



County of Humboldt

Project Trellis Cannabis Business Micro-Grant

Updated Nov. 11-20-2020

Thank you for your interest in the Project Trellis Cannabis Business Micro-Grant Program. As specified in Humboldt County Resolution 20-33, the program's purpose is to:

...bolster the cannabis industry, and protect future cannabis excise tax revenues by providing services to populations and communities in Humboldt County who were adversely affected by the criminalization of cannabis, to develop a framework for supportive programs designed to sustain and grow Humboldt County's cannabis industry, and to assist cannabis businesses as they work to overcome the financial and logistical challenges of coming into compliance.

Please see the [Project Trellis Cannabis Business Micro-Grant webpage](#) for more details as found in the [applications instructions](#), [Notice of Funding Availability \(NOFA\)](#), and [scoring rubric](#).

Applicants preferring to fill out the form instead of using the online version can **DOWNLOAD THE FILLABLE APPLICATION**. Please contact [Peggy Murphy](#) at pmurphy@co.humboldt.ca.us or (707) 599-0125 to discuss any questions about your application.

Update Notice

The Project Trellis Cannabis Business Micro-grant Notice of Funds Available (NOFA) and application were updated November 20th, 2020, based on input from the Board of Supervisor's and the public.

Grant Amount

The total allocation for the current year is \$516,492 and will be allocated to selected project proposals. Individual applicants may apply for up to \$10,000. Collaborative, mutually beneficial cooperatives and associations may apply for up to \$50,000.

The link to the NOFA, application instructions, and example scoring rubric can be found at <http://gohumco.org/236/Project-Trellis-Micro-Grants>.

Eligibility

As defined by Resolution 19-45 as amended by Resolution 20-33, to be eligible for funding, applicants must be:

- 1) a Humboldt County based business, cooperative or association (examples include, but are not limited to: Cannabis Cooperative Association, Road Maintenance Association, Agricultural Cooperative), or nonprofit organization
- 2) having 75% or more of its operations based in Humboldt County;
- 3) currently licensed and registered to operate in Humboldt County*;
- 4) whose activities are specific to the cultivation, processing, manufacturing, distribution or retail of cannabis, or whose organization provides support and/or services to the cannabis industry.

*If an applicant is not licensed or registered, but is in the process of doing so, it may apply for grant funds for the purpose of completing the licensing and permitting process.

Application Deadline

on Friday, December 18, 2020.

Application Process

Applications should be submitted electronically. However, hard copies are accepted if some documents are easier to submit in paper format. Applications are to be submitted electronically via the online application form. Electronic attachment formats accepted are: PDF, JPEG, or PNG. A PDF download is available via the online application platform, which can be returned via email, including all required attachments, to pmurphy@co.humboldt.ca.us. Hard copies can be mailed or delivered to the County of Humboldt County Administrative Office's Office of Economic Development, Attn: Peggy Murphy, 520 E Street, Eureka, CA 95501. Only complete applications, including all required attachments, will be accepted for consideration.

Applications may be subject to public disclosure pursuant to the California Public Records Act.

Please contact Peggy Murphy by phone at 707-599-0125 or email at pmurphy@co.humboldt.ca.us to discuss any questions about your application.

Application Packet Checklist

Required (per County Resolution 19-45) All documents listed below must be submitted at the time of application to be considered for funding. Applicants may be required to submit other documentation depending on the nature of their application and project. Document formats accepted for upload are PDF, JPEG, PNG.

- Completed Application/Coversheet
- Project Narrative
- Project Budget that includes revenue and expenses
- Documentation certifying legal status of business
- Proof of business or agency licensing
- Proof of regulatory compliance
- Any accompanying and supportive project documents such as site maps, equipment specifications, contractor bids and estimates.

Optional Attachments that may be Included:

- Timeline with expected project milestones and completion dates
- Letters of support: attach documentation of collaboration and/or project need in the form of Letters of Support, Letters of Partner Commitment, and/or Memoranda of Understanding
- Brief resumes of key personnel
- Market Analysis
- Business Plan
- Associated Research



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Application Coversheet

Applicant Name and Title*

Larabee Creek Road Association

Applicant Address*

Street Address

Street Address Line 2

Applicant Phone*

##

Applicant Email*

Applicant interest in project/site*

Project 118

Business/Association Name*

Larabee Road Association

Please note: Applications may be disclosed pursuant to the California Public Records Act. If you are including information you consider confidential in this application, please see the "additional information" section of Narrative questions.



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Applicant Eligibility

- Are you applying as a Humboldt County based business, cooperative, association, or nonprofit organization?*
- Yes
 No
- Are you applying as a Humboldt County based business, cooperative, association, or nonprofit organization?*
- Yes
 No
- Are 75% or more of its operations based in Humboldt County?*
- Yes
 No
- Are you currently licensed and registered to operate in Humboldt County?*
- Yes
 No
- Are the activities of your business, association, or organization, specific to the cultivation, processing, manufacturing, distribution or retail of cannabis, or whose organization provides support and/or services to the cannabis industry?*
- Yes
 No



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Business or Association Type

\$10,000 Eligibility*

- Cultivation (as defined in Humboldt County Code 719-3)
- Retail
- Manufacturing
- Distribution
- Cannabis Support Business

\$50,000 Eligibility*

- Cannabis Cooperative (As defined in California Business and Professions Code § 26220 et seq.)
- Road Maintenance (As defined in Humboldt County Code Section 314-55.4.12.1.8.4)
- Nonprofit Cooperative Associations (As defined in California Food and Agriculture Code 54001 et seq)
- Nonprofit Mutual benefit Corporations (As defined in Corporations Code 7110 et seq; and consisting of 2 or more entities)
- Agricultural Cooperatives (As defined as user-owned, user-controlled, and user-benefitting with Articles of Incorporation as required by the California Secretary of State)
- Other

If Other, please explain

What amount of the business is Humboldt-owned?
"Humboldt-owned" is defined by registered
residency of owners*

- 100% Humboldt-owned
- 51%-99% Humboldt-owned
- 1%-50% Humboldt-owned
- 0% Humboldt-owned

