



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

L-1

For the meeting of: October 13, 2015

Date: September 15, 2015
 To: Board of Supervisors
 From: Auditor-Controller **MBM**
 Subject: Resolution Establishing Fiscal Year 2015-2016 Budgets for Special Districts Governed by the Humboldt County Board of Supervisors.

RECOMMENDATION(S):

That the Board of Supervisors adjourn and reconvene as the Board of Directors of those special districts governed by the Board of Supervisors:

- 1) Open the public hearing;
- 2) Receive reports from staff;
- 3) Receive testimony from public;
- 4) Close the public hearing;
- 5) Approve and adopt the Fiscal Year 2015-2016 budgets for special districts governed by the Board of Supervisors;
- 6) Adopt the attached resolution No. **15-113** establishing fiscal year 2015-2016 budgets for special districts governed by the Board of Supervisors.

SOURCE OF FUNDING:

The districts receive revenues from property taxes, special assessments and various other sources such as interest, rents and sales of district property.

Prepared by: Joseph Mellett, Auditor-Controller

CAO Approval

Ann Nelson

REVIEW:	Auditor	County Counsel Sm	Personnel	Risk Manager	Other
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TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
 Upon motion of Supervisor **Bass**
 Seconded by Supervisor **Born**
 And unanimously carried by those members present.
 The Board hereby adopts the recommended action contained in this report.

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

Dated: **October 13, 2015**
KATHY HAYES, Clerk of the Board

By: *[Signature]*

DISCUSSION:

Each year the Auditor-Controller prepares the annual budgets for the special districts governed by the Board of Supervisors pursuant to California Government Code, Title 3, Division 3, Chapter 1. Government Code Section 29080 requires that the proposed budgets and the documentation used to establish the proposed budgets be made available for public inspection at least ten (10) days prior to the public hearing pertaining to such budgets. The Clerk of the Board of Supervisors published notice on or before September 30, 2015, that this documentation is available for inspection at the Office of the Clerk of the Board and that the Board will consider adoption of the proposed budgets on October 13, 2015.

FINANCIAL IMPACT:

Government Code, Title 3, Division 3, Chapter 1 requires each special district to adopt a balanced budget on an annual basis. The budgets presented in the resolution meet the legal requirements for fiscal year 2015-2016.

OTHER AGENCY INVOLVEMENT:

Some of the districts with local boards participated in preparation of these budgets.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

While annual adoption of a balanced budget for each district is mandatory, the Board could choose to have staff modify the attached budgets if it deems necessary.

ATTACHMENTS:

Resolution establishing fiscal year 2015-2016 budgets for special districts governed by the Humboldt County Board of Supervisors and "Exhibit A" presenting the budgets and appropriation limits for each of these special districts.

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

Certified copy of portion of proceedings. Meeting on October 13, 2015

RESOLUTION NO. 15-113

RESOLUTION OF THE HUMBOLDT COUNTY BOARD OF SUPERVISORS ESTABLISHING BUDGETS OF:

**GARBERVILLE LIGHTING DISTRICT
HYDEVILLE LIGHTING DISTRICT
LOLETA LIGHTING DISTRICT
MYERS FLAT STREET LIGHTING MAINTENANCE DISTRICT
ROHNERVILLE LIGHTING DISTRICT
REDCREST STREET LIGHTING MAINTENANCE DISTRICT
WEOTT STREET LIGHTING MAINTENANCE DISTRICT
PACIFIC MANOR STREET LIGHTING MAINTENANCE DISTRICT
HUMBOLDT COUNTY FLOOD CONTROL DISTRICT, SUBZONE 1-1
JANES CREEK STORM DRAIN MAINTENANCE DISTRICT
FORTUNA FIRE PROTECTION DISTRICT
LOLETA FIRE PROTECTION DISTRICT
WHITETHORN FIRE PROTECTION DISTRICT**

FOR THE FISCAL YEAR 2015-2016

WHEREAS, the Humboldt County Board of Supervisors sitting as the Governing Boards of the below-listed special districts ("Governing Boards") conducted a public hearing on October 13, 2015 in which the proposed budgets of the below-listed special districts, including proposed additions and deletions, were submitted and considered by the Governing Boards at said hearing; and

WHEREAS, the increases, if any, in the proposed special district budgets or supplemental requests have been previously submitted to the Governing Boards, and the Clerk of the Board of Supervisors and the Governing Boards, during the public hearing process; and

WHEREAS, this Resolution meets all current legal requirements by establishing budgets which are within the applicable appropriations limits or will be within those limits in the time period prescribed by California law; and

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

Certified copy of portion of proceedings. Meeting on October 13, 2015

NOW, THEREFORE, BE IT RESOLVED that the budgets of the following special districts for the fiscal year beginning July 1, 2015 and ending June 30, 2016, be and the same are hereby approved and adopted:

Garberville Lighting District
Hydesville Lighting District
Loleta Lighting District
Myers Flat Street Lighting Maintenance District
Rohnerville Lighting District
Redcrest Street Lighting Maintenance District
Weott Street Lighting Maintenance District
Pacific Manor Street Lighting Maintenance District
Humboldt County Flood Control District, Subzone 1-1
Janes Creek Storm Drain Maintenance District
Fortuna Fire Protection District
Loleta Fire Protection District
Whitethorn Fire Protection District

BE IT FURTHER RESOLVED that the details of said budgets are set out in the copies of the detailed budget which are on file in the offices of the Auditor-Controller and the Clerk of the Board of Supervisors and Governing Boards, which are included herein by reference as though fully set forth herein.

