

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
Interim County Administrative  
Officer  
JEFFERSON BILLINGSLEY  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, September 14, 2021

9:00 AM

Regular Meeting - Virtual

**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Virginia Bass, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Agricultural Commissioner**

1. Standard Agreement No. 21-0388-000-SG, known as the High-risk Pest Exclusion Agreement in the Amount of \$16,825.97

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Board of Supervisors**

2. Proclamation for Constitution Week in Humboldt County (Supervisor Rex Bohn)

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

3. Continuation of Local Emergency Due to Drought (Supervisor Virginia Bass)

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

4. Informational Report on the Appointment of Stephen Luther to the Humboldt County Project Trellis Committee Representing District Four (Supervisor Bass)

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Clerk of the Board**

5. Approval of the Action Summary - Meeting of August 31, 2021

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**County Administrative Office**

6. Humboldt County Human Rights Commission Fund Dispersal

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**County Clerk/Recorder/Registrar of Voters**

7. Approve Supplemental Budget for the 2021 California Gubernatorial Recall Election (4/5 Vote Required)

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Administration**

8. Allocation of One (1) Full-Time Equivalent Departmental Information Systems Analyst Position

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

9. Memorandum of Understanding with the Housing Authority of the County of Humboldt Regarding the

Referral of Eligible Individuals and Families to the Emergency Housing Voucher Program

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

10. Professional Services Agreement with SoHum Housing Opportunities Regarding the Provision of Street Outreach, Case Management and Supportive Services to Individuals and Families Who are Experiencing Unsheltered Homelessness in Humboldt County

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

11. Professional Services Agreement with Redwood Community Services, Inc. Regarding the Provision of Mobile Response, Stabilization and Supportive Services to Current and Former Foster Youth as Part of the Humboldt County Family Urgent Response System

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

12. Update on Local Conditions Surrounding COVID-19

*Received and Filed*

13. Approval of domestic violence shelter-based programs for funding and designation of a local agency to monitor the domestic violence shelter-based programs.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Behavioral Health**

14. Mental Health Performance Agreement with the California Department of Health Care Services Regarding the Provision of Community Mental Health Treatment Services to Eligible Humboldt County Residents

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Social Services**

15. Professional Services Agreement with Redwood Community Services, Inc. Regarding the Provision of Administrative Services Related to the Development and Implementation of a Short-Term Residential Therapeutic Program in Humboldt County

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff*

*recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

### Human Resources

16. Professional Services Agreement with Koa Hills Consulting, LLC; Supplemental Budget and Transfer from General Fund Contingencies (4/5 Vote Required)

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

17. Adoption of a New Job Classification of Correctional Services Manager; Adoption of a Resolution amending the Compensation Plan between the County of Humboldt and Management and Confidential Employees; Approval of a de-allocation of 1.0 Full-Time Equivalent (FTE) Kitchen and Laundry position and Approval of a re-allocation of 1.0 FTE Correctional Services Manager in Budget Unit 1100-243

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

### Public Works

18. Resolution to Summarily Vacate Right of Way on Trinidad Scenic Drive in Trinidad

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

19. Ratify a New Date for Removing the Temporary Waiver of Monthly Rent Payment Obligation From Christopher J. Rohrs

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

20. Retroactive Advanced Salary Step Request for Two (2) Road Maintenance Worker III Staff Members, John Wright, and Nicholas Roby, and One (1) Road Maintenance Worker II Staff Member, Bryce Ray (4/5 Vote Required)

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

### Sheriff

21. Emergency Management Services Agreement between Humboldt Bay Fire and the Humboldt County

Office of Emergency Services

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**F. SPECIAL PRESENTATIONS**

**G. ITEMS PULLED FROM CONSENT**

**H. MATTERS INITIATED BY BOARD MEMBERS**

**I. DEPARTMENT REPORTS**

**County Administrative Office**

- I. Introduction of an Ordinance Amending Section 855-7 of Chapter 5 of Division 5 of Title VIII of the Humboldt County Code Relating to Public, Educational and Governmental Access Channel Capacity, Support, Interconnection and Signal Carriage

