



AGENDA ITEM NO.

C-31

COUNTY OF HUMBOLDT

For the meeting of: December 13, 2016

Date: November 3, 2016
To: Board of Supervisors
From: Kelly Sanders, County Clerk, Recorder and Registrar of Voters
Subject: Biennial Conflict-of-Interest Code – School and Special Districts

RECOMMENDATION(S):

That the Board of Supervisors:

1. Receive staff report; and
2. Approve the changes being requested by Mattole Unified School District.

SOURCE OF FUNDING: n/a

DISCUSSION:

As the local Conflict-of-Interest Code reviewing body, the County of Humboldt is required under Government Code, Section 87306.5, to issue Biennial Notices to local agencies that are directed therein to review their Conflict-of-Interest Codes and to advise the County of Humboldt of any changes. Resulting changes in a local agency code are required to be submitted to the Board of Supervisors, who in accordance with Government Code, Section 87303, may: (1) approve proposed changes; (2) revise proposed changes and approve with the modified language; or (3) return proposed changes for revision and resubmission to your Board for review. If no changes are required, the local agency must advise the county in writing of the

Prepared by Lucinda J. Jackson

CAO Approval

REVIEW:

Auditor

County Counsel

Human Resources

Other

TYPE OF ITEM:

- ☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: November 15, 2016

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Bass

Ayes Sundberg, Fennell, Lovelace, Bohn, Bass
Nays
Abstain
Absent

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Dec. 13, 2016

By: Kathy Hayes, Clerk of the Board

same.

On July 1, 2016, the Office of Elections mailed Biennial Notices to districts advising that a biennial Conflict-of-Interest code review was required and requested districts to verify in writing whether the district determined that code changes were necessary. The Office of Elections provided a second notification on Sept. 8, 2016, to districts who had not responded to the original notice.

On Nov. 15, 2016, the Office of Elections brought before your Board an agenda item providing a status of districts' responses to its Biennial Notices and requesting approval of Conflict-of-Interest Code changes as districts determined necessary. Your Board approved district-proposed changes at the Nov. 15, 2016 meeting.

Between the time period when the Office of Elections drafted and submitted its agenda item (Oct. 15, 2016) and when it appeared before your Board (Nov. 15, 2016), additional districts responded. Attachment 1 summarizes response status for all school and special districts regarding necessity for code changes.

Code Changes

During the time period of Oct. 15 – Nov. 15, 2016, the below districts determined Conflict-of-Interest changes were necessary. Each district drafted proposed changes and submitted said changes to its governing district board for review and approval. Attachment 2 includes copies of each district's code with proposed changes for your Board's review and approval.

Schools

Mattole Unified School District
Appendix

Special Districts

No special districts with code changes.

Code Review

No additional school or special districts are in the process of reviewing their Conflict-of-Interest codes to determine if changes are necessary.

No Code Changes

The below districts determined Conflict-of-Interest code changes are not necessary.

Schools

Fieldbrook School District

Special Districts

Briceland Fire Protection District
Ferndale Fire Protection District
Kneeland Fire Protection District
Samoa Peninsula Fire Protection District

No Response

To date, the Office of Elections has still not received a written response to the Biennial Notice from the below districts.

Schools

Green Point Elementary School
Jacoby Creek School District
Loleta Union Elementary School District
Maple Creek Elementary School District

Special Districts

Orleans Community Services District
Scotia Community Services District
Blue Lake Fire Protection District
Garberville Fire Protection District
Alderpoint County Water District
Humboldt Bay Harbor, Recreation & Conservation District

FINANCIAL IMPACT: n/a

OTHER AGENCY INVOLVEMENT:

School Districts
Community Services Districts
Fire Districts
County Water Districts
Other Special Districts

ALTERNATIVES TO STAFF RECOMMENDATIONS: None

ATTACHMENTS:

Attachment 1: District Response Summary
Attachment 2: Proposed Changes to Conflict-of-Interest Codes