BE IT FURTHER RESOLVED that, in connection with said budgets, the term "budget unit" shall mean a service activity or unit.

BE IT FURTHER RESOLVED that the appropriations limits and the total annual appropriations for each above-listed Special Districts shall be on file in the office of the Auditor-Controller and the Clerk of the Board of Supervisors and Governing Boards, which are included herein by reference as though fully set forth herein as Exhibit "A".

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA

Certified copy of portion of proceedings. Meeting on October 13, 2015



ESTELLE FENNELL, CHAIR

Adopted on motion of Supervisor Bass, seconded by Supervisor Bohn and the following vote:

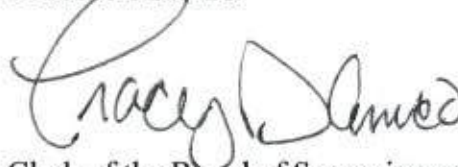
AYES; Supervisors Sundberg, Lovelace, Fennell, Bohn, Bass
NOES: Supervisors
ABSENT: Supervisors
ABSTAIN: Supervisors

STATE OF CALIFORNIA)
)ss.
County of Humboldt)

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true and correct copy of the original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California as the same now appears of record in my office.

IN WITNESS WHEREOF, I have hereunto
set my hand and affixed the Seal of said
Board of Supervisors

KATHY HAYES



Clerk of the Board of Supervisors of the
County of Humboldt, State of California

COUNTY OF HUMBOLDT
SPECIAL DISTRICTS UNDER THE BOARD OF SUPERVISORS
ANNUAL BUDGETS FOR FISCAL YEAR 2015-16

	Fortuna Fire Fund 2050	Loleta Fire Fund 2080	Whitethorn Fire Fund 2150	Garberville Lighting Fund 2410	Hydesville Lighting Fund 2420	Loleta Lighting Fund 2430	Rohnerville Lighting Fund 2440
Fund Balance	\$3,163,546	\$274,779	\$72,551	\$26,817	\$18,427	\$32,541	\$32,083
Revenues:							
PT Current Secured	370,864	41,117	36,714	8,485	3,077	6,643	6,496
PT Current Unsecured	16,757	1,566	1,423	307	115	249	251
PT Prior Years	3,000	1,000		45	27	22	7
PT Supplemental Current	2,000	250	225	50	18	40	40
PT Supplemental Prior	600	65	50	10	5	10	10
Assessments	80,000	44,130		1,450	457	902	
Interest Income	18,000	1,044	560	185	127	228	200
PT Homeowners Exem.	6,023	563	511	110	41	89	90
Timber Yield Tax	200	419	65				
Other Revenue	55,700	73,336					
Estimated Revenue	\$553,144	\$163,490	\$39,548	\$10,642	\$3,867	\$8,183	\$7,094
Available Financing	\$3,716,690	\$438,269	\$112,099	\$37,459	\$22,294	\$40,724	\$39,177
Appropriations:							
Salaries & Benefits	116,450						
Clothing & PS	16,000						
Communications	4,500	5,500	650				
Food	1,000						
Household Expense	4,500						
Insurance	42,000	18,200	7,080				
Maint. of Equipment	52,000	8,000	25,000				
Maint. of Structures	5,000						
Medical Supplies	2,000						
Memberships	3,200	100	570				
Office Expense	3,600	2,500					
Professional & Spec. Serv.	46,800	7,640	400				
Publications & Legal Not.	200	100					
Tools	1,650						
District Special Expense	6,600	25,298	8,500				
Trans. & Travel	18,000	10,000	250				
Utilities	18,000	2,000	110	7,900	2,120	5,800	650
Other Expense		10,000	20,000				
Principal - Long Term Debt		79,048					
Interest - Long Term Debt							
Taxes							
Fixed Assets	200,000	144,000					
Total Appropriations	\$541,500	\$312,386	\$62,560	\$7,900	\$2,120	\$5,800	\$650
General Reserve	\$3,175,190	125,883	49,539	29,559	20,174	34,924	38,527
Appropriations & Reserves	\$3,716,690	\$438,269	\$112,099	\$37,459	\$22,294	\$40,724	\$39,177
BUDSD.XLS							
Projected Deficit	-	-	-	-	-	-	-
Appropriation Limit	\$1,066,258	\$1,144,035	\$63,397	\$80,571	\$24,119	\$58,173	\$17,963
Approp. Subject To Limit	411,221	45,042	38,972	9,082	3,369	7,192	7,004
Prior Year Approp. Limit	\$986,363	\$1,058,312	\$58,647	\$74,534	\$22,312	\$53,814	\$16,617

