

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Vice Chair - Fifth District



**COUNTY STAFF**

ELISHIA HAYES  
County Administrative Officer  
JEFFERSON BILLINGSLEY  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
AGENDA - Final**

Tuesday, April 12, 2022

9:00 AM

Regular Meeting - Hybrid

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***Email Public Comment:***

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

***Zoom Public Comment:***

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line 720 707 2699, enter Meeting ID 862 3713 8687 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

***PLEASE TURN OFF YOUR TV OR LIVE STREAM TO AVOID DELAYS.***

*When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>*

*The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Aviation**

1. Professional Services Agreement with Kimley Horn and Associates, Inc. for Airport Pavement Management System (APMS).

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize Chair of the Board to execute, the attached Professional Services Agreement with Kimley Horn and Associates, Inc. regarding Airport Pavement Management System in the amount of \$243,833 for the period of April 12, 2022, through December 31, 2023;
2. Authorize the Director of Aviation to execute any amendments after review by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached Professional Services Agreement with Kimley Horn and Associates, Inc. to the Department of Aviation.

**Attachments:** [Staff Report](#)  
[2022-04-08 Kimley-Horn - Professional Services Agreement - Pavement Maintenance Executed Kimley Horn and Associates - Airport Pavement Management System.pdf](#)

**Board of Supervisors**

2. Resolution Recognizing Marc Phippen on his Retirement (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Resolution.

**Attachments:**      [Staff Report](#)  
                             [Marc Phippen Retirement Resolution.pdf](#)

3. National Public Safety Telecommunications Week Proclamation (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Attachments:**      [Staff Report](#)  
                             [National Public Safety Telecommunications Week Proclamation.pdf](#)

4. Resolution Recognizing John Miller on His Retirement (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the resolution.

**Attachments:**      [Staff Report](#)  
                             [John Miller Resolution.pdf](#)

5. Resolution in Support of the Ukrainian People (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the resolution and direct that the Ukrainian flag be hung in the Board Chambers for 2 weeks to show solidarity with the Ukrainian people.

**Attachments:**      [Staff Report](#)  
                             [Ukrainian People Resolution.pdf](#)

**Clerk of the Board**

6. Quarterly Report of Current and Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees and Commissions.

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:**      [Staff Report](#)  
                             [Quarterly Update 041222.pdf](#)

7. Approval of the Action Summary - Meeting of March 22, 2022

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of March 22, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[03-22-2022 Action Summary.pdf](#)  
[MINUTE SHEET.pdf](#)  
[Executed Action Summary - 03222022.pdf](#)

8. Approval of the Action Summary - Meeting of April 4, 2022

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of April 4, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[04-04-2022 Action Summary.pdf](#)  
[MINUTE SHEET.pdf](#)  
[Executed 04-04-2022 Action Summary.pdf](#)

9. Approval of the Action Summary - Meeting of April 5, 2022

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of April 5, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[04-05-2022 Action Summary.pdf](#)  
[MINUTE SHEET.pdf](#)  
[Executed Action Summary - 04-05-2022.pdf](#)

**County Clerk/Recorder/Registrar of Voters**

10. Temporary Employment of Retired Annuitant as Administrative Analyst II in the Humboldt County Office of Elections

**Recommendation:** That the Board of Supervisors:

1. Approve the employment of Judith Hedgpeth as a temporary retired annuitant Administrative Analyst II - Humboldt County Office of Elections, (class 0626, salary range 435, step E);

*Attachments:*      [Staff Report](#)  
[Resolution New Annuitant.docx](#)  
[Gov. Code 7522.56 and 21224.docx](#)  
[Resolution No. 22-60.pdf](#)

### **Department of Health and Human Services: Behavioral Health**

#### 11. Appointment to the Humboldt County Behavioral Health Board

*Recommendation:* That the Board of Supervisors:  
1. Appoint Danette Kellerman to the Humboldt County Behavioral Health Board for a three-year term

*Attachments:*      [Staff Report](#)  
[Behavioral Health Board application for Danette Kellerman](#)

### **Human Resources**

#### 12. Compensation Increase for Supervising Correctional Deputy.

*Recommendation:* That the Board of Supervisors:  
1. Adopt the Resolution (Attachment 1) approving the amendment of the Comprehensive Compensation Schedule and Classification Summary effective April 3, 2022 (Attachment 2).