Ownership Structure
and Owners*

Board for Road Maintenance Association.

of FTE Employees*

8 Board members

Summarize the
business/association
and its activities
Word Limit: 250*

See Attachment #1



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Proposal Request

Program / Project Name *

Larabee Creek Ranch Subdivision Culvert Replacement # 118

Requested Amount*

USD ~~0.00~~ 50,000

Total project cost/funding needed:*

USD ~~0.00~~ 77,147.00

Additional Funding Sources*

Road Maintenance Associations General Fund

Type of project*

Planning

Implementation

Technical Assistance

Capital Investment

Other

Project Address*

Syhanglade Road 1.35 miles. (See Attachment #2)

Project Assessor's
Parcel Number
(APN):*

N/A

Does the project/business consist of a qualified outdoor cultivating operation (as per Humboldt County Land Use Ordinance) that produces less than 10,000 sq. ft. of cannabis (not including co-ops and associations whose cumulative area may exceed 10,000 square feet)?*

Yes

No

Which of the following licenses, permits, or agreements do you currently have, or are in the process of obtaining, as are applicable to your business/organization. Applicants may be required to submit other documentation depending on the nature of their application and project. Acceptable attachment formats are PDF, JPEG, and PNG. When uploading documents, please label with the applicable title from the list below.

- CDFA Cannabis Cultivation Annual Permit
- CDFA Cannabis Cultivation Provisional Permit
- CDFW Lake And Streambed Alteration (LSA) Agreement or written verification if not needed.
- Humboldt County Annual Permit
- Humboldt County Provisional Permit
- Jurisdiction Business License
- California Department of Tax and Fee Administration tax permit
- Motor Carrier Permit
- California Department of Public Health's Manufactured Cannabis license
- CDFA Weighmaster license
- Articles of Incorporation - Bylaws for Road maintenance Association.
- Federal Employer Identification Number (FEIN)

Licenses, Permits, &
Agreements*

Choose files or drag here



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Explanation of Narrative Questions

Please provide narratives that respond to the following prompts. For more information on narrative responses, please refer to the [scoring rubric](#).

Project Overview: In this section, describe the proposed project and anticipated use of requested funds. Also, describe other attempts to secure alternative funding, and how or why the requested micro-grant is needed to become solvent.

Word Limit: 500* See Attachment #3

Economic Impacts: Describe the economic impact, sustainability, civic impact of the business/association. Describe how the project supports industry growth and development and will enhance Humboldt County's competitive edge and will add to the sustainability of Humboldt County's cannabis industry. Describe how operations are expected to add to revenues collected through the Cannabis Excise Tax. Describe how the project and/or grant request will result in the creation and/or retention of jobs. Describe how the applicant will use funding to increase long-term sustainability of their business/association. Describe any other community impacts the business/association supports through civic engagement such as volunteering activism, or organizing, etc.

Word Limit: 500*

Environmental Impacts: In this section, describe the effort made to reduce environmental impact. Describe how the project has, or will have, a positive effect on the environment and long-term sustainability. Please make sure to indicate if these efforts are planned, in process, or established. Based on the scoring criteria for this section please focus on one or more of the following:

Word Limit: 500*

See Attachment # 3 & 4.
- In Attachment #3 Section 4 Page 4 - Page 6

Project Process:

Describe activities/work already conducted toward meeting objectives (i.e. prior research, planning, permitting, investment). Describe per AB 1291, if applicant has provided, or is in progress of, an attestation (under 20 employees) or formed a Labor Peace Agreement (20 and above employees). Describe applicant knowledge of cannabis industry best practices, as well as, how applicant has or will secure the necessary resources (skilled personnel skills, plan, business structure, etc.) needed to achieve desired outcomes. Describe how funding will help applicant meet clearly stated objectives and outcomes can be measured/demonstrated.

Word Limit: 500*

See Attachment # 4 & #5

Additional Information (optional)

Please add any additional information you feel would help the committee to understand your project. This is the place to share any personal, confidential or sensitive information. Applications are subject to disclosure pursuant to the California Public Records Act. However, certain information about physical or mental health, medical records, personal contact information if there is a compelling interest in withholding the information (must be explained), receipt of public services, trade secrets or other proprietary information may be withheld from disclosure. In addition, information that is in the best interest of the public to withhold, when balanced against the strong public interest in disclosure of the information, as determined by the County, may be withheld.

Word Limit: 250

See Attachment #6

Attachment #1 Road Maintenance Association
Summery of the Association and its activities

Recording Requested By:

Western Title Insurance Co.

When Recorded Mail to:

Western Title Insurance Co.

1007
RECORDED
Western Title Insurance Co.
VOL. 1602 30
JAN 23 11 29 AM 1960
HUMBOLDT COUNTY RECORDS
GRACE JACKSON, RECORDER
Mary Brazil DEPUTY
FEE \$19-

BYLAWS OF LARABEE CREEK ASSOCIATION

ARTICLE 1

PLAN OF OWNERSHIP

1. Applicability of recorded road agreement. Certain parcels ("the parcels") in the project known as Larabee Creek Subdivision are made subject to the provisions of the road improvement and maintenance agreement ("the road agreement") recorded simultaneously with these bylaws in the office of the recorder of Humboldt County, California.
2. Applicability of bylaws to property. The provisions of these bylaws are applicable to the parcels.
3. Applicability of bylaws to persons. All present and future owners, lessees, and mortgagees, their employees, and any other person who may use the parcels in any manner shall be subject to these bylaws, the road agreement and relevant parcel deeds.

ARTICLE 2

FORM OF ADMINISTRATION

1. The association and the governing board. The common affairs of the parcels relating to common roads ("the roadways or

records shall be made available for inspection by parcel owners and mortgagees at all reasonable times;

f. Authorization and prosecution, in the name of the association, of any and all actions and proceedings deemed necessary or appropriate in furtherance of the interest of parcel owners generally including suits to recover money judgments for unpaid assessments;

g. Entry into any and all contracts deemed necessary or appropriate in furtherance of the interest of parcel owners generally;

h. Employment and dismissal of personnel deemed necessary or appropriate for the maintenance and operation of the roads; and

i. Establishment of bank accounts in the name of the association and authorization of signatories therefor.

