

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNELL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

**Tuesday, April 14, 2020**

**9:00 AM**

**Regular Meeting**

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*In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

***Email Public Comment:***

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

***Zoom Public Comment:***

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 346 248-7799 and enter meeting ID 829 339 668 then press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comments. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>*

**A. SALUTE TO THE FLAG****B. MODIFICATIONS TO THE AGENDA****C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Board of Supervisors**

1. Letter of Appreciation for Vivienne Orcutt For Her Service on the Citizens' Advisory Committee on Measure Z Expenditures (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file.

**Attachments:** [AppreciationOrcutt\\_Redacted.pdf](#)  
[Staff Report](#)

2. Proclamation Recognizing Humboldt Sponsors (Supervisor Virginia Bass and Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Attachments:** [Humboldt Sponsors.pdf](#)  
[Staff Report](#)

3. Proclaim April 6-12, 2020 as National Public Health Week in Humboldt County (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Proclamation.

**Attachments:** [Staff Report](#)  
[Proclamation \(2\).pdf](#)

4. Appointment to the Fortuna Cemetery District (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:  
1. Appoint Michael McGrath to the Fortuna Cemetery District Board.

**Attachments:** [Roster.pdf](#)  
[Staff Report](#)

5. Letter of Support to the California Public Utility Commission for Supplemental Funding to the Karuk Tribe for their Broadband Middle Mile and Last Mile Application (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Board Chair to sign a letter of support for the \$10,820,150 request from the California Advanced Service Fund (CASF) Infrastructure Account for the Karuk Tribe to complete the Klamath River Rural Broadband Initiative (KRRBI) Project in Humboldt County.

**Attachments:** [Karuk Tribe Letter of Support for Broadband Project .pdf](#)  
[Staff Report](#)  
[Executed Karuk Tribe Letter of Support for Broadband Project.pdf](#)

### **Clerk of the Board**

6. Submittal of Supervisor's Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**Attachments:** [Board Member Expense Reporting Forms - February 2020.pdf](#)  
[Staff Report](#)  
[Supervisor Wilson Expense Reporting Form 022020.pdf](#)

7. Approval of the Action Summary - Meeting of March 17, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of March 17, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary 3-17-2020](#)

8. Approval of the Action Summary - Special Meeting of March 26, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of March 26, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary Special Meeting 3-26-2020.pdf](#)

**9. Approval of the Action Summary - Special Meeting of April 6, 2020**

- Recommendation:** That the Board of Supervisors:
1. Approve the Action Summary for the meeting of April 6, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary Special Meeting 4-6-2020](#)

**County Administrative Office****10. First Amendment to State Standard Agreement No. CCC-18-20008 Regarding Additional Funding for California Complete Count - Census 2020 Outreach Effort and Supplemental Budget (4/5 Vote Required)**

- Recommendation:** That the Board of Supervisors:
1. Approve, and ratify the County Administrative Officer's execution of, the attached opt-in letter allowing for additional funding to be received for the California Complete Count - Census 2020 outreach effort;
  2. Approve, and authorize the County Administrative Officer, or a designee thereof, to execute, the attached first amendment to State Standard Agreement No. CCC-18-20008 with California Complete Count - Census 2020;
  3. Authorize the County Administrative Officer, or a designee thereof, to execute any and all subsequent amendments to State Standard Agreement No. CCC-18-20008 with California Complete Count - Census 2020;
  4. Authorize the County Administrative Officer, or a designee thereof, to execute any and all subsequent state standard agreements with California Complete Count - Census 2020; and
  5. Approve the supplemental budget request for fiscal year 2019-20 in budget unit 1100-103 (4/5 vote required).

**Attachments:** [Staff Report](#)  
[Humboldt County #CCC-18-20008 Amendment 1.pdf](#)  
[Signed Opt In.pdf](#)  
[Executed CCRP Census Services Agreement \(4\).pdf](#)  
[First Amendment to FY 18-19 CCRP Census Services Agreement.pdf](#)  
[Census Supplemental Budget.pdf](#)

**11. Request for Proposals for Workforce Innovation and Opportunity Act (WIOA) Rapid Response and Lay-Off Aversion Services**

- Recommendation:** That the Board of Supervisors:
1. Approve the Request for Proposals (RFP) for WIOA Rapid Response (RR) and Lay-Off Aversion (LA) services;
  2. Authorize county staff to circulate the attached RFP;

3. Authorize county staff to review the proposals in accordance with the criteria contained in the RFP, evaluate any proposal received, and select the proposal that best meets the needs of the county; and
4. Direct county staff to return to your Board to request approval of the selected proposal(s).

