

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
Interim County Administrative  
Officer  
JEFFERSON BILLINGSLEY  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, August 31, 2021

9:00 AM

Regular Meeting - Virtual

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**A. ROLL CALL**

*Supervisor Bohn was absent from today's meeting.*

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Aviation**

1. Advanced Salary Step for Supervising Airport Service Workers, Bret Allen and Thomas Waterhouse (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve an advanced salary step increase for Bret Allen, Supervising Airport Service Worker (salary range 375, class 0279) from Step D to Step E, effective as of the beginning of the pay period immediately following approval (4/5 vote required); and
2. Approve an advanced salary step increase for Thomas Waterhouse, Supervising Airport Service Worker (salary range 375, class 0279) from Step B to Step E, effective as of the beginning of the pay period immediately following approval (4/5 vote required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the*

*recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

### **Clerk of the Board**

#### 2. Approval of the Action Summary - Meeting of August 24, 2021

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 24, 2021 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

### **Human Resources**

#### 3. Deallocation of 1.0 Full-Time Equivalent (FTE) Secretary and Allocation 1.0 FTE Secretary in Budget Unit 1100-300 (Measure Z), and Approval of an Appropriation Transfer (4/5 Vote Required)

**Recommendation:** 1. Approval of a deallocation of a vacant 1.0 FTE Secretary (Class 175, Range 355) in Budget Unit 1100-130 to be effective the pay period following Board approval;

2. Approval of an allocation of 1.0 FTE HR Technician I/II (Class 699, Range 379/408) in Budget Unit 1100-300 to be effective the pay period following Board approval; and

3. Approval of the attached Appropriation Transfer (4/5 vote).

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

#### 4. Salary Range Adjustments for Airport Service Worker Series

**Recommendation:** That the Board of Supervisors:

1. Approve the salary range adjustment for the Airport Service Worker I/II (Class #0278) to salary range 349 for the I level and 369 for the II level; and
2. Approve the salary range adjustment for the Supervising Airport Services Worker (Class #0279) to salary range 399.
3. Adopt the Resolution (Attachment 1) approving 1) the amendment of the Memorandum of Understanding between the American Federation of State, County, and Municipal Employees (AFSCME) local 1684 2) a Comprehensive Compensation Schedule and Classification Summary effective August 31, 2021 (Attachment 3)

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**E. PUBLIC COMMENT ON NON-AGENDA ITEMS****F. SPECIAL PRESENTATIONS****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****J. PUBLIC HEARINGS****K. DISCUSSION ITEMS****L. MATTERS SET FOR TIME CERTAIN****M. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of McCullough Const. v. County of Humboldt, OAH Case No. A-0017-2020

*The Board met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of McCullough Const. v. County of Humboldt, OAH Case No. A-0017-2020. There was no reportable action.*

2. Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case).

*The Board met in conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case). The Board voted 4-0 with Supervisor Bohn absent to authorize the Office of County Counsel to file an appeal of the trial court decision in juvenile case no. JV20000161/Appellate case A163272 DHHS v. H.C.*

3. Pursuant to Government Code section and 54957 to consider a Public Employee Performance Evaluation for the position of the Director of Human Resources/Risk Manager.

*The Board met in closed session pursuant to Government Code section and 54957 to consider a Public Employee Performance Evaluation for the position of the Director of Human Resources/Risk Manager. There was no reportable action.*

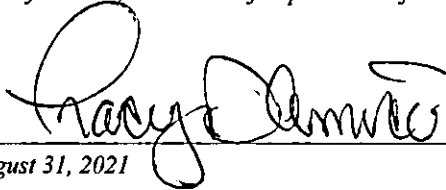
**N. ADJOURNMENT**

*I, TRACY DAMICO, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

TRACY DAMICO

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*



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August 31, 2021



MINUTES  
TUESDAY, AUGUST 31, 2021  
REGULAR SESSION

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, September 14, 2021, with the vote as shown below.

AYES: Supervisors: Bohn, Bushnell, Wilson, Bass, Madrone

NAYS:

ABSENT:

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TRACY DAMICO  
Deputy Clerk of the Board

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VIRGINIA BASS  
Chair of the Board