4. Board members. The members of the board of directors shall be elected from among the members. Each parcel shall be entitled to one vote. The term of each director shall be one year.

5. Removal of board member. A member of the board may be removed and replaced at any time by the written designation filed with the board of all of the record owners of a majority of the parcels.

6. Meetings of governing board. Meetings of the governing board may be held at such times and places as shall from time to time be determined by the board; provided, however, that at least

shall constitute the acts of the board. If at any meeting of the governing board there be less than a quorum present, a majority of those present may adjourn the meeting from time to time. At any such adjourned meeting at which a quorum is present, any business which might have been transacted at the meeting as originally called may be transacted without further notice.

11. Minutes of board meetings. Minutes shall be taken at all meetings of the governing board.

12. Compensation of board members. No member of the governing board shall receive compensation for acting as such, but by resolution of the board, a fixed fee and expenses of attendance may be allowed for attendance at each regular and special meeting. Nothing herein contained shall be construed to preclude any board member from serving the board in any other capacity and receiving compensation therefor.

13. Liability of governing board members. Members of the governing board shall not be liable to parcel owners for mistakes in judgment, for negligence, or otherwise, except for their own willful misconduct or bad faith. Nor shall members of the board be personally liable with respect to any contract made by them on behalf of the association, and parcel owners shall indemnify the board and each member thereof against all contractual liability to third parties arising out of contracts made by the board on behalf of the association. However, such indemnification shall not extend to any contract made in bad faith or contrary to the provisions of the road agreement or of these bylaws. Every

shall have all general powers and duties that are incident to the office of president of a California corporation not for profit including, without limitation, the power to appoint committees from among the owners from time to time as he or she may deem appropriate to assist in the conduct of the affairs of the association.

5. Secretary. The secretary shall keep the minutes of all meetings of the governing board and of parcel owners; he or she shall have charge of such books and papers as the governing board may determine; and he or she shall, in general, perform all the duties incident to the office of secretary of a California corporation not for profit.

6. Treasurer. The treasurer shall have responsibility for the funds and securities of the association, for keeping full and accurate accounts showing all receipts and disbursements, and for the preparation of all necessary financial statements. He or she shall be responsible for the deposit of all monies and other valuable effects in the name of the governing board or managing agent, in such depositories as may from time to time be designated by the governing board, and shall, in general, perform all duties incident to the office of treasurer of a California corporation not for profit.

7. Compensation. No officer shall receive any compensation from the association for acting as such; provided, however, that nothing contained herein shall be construed to preclude any officer from serving the association in any other capacity, and receiving compensation therefor.

A copy of the proposed budget will be mailed to each parcel owner not less than 30 days prior to the meeting at which the budget will be considered by the board, together with a notice of that meeting. A final budget of common expenses will be adopted by the board at such meeting. Each parcel owner will be advised in writing of the amount payable by such parcel owner or owners during the following year.

2. Collection of assessments. The governing board shall, by suitable written notice, assess common charges against parcel owners annually on January 15, each such assessment covering the next succeeding 12 months. One-twelfth of each assessment shall be payable in advance on the fifteenth day of each month. If any such installment remains unpaid for more than 10 days from the date due, the governing board shall take prompt action to collect it. Failure to make a monthly payment shall make the entire remaining balance of the annual assessment due and payable.

3. Common surplus. If in any taxable year the net receipts of the association from assessments and all other sources except casualty insurance proceeds and other nonrecurring items exceeds the sum of (a) total common expenses for which payment has been made or liability incurred within the taxable year, and (b) reasonable reserves for common expenses and other liabilities in the next succeeding taxable year as may be determined by the governing board, such excess shall be retained and applied to lessen the assessments for the next succeeding year, the amount of such reduction for each parcel owner being in proportion to his or her interest.

relies on such certificate shall be entitled to rely thereon, and shall not be liable for any amounts in excess of the amount stated therein. A mortgagee or other purchaser of a parcel at a foreclosure sale shall not be liable for nonpayment of any common charges assessed prior to the date of the foreclosure sale, and such parcel shall not be subject to a lien for nonpayment of such charges except as otherwise herein provided.

5. Default in payment of common charges. In the event a parcel owner shall fail for 30 days following the due date thereof, to pay to the governing board the common charges assessed against a parcel, such parcel owner shall be deemed to be in default, and shall be obligated to pay interest at the legal rate on such common charges from the due date thereof, together with all expenses, including reasonable attorneys' fees, incurred by the governing board in any proceeding brought to collect the same.

6. Maintenance and repair.

a. All maintenance, repairs and replacements to the private roadways shall be the responsibility of the governing board and shall be charged to all parcel owners as common expenses unless such maintenance, repairs, or replacements are necessitated by the negligence or misconduct of individual parcel owners, in which case they shall be the responsibility of, and shall be charged to such individual parcel owners.

b. Each parcel owner shall be responsible for and reimburse the association for any expenditures incurred in repairing or replacing any common areas damaged through his or her fault.

tenant interests of any parcel may be sold, transferred, or otherwise disposed of except as part of a sale, transfer, or other disposition of the parcel to which such interests are appurtenant, or as a part of a sale, transfer, or other disposition of such part of the appurtenant interests of all parcels. Any deed, mortgage, or other instrument purporting to affect a parcel or one or more appurtenant interests without including all such interests shall be deemed to include the interest or interests so omitted, it being the intention hereof to prevent any severance of combined ownership of parcels and their appurtenant interests.

ARTICLE 6

EMINENT DOMAIN

Condemnation of the roads. If all or any part of the roads is taken, injured, or destroyed by eminent domain, each parcel owner shall be entitled to notice of such taking and to participate through the association in the proceedings incident thereto. Any damages shall be for the taking, injury, or destruction as a whole, and shall be collected by the governing board.

ARTICLE 7

RECORDS

Records; certification. The treasurer shall keep detailed records of all actions of the governing boards, including financial records and books of account of the association, kept in accordance with generally accepted accounting principles. Such records shall include a chronological record of all receipts and disbursements. A separate account shall also be kept for

way impair or affect the validity, enforceability, or effect of the remaining provisions of these bylaws.