*Attachments:*      [Staff Report](#)  
[Resolution Approving the Amendment of the Comprehensive Compensation Schedule 2022-04-03 Comprehensive Compensation Schedule and Classification Summary.pdf](#)

### **Public Works**

#### 13. Request for Qualifications Number DPW2022-001 Regarding On-Call Engineering and Project Management Services

*Recommendation:* That the Board of Supervisors:  
1. Approve, and authorize the Director of Public Works to advertise and distribute, the attached request for qualifications regarding on-call engineering and project management services for various capital improvement projects.

**Attachments:** [Staff Report](#)  
[RFQ Number DPW2022-001 - On-Call Engineering and Project Management Services](#)

### **Sheriff**

14. Approval of Professional Services Agreement Between the County of Humboldt and California Forensic Medical Group (CFMG) for the provision of medical, dental and similar health care services to the incarcerated populations at both the Humboldt County Correctional Facility (HCCF) and Humboldt County Juvenile Hall (JH); and approval of Supplemental Budget for 1100-490 for remainder of Fiscal Year (FY) 2021-22 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize Chair of the Board to execute, the attached Professional Services Agreement (Attachment 2) with the California Forensic Medical Group (CFMG) regarding the provision of medical services to the incarcerated populations in both the HCCF and JH in the amount of \$17,002,993.41 for the period of April 1, 2022, to June 30, 2025;
2. Authorize the Sheriff, Correctional Captain, or Deputy Director of Sheriff's Administration to execute any and all subsequent amendments to the attached professional services agreement with CFMG, after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with CFMG to the HCCF, Captain Duane Christian for further processing;
4. Delegate authority to transfer accounting responsibility of budget 1100-490 from Department 30 - Department of Health & Human Services to Department 25 - Sheriff's Office; and
5. Approve the Supplemental Budget for FY2021-22 for 1100-490 (Attachment 1) (4/5 vote required).

**Attachments:** [Staff Report](#)  
[Supplemental Budget for 1100-490](#)  
[Humboldt Co - CFMG Contract Final Draft Apr.22 PE.pdf](#)  
[CFMG Certificate of Liability Insurance.pdf](#)  
[2022-2023 Texas Ins Waiver - Additional Insured - Primary.pdf](#)  
[Executed Humboldt Co - CFMG Contract.pdf](#)

15. Approve Advanced Step for Deputy Sheriff Recruits or Deputy Sheriff I's That Voluntarily Demote to a Correctional Deputy I (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve advanced Step B, Job Class 0424A, for any Deputy Sheriff Recruits or Deputy Sheriff I's that have obtained their Core Academy Certificate or POST

Academy Certification prior to voluntary demotion to a Correctional Deputy I effective back to March 30, 2022 and through June 30, 2023. This approval supercedes the previous approval by your Board on Dec. 14, 2021 per agenda file 21-1793 for demotion to Correctional Deputy I. (4/5 vote required)

*Attachments:*      [Staff Report](#)

**16. Ratification of Subaward Certification of Assurance of Compliance with California Office of Emergency Services**

*Recommendation:* That the Board of Supervisors:  
1. Ratify the attached Subaward Certification of Assurance of Compliance with California Office of Emergency Services (CalOES)

*Attachments:*      [Staff Report](#)  
                            [Assurance Document](#)

**E. SPECIAL PRESENTATIONS**

**DHHS: Public Health**

**1. Update on Local Conditions Surrounding COVID-19 and Termination of the Local Emergency**

*Recommendation:* That the Board of Supervisors:  
1. Receive a report from Department of Health and Human Services (DHHS) - Public Health regarding the current status of novel coronavirus (COVID-19) in Humboldt County; and  
2. Adopt the attached resolution which terminates the Local Emergency as declared by the Humboldt County Sheriff on March 31, 2020.

*Attachments:*      [Staff Report](#)  
                            [Resolution Proclaiming the Termination of a Local Emergency](#)  
                            [Resolution No. 22-48.pdf](#)

**F. ITEMS PULLED FROM CONSENT**

**G. MATTERS INITIATED BY BOARD MEMBERS**

**Board of Supervisors**

**1. Consideration of a Resolution and Vote of No Confidence in Karen Paz Dominguez, Auditor - Controller. (Supervisor Bass and Supervisor Bushnell)**

**Recommendation:** That the Board of Supervisors:  
1. Consider taking a Vote of No Confidence in Karen Paz Dominguez, Auditor-Controller; and adopt the resolution expressing a Vote of No Confidence in the job performance of the Humboldt County Auditor-Controller.

