

COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-20

For the meeting of: January 19, 2015

Date: December 28, 2015

To: Board of Supervisors

From:  Thomas K. Mattson, Public Works Director

Subject: Local Transportation Fund Preliminary Claim for Fiscal Year 2015-16

RECOMMENDATION(S): That the Board of Supervisors:

1. Authorizes the Chairperson to sign the attached Local Transportation Fund preliminary claim; and
2. Directs the Clerk of the Board to return the claim to the Public Works Department for attachment of required documentation and submittal to the Humboldt County Association of Governments (HCAOG).

SOURCE OF FUNDING: Transportation Services (1150910) – Local Transportation Fund (LTF)

DISCUSSION: As reported in prior agenda items, Local Transportation Fund (LTF) represents ¼ cent of the general sales tax collected state wide, which is returned to Humboldt County and is intended to pay for a variety of transportation needs. These funds are received by HCAOG and are dispersed to the county and the seven incorporated cities based on population. The county’s portion was allocated first to the transit operators, with the remainder of the funds being allocated to the bicycle and trailways program and the Road Fund for maintenance. While the annual allocation to the county has in the last few years continued to increase at a steady rate, the estimated increases in operating expenses for existing transit systems and the identification of new unmet transit needs may eventually deplete annual allocations or create a shortfall of available funds for distribution. In FY 2015-16, the LTF allocation will be sufficient to fund all of the existing transit operations and partially fund one unmet transit need which is the Tish Non Village between the College of the Redwoods and Fortuna. The bus stops that are necessary for this route are already in place. However, the fund will be unable to fund the second identified unmet transit need which is the Old Arcata Road bus service from Hall Avenue to Buttermilk Lane. Humboldt Transit Authority (HTA) has

Prepared by Josielyn N. Gilbaugh

CAO Approval 

REVIEW: Auditor MSM County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____


BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Bass Seconded by Supervisor Fennell
Ayes Sundberg, Fennell, Lovelace, Bohm, Bass
Nays _____
Abstain _____
Absent _____

PREVIOUS ACTION/REFERRAL:

Board Order No. C-10; C-16

Meeting of: 1/20/15; 2/24/15

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Jan 19, 2016
By: 
Kathy Hayes, Clerk of the Board

funding to design and construct the estimated bus stops for the Old Arcata Road service, however, it will take most of, if not, the entire fiscal year to get these in place for service to start. LTF rules provide that when an unmet transit need is not funded in a subject year due to insufficient funds, any excess funds need to be set aside or reserved in a transportation fund and accumulated until such time that the unmet transit need is fulfilled and continuously funded.

The attached claim corresponds to the proposed following amounts. The allocation for Eureka Transit Service (ETS) & Unmet Transit Needs are being held in reserve until ETS' submittal of claim information. The Unmet Transit Needs Reserve will be determined after ETS' allocation is met. The proposed amounts for both items may change and staff will return to the Board with a revised claim, if necessary.

FINANCIAL IMPACT: The County's LTF allocation increased by \$7,590 from \$2,328,908 in FY 2014-15 to \$2,336,498 in FY 2015-16 per HCAOG Board Resolution 15-08 dated February 19, 2015. (Note that the FY 2014-15 was adjusted by \$131,523 representing the available remaining balance from FY 13-14, for a total available funding of \$2,460,431 in FY 2014-15 as shown below). Proposed funding for this year's preliminary claim in comparison to prior year allocations is shown below:

Transit System	FY 2014-15 Allocation	FY 2015-16 Proposed	Increase (Decrease) from FY 2015-16
Redwood Transit System	\$725,316	\$747,075	Three percent (3%) adjustment
Eureka Transit & Dial-A-Ride (ETS)	\$239,819 (net of \$54,384 prior years' adjustments=\$294,203)	\$364,848 (estimate pending receipt of ETS budget)	Two percent (2%) adjustment
Southern Humboldt Local & Intercity	\$466,796	\$392,287 (net of \$88,513 prior year excess=\$480,800)	Three percent (3%) adjustment
Arcata/McKinleyville Dial-A-Ride/Lift	\$79,249	\$81,263	2%
Adult Day Health Care – Mad River	\$37,105	\$38,218	Three percent (3%) adjustment
Humboldt Senior Resource Center	\$42,986	\$44,276	Three percent (3%) adjustment
Willow Creek Extension Route	\$196,062 (net of prior year excess of \$55,887=\$251,949)	\$161,202 (net of prior year excess of \$98,305=\$259,507)	Three percent (3%) adjustment
Transit Set Aside	\$200,000	\$200,000	No increase
Klamath-Trinity Non-Emergency Transportation	\$97,646	\$100,576	Three percent (3%) adjustment
Tish-Non Village	NA	\$172,692	New service
Bicycle & Trailways	\$65,000	\$0	No allocation
County Road Maintenance	\$310,452	\$0	No allocation
Unmet Transit Need Reserve (Fund 1150)	NA	\$34,061 (estimate pending receipt of ETS budget)	To Transportation Fund 1150
Total	\$2,460,431	\$2,336,498	

Depending on adjustments to annual compensation requests from the existing transit systems, Public Works will continue to pool and reserve funds to prepare and ensure sustainability of operating the new Tish –Non Village service and the remaining identified unmet need which is the Old Arcata Road route.