4. Captions. Captions are inserted in these bylaws for convenience and reference only, and shall not be taken in any way to limit or describe the scope of these bylaws or any provision hereof.

ARTICLE 9

AMENDMENTS

Amendments. These bylaws may be amended or supplemented at a regular or special meeting of the members, by a vote of a majority of a quorum of members present in person or proxy. Any such amendment or supplement shall be filed for record in the office in which these bylaws are recorded.

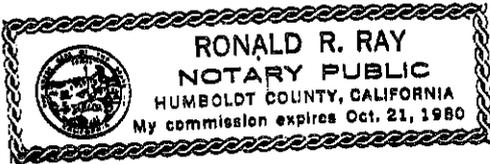
ARTICLE 10

CONTROLLING PROVISIONS

Conflicts. In the case of any conflict between the road agreement and these bylaws, the road agreement shall control.

STATE OF CALIFORNIA
County of Humboldt) ss

On January 22, 1980 before me, the undersigned, a Notary Public, in and for said State, personally appeared Richard L. Padula and Secretary known to me to be the Vice President of the corporation that executed the within instrument, and also known to me to be the persons who executed it on behalf of such corporation, and acknowledged to me that such corporation executed the same, and further acknowledged to me that such corporation executed the within instrument pursuant to its by-laws or a resolution of its Board of Directors.



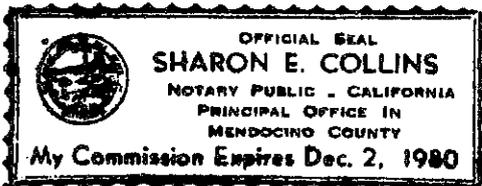
Ronald R. Ray
Notary Public

STATE OF CALIFORNIA,
COUNTY OF Mendocino) ss.

ON January 16, 1980, 1980, before me, the undersigned, a Notary Public in and for said State, personally appeared

Thomas Blanchfield, known to me, to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.

WITNESS my hand and official seal.



Sharon E. Collins

Notary Public in and for said State.

2578

RECORDED AT REQUEST OF
WESTERN TITLE INSURANCE CO.
VOL. _____ OFFICIAL
PAGE _____

FEB 7 2 47 PM 1980

HUMBOLDT COUNTY RECORDS
GRACE JACKSON, RECORDER
M.D. DEPUTY
FEE \$ 10 -

Recording Requested By:

When Recorded Mail To:

LARABEE CREEK RANCH

ROAD IMPROVEMENT AND MAINTENANCE AGREEMENT

RECITALS

A. The undersigned ("declarants") are the owners of parcels of real property ("the parcels") located in the Larabee Creek Sub-division, ("the subdivision"), County of Humboldt, State of California, described in Exhibit One to this agreement.

B. Access to parcels is by way of private road to which the owner of each lot has an easement in the nature of a right of way which is appurtenant to each lot.

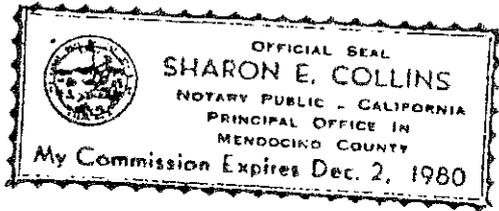
C. It is necessary to provide for the improvement and maintenance of the roadways and to provide for a mechanism to carry out and enforce the agreements providing for maintenance.

DECLARATION

For the purpose of achieving these goals, the declarants declare that all of the parcels owned by the undersigned shall be held, sold, and conveyed only subject to the following easements, covenants, conditions, and restrictions, which shall constitute covenants running with the land and shall be binding on all parties having any right, title or interest in the parcels or any part thereof, their heirs, successors, and assigns and shall inure to the benefit of each

STATE OF CALIFORNIA,

COUNTY OF MENDOCINO } ss



ON February 7, 1980
before me, the undersigned, a Notary Public in and for said State, personally appear

Donald R. Rickey & Thomas F. Blanchfield, known to me

to be the persons whose names are subscribed to the within Instrument and acknowledged to me that they executed the same.

WITNESS my hand and official seal.

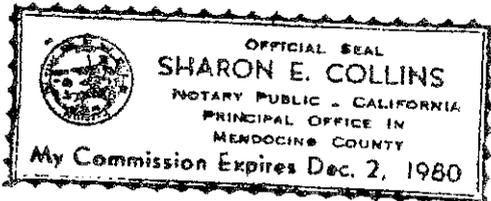
Sharon E. Collins

Notary Public in and for said State.

ACKNOWLEDGMENT—General—Wolcotts Form 233—Rev. 3-64

STATE OF CALIFORNIA,

COUNTY OF MENDOCINO } ss



ON February 7, 1980, 1980
before me, the undersigned, a Notary Public in and for said State, personally appear

Richard L. Padula, known to me to be the

Vice President

of the LOTHLORIEN LAND, INC.

the Corporation that executed the within Instrument, known to me to be the person who executed the within Instrument, on behalf of the Corporation, therein named, and acknowledged to me that such Corporation executed the same.

WITNESS my hand and official seal.

Sharon E. Collins

Notary Public in and for said State.

ACKNOWLEDGMENT—Corporation—Wolcotts Form 222—Rev. 3-64

1990-12920-3

RECORDED - OFFICIAL RECORDS
HUMBOLDT COUNTY, CALIFORNIA
STEPHEN A. STRAWN, RECORDER
Recorded by LARABEE CREEK ASSN

Rec Fee 9.00

Clerk: PA Total: 9.00
Jun 1, 1990 at 14:37

Recording Requested by:
Larabee Creek Association

Recording Reference:

2579

Vol 1603 pg. 369

Feb. 7, 1980

When Recorded Mail to:
Larabee Creek Association
P. O. Box 101
Blocksburg, CA 95414

The following supplement is added to the Bylaws of Larabee Creek Association, Subsection "C" to Article 4, Operation of Property, Section 6. Maintenance and Repair, Page 11, as voted on and approved at the Annual Meeting on November 18, 1989.

c. All subdivision roads and bridges which are the responsibility of the Association to maintain shall have the following restrictions:

1. No caterpillar type steel crawlers are allowed to travel the association roads unless they are on a rubber wheeled vehicle or trailer.
2. Each parcel shall be restricted to not more than 5 yearly round trips of vehicles weighing over 20 tons gross. Any trips in excess of 5, but less than 12, shall be levied a fee of \$20.00 per round trip plus \$5.00 per mile for all traveled miles. All vehicles over 20 tons gross shall be limited to a speed of 5 miles per hour and if more than 5 round trips are made a day the operator must wet down the portion of road traveled for dust control during any dry periods. If the operator fails to do so the Governing Board can hire someone to do it and charge the operator for all related costs. Travel may be restricted, at the option of the Board, during the rainy season if roads are unable to withstand the weight limits.
3. Any operation exceeding the limits described in 2 above shall pay the Association \$20.00 per round trip, \$5.00 per traveled mile, any common stump fees and shall have the choice of a or b below:

a. Pay all costs for a registered engineer, approved by the Board, to inspect the bridges and roads before operations begin to determine if they will withstand the expected use, and pay for and perform any work deemed necessary by the engineer prior to beginning operations. The engineer shall

LARABEE CREEK ASSOCIATION

P.O. BOX 101 BLOCKSBURG, CA. 95514

January 2, 2020

Dear Parcel Owner,

HAPPY NEW YEAR!!! Two important messages.....

BRIDGE WORK TO BEGIN

Weather depending, we plan to begin work to finish the needed repairs on the bridge at the entrance, just off of Alderpoint Road, on **JANUARY 20, 2020**. **THERE WILL BE INTERMITTENT DELAYS**. Please let anyone living on your property or visiting friends know. Flaggers will be present to help with traffic flow.

ANNUAL MEETING

Our annual meeting will be held **SATURDAY, MARCH 7, 2020 @ 11AM**

BLOCKSBURG TOWN HALL SNACKS PROVIDED

Please come and join us!!! We hope to see you there!!!

LARABEE CREEK ASSOCIATION BUDGET 2019

	2016 Exp.	2017 Exp.	2018 Exp.	2019 Exp.
Office Supplies, Postage	\$52.48	\$118.48	\$209.25	\$252.53
Town Hall Rent	\$45.00	\$45.00	\$75.00	\$75.00
Annual meeting refreshments	\$53.81	\$45.99	\$32.22	\$30.62
PO Box Rent	\$50.00	\$52.00	\$52.00	\$54.00
Legal Expenses**	\$54.00	\$196.00	\$1,024.00	\$864.00***
Insurance	\$3,932.51	\$3,945.93	\$4,131.69	\$4,283.95
Bookkeeping	\$490.66	\$472.66	\$667.32	\$661.99
Materials:				
Rock/Materials	\$3,377.50	\$13,281.25	\$0.00	\$17,366.49
Culverts	\$13,539.88	\$13,037.00	\$1,446.00	\$103,906.80
Bridge repair	\$0.00	\$0.00	\$0.00	\$0.00
Heavy Equipment / Labor	\$19,298.75	\$27,122.00	\$17,621.26	\$4,950.00
Hand Labor	\$1,540.00	\$1,760.00	\$620.00	\$4,515.00
Safety Equipment	\$166.95	\$0.00	\$0.00	\$0.00
Emergency/Bridge Fund	\$5,000.00	\$10,000.00	\$5,000.00	\$5,000.00
Total Expenses	\$47,601.54	\$70,076.31	\$30,878.74	\$141,960.38

Treasurer's Report

Bridge/Emergency \$46,672.99
 Checking Account \$1,400.12

Total in Bank \$48,073.11

Delinquent Accounts

9 parcels

OVER>>>>

*** We receive these legal fees when liens are paid

**LARABEE CREEK ASSOCIATION
BOARD MEETING
FEBRUARY 7, 2020**

1. Read minutes from December 5, 2019
2. Treasurer's report
3. Road work done, culverts repaired from storm damage, bridge
4. Road work to be done
5. Annual meeting, March 7, 2020, agenda
6. Road signs
7. Emergency exits
8. Grants available, Caprice

**Larabee Creek Association
Board Meeting
February 7, 2020**

Present: Tom, Carl, Sherby, Nate, Caprice, Becky

Meeting called to order @ 11:15am.

Minutes read from December 5, 2019. No changes. Tom moved to approve, Sherby 2nd. Unanimous

Treasurer's report given, attached.

Road Work Done-

Pot holes on Sunset Ridge Rd. by Jose. Since LCA does not pay for work that was not pre-approved, Tom moves to forgive \$40.00 late fee, Carl 2nd. Unanimous

Bridge—GORGEOUS--poles need to be painted white with reflective tape. Tom moves to give Carl the go ahead to paint poles and place reflective tape when he is able and weather permitting, Sherby 2nd. Unanimous

Bo reshaped and rearmoured from storm damage to newly placed culverts #60 and #66.

Road Work Needed to be Done-

Bo, \$2,500/day vs. we do the pot holes. In past, used rock from Pryor's (parcel 31) rock pit and used equipment to load trucks. This

Road Signs--

Discussion of placing a sign at the entrance on Homestead Rd. and Sunset Ridge Rd.; Browning Rd. and Sunset Ridge Rd.; and Homestead Rd. and Sunset Ridge Rd. Further discussion of marking Sylvan Glade Rd.. Tabled to discuss at the Annual Meeting.

Annual Meeting Agenda--

Besides the usual yearly topics, add fee increase potential, road signs, emergency exits to the agenda.

Emergency Exits--

No real progress. Exit on Collin's property, Fearrian Ranch; Homestead Rd. on parcel 14, discussion of exiting through parcel 16. Discussed using a clean map and drawing the emergency roads. Also, land owners would need to be approached to discuss permission to pass.

