrastructure project (4/5 vote required); review the estimated unallocated Measure Z revenues along with the recommendations from the Measure Z Citizens' Advisory Committee (Attachment I) and provide direction on whether to allocate funding (4/5 vote required); approve the list of budget adjustments shown on Attachment II (4/5 vote required), and authorize County Administrative Office (CAO) staff to make any technical corrections necessary to effectuate the Board's direction; approve the allocation of 1.0 full-time equivalent (FTE) Assistant Library Director (job class 0655, salary range 493) in the Library budget unit 1500-621; approve the allocation of 1.0 FTE Senior Administrative Analyst (job class 0605, salary range 477) in the Aviation budget unit 3530-381; approve the deallocation of 1.0 FTE ADA Coordinator (job class 0199, salary range 454) and the allocation of 1.0 FTE Deputy County Administrative Officer (job class 0599, salary range 532) and 1.0 FTE Administrative Analyst I/II (job class 0626, salary range 381/414) in the ADA Compliance budget unit 3552-152; adopt the revised Deferred Maintenance Policy (Attachment III); and provide additional direction to staff as appropriate.

**Attachments:**

[Staff Report](#)

[MZ Allocaitons 2018 Final.pdf](#)

[Measure Z Citizens' Advisory Committee Recommendations](#)

[Budget Adjustments](#)

[Appropriation Transfer Form](#)

[Deferred Maintenance Policy](#)

[Public Comment.pdf](#)

2. Prosperity 2018: Comprehensive Economic Development Strategy

**Recommendation:** That the Board of Supervisors receive a staff report about the public engagement process to update the county's Comprehensive Economic Development Strategy (CEDS) and the resulting recommended documents for adoption; give the County Administrative Officer authority to direct as necessary the relevant departments and department heads to participate in the implementation of the economic development strategies identified in the CEDS; and adopt Prosperity 2018! as Humboldt County's CEDS for 2018-2023 or until updated.

**Attachments:**        [Staff Report](#)  
                              [Strategy Committee Attachment](#)  
                              [Strategy Sessions Attachment](#)  
                              [Public Comment Opening Mtg Attachment](#)  
                              [Prosperity 2018 chart](#)

### **Planning and Building Department**

#### 3. Approve Administrative Civil Penalty Assessment on Various Properties

**Recommendation:** That the Board of Supervisors approve the proposed Administrative Civil Penalty Assessments on property owners who are in violation of various Humboldt County Codes including violation of Commercial Medical Marijuana Ordinance in the amount of \$900,000.00 plus administrative costs incurred in accordance with Title III, Division 5, Chapter 2, section 352-20 Summary Approval of Proposed Administrative Civil Penalty Assessments.

**Attachments:**        [Staff Report](#)  
                              [Attachment A - David Couch 107-056-009.pdf](#)  
                              [Attachment B - Diyan Dimitrov 216-382-033.pdf](#)  
                              [Attachment C - Immortal Sunshine LLC 316-082-006.pdf](#)  
                              [Attachment D - Jim Shinn 107-291-009.pdf](#)  
                              [Attachment E - Financial Fitness LLC 221-221-007.pdf](#)

### **Treasurer/Tax Collector**

#### 4. Collection of Court-Ordered Debt and Debt Owed the County

**Recommendation:** That the Board of Supervisors authorize the Humboldt County Treasurer-Tax Collector's Office to notice the Humboldt County Superior Court of the county's intent to discontinue its collection of court-ordered debt as required by California Government Code Section 77212(b); authorize the Humboldt County Treasurer-Tax Collector's Office to enter into negotiations with the Humboldt County Superior Court concerning the development of a new cooperative plan regarding collection of court-ordered debt as required by California Penal Code Section 1463.010(b); authorize the Humboldt County Treasurer-Tax Collector's Office to enter into contractual negotiations with private third-party collection companies regarding the collection of debt owed the county; direct the Humboldt County Treasurer-Tax Collector's Office to return to the Board of Supervisors with a mutually agreed upon cooperative plan regarding the collection of court-ordered debt which allows for the discontinuance of collection activity by the Revenue Recovery Division of the Humboldt County Treasurer-Tax Collector's Office; direct the Humboldt County Treasurer-Tax Collector's Office

to return to the Board of Supervisors with a mutually agreed upon professional services agreement with a private third-party debt collection company regarding the collection of debt owed the county; and direct the Treasurer-Tax Collector office to work with the Human Resources Department to ensure merit system rules are adhered to for all Personnel that will be impacted by the elimination of any Revenue Recovery positions.

*Attachments:*      [Staff Report](#)  
                             [1. Budget vs Actual.pdf](#)

## J. PUBLIC HEARINGS

### *Planning and Building Department*

1. Correction to the Resolution of Transmittal to the Coastal Commission and Zoning Ordinance: Commercial Cannabis Land Use Ordinance  
Case Number OR-17-02

*Recommendation:* That the Board of Supervisors introduce the proposed ordinance correction by title and waive further reading; receive and consider the staff report; open the public hearing, and accept public comment; close the public hearing; deliberate on the proposed corrections to the Resolution of Transmittal to the Coastal Commission and Zoning Ordinance; adopt Resolution No. \_\_\_\_ [Attachment 1] a corrected version of Resolution #18-41 making findings pursuant to Humboldt County Code Section 312-50 concerning adoption of zoning ordinance amendments and consistency with the Coastal Act, and transmitting the coastal zoning ordinance to the California Coastal Commission as an amendment to the certified Local Coastal Program for their review and certification in accordance with Public Resources Code Section 30514; adopt Resolution No. \_\_\_\_ [Attachment 2] a Resolution of the Board of Supervisors of the County of Humboldt making findings pursuant to Humboldt County Code Section 312-50 concerning adoption of zoning ordinance amendments not in the coastal zone; adopt Ordinance No. \_\_\_\_ [Attachment 3] correcting Section 314-55.4.6.7 of Chapter 4 of Division 1 of Title III of the County Code to change the date from January 1, 2016 to January 1, 2017; and direct the Clerk of the Board to publish summaries of the Ordinance correction within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against each ordinance [Attachment 4] and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance correction along with the names of those Supervisors voting for and against the ordinance.

*Attachments:*      [Staff Report](#)  
[Resolution 18-117.pdf](#)  
[Resolution 18-118.pdf](#)  
[Ordinance 2615.pdf](#)  
[Attachment 4 Post Adoption Summary of Ordinance.docx](#)  
[Proof of Publication.pdf](#)

## **K. DISCUSSION ITEMS**

## **L. CLOSED SESSION**

1. It is the intention of the Board of Supervisors to meet in closed session to consider the reappointment of Jeffrey S. Blanck for the position of County Counsel for a second 4 year term pursuant to Government Code section 54957(b)(1).

## **M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**