Attachment 1

District Response Summary

Conflict-of-Interest Code

2016 Biennial Notice

District Summary

	Amending Y / N	District Response			No District Response
		Changes Received	Under Review	No Change	
School Districts					
Arcata School District	N			X	
Big Lagoon Union School District				X	
Blue Lake Union School District	N			X	
Bridgeville School District	N			X	
Cuddeback Union School District	N			X	
Cutten Elementary School District	N			X	
Eureka City Schools	Y	X			
Ferndale Unified School District	N			X	
Fieldbrook Elementary School District			X		
Fortuna Elementary School District	N			X	
Fortuna Union High School District	N			X	
Freshwater School District	N			X	
Garfield School District	N			X	
Green Point Elementary School					X
Humboldt County Office of Education	N			X	
Hydesville Elementary School District			X		
Jacoby Creek School District					X
Kneeland Elementary School District	N			X	
Loleta Union Elementary School District					X
Maple Creek Elementary School District					X
Mattole Unified School District	Y	X			
McKinleyville Union School District	N			X	
No. Humboldt Union High School District	Y	X			
Orick Elementary School District	N			X	
Pacific Union School District	Y	X	X		
Peninsula Union School District	N			X	
Rio Dell Elementary School District			X		
Scotia Union School District	N			X	
South Bay School District	N			X	
Trinidad Union School District	N			X	

Conflict-of-Interest Code

2016 Biennial Notice

District Summary

	Amending Y / N	District Response			No District Response
		Changes Received	Under Review	No Change	
Community Service Districts					
Big Lagoon Community Services District	N			X	
Briceland Community Services District	N			X	
Carlotta Community Services District	N			X	
Fieldbrook Glendale Community Services District	N			X	
Humboldt Community Services District	Y	X			
Hydesville Water District	N			X	
Jacoby Creek County Water District	N			X	
Loleta Community Services District	N			X	
Manila Community Services District	N			X	
McKinleyville Community Services District	N			X	
Miranda Community Services District	N			X	
Orick Community Services District	N			X	
Orleans Community Services District					X
Palmer Creek Community Services District	N			X	
Patrick Creek Community Services District	N			X	
Phillipsville Community Services District	N			X	
Redway Community Services District	Y	X	X		
Riverside Community Services District	N			X	
Scotia Community Services District					X
Weott Community Services District	N			X	
Westhaven Community Services District	N			X	
Willow Creek Community Services District	N			X	

Conflict-of-Interest Code

2016 Biennial Notice

District Summary

	Amending Y / N	District Response			No District Response
		Changes Received	Under Review	No Change	
Fire Protection Districts					
Arcata Fire Protection District	N			X	
Blue Lake Fire Protection District					X
Briceland Fire Protection District	N			X	
Bridgeville Fire Protection	N			X	
Ferndale Fire Protection District	N			X	
Fruitland Ridge Fire Protection District			X		
Garberville Fire Protection District					X
Humboldt No. 1 Fire Protection District	Y	X	X		
Kneeland Fire Protection District	N			X	
Myers Flat Fire Protection District	N			X	
Petrolia Fire Protection District	N			X	
Redway Fire Protection District	N			X	
Rio Dell Fire Protection District	N			X	
Samoa Peninsula Fire Protection District	N			X	
Telegraph Ridge Fire Protection District				X	
Willow Creek Fire Protection District	N			X	

Conflict-of-Interest Code

2016 Biennial Notice

District Summary

	Amending Y / N	District Response			No District Response
		Changes Received	Under Review	No Change	
Other					
Alderpoint County Water District					X
Garberville Sanitary District	N			X	
Humboldt Bay Harbor, Recreation and Conservation District					X
Humboldt Bay Municipal Water District	N			X	
North Humboldt Park and Recreation District		X	X		
Resort Improvement District No. 1	Y	X			

Attachment 2

Proposed Changes to Conflict-of-Interest Codes

2016 Local Agency Biennial Notice

OCT 22 2016

Name of Agency:

Mattole Unified

HUMBOLDT COUNTY
ELECTIONS

Mailing Address:

Po Box 211 Petrolia CA 95558

Contact Person:

Laureen Grothe

Phone No. (707) 629-3311

Email:

lgrothe@mattolevalley.org

Alternate Email:

laureen-jones@hotmail.com

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):



An amendment is required. The following amendments are necessary:

(Check all that apply.)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☒ Other (describe) updated BB 9270 copy enclosed



The code is currently under review by the code reviewing body.



No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

See attached

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2016**, or by the date specified by your agency, if earlier, to:

Humboldt County Office of Elections
2426 6th Street
Eureka, CA 95501-0788

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

CONFLICT-OF-INTEREST CODE CHANGES

MATERIALS NEEDED FROM AGENCY MAKING A CHANGE

- Send the Elections Office the entire code showing amendments in strikeout (of old text) and underscore (of new text) format
- In a transmittal letter, discuss areas of change and manner of resolution.
Please include
 - Written explanation of all changes
 - Duty statements of newly-designated positions
 - Organization chart of agency
 - Declaration of agency CEO or Board President
 - Minutes of a recent meeting (to show who is involved in decisions)
 - A list of all boards and commissions within the agency, if applicable

STRIKEOUT/UNDERScore AND WRITTEN EXPLANATION EXAMPLE

A.	Outreach Services Community Services	
	1. Community Services Director	2
	2. <u>Community Services Manager</u>	3
	2. Community Services Assistant Manager	3
	3. Cultural Services Manager	4
	4. Senior Recreation Supervisor	4

Comments:

Outreach Services become Community Services.