The requested action conforms to the Board of Supervisors' Strategic Framework priorities of providing community-appropriate levels of service and core roles of providing for and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT: HCAOG and all agencies receiving funding from this source are involved.

ALTERNATIVES TO STAFF RECOMMENDATIONS: Board discretion

ATTACHMENTS:

- Attachment #1 Local Transportation Fund Preliminary Claim FY 2015-16
- Attachment #2 HCAOG Board Resolution 15-08 dated February 19, 2015

CLAIM REQUEST

Check one:

- State Transit Assistance (STA) Fund
 Local Transportation Fund (LTF)

Claimant: County of Humboldt
Address: 1106 2nd Street, Eureka, CA 95501
Contact Person: Josielyn N. Gilbaugh
Title: Deputy Public Works Director - General Services
Phone: 707-268-2689
E-mail: jjgilbaugh@co.humboldt.ca.us

The **County of Humboldt** hereby requests, in accordance with the Transportation Development Act of 1971, Chapter 1400, and applicable rules and regulations, that its annual transportation claim be approved in the amount of **\$2,336,498** for fiscal year **2015/2016**. These monies are to be drawn from the local transportation fund of the County of Humboldt for the purposes and amounts shown in the attached "Annual Project and Financial Plan."

When approved, please transmit this claim to the County Auditor of the County of Humboldt for payment. Approval of the claim and payment by the County Auditor to this applicant is subject to such monies being on hand and available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan.

Authorized representative of claimant:

By: Mark Lovelace Title: Chair
(print name)

Signature:  Submittal date: _____

APPROVED:

By: _____ Date: _____
Marcella Clem
Executive Director, Humboldt County Association of Governments

STATEMENT OF CONFORMANCE

Claimant: County of Humboldt

Fiscal Year of Claim: 2015/2016

Certify all that apply.

STATE TRANSIT ASSISTANCE (STA) FUND - TRANSIT CLAIM
TRANSIT OPERATOR ELIGIBILITY

*Provide information for the
previous two fiscal years.*

	Fiscal year	Fiscal year
System Operating Costs	\$ -	\$ -
System Revenues	\$ -	\$ -
System Vehicle Service Hours	\$ -	\$ -

<u>HCAOG staff use only</u>	
Subsidy per revenue vehicle hour	_____
Percent difference	_____
Regional CPI	_____

NON-TRANSIT CLAIM

The claimant named above hereby certifies that this annual claim for local transportation funds in the amount of \$2,460,431 conforms with the requirements of Article 8, PUC Section 99400, of the Transportation Development Act of 1971, and applicable rules and regulations.

CERTIFIED BY CLAIMANT:

By: Thomas K. Mattson

Title: Public Works Director

Signature: 

Date: 12/28/15

TDA Rules: HCAOG Rules for Administering the Transportation Development Act

Claimant: County of Humboldt

Fiscal Year: 2015/2016

PROJECT (Project number, title, & brief description)	TDA - LTF \$ amount	PUC Article & Section	TDA - LTF \$ Reserve	PUC Article & Section	Local Fund Balance	Other	TOTAL
Redwood Transit System	\$ 747,075	Article 4; 99260(a)	-		\$ -		\$ 747,075
Eureka Transit (Note1)	\$ 364,848	Article 4; 99260(a) & 99260.7	-		\$ -		\$ 364,848
Southern Humboldt Local & Intercity (Note 2)	\$ 392,287	Article 4; 99260(a)	-		\$ -		\$ 392,287
Arcata/McKinleyville Dial-A-Ride	\$ 81,263	Article 4; 99260.7	-		\$ -		\$ 81,263
Adult Day Health Care - Mad River	\$ 38,218	Article 8; 99400©	-		\$ -		\$ 38,218
Humboldt Senior Resource Center	\$ 44,276	Article 8; 99400©	-		\$ -		\$ 44,276
Willow Creek Extension Route (Note 3)	\$ 161,202	Article 4; 99260(a)	-		\$ -		\$ 161,202
Transit Set-Aside	\$ 200,000	Article 4; 99260(a)	-		\$ -		\$ 200,000
Klamath-Trinity Non-Emer Transportation	\$ 100,576	Article 8; 99400©	-		\$ -		\$ 100,576
Tish-Non Village	\$ 172,692	Article 4; 99260(a)	-		\$ -		\$ 172,692
Bicycle & Trailways	\$ -	Article 8; 99400(a)	-		\$ -		\$ -
County Road Maintenance	\$ -	Article 8; 99402	-		\$ -		\$ -
Reserve for Unmet Transit Needs (Fund 1150)	\$ -		34,061		\$ -		\$ 34,061
TOTAL	\$ 2,302,437		34,061.00		\$ -	-	\$ 2,336,498