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone

**J. PUBLIC HEARINGS**

**K. DISCUSSION ITEMS**

**L. MATTERS SET FOR TIME CERTAIN****Aviation**

1. 9:30 am - Presentation from Volaire Aviation regarding passenger retention data and growing air service to Humboldt County

*Received and filed*

**County Administrative Office**

2. 10:30 am - Meeting of the Public Financing Authority (PFA) for the Samoa Peninsula Enhanced Infrastructure Financing District (EIFD), Resolution Preparing the Infrastructure Finance Plan (IFP), Adoption of the Conflict of Interest Code, and Appointment of Various Positions

*That the Board of Supervisors:*

*1. Adjourned as the Humboldt County Board of Supervisors;*

*2. Convened as the Governing Board for the Public Financing Authority (PFA) for the Samoa Peninsula Enhanced Infrastructure Financing District;*

*3. Roll was taken; PRESENT; Virginia Bass, Rex Bohn, Tim Callison, Mike Wilson; ABSENT: Chris Drop*

*4. A motion was made by Rex Bohn, Seconded by Mike Wilson to appoint Virginia Bass as Chair and Tim Callison as Vice Chair. The motion passed with a unanimous vote.*

*5. A motion was made by Mike Wilson, Seconded by Rex Bohn to adopt the resolution. The motion passed with a unanimous vote.*

*6. An additional agenda item with an updated schedule for meetings and public hearings, will be brought back on the October 19, 2021 Board of Supervisors Meeting.*

*7. Reconvened as the Humboldt County Board of Supervisors.*

3. 11:00 am - Hearing Related to the Redistricting Effort in Humboldt County and Resolution Amending and Updating the Rules and Procedures of the Redistricting Advisory Commission

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell to approve staff recommendations. The motion carried by the following vote:*

*Aye: 5 - Rex Bohn, Virginia Bass, Michelle Bushnell, Mike Wilson, and Steve Madrone*

4. 1:00 pm - Presentation on the County's 2021 State Legislative Program

*Received and Filed*

**Board of Supervisors - Closed Session**

5. 3:00 pm - Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME Local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed

Department Heads, and Management and Confidential Employees.

*The Board of Supervisors met in Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME Local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential Employees. There was no action to report.*

**M. CLOSED SESSION**

- 1. Pursuant to Government Code section 54954.5 and 54957 to consider a Public Employee Performance Evaluation for the position of the Interim County Administrative Officer.

*The Board of Supervisors met in Closed Session Pursuant to Government Code section 54954.5 and 54957 to consider a Public Employee Performance Evaluation for the position of the Interim County Administrative Officer. There was no action to report.*

- 2. Pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of the County Administrative Officer.

*The Board of Supervisors met in Closed Session Pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of the County Administrative Officer. There was no action to report.*

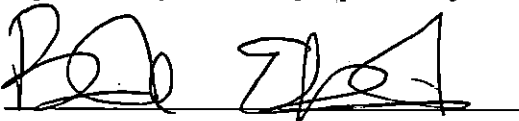
**N. ADJOURNMENT**

*I, TRACY DAMICO, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors,*

**TRACY DAMICO**

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*



September 14, 2021



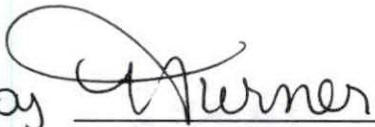
MINUTES  
TUESDAY, SEPTEMBER 14, 2021  
REGULAR SESSION

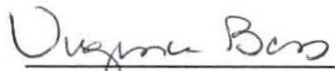
The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, September 14, 2021, with the vote as shown below.

AYES: Supervisors: Bohn, Bushnell, Wilson, Bass, Madrone

NAYS:

ABSENT:

by   
\_\_\_\_\_  
TRACY DAMICO  
Deputy Clerk of the Board

  
\_\_\_\_\_  
VIRGINIA BASS  
Chair of the Board