

BOARD OF SUPERVISORS

REX BOHN  
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ESTELLE FENNEL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, August 16, 2016

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Open Door Community Health Centers Letter of Support for Funding Request (Supervisor Virginia Bass)

*Recommendation:* That the Board of Supervisors authorize the Chair to sign the letter of support.

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Clerk of the Board****2. Approval of the Action Summary - Meeting of August 9, 2016**

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of August 9, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**County Administrative Office****3. Sublease for 520 E Street, Eureka, with Redwood Region Economic Development Commission (RREDC) for County Administrative Office-Economic Development Division**

**Recommendation:** That the Board of Supervisors approve the Sublease with RREDC for rental space at 520 E Street, Eureka, CA; authorize the Chairperson to execute two (2) originals of the Sublease; and direct the Clerk of the Board to return one (1) original of the fully executed Sublease to Public Works-Real Property Division for transmittal to Sublessor.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Administration****4. Request to Approve Award of Contract to Research Development Associates for the Provision of Mental Health System Consultation Services for Fiscal Year 2016-17**

**Recommendation:** That the Board of Supervisors receive and file the proposals in response to Request for Proposals DHHS-RFP No. DHHS2016-03 for the provision of mental health system consultation services for fiscal year 2016-17; approve awarding a contract for the provision of mental health system consultation services to Research Development Associates for fiscal year 2016-17; approve the Department of Health and Human Services (DHHS) to enter into negotiations with Research Development Associates to sign a contract for the provision of mental health system consultation services; authorize the DHHS-Director to execute a contract for the provision of mental health system consultation services upon approval of County Counsel and Risk Management that is substantially similar to the sample agreement for the provision of mental health system consultation services attached as Attachment 1; and direct the Clerk of the Board to forward one (1) certified Board report to the DHHS-Contract Unit.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Public Health**

5. Grant Agreement #16-10150 with California Department of Public Health (CDPH)-Nutrition Education and Obesity Prevention (NEOP) Branch for the Term of October 1, 2016 through September 30, 2019

**Recommendation:** That the Board of Supervisors approve the grant agreement #16-10150 with CDPH in an amount up to \$1,179,519 for the term of October 1, 2016 through September 30, 2019; approve and authorize the Chair to sign four (4) originals of the grant agreement between DHHS-Public Health and CDPH and related Certifications; authorize the DHHS-Director of Public Health or designee to sign any subsequent amendments and documents directly related to the grant agreement #16-10150; and direct the Clerk of the Board to return three (3) executed originals of the grant agreement, one (1) executed original Federal Terms and Conditions (Exhibit F), and one (1) executed original of the Contractor Certifications (CCC 307) to the DHHS-Contract Unit for transmittal to DHHS-Public Health.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

6. State Standard Agreement with California Department of Public Health (CDPH), Office of AIDS for Pre-Exposure Prophylaxis (PrEP) Client Navigation

**Recommendation:** That the Board of Supervisors approve the State Standard Agreement number 15-11046 with California Department of Public Health (CDPH), Office of AIDS in the amount of \$231,432 for the period of April 1, 2016 through March 31, 2019; authorize the Director of Public Health to sign four (4) originals of the cover page of the Agreement and Certifications; and authorize the Director of Public Health to approve all future amendments to Agreement Number 15-11046 with CDPH.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Department of Health and Human Services: Social Services**

7. Agreement with Milhous Children's Services, Inc. for the Provision of Mental Health Services to Eligible Medi-Cal Beneficiaries for Fiscal Year 2016-2017

**Recommendation:** That the Board of Supervisors approve and authorize the agreement with Milhous Children's Services, Inc. for the provision of children's mental health services for fiscal year 2016-2017; authorize the Chairperson to execute three (3) originals of the agreement; and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

8. Agreement with Red Deer Consulting for Tribally-Specific Cultural Advising and Mentoring Services to Children and Youth

**Recommendation:** That the Board of Supervisors approve the agreement between County of Humboldt and Red Deer Consulting for tribally-specific cultural advising and mentoring services to children and youth for fiscal year 2016-17; authorize the Chairperson to execute three (3) originals of the agreement; and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Children and Family Services.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

9. Agreement with California Youth Connection (CYC) for Fiscal Year 2016-17

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the agreement with CYC to provide assistance in the planning and development of services offered to this county's transition age youth and foster youth (Attachment 1) for fiscal year 2016-17; and direct the Clerk of the Board to return two (2) executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS-Children and Family Services Division.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Human Resources**

10. Authorization for an All Hands Training Day, October 10, 2016

**Recommendation:** That the Board of Supervisors approve an All Hands Training Day for October 10, 2016 (Columbus Day) for mandatory and other trainings for all county employees; authorize departmental closures to the public so training may be attended by as many employees as is feasible; and direct each department to assign a training coordinator to work with the Hum 21 Training Task Force to ensure broad participation and compliance by county personnel.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Public Works**