Total Allocation

\$ 2,336,498

Note 1: Estimated amount only
 Note 2: Net of \$88,513 excess TDA from HTA's 13/14 audit.
 Note 3: Net of \$98,305 excess TDA from HTA's 13/14 audit.

HCAOG

Humboldt County Association of Governments

Resolution 15-08

RESOLUTION OF THE HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS APPROVING THE TRANSPORTATION DEVELOPMENT ACT (TDA) LOCAL TRANSPORTATION FUND (LTF) FISCAL YEAR 2015-2016 FINDINGS OF APPORTIONMENT AND ALLOCATION

WHEREAS, the Humboldt County Association of Governments is the Regional Transportation Planning Agency for Humboldt County, and is responsible for the administration of the Transportation Development Act of 1971, as amended thereafter; and

WHEREAS, the Humboldt County Association of Governments has established rules and regulations, consistent with existing law, whereby there shall be a set-aside for pedestrian and bicycle allocations equivalent to 2% of the money remaining in the fund after allocations to higher purposes; and

WHEREAS, the Humboldt County Association of Governments did not make a finding for better use; and

WHEREAS, the County of Humboldt, and the Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell and Trinidad are each required to file annual transportation claims for the funds which remain after necessary expenditures for administration, planning and the 2% set aside for pedestrian and bicycle uses from the Local Transportation Fund of Humboldt County, in accordance with their populations, apportioned to them by the Humboldt County Association of Governments, pursuant to the Act; and

WHEREAS, it is the responsibility of the Humboldt County Association of Governments, under the provisions of the Act, to review the annual transportation claims and to make allocations of monies from the Local Transportation Fund; and

WHEREAS, the Auditor of Humboldt County is instructed to pay monies in the fund to the claimants pursuant to allocation instructions received from the Humboldt County Association of Governments; and

WHEREAS, the County Auditor issued an estimate of revenues in the amount of \$4,706,225 for Local Transportation Funds (LTF) for FY 2015-2016.

NOW, THEREFORE, BE IT RESOLVED that the Humboldt County Association of Governments shall make the following allocations based on population estimates determined by the California Department of Finance:

1. To the Humboldt County Association of Governments for TDA administration and for planning and programming in the amount of \$230,000, per Section 99233.1 and 99233.2.
2. To the Humboldt County Auditor Controller for TDA Administration in the amount of \$4,000, per Section 99243.
3. To be reserved by the Humboldt County Auditor's Office for future reimbursements to the Cities and County for pedestrian and bicycle facilities purposes for local agencies as programmed and claimed in the amount equal to 2% of remaining incoming funds estimated to be \$89,445 per Sections 99233.3 and 99234.
4. To the Cities and County in the amounts listed below, upon review of claims filed:

	Population	% of Total Population	FY 2015-16 Estimate
Arcata	17,734	13.17%	577,240
Blue Lake	1,251	0.93%	40,720
Eureka	26,914	19.99%	876,048
Ferndale	1,357	1.01%	44,170
Fortuna	11,902	8.84%	387,409
Rio Dell	3,347	2.49%	108,945
Trinidad	361	0.27%	11,751
Humboldt County	71,782	53.31%	2,336,498
Total	134,648	100%	\$ 4,382,781

PASSED AND ADOPTED by the Humboldt County Association of Governments, in the City of Eureka, County of Humboldt, State of California, this 19th day of February 2015, by the following vote:

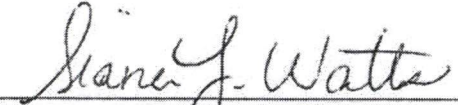
AYES: MEMBERS: Ornelas, Strehl, McCall-Wallace, Hindley,
West, Johnson, Fennell

NOES: MEMBERS: none

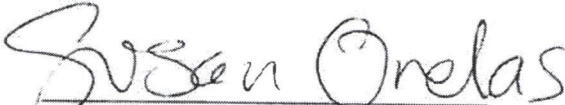
ABSENT: MEMBERS: Sager

ABSTAIN: MEMBERS: none

Attest:



 Siana L. Watts, HCAOG Executive Assistant



 Susan Ornelas, HCAOG Chair