**Attachments:** [Staff Report](#)  
[Letter from County Department Heads re AC.pdf](#)  
[File 22-1741 dt 11222021.pdf](#)  
[Resolution .docx](#)  
[Special meeting Workforce Development Board agenda\\_FINAL\\_packet.pdf](#)

## H. DEPARTMENT REPORTS

### Clerk of the Board

1. Consider the Appointment for the Humboldt County Representative on the “Great Redwood Trail Authority” Formerly known as the North Coast Railroad Authority Board

**Recommendation:** That the Board of Supervisors:  
1. Consider appointing an At-Large member to the Great Redwood Trail Authority.

**Attachments:** [Staff Report](#)  
[Jeff Huneriach\\_Redacted.pdf](#)  
[Julie Neander\\_Redacted.pdf](#)  
[Bruce Silvey\\_Redacted.pdf](#)  
[Uri Application for Humboldt County Seat\\_Redacted.pdf](#)  
[Great Redwood Trail Authority Application List.docx](#)

### County Administrative Office

2. Introduction of Ordinance Amending Humboldt County Code §§261.5-1 et seq.

**Recommendation:** That the Board of Supervisors:  
1. Introduce the attached Ordinance by title (Attachment 1), and waive the first reading;  
2. Set the Ordinance for adoption at least one week away;  
3. Direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted. [Government Code Section 25124 (b)(1)]; and  
4. Direct the Clerk of the Board, within 15 days after adoption of the Ordinance,



to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance

***Attachments:***

[Staff Report](#)

[Pre-Adoption Summary Regulating parking in designated county parking lots.docx](#)

[Post-Adoption Summary.doc](#)

[2022-03-15 rev Chapter 1.5 of Division 6 of Humboldt County Code Title II- Revis](#)

[Chapter 1.5 Redline.pdf](#)

## I. PUBLIC HEARINGS

### *County Administrative Office*

1. Public Hearing to Consider Adoption of an Ordinance for the 2022 Update of the Humboldt County Schedule of Fees and Charges (4/5 Vote Required)

***Recommendation:***

That the Board of Supervisors:

1. Open the public hearing;
2. Introduces by title, Ordinance No. \_\_\_\_ (Attachment III), updating the Humboldt County Schedule of Fees and Charges for 2022;
3. Waive the first reading of the Ordinance;
4. Receives the staff report and public comments;
5. Approves and/or modifies the new, increased, decreased, deleted or changed fees, as shown in the 2022 Humboldt County Schedule of Fees and Charges (Attachment I);
6. Adopts the Ordinance;
7. Directs the Clerk of the Board, within 15 days, to publish a post-adoption summary of the Ordinance (Attachment IV) with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124 (b)(1)]; and
8. Close the public hearing.

- Attachments:** [Staff Report](#)  
[Ia - 2022 Humboldt County Schedule of Fees Charges](#)  
[Ib - 261 Agricultural Commission \(2\).pdf](#)  
[Ib - 262 Building Inspection](#)  
[Ib - 321 Road Fund Engineering Lab Fees.pdf](#)  
[Ib - 422 Public Health - Clinic Services.pdf](#)  
[Ib - 411 Hazardous Materials Program.pdf](#)  
[Attachment II - Supporting Documentation for New and Changed Fees](#)  
[Attachment III - Draft Fee Ordinance](#)  
[Attachment IV - Summary for Publication after Adoption of Ordinance Ordinance 2691.pdf](#)

### **Planning and Building Department**

2. Humboldt Ranch, Inc. General Plan Amendment and Zone Reclassification Petition

- Recommendation:** That the Board of Supervisors:
1. Consider the proposed project; and
  2. Adopt the attached resolution (Attachment 1) to reject the petition; and
  3. Direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

- Attachments:** [Staff Report](#)  
[Attachment 1 BOS Resolution.docx](#)  
[Attachment 2 Application.pdf](#)  
[Attachment 3 Map Set.pdf](#)  
[Resolution 22-49.pdf](#)

## **J. DISCUSSION ITEMS**

## **K. MATTERS SET FOR TIME CERTAIN**

## **L. PUBLIC COMMENT ON NON-AGENDA ITEMS - 1:30 PM**

## **M. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in Kalin v. County of Humboldt, et al., Case No CV2000902
2. Conference with Legal Counsel - Pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of County Counsel

3. Conference with Legal Counsel - Pursuant to Government Code section 54954.5 and 54957 to consider Public Employee Appointment for the position of Health Officer

## **N. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**