



COUNTY OF HUMBOLDT

AGENDA ITEM NO.  
**C-22**

For the meeting of: March 7, 2017

Date: February 14, 2017

To: Board of Supervisors

From: *B* Thomas K. Mattson, Public Works Director

Subject: Approval of Qualified Consultants for On-Call Construction Management Services (RFQ No. DPW2017-001)

RECOMMENDATION(S):

That the Board of Supervisors;

Approve the attached pool of qualified consultants for on-call construction management services (RFQ No. DPW2017-001) for the period March 1, 2017, to March 1, 2020.

Authorize the Director of Public Works to extend the time period until March 1, 2022, at his/her discretion.

SOURCE OF FUNDING: Road Fund-Federal Highway Administration (FHWA) Highway Bridge Program, the Toll Credit Bridge Replacement Fund, and FHWA Storm Damage Funds

DISCUSSION: Due to limited staffing and expertise, certain construction management services need to be contracted out. The Department of Public Works advertised the Request for Qualification (RFQ) No. DPW 2017-001 which solicited the anticipated services. The RFQ meets federal requirements and complies with the latest guidelines from Caltrans Local Assistance Procedures Manual, Chapter 10 – Consultant Selection. A preliminary scope of services, required qualifications and evaluation criteria were used to create the pool of qualified consultants who will be available to meet the Department of Public Works' construction

Prepared by Tony Seghetti

CAO Approval Karen Clowes

REVIEW: Auditor \_\_\_\_\_ County Counsel Sm Personnel D.J. Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**  
Upon motion of Supervisor Fennell Seconded by Supervisor Wilson  
Ayes Sundberg, Fennell, Bass, Bohn, Wilson  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. C-25

Meeting of: January 3, 2017

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Mar 7, 2017  
By: Kathy Hayes  
Kathy Hayes, Clerk of the Board

management needs. This pool of qualified consultants, will be available to the Department of Public Works for the next three years, with an optional two year extension.

The Department of Public Works will issue a project specific Request for Proposals (RFP) to the qualified consultants. Each RFP will contain a project specific scope of services and will solicit a cost proposal for the provision of such services. The Department of Public Works will then return to the Board of Supervisors seeking approval to award a Consultant Services Agreement to the preferred consultant for each project. The selected consultant will act as the county's agent in all or selected tasks that pertain to construction management once the projects are advertised and awarded.

Accordingly, the Department of Public Works recommends that the Board of Supervisors approve the attached list of qualified consultants regarding on-call construction management services.

FINANCIAL IMPACT: Bridge projects are one hundred percent (100%) funded by the FHWA Highway Bridge Program and the Toll Credit Fund. The storm damage and earthquake damage projects are eighty-eight point fifty-three percent (88.53%) funded by FHWA and the remaining eleven point forty-seven percent (11.47%) funded by the County Road Division. There is no financial commitment until the Board approves a consultant services agreement with the selected consulting firm for each project.

The recommended action conforms to the Board of Supervisors' Core Role of providing for and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT: California Department of Transportation, Federal Highway Administration

ALTERNATIVES TO STAFF RECOMMENDATIONS: The Board may choose not to approve the attached list of qualified consultants for on-call construction management services. However, this option is not recommended since the Department of Public Works does not have qualified personnel to oversee all of the up-coming bridge and roadway repair projects.

ATTACHMENT:

List of Qualified Consultants for On-Call Construction Management Services developed from RFQ No. DPW2017-001

# ATTACHMENT

## **List of Qualified Consultants for On-Call Construction Management Services developed from RFQ No. DPW2017-001**

1. Caltrop Corporation
2. Drake Haglan and Associates
3. GHD Inc.
4. Ghirardelli Associates, Inc.
5. MGE Engineering, Inc.
6. Oscar Larson & Associates Consulting Engineers, Inc.
7. Quincy Engineering
8. SHN Engineers & Geologists
9. Trinity Valley Consulting Engineers