*Attachments:*      [Rapid Response.RFP.208.final.form.pdf](#)  
[Staff Report](#)  
[WIOA Professional Services Agreement RFP Template.pdf](#)

**Department of Health and Human Services: Social Services**

12. First Amendment to the Professional Services Agreement with Olin Jones Regarding the Development of Policies and Procedures Relating to the Assessment and Investigation of Child Abuse Referrals

*Recommendation:*    That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement with Olin Jones regarding the development of policies and procedures relating to the assessment and investigation of child abuse referrals;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to exercise the first and second options to extend the professional services agreement with Olin Jones for two additional one-year terms in an amount not to exceed \$180,481.00 for each additional one-year term;
3. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the professional services agreement with Olin Jones, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one fully executed original copy of the attached first amendment to the professional services agreement with Olin Jones to the Department of Health and Human Services - Contract Unit for further processing.

*Attachments:*      [First Amendment to Professional Services Agreement with Olin Jones.pdf](#)  
[Staff Report](#)  
[Professional Services Agreement with Olin Jones dated April 16, 2019.pdf](#)  
[COI.pdf](#)  
[Executed First Amendment to Professional Services Agreement with Olin Jones.pdf](#)

**Human Resources****13. Amendment to Agreement with Liebert Cassidy Whitmore**

**Recommendation:** That the Board of Supervisors:  
1. Approve an amendment to the agreement with Liebert Cassidy Whitmore for legal services extending the term to encompass fiscal year 2020-21 and increasing the amount from \$150,000 to \$450,000.

**Attachments:** [Executed LCW Agreement](#)  
[Staff Report](#)  
[LCW Amendment Agreement for BOS 4-14-2020](#)  
[Executed LCW Amendment Agreement for BOS 4-14-2020.pdf](#)

**Public Works****14. Accept Completed Contract for Pedestrian Safety Crossing Project; Federal Project Number HSIPL-5904(150); Contract Number 216100**

**Recommendation:** That the Board of Supervisors:  
1. Ratify the Director of Public Works to sign Contract Change Order Number 1-S1 for the total amount of \$1,930.50;  
2. Ratify the Director of Public Works to sign Contract Change Order Number 2 for the total amount of \$2,000.00;  
3. Accept the completed contract, including all change orders approved by the Public Works Department, between GR Sundberg, Inc., and Humboldt County for construction of Pedestrian Safety Crossing Project; and  
4. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$4,720.50, which will bring the total amount paid to 100% of the contract.

**Attachments:** [Contract Change Order Number 1-S1](#)  
[Staff Report](#)  
[Contract Change Order Number 2](#)  
[Acceptance Letter](#)  
[Executed Contract and Contract Change Order Number 1](#)

**15. Resolution Approving and Adopting Phase IV of the North Coast Resource Partnership Plan**

**Recommendation:** That the Board of Supervisors:  
1. Approve and adopt the resolution for Phase IV of the North Coast Resource Partnership Plan.

**Attachments:** [Attachment 1. Resolution Re Adoption of Phase IV of the NCRP Plan \(3-16-20\).doc](#)  
[Staff Report](#)  
[Attachment 2. North Coast Resource Partnership Plan IV January 2020.pdf](#)  
[Resolution 20-26](#)

**16. Purchase of One (1) Troxler 5850v2 Gyrotory Compactor**

**Recommendation:** That the Board of Supervisors:

1. Authorize the purchase one (1) Troxler 5850v2 Gyrotory Compactor;
2. Authorize the Purchasing Agent to enter into a purchase agreement with Troxler Electronic Laboratories, Inc.; and
3. Direct the Auditor-Controller to transfer \$40,058 from 1200321-2118 to 1200321-8986 per the attached appropriation transfer.

**Attachments:** [Request for Budget Transfer.pdf](#)  
[Staff Report](#)  
[Quote No. 0012476 from Troxler Electronic Laboratories, Inc.](#)  
[Quote No. Q070063 from Gilson Company, Inc.](#)  
[Quote No. DAS 12843 from Pine Test Equipment, Inc.](#)

**Sheriff**

**17. Approval of Negotiated Contract of Jail Management Systems with Beacon Software Solutions, INC**

**Recommendation:** That the Board of Supervisors:

1. Approve the Service Agreement for the Humboldt County Correctional Facility (HCCF) jail management system with Beacon Software Solutions, INC;
2. Authorize the Chair of the Board to sign three original copies of the service agreement (Attachment 1);
3. Authorize the Sheriff, Correctional Captain, or Deputy Director of Sheriff's Administration, to sign all amendments, extensions, revisions or termination of the agreement; and
4. Direct the Clerk of the Board to return the signed agreements to HCCF, Attn: Captain Duane Christian.