Becky moves we adjourn. Caprice 2nd. Unanimous. Meeting adjourned @ 12:52

**Larabee Creek Association
Annual Meeting
March 7, 2020**

AGENDA

1. Read and approve March 30, 2019 annual meeting minutes
2. Treasurer's report
3. Road work done
4. Road work scheduled to be done
5. Budget, increase fees.
6. New Business
 - road signs
 - emergency exits
 - heavy tracked equipment on roads
7. Formation of new board
8. Unfinished business
9. Adjourn-*clocks spring forward 1 hour, 3-8-20 @ 2am*

LARABEE CREEK ASSOCIATION BUDGET 2019

	2017 Exp.	2018 Exp.	2019 Exp.	2020 Exp.
Office Supplies, Postage	\$118.48	\$209.25	\$252.53	
Town Hall Rent	\$45.00	\$75.00	\$75.00	\$100.00
Annual meeting refreshments	\$45.99	\$32.22	\$30.62	\$50.00
PO Box Rent	\$52.00	\$52.00	\$54.00	\$56.00
Legal Expenses****	\$196.00	\$1,024.00	\$864.00	\$221.00
Insurance	\$3,945.93	\$4,131.69	\$4,283.95	
Bookkeeping	\$472.66	\$667.32	\$661.99	
Materials:				
Rock/Materials	\$13,281.25	\$0.00	\$17,366.49	
Culverts	\$13,037.00	\$1,446.00	\$103,906.80	
Bridge repair	\$0.00	\$0.00	\$0.00	\$7,769.23
Heavy Equipment / Labor	\$27,122.00	\$17,621.26	\$4,950.00	
Hand Labor	\$1,760.00	\$620.00	\$4,515.00	\$2,660.00
Safety Equipment	\$0.00	\$0.00	\$0.00	
Emergency/Bridge Fund	\$10,000.00	\$5,000.00	\$5,000.00	
Total Expenses	\$70,076.31	\$30,878.74	\$141,960.38	\$10,856.23

Treasurer's Report

Bridge/Emergency \$36,674.99 Jan. 27, 2020, transferred \$10,000.00 to checking
 Checking Account \$528.93

Total in Bank \$37,203.92

Delinquent Accounts

9 parcels -- 8 parcels with a lien filed through 2019

OVER>>>>

*** We receive these legal fees when liens are paid

LARABEE CREEK ASSOCIATION
*** ANNUAL MEETING**
MARCH 7, 2020

Meeting was called to order @ 11:11am.

Attendees: Carl, Tom, Becky, Nate, Heather, Caprice, warren, Felix, Jose, Tanya, Brian, Ivana, Ann, Mel, Sherby, Jim, Kevin

Minutes from the March 30, 2019 meeting read. Kevin moves to approve, Tom 2nd. Unanimous

Treasurer's Report read. Carl approved, Tom 2nd. Unanimous

ROAD WORK DONE

Jose- thank-you for doing potholes on Sunset Ridge Rd. and Carl, potholes on Homestead and Sylvan Glade.

Culverts- 3 done- \$30,000 to \$40,000 each but does not include the cost of the culvert. We bought those in 2017.

ROAD WORK TO BE DONE

We need to clear brush before we grade. Jose has a crew we could hire. Anyone interested in working needs to let us know.

This year need to do 2 culverts--#118 on parcel 45. This is the deepest one on the ranch on a major stream crossing. Excavator to dig out the dirt but might need a dump truck to move dirt out of the

* These minutes have not been approved. This will happen @

our next annual mtg. Springs

Discussed dipping into emergency fund if we need to or to send out another assessment if we need more money.

Heather agreed to start the small claims process. We have about \$19,620.00 in unpaid assessments and all of the parcel have a lien on them.

Kevin moves those in attendance recommend \$800.00/year assessment and send a notice in regards to small claims with a good explanation considering if the culverts failed, price of culverts. Tom/Carl 2nd. 12 parcel attendees, yes, 1 parcel attendee, no

Discussed putting work out to a bid. Have to put out for bid specs, if something comes up as invariably it does, how do you deal with it? Technically, an engineer does the bid specs. They do usually overbid.

David Bushnell has an excavator and wants to work.

NEW BUSINESS

Road signs--

Discussed road signs at the ^{entrance} ~~entrance~~, Homestead Rd and Sunset Ridge Rd, Y of Homestead and Sunset Ridge, Sunset Ridge and Browning, Sylvan Glade and Browning, Homestead and Basin Creek, Sunrise Rd.

We will look into making signs, builder's supply for letters, hardy board signs, steel and cut out the letters, look on-line

Larabee Creek Association
Board Annual Meeting
March 14, 2020

Agenda

1. Read and approve February 7, 2020 ^{Board} annual meeting minutes
2. Treasurer's report
3. Road work scheduled to be done- grading, lower bridge
4. Assessment \$800.00
5. Letter to members
6. Heavy equipment over bridge
7. Road signs
8. Vote for officers- President, Secretary, Treasurer
8. New business and comments
9. Adjourn

**Larabee Creek Association
Board Meeting
March 14, 2020**

Agenda

1. Read and approve February 7, 2020 board meeting minutes
2. Treasurer's report
3. Road work scheduled to be done- grading, lower bridge
4. Assessment \$800.00
5. Letter to members
6. Heavy equipment over bridge
7. Road signs
8. Vote for officers- President, Secretary, Treasurer
8. New business and comments
9. Adjourn

LARABEE CREEK ASSOCIATION BUDGET 2020

	2017 Exp.	2018 Exp.	2019 Exp.	2020 Exp.
Office Supplies, Postage	\$118.48	\$209.25	\$252.53	\$113.11
Town Hall Rent	\$45.00	\$75.00	\$75.00	\$100.00
Annual meeting refreshments	\$45.99	\$32.22	\$30.62	\$41.24
PO Box Rent	\$52.00	\$52.00	\$54.00	\$56.00
Legal Expenses****	\$196.00	\$1,024.00	\$864.00	\$108.00
Insurance	\$3,945.93	\$4,131.69	\$4,283.95	
Bookkeeping	\$472.66	\$667.32	\$661.99	
Materials:				
Rock/Materials	\$13,281.25	\$0.00	\$17,366.49	
Culverts	\$13,037.00	\$1,446.00	\$103,906.80	
Bridge repair	\$0.00	\$0.00	\$0.00	\$7,769.23
Heavy Equipment / Labor	\$27,122.00	\$17,621.26	\$4,950.00	
Hand Labor	\$1,760.00	\$620.00	\$4,515.00	\$2,660.00
Safety Equipment	\$0.00	\$0.00	\$0.00	
Emergency/Bridge Fund	\$10,000.00	\$5,000.00	\$5,000.00	
Total Expenses	\$70,076.31	\$30,878.74	\$141,960.38	\$10,847.58