11. Storm Damage Repairs on Alderpoint Road (F6B165) at PM 42.00-42.46; Project No.: ER-4400 (050), Contract No.: 206418

**Recommendation:** That the Board of Supervisors accept the completed contract, including all change orders approved by the Public Works Department, between OR Wilcox Enterprises, Inc., and Humboldt County for the storm damage repairs on Alderpoint Road; and approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$445.00. This will bring the total amount paid to 100% of the contract.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

12. Supplemental Budget for Murray Field Airport (EKA) Design Runway 12/30 & Parallel Taxiway Rehabilitation; Supplemental Budgets Require 4/5 Vote

**Recommendation:** That the Board of Supervisors adopt the attached supplemental budget for FY 2015-16 (4/5 vote required).

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

13. Lost Coast Aviators, Experimental Aircraft Association Chapter 1418's Aviation Fuel Request

**Recommendation:** That the Board of Supervisors authorize the Humboldt County Aviation Division to sell aviation fuel to the Lost Coast Aviators, Experimental Aircraft Association (EAA) Chapter 1418 at the County's cost.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

14. Request for Transfer of Measure Z Funds for Roads Projects in FY 2015-16

**Recommendation:** That the Board of Supervisors approve the request for additional Measure Z Funds for Roads projects in the amount of \$5,498; and approve the attached Budget Transfer Request to move funds from Measure Z-Public Works Contribution to Aviation to the Roads expense lines in the total amount of \$5,498.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

15. Bid Award Authorization, Cash Match Resolution and Supplemental Budget for the Juvenile Hall Replacement Facility Construction Project, Project Number 170212 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors receive and file the bids (Attachment 1) for the Juvenile Hall Replacement Facility Construction Project, Project Number 170212 ("Juvenile Hall Replacement Project"); award the Juvenile Hall Replacement Project to the lowest responsible and responsive bidder, Hal Hays Construction Inc., Riverside, California, in the amount of \$15,338,000 for the base bid and additive alternate #1 and additive alternate #2; authorize the Board Chair to execute an agreement, in substantially the same form as the sample construction agreement submitted to your Board on June 7, 2016, with Hal Hays Construction, Inc., after staff approves the bonds and insurance submitted thereby; approve increasing the amount of funding allocated to the Juvenile Hall Replacement Project from the 2016 Interim Financing from \$2.1 million to \$2,392,311; adopt the attached resolution (Attachment 2) clarifying the County of Humboldt funding source for the Juvenile Hall Replacement Project, approving a contract award to construct to the new juvenile hall replacement facility; approve the attached supplemental budget (Attachment 3) to recognize the total local match required for the Juvenile Hall Replacement Project (4/5 vote required); and authorize the Humboldt County Public Works Director to issue a Notice to Proceed to Hal Hays Construction Inc., once the County of Humboldt receives a written Notice to Proceed to Award from the California Department of Finance.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

### **Sheriff**

16. Fiscal Year 2015-16 Supplemental Budget Adjustment Request for Sheriff's Office Drug Task Force Budget Unit 265 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve a supplemental budget adjustment request in Budget Unit 265 Sheriff's Office Drug Task Force to allow for increased costs of services and supplies in fiscal year budget 2015-16 (4/5 vote required).

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

17. Memorandum of Understanding with Humboldt County Drug Task Force and Participating Agencies

**Recommendation:** That the Board of Supervisors approve the Memorandum of Understanding (MOU) with Humboldt County Drug Task Force for FY2016-17; and authorize the Sheriff to sign the Memorandum of Understanding and to forward copies to all interested parties.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

18. Fiscal Year 2016-17 Supplemental Budget Adjustment Request for Coroner/Public Administrator Budget Unit 272 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve fiscal year budget 2016-17 supplemental budget adjustment request in Budget Unit 272. Coroner/Public Administrator to establish a fixed asset line item to allow for costs of building modifications (4/5 vote required).

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Treasurer/Tax Collector**

19. Request of a Supplemental Budget Adjustment for the 2015-16 Fiscal Year (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors approve a supplemental budget adjustment for budget unit 1100109 for an additional \$ 30,000.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**D. SPECIAL PRESENTATIONS**

**E. MATTERS SET FOR TIME CERTAIN**

**F. ITEMS PULLED FROM CONSENT**

**G. MATTERS INITIATED BY BOARD MEMBERS**

**H. DEPARTMENT REPORTS**

**Department of Health and Human Services: Social Services**

1. Agreement with Humboldt State University Sponsored Programs Foundation to Assist with CalFresh Outreach and Support Activities

**Recommendation:** That the Board of Supervisors hear a brief presentation about the Oh SNAP! Program at Humboldt State University; approve the agreement with Humboldt State University (HSU) Sponsored Programs Foundation to assist the Department of Health and Human Services (DHHS) increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**2. Foster Parent Recruitment & Retention Support Presentation**

**Recommendation:** That the Board of Supervisors watch the Foster Parent Recruitment & Retention Support video.

*Approved per order of the Chair*

**I. CLOSED SESSION**

1. Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6, it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.