The Community Services Assistant Manager was reclassified to
Community Services Manager.

Mattole Unified

Exhibit

Conflict Of Interest

E 9270

Board Bylaws

RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Governing Board of the MUSD School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the MUSD School District has recently reviewed its positions, and the duties of each position, and has determined that (changes/no changes) to the current conflict of interest code are necessary; and

→ update policy only

WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the MUSD School District Governing Board adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS 8th day of Sept, 2016 at a meeting, by the following vote:

AYES: 5 NOES: 0 ABSENT: 0

Attest: 0


Secretary/President

Conflict of Interest Code of the
MUSD School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Governing Board members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

APPENDIX

Disclosure Categories

1. Category 1: A person designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.
2. Category 2: A person designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the

designated person manages or directs.

b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. Full Disclosure: Because it has been determined that the district's Board members and/or Superintendent "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:

a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.

b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

Designated Positions

Designated Position and Disclosure Category

Governing Board Members	X 5
Superintendent of Schools	1
Assistant/Associate Superintendent	1
Purchasing Agent	1
Director	2
Principal	2
Assistant Principal	2
Maintenance and Operations Director	2
Program Coordinator	2
Project Specialist	2
Supervisor	2
Dean of Students	2

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18700.3)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, subsections (a) and (b), or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18700.3)

Adopted September 8, 2016
(7/10) 5/16

Mattole Unified

Board Bylaw

Conflict Of Interest

BB 9270

Board Bylaws

The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. Accordingly, no Board member, district employee, or other person in a designated position shall participate in the making of any decision for the district when the decision will or may be affected by his/her financial, family, or other personal interest or consideration.

(cf. 9005 - Governance Standards)

Even if a prohibited conflict of interest does not exist, a Board member shall abstain from voting on personnel matters that uniquely affect his/her relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which his/her relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

The Board shall adopt for the district a conflict of interest code that incorporates the provisions of 2 CCR 18730 by reference, specifies the district's designated positions, and provides the disclosure categories required for each position. The conflict of interest code shall be submitted to the district's code reviewing body for approval, in accordance with Government Code 87303 and within the deadline for submission established by the code reviewing body. (Government Code 87303)

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code and submit any changes to the code reviewing body or, if no change is required, the Board shall submit a written statement to that effect. (Government Code 87306.5)

When a change in the district's conflict of interest code is necessitated due to changed

circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days after the changed circumstances necessitating the amendments have become apparent. (Government Code 87306)

When reviewing and preparing the district's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

(cf. 9320 - Meetings and Notices)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last required statement and the date of leaving office or district employment. (Government Code 87302, 87302.6)

(cf. 4117.2/4217.2/4317.2 - Resignation)

(cf. 9222 - Resignation)

Conflict of Interest under the Political Reform Act

A Board member, designated employee, or other person in a designated position shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A disqualifying conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect," which is distinguishable from the effect on the public generally, on the Board member, designated employee, or other person in a designated position, his/her immediate family, or any financial interest described in 2 CCR 18700. (Government Code 87100, 87101, 87103; 2 CCR 18700-18709)

A Board member, designated employee, or other person in a designated position makes a governmental decision when he/she, acting within the authority of his/her office or position, authorizes or directs any action on a matter, votes or provides information or opinion on it, contacts or appears before a district official for the purpose of affecting the decision, or takes any other action specified in 2 CCR 18704.

However, a Board member shall participate in the making of a contract in which he/she has a financial interest if his/her participation is required by the rule of necessity or legally required participation pursuant to Government Code 87101 and 2 CCR 18705.

Additional Requirements for Boards that Manage Public Investments

Any Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18707)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.
2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion and deliberations of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during consideration of the consent calendar.

4. If the Board's decision is made during closed session, disclose his/her interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government Code 87100. He/she shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision.