Treasurer's Report

Bridge/Emergency \$36,674.99 Jan. 27, 2020, transferred \$10,000.00 to checking
 Checking Account \$534.58

Total in Bank \$37,209.57

Delinquent Accounts

9 parcels – 8 parcels with a lien filed through 2019

OVER>>>>

*** We receive these legal fees when liens are paid

Larabee Creek Association
Board Meeting
March 14, 2020

Attendees: Tom, Carl, Mel, Sherby, Jose, Becky
6 people, we have a quorum

Meeting called to order @ 11:07am

Minutes from the February 7, 2020 board meeting read.
Correction, on the agenda for today, change “Annual” meeting from
the heading and the 1st line to “Board”

Carl moves to approve, Tom 2nd, unanimous

Treasurer Report- Carl moves to approve, Jose 2nd, unanimous

Officers-

President—Becky nominates Tom, Carl 2nd, unanimous

Secretary/Treasurer—Becky states she will continue, unanimous

Road Work

Carl assessed the lower bridge, figures 1 day of work, \$3,000 would
more than cover the necessary work. When Rory is available, will
do.

Drainage addressed on the lower bridge. Discussed bolt to 4x4,
make a better water bar, water gate diverter. Every water bar will

Road Signs

Can get road signs online. Discussed placing at ranch entrance, Homestead Rd. and Sunset Ridge Rd. @ the Y, and @ Sunset Ridge Rd. and Browning Rd. Carl will check into Pigment Press and Eureka Sign Co. for a possibility and cost.

New Business

None

Adjourn

Becky moves we adjourn, Tom 2nd. Adjourn @ 12:33pm

Larabee Creek Association
Board Meeting
November 20, 2020
Agenda

1. Read and approve March 14, 2020 board meeting minutes

2. Treasurer's report, attached

- Transferred \$5,000 to savings, can change
- Foreclosure, lost \$
- Late parcels
- Small Claims court

3. Old Business

- Road signs
- Road work done, culverts to be replaced
- Were rental companies notified, tracked vehicles must be trailered over the bridge?
- Brush work
- Lower bridge-Rory do work? Water bar? Trees cut?

4. New Business

- Consultant's call
- Grant potential

5. Adjourn

LARABEE CREEK ASSOCIATION BUDGET 2020

	2017 Exp.	2018 Exp.	2019 Exp.	2020 Exp.
Office Supplies, Postage	\$118.48	\$209.25	\$252.53	\$269.12
Town Hall Rent	\$45.00	\$75.00	\$75.00	\$100.00
Annual meeting refreshments	\$45.99	\$32.22	\$30.62	\$41.24
PO Box Rent	\$52.00	\$52.00	\$54.00	\$56.00
Legal Expenses****	\$196.00	\$1,024.00	\$864.00	\$623.00
Insurance	\$3,945.93	\$4,131.69	\$4,283.95	\$4,378.31
Bookkeeping	\$472.66	\$667.32	\$661.99	\$626.66
Materials:				
Rock/Materials	\$13,281.25	\$0.00	\$17,366.49	heavy equip
Culverts	\$13,037.00	\$1,446.00	\$103,906.80	\$0.00
Bridge repair	\$0.00	\$0.00	\$0.00	\$7,769.23
Heavy Equipment / Labor	\$27,122.00	\$17,621.26	\$4,950.00	\$44,445.50
Hand Labor	\$1,760.00	\$620.00	\$4,515.00	\$2,660.00
Safety Equipment	\$0.00	\$0.00	\$0.00	
Emergency/Bridge Fund	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000
Total Expenses	\$70,076.31	\$30,878.74	\$141,960.38	\$60,914.06

Change

R 65,914.06

Treasurer's Report

Bridge/Emergency \$41,676.99 10-14-2020, transferred \$5,000.00 from checking
 Checking Account \$9,278.10

Total in Bank \$50,955.09

Delinquent Accounts

7 parcels late, 1 of 7 only owes \$80.00 late fee

OVER>>>>

*** We receive these legal fees when liens are paid

LARABEE CREEK ASSOCIATION BUDGET 2020

	2017 Exp.	2018 Exp.	2019 Exp.	2020 Exp.
Office Supplies, Postage	\$118.48	\$209.25	\$252.53	\$269.12
Town Hall Rent	\$45.00	\$75.00	\$75.00	\$100.00
Annual meeting refreshments	\$45.99	\$32.22	\$30.62	\$41.24
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Legal Expenses****	\$196.00	\$1,024.00	\$864.00	\$623.00
Insurance	\$3,945.93	\$4,131.69	\$4,283.95	\$4,378.31
Bookkeeping	\$472.66	\$667.32	\$661.99	\$626.66
Materials:				
Rock/Materials	\$13,281.25	\$0.00	\$17,366.49	heavy equip
Culverts	\$13,037.00	\$1,446.00	\$103,906.80	\$0.00
Bridge repair	\$0.00	\$0.00	\$0.00	\$7,769.23
Heavy Equipment / Labor	\$27,122.00	\$17,621.26	\$4,950.00	\$44,445.50
Hand Labor	\$1,760.00	\$620.00	\$4,515.00	\$2,660.00
Safety Equipment	\$0.00	\$0.00	\$0.00	
Emergency/Bridge Fund	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Total Expenses	\$70,076.31	\$30,878.74	\$141,960.38	\$65,914.06

Corrected

Treasurer's Report

Bridge/Emergency \$41,676.99 10-14-2020, transferred \$5,000.00 from checking
 Checking Account \$9,278.10

Total in Bank \$50,955.09

Delinquent Accounts

7 parcels late, 1 of 7 only owes \$80.00 late fee

OVER>>>>

*** We receive these legal fees when liens are paid

Larabee Creek Association

Board Meeting



November 20, 2020

Attendees: Sherby, Mel, Ena, Collin, Caprice, Carl, Tom, Becky

Meeting called to order @ 11:07am

MINUTES

Minutes from March 14, 2020 board meeting read. Tom moves to approve, Carl 2nd, unanimous.