*The Board of Supervisors met in conference with Labor Negotiator pursuant to Government Code Section 54957.6, it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees. There was no action to report.*

2. It is the intention of the Board of Supervisors to meet in closed session to consider the Appointment for the positions of Director of Planning and Building Department pursuant to Government Code sections 54954.5 and 54957.

*The Board of Supervisors met in closed session to consider the Appointment for the positions of Director of Planning and Building Department pursuant to Government Code sections 54954.5 and 54957. There was no action to report.*

3. Conference with Legal Counsel to discuss threatened litigation pursuant to Government Code Section 54956.9 relating to River Watch v. County of Humboldt.

*The Board of Supervisors met in conference with Legal Counsel to discuss threatened litigation pursuant to Government Code Section 54956.9 relating to River Watch v. County of Humboldt. There was no action to report.*

**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.****K. ADMINISTRATIVE ABATEMENT HEARINGS**



**L. PUBLIC HEARINGS****Planning and Building Department**

1. Manufactured Home and Special Occupancy/RV Park Conversion Ordinances. Case Number OR-15-004

**Recommendation:** That the Board of Supervisors introduce the proposed ordinances (Attachments 2 and 3) by title and waive further reading; open the public hearing, receive and consider the staff report, the Planning Commission's input and accept public comment; close the public hearing and deliberate; adopt Resolution No. \_\_\_\_ (Attachment 1), "A Resolution of the Board of Supervisors of the County of Humboldt making the required findings for certifying compliance with the California Environmental Quality Act and approving the Manufactured home Park zoning ordinance amendments, and directing Planning staff to transmit the amendment to the California Coastal Commission for review and consideration; and certifying the Board of Supervisors intends to carry out the Humboldt County Local Coastal Program in a manner fully in conformity with the California Coastal Act;" adopt Ordinance No. \_\_\_\_ (Attachment 2 - Manufactured home Park Conversions), which adds sections 313-106.9 to Title Division 1, Chapters (Coastal Zoning Regulations), and section 314- 106.9 to Tittle III, Division 1, Chapter 4 (Inland Zoning Regulations) to the Humboldt County Code; reject Ordinance. No. \_\_\_\_ (Attachment 3 - Special Occupancy/RV Park Conversions), which would sections 313-113.2 to Title III, Division 1, Chapter 3 (Coastal Zoning Regulations), and section 314-113.2 of Tittle III, Division 1, Chapter 4 (Inland Zoning Regulations) to the Humboldt County Code; and direct the Clerk of the Board to publish a Post Adoption Summary of the Ordinance (Attachment 4) within 15 days after adoption by the Board, along with the names of those Supervisors voting for and against the ordinance, and to post in the Office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance.

*A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, to approve staff recommendations #4, #5, and #7, with the staff recommended changes to code sections 106.9.6.2 (the Coastal and Inland versions) and 106.9.7.2.1. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**M. AFTERNOON DISCUSSION ITEMS****Board of Supervisors**

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

**N. ADJOURNMENT**

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

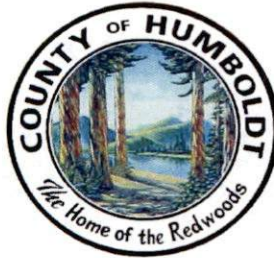
*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

ANA HARTWELL

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*



August 16, 2016



MINUTES  
TUESDAY, AUGUST 16, 2016  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, August 23, 2016, with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Lovelace, Bohn, Bass  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
\_\_\_\_\_  
ANA HARTWELL  
Deputy Clerk of the Board

  
\_\_\_\_\_  
MARK LOVELACE  
Chair of the Board



COUNTY OF HUMBOLDT

For the meeting of: August 23, 2016

Date: August 17, 2016  
 To: The Honorable Board of Supervisors  
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of August 16, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of August 16, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of August 16, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their August 16, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: Elishia Hoeg

REVIEW:

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor Fennell Seconded by Supervisor Bass

Ayes Sundberg, Fennell, Lovelace, Bohn, Bass  
 Nays \_\_\_\_\_  
 Abstain \_\_\_\_\_  
 Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Aug. 23, 2016

By: Ana Hartwell  
 Ana Hartwell, Deputy Clerk of the Board