**Attachments:** [Staff Report](#)  
[HUMBOLDT-BEACON-ICS CONTRACT \(4-6-20\) Clean Corrected 4th ICSOLUTIONS SIGNED CONTRACT.pdf](#)  
[Exhibit 1, Scope of Work.pdf](#)  
[Exhibit 2, Schedule of Rates.pdf](#)  
[Exhibit 3 EULA.pdf](#)  
[Signed Contract Minus BOS Signature](#)  
[Executed HUMBOLDT-BEACON-ICS CONTRACT](#)

**18. Supplemental Budget for the Homeland Security Grant Program FFY 2017**

**Recommendation:** That the Board of Supervisors:

1. Approve the Budget Transfer request from budget unit 1100-221 Sheriff Operations to 1100-221810 - Homeland Security Grant Program (Attachment 1).

**Attachments:** [Budget Transfer for 221 to 221810.pdf](#)  
[Staff Report](#)

**D. ITEMS PULLED FROM CONSENT****E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

**F. SPECIAL PRESENTATIONS****G. MATTERS INITIATED BY BOARD MEMBERS**



## H. DEPARTMENT REPORTS

### County Administrative Office

1. Fiscal Year 2019-20 Measure Z Year-End Projections, Fiscal Year 2020-21 Measure Z Citizens' Advisory Committee Recommendations, Measure Z Carry Forward Policy and 10-year Measure Z Revenue and Salary Forecast

**Recommendation:** That the Board of Supervisors:

1. Approve the request from the Department of Health and Human Services, Social Services to carry forward Measure Z funds from fiscal year (FY) 2019-20 into FY 2020-21 to fund a software upgrade that was delayed beyond FY 2019-20;
2. Review and approve the Measure Z Carry Forward Funding Policy (Attachment I);
3. Review and provide direction on the recommendations from the Measure Z Citizens' Advisory Committee contained in Attachment II for FY 2020-21; and
4. Receive and discuss the financial forecast of Measure Z revenue and salary expenses over the next 10 years.

**Attachments:** [Staff Report](#)  
[Attachment I - Carry Forward Funding Policy.pdf](#)  
[Attachment II - Citizens' Advisory Committee - Letter of Recommendations.pdf](#)  
[Attachment III - Fiscal Year 2020-21 Applications for Measure Z Funding.pdf](#)  
[Attachment IV - Fiscal Year 2020-21 Funding Application Support Letters.pdf](#)  
[Attachment V - Chair Ziemer Letter to BOS.pdf](#)  
[Attachment VI - Measure Z Projections.pdf](#)

2. Modifications to Board Meeting Schedule - Calendar Year 2020

**Recommendation:** That the Board of Supervisors:

1. Consider a modification to the Board Meeting Schedule for Calendar Year 2020 in response to the Covid-19 emergency; and
2. Make other modifications as necessary.

**Attachments:** [April 20](#)  
[Staff Report](#)  
[May 20](#)  
[June 20](#)

3. Resolution Relating to Updated Employee Procedures and Leave Accruals in Response to COVID-19 and the Family First Coronavirus Response Act

**Recommendation:** That the Board of Supervisors:

1. Adopt Resolution 20-\_\_\_\_ relating to updated employee procedures and leave accruals in response to COVID-19 and the Family First Coronavirus Response Act.

**Attachments:** [Attachment 1 - Res 4\\_14\\_r5.docx](#)  
[Staff Report](#)  
[Resolution 20-27](#)

## I. PUBLIC HEARINGS

## J. DISCUSSION ITEMS

## K. MATTERS SET FOR TIME CERTAIN

### **DHHS: Public Health**

1. 9:15 a.m. - Update on Local Conditions Surrounding COVID-19

**Recommendation:** That the Board of Supervisors:

1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

**Attachments:** [Staff Report](#)

### **Board of Supervisors - Closed Session**

2. 12:00 p.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Craig S. Lehman v. County of Humboldt et al., Respondents, and Emerald Triangle Group, et al., Real Parties in Interest, case number CV2000200.
3. 12:00 p.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number 1:19-cv-3055.
4. 12:00 p.m. - Pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel.

**L. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*All persons in attendance at public meetings are requested to observe the following rules of civil debate:*

- 1. We may disagree, but we will be respectful of one another.*
- 2. All comments will be directed to the issue at hand.*
- 3. Personal attacks are unacceptable.*
- 4. Applauding or other displays of approval/disapproval are discouraged.*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**