Exhibit "A"

COUNTY OF HUMBOLDT
SPECIAL DISTRICTS UNDER THE BOARD OF SUPERVISORS
ANNUAL BUDGETS FOR FISCAL YEAR 2015-16

	Weott Maint. & Lighting Fund 2460	Redcrest Lighting Fund 2470	Myers Flat Lighting Fund 2480	Pacific Man. Lighting Fund 2490	Humboldt Flood Fund 2840	Janes Creek Drainage Fund 2860	Totals
Fund Balance	\$58,982	\$8,838	\$7,868	\$3,891	\$180,654	\$21,527	\$3,902,504
Revenues:							
PT Current Secured	9,992	1,792	1,894	873	7,003	3,922	498,872
PT Current Unsecured	372	69	72	33	387	325	21,926
PT Prior Years	95	2	2	1	11	10	4,222
PT Supplemental Current	60	11	11	5	63	55	2,828
PT Supplemental Prior	15	3	3	1	15	13	800
Assessments	524			394			127,857
Interest Income	398	60	48	28	1,285	105	22,268
PT Homeowners Exem.	134	25	26	12	139	117	7,880
Timber Yield Tax	1				78		763
Other Revenue							129,036
Estimated Revenue	\$11,591	\$1,962	\$2,056	\$1,347	\$8,981	\$4,547	\$816,452
Available Financing	\$70,573	\$10,800	\$9,924	\$5,238	\$189,635	\$26,074	\$4,718,956
Appropriations:							
Salaries & Benefits							116,450
Clothing & PS							16,000
Communications							10,650
Food							1,000
Household Expense							4,500
Insurance							67,280
Maint. of Equipment							85,000
Maint. of Structures							5,000
Medical Supplies							2,000
Memberships							3,870
Office Expense							6,100
Professional & Spec. Serv.							54,840
Publications & Legal Not.							300
Tools							1,650
District Special Expense							40,398
Trans. & Travel							28,250
Utilities	4,700	1,020	260	1,220			43,780
Other Expense							30,000
Principal - Long Term Debt							79,048
Interest - Long Term Debt							-
Taxes							-
Fixed Assets							344,000
Total Appropriations	\$4,700	\$1,020	\$260	\$1,220	\$0	\$0	\$940,116
General Reserve	65,873	9,780	9,664	4,018	189,635	26,074	3,778,840
Appropriations & Reserves	\$70,573	\$10,800	\$9,924	\$5,238	\$189,635	\$26,074	\$4,718,956
BUDSD.XLS							
Projected Deficit	-	-	-	-	-	-	-
Appropriation Limit	\$46,305	\$11,080	\$34,935	\$9,761	\$59,659	\$114,721	\$2,730,977
Approp. Subject To Limit	10,932	1,937	2,030	941	8,764	4,430	550,916
Prior Year Approp. Limit	\$42,835	\$10,250	\$32,317	\$9,030	\$55,189	\$106,125	\$2,358,030

Exhibit "A"

**NOTICE OF PUBLIC HEARING
ON FISCAL YEAR 2015-2016 FINAL BUDGET FOR
SPECIAL DISTRICTS GOVERNED BY THE HUMBOLDT COUNTY BOARD OF
SUPERVISORS**

Notice is hereby given that the Board of Supervisors of the County of Humboldt will meet at 1:30 p.m. on Tuesday, October 13, 2015, in the Supervisors' Chamber of the Humboldt County Courthouse, 825 Fifth Street, Eureka, California, for the purpose of conducting a public hearing on the proposed 2015-2016 Budget for the following Special Districts Governed by the Humboldt County Board of Supervisors:

Garberville Lighting District
Hydesville Lighting District
Loleta Lighting District
Myers Flat Street Lighting Maintenance District
Rohnerville Lighting District
Redcrest Street Lighting Maintenance District
Weott Street Lighting Maintenance District
Pacific Manor Street Lighting Maintenance District
Humboldt County Flood Control District, Subzone 1-1
Janes Creek Storm Drain Maintenance District
Fortuna Fire Protection District
Loleta Fire Protection District
Whitethorn Fire Protection District

Documentation to be filed on this matter for the public record must contain an original and nine (9) copies of each document. Documentation includes, but is not limited to: written correspondence, audio and video recordings, maps, photographs, and petitions. The proposed budget for special districts governed by the Humboldt County Board of Supervisors for the 2015-2016 fiscal year may be reviewed in Suite 111 of the Humboldt County Courthouse, 825 Fifth Street in Eureka, from Monday through Friday during the hours of 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m. Any member of the general public may appear at the hearing and be heard regarding any item of the budget or for the inclusion of additional items.

KATHY HAYES

Clerk of the Board