(cf. 3430 - Investing)
(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)

Conflict of Interest under Government Code 1090 - Financial Interest in a Contract

Board members, employees, or district consultants shall not be financially interested in any contract made by the Board on behalf of the district, including in the development, preliminary

discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest in a contract made by the Board, the contract is void. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract in which he/she has only a "remote interest," as specified in Government Code 1091, if the interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member or district official to enter into the contract. (Government Code 1091)

In addition, a Board member shall not be considered to be financially interested in a contract in which his/her interest is a "noninterest" as defined in Government Code 1091.5. Noninterest includes a Board member's interest in being reimbursed for his/her actual and necessary expenses incurred in the performance of his/her official duties, in the employment of his/her spouse/registered domestic partner who has been a district employee for at least one year prior to the Board member's election or appointment, or in any other applicable circumstance specified in Government Code 1091.5.

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)

(cf. 4136/4236/4336 - Nonschool Employment)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

In addition, the limitation on gifts does not apply to informational materials such as books, reports, pamphlets, calendars, and periodicals. (Government Code 82028)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation, except when: (Government Code 89506)

1. The travel is in connection with a speech given by a Board member or designated employee, provided the lodging and subsistence expenses are limited to the day immediately preceding, the day of, and the day immediately following the speech and the travel is within the United States.
2. The travel is provided by a person or agency specified in Government Code 89506, including a government, governmental agency or authority, bona fide public or private educational institution, as defined in Revenue and Taxation Code 203, or nonprofit organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code.

Gifts of travel exempted from the gift limitation, as described in items #1 and 2 above, shall nevertheless be reportable on the recipient's Statement of Economic Interest/Form 700 as required by law.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal, or like gathering. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession, unless the sole or predominant activity of the business, trade, or profession is making speeches
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

Legal Reference:

EDUCATION CODE

1006 Qualifications for holding office
35107 School district employees
35230-35240 Corrupt practices, especially:
35233 Prohibitions applicable to members of governing boards
41000-41003 Moneys received by school districts
41015 Investments

FAMILY CODE

297.5 Rights, protections, and benefits of registered domestic partners

GOVERNMENT CODE

1090-1099 Prohibitions applicable to specified officers
1125-1129 Incompatible activities
81000-91014 Political Reform Act of 1974, especially:
82011 Code reviewing body
82019 Definition, designated employee
82028 Definition, gift
82030 Definition, income
82033 Definition, interest in real property
82034 Definition, investment
87100-87103.6 General prohibitions
87200-87210 Disclosure
87300-87313 Conflict of interest code
87500 Statements of economic interests
89501-89503 Honoraria and gifts
89506 Ethics; travel
91000-91014 Enforcement

PENAL CODE

85-88 Bribes

REVENUE AND TAXATION CODE

203 Taxable and exempt property - colleges

CODE OF REGULATIONS, TITLE 2

18110-18997 Regulations of the Fair Political Practices Commission, especially:
18700-18707 General prohibitions
18722-18740 Disclosure of interests
18750.1-18756 Conflict of interest codes

COURT DECISIONS

McGee v. Balfour Beatty Construction, LLC, et al. (4/12/16, No. B262850)
Davis v. Fresno Unified School District (2015) 237 Cal.App.4th 261
Klistoff v. Superior Court, (2007) 157 Cal.App.4th 469
Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th 655
Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

ATTORNEY GENERAL OPINIONS

92 Ops.Cal.Atty.Gen. 26 (2009)
92 Ops.Cal.Atty.Gen. 19 (2009)

89 Ops.Cal.Atty.Gen. 217 (2006)
86 Ops.Cal.Atty.Gen. 138(2003)
85 Ops.Cal.Atty.Gen. 60 (2002)
82 Ops.Cal.Atty.Gen. 83 (1999)
81 Ops.Cal.Atty.Gen. 327 (1998)
80 Ops.Cal.Atty.Gen. 320 (1997)
69 Ops.Cal.Atty.Gen. 255 (1986)
68 Ops.Cal.Atty.Gen. 171 (1985)
65 Ops.Cal.Atty.Gen. 606 (1982)
63 Ops.Cal.Atty.Gen. 868 (1980)

Management Resources:

CSBA PUBLICATIONS

Conflict of Interest: Overview of Key Issues for Governing Board Members, Fact Sheet, July 2010

FAIR POLITICAL PRACTICES COMMISSION PUBLICATIONS

Can I Vote? A Basic Overview of Public Officials' Obligations Under the Conflict-of-Interest Rules, 2005

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Understanding the Basics of Public Service Ethics: Personal Financial Gain Laws, 2009

Understanding the Basics of Public Service Ethics: Transparency Laws, 2009

WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute of Local Government: <http://www.ca-ilg.org>

Adopted September 8 2016

(7/10) 5/16