



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C-12

For the meeting of: June 16, 2015

Date: May 27, 2015

To: Board of Supervisors

From: Phillip R. Crandall, Director *SBuchley*
Department of Health and Human Services - Public Health

Subject: Grant Award from the North Coast Grantmaking Partnership and Supplemental Budget Adjustment in Fund 1175 for FY 2014/15 (4/5 vote required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve and accept the \$18,050 grant award from the North Coast Grantmaking Partnership for the period of December 11, 2014 through October 16, 2015 to support the Child Passenger Safety program.
2. Approve a supplemental budget adjustment and direct the Auditor/Controller to adjust Fund 1175, Budget Unit 418 – Child Health and Disability Prevention, per Attachment 2. (4/5 vote required)

SOURCE OF FUNDING:

Public Health Fund

DISCUSSION:

The North Coast Grantmaking Partnership (NCGP) awarded an \$18,050 grant (Attachment 1) in support of the Humboldt County Child Passenger Safety Program (CPSP). NCGP consists of First 5 Humboldt, Humboldt Area Foundation, the McLean Foundation, the Patricia D. and William B. Smullin Foundation, St. Joseph Health Humboldt County, and Union Labor Health Foundation. The partnership supports programs that assist low-income families and children with food, shelter, health-related needs and/or other essential services. NCGP's donation ensures the continuation of the Child Passenger Safety program by allowing the County to purchase child safety seats.

Prepared by Anne Davis-Gervan, AA II *AD* CAO Approval *Ameyn Jensen*
 REVIEW: Auditor *MBH* County Counsel *CW* Personnel _____ Risk Manager *DF* Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
 Upon motion of Supervisor *Sundberg* Seconded by Supervisor *Bass*
 Ayes *Sundberg, Lovelace, Fennell, Bass*
 Nays _____
 Abstain _____
 Absent *Born*

PREVIOUS ACTION/REFERRAL:

Board Order No. C-7; C-13; D-9

Meeting of: 1/15/13; 7/16/10; 9/15/09

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: June 16, 2015
 By: *Kathy Hayes*
 Kathy Hayes, Clerk of the Board

In 2001 the Department of Health and Human Services – Public Health – Maternal, Child and Adolescent Health Division (MCAH) identified child passenger safety as the highest injury priority. As a result, the Humboldt County Child Passenger Safety program was developed with focus on child safety seat distribution by certified CPS technicians and community-wide educational programs and campaigns. Child Passenger Safety continues to distribute child safety seats to community partners and conduct community trainings to support ongoing availability of certified CPS technicians.

FINANCIAL IMPACT:

Approval and acceptance of the \$18,050 grant award from NCGP will allow Humboldt County to continue to ensure child safety by providing low income families with child safety seats appropriate for each child. The recommended supplemental budget for Fund 1175, Budget Unit 418 – Child Health Disability Prevention is necessary as this grant was not included in the county approved budget for FY 2014-15. The recommended supplemental budget adjustment of \$11,000 (Attachment 2) will increase CHDP's overall budget from \$591,969 to \$602,969. The remaining grant funds of \$7,050 will be utilized in FY 2015-16 and have been included in the county budget process. There will be no impact to the General Fund.

This grant supports the Board's Strategic Framework by protecting vulnerable populations by increasing child passenger safety for low-income children and youth.

OTHER AGENCY INVOLVEMENT:

North Coast Grantmaking Partnership

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could decide not to accept the award from NCGP; however, this is not recommended because this grant will allow CHDP to continue providing valuable services and assistance to families in need throughout our community.

ATTACHMENTS:

1. North Coast Grantmaking Partnership Award Letter
2. Supplemental Budget Adjustment in Fund 1175, Budget Unit 418 – Child Health Disability Prevention.



North Coast Grantmaking Partnership

December 11, 2014

DHHS - Maternal, Child, and Adolescent Health
908 Seventh St.
Eureka, CA 95501

Dear Ms. Keleher:

It is my pleasure to inform you that the North Coast Grantmaking Partnership has approved an **\$18,050.00** grant to support the **Child Passenger Safety Program**. This award has been made possible through a grant from First 5 Humboldt, the McLean Foundation, the Patricia D. and William B. Smullin Foundation, St. Joseph Health Humboldt County, Union Labor Health Foundation and Humboldt Area Foundation.

Enclosed you will find a grant report form to request payment. The North Coast Grantmaking Partnership prefers to make payments on a reimbursement basis. Grant funds cannot be used to cover expenses that have been incurred prior to the date of the grant award. If your organization needs to make special payment arrangements, or if you have any questions, please contact Wendy Heard, Grants Administrator. Please refer to **grant number 20151003** on all correspondence and use the enclosed Grant Report form to request payment. This grant **expires on 10/16/15**. Please provide your report and payment request before the expiration date. The grant may be cancelled without prior notification if we do not receive some communication from you by the expiration date. We want to minimize the time required to report on this grant but we rely on the information provided on the form to help us review our process and report to the funding partners. Thanks for your help with this.

Should you like to publicize this grant, please state the grant was made possible by the North Coast Grantmaking Partnership. This partnership includes local foundations and organizations who are collectively applying resources to support safety net services vital to our communities in these challenging times. The partnership comprised of St. Joseph Health Humboldt County, Smullin Foundation, First 5 Humboldt, Humboldt Area Foundation, the Mel and Grace McLean Foundation and the Union Labor Health Foundation, supports programs that assist low-income families and children with food, shelter, health-related needs and/or other essential services.

The local funding community is grateful for the opportunity to be partners with you to help meet this urgent community need.

Sincerely,

Amy Jester
Program Manger
Humboldt Area Foundation
(707) 442-2993

AJ:ll

Attachment 2

**HUMBOLDT COUNTY, DEPARTMENT OF HEALTH AND HUMAN SERVICES
PUBLIC HEALTH**

Supplemental Budget Request

Budget 1175-418 Childhood Health and Disability Prevention (CHDP) Administration

Supplemental Budget - Increase

Fiscal Year: 2014/15

Revenue

<u>Object Description</u>	<u>Account Number</u>	<u>Object</u>	<u>Amount</u>
Union Labor/HAF	1175-418	707-258	\$ 11,000.00

Expenditures

<u>Object Description</u>	<u>Account Number</u>	<u>Object</u>	<u>Amount</u>
OTS Safe Communities	1175-418	2456	\$ 11,000.00