Treasurer's Report

Changed, addition needed. Moved \$5,000.00 from checking to Emergency/Bridge fund. Total expenses corrected. Aware I moved money without board approval but @ bank and did it. We can change the amount if board does not approve. Board approved of money moved.

Discussed we lost assessment/liens on parcel 70 as property went into foreclosure and when that happens, liens are forgiven without payment.

Small Claims- Max for small claims is \$10,000.00. We have to go to the state the person lives to file small claims. Parcel #1 address on Assessor's office info is in Georgia. Tom might be willing to take small claims on for pay. We only have 2 parcels needing small

* These minutes have NOT been approved.

Back bridge a water bar put on the west side of the bridge and seems like it is working. Still trying to get Rory to work on the lower bridge but we all know he is busy with his 1st priority, building his home!! Go Rory!!!

Culverts-- 2 desperately need done, the one by Warren's and the one on Krassi's parcel 45. 1600 permits good for 5 years. May 15th can start culvert work. Bo did not rent equipment, used their own. Jenny and Stacey Ripple would like to bid project, and EJH Excavation another possibility.

Brush Work—Carl did before Jim came in, lots of encroachment. It was too warm to do chainsaw work at that time. Carl will get a crew together. Rob Escher wants to work.

Discussed renting a shredder. Would shred @ the time of cutting. Do NOT pile up shredded material in case it heats up and starts a fire. Mel moves to use a shredder, Collin 2nd, unanimous.

Bridge—No dry enough yet. Trees not cut yet, Carl will do ASAP

NEW BUSINESS

Consultant's call—Becky received a call from Steve of Green Roads regarding culvert on parcel 32, just below their driveway. Stated there were concrete blocks armoring the culvert and need to be removed. Steve wondering if LCA was responsible for fixing. Told him LCA has its own priorities and have agreed not to fix just cause consultants say something needs to be done. The landowner must fix but MUST notify and talk with LCA. Told him we had grant money to replace culvert years back (did not know year) and approved by Fish and Game at that time. Will get more info and get

YOUR ROAD MAINTENANCE BILL FOR 2020 IS ENCLOSED

March 17, 2020

Dear Parcel Owner,

The annual meeting was held on March 7th. The 2020 Board of Directors consist of: Tom Richardson, Melody Driscoll, Caprice Ringo, Dakota Ringo, Carl Shelton, Collin Kingery, Sherby, Nate Sandy, Jose Moreno, Tanya Moreno, and Becky Paterson.

The assessment for the year 2020 is **\$800.00 per parcel**. Payment is **due** by **May 22, 2020**. (see enclosed bill) Please make your payment by **check or money order only**, payable to: Larabee Creek Association, POB 101, Blocksburg, CA 95541.
!! PLEASE, NO CASH !!

During the annual meeting there was much discussion about raising the assessment to \$1,000/parcel vs. \$800/parcel. The culverts on the south side are over 40 years old and deteriorating. Replacement costs range from \$30,000 to \$40,000/culvert. We may need to dip into our emergency fund. We have never used the emergency fund for non-emergencies.

If payment is not received by May 22, 2020, a **\$40.00 late fee**, per parcel, will be added to your bill and a lien will be filed against your property. We wish all parcel owners to understand that assessments are our legal responsibility, which we agreed upon when purchasing our properties. The board has a specific duty to see that these assessments are paid within a reasonable period, and we are instructed in the bylaws to take legal action against those in default.

There is approximately \$20,000.00 owed to the road association in unpaid assessments. We will be going to small claims court to collect unpaid assessments. All parcels with an outstanding balance now have liens placed. The ROAD IMPROVEMENT AND MAINTENANCE AGREEMENT, ARTICLE II, #13 states, "In any action brought to recover an assessment, the prevailing party shall be entitled to an award of attorneys' fees and litigation expenses in addition to other relief." We have won 100% of the cases. Please realize, parcel owners with unpaid assessments could end in foreclosure.

OVER>>>>>>>

sent to parcels on a lien
#1, #38, #78/79, #77, #24

YOUR ROAD MAINTENANCE BILL FOR 2020 IS ENCLOSED

March 17, 2020

#70-0 sent,
no address

Dear Parcel Owner,

The annual meeting was held on March 7th. The 2020 Board of Directors consist of: Tom Richardson, Melody Driscoll, Caprice Ringo, Dakota Ringo, Carl Shelton, Collin Kingery, Sherby, Nate Sandy, Jose Moreno, Tanya Moreno, and Becky Paterson.

The assessment for the year 2020 is **\$800.00 per parcel**. Payment is **due** by **May 22, 2020**. (see enclosed bill) Please make your payment by **check or money order only**, payable to: Larabee Creek Association, POB 101, Blocksburg, CA 95541.
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OVER>>>>>>>

1990-12920-3

RECORDED — OFFICIAL RECORDS
HUMBOLDT COUNTY, CALIFORNIA
STEPHEN A. STRAWN, RECORDER
Recorded by LARABEE CREEK ASSN

Rec Fee 9.00

Clerk: PA Total: 9.00
Jun 1, 1990 at 14:37

Recording Requested by:
Larabee Creek Association

Recording Reference:

When Recorded Mail to:
Larabee Creek Association
P. O. Box 101
Blocksburg, CA 95414

2579
Vol 1603 pg. 369
Feb. 7, 1980

The following supplement is added to the Bylaws of Larabee Creek Association, Subsection "C" to Article 4, Operation of Property, Section 6. Maintenance and Repair, Page 11, as voted on and approved at the Annual Meeting on November 18, 1989.

- c. All subdivision roads and bridges which are the responsibility of the Association to maintain shall have the following restrictions:
1. No caterpillar type steel crawlers are allowed to travel the association roads unless they are on a rubber wheeled vehicle or trailer.
 2. Each parcel shall be restricted to not more than 5 yearly round trips of vehicles weighing over 20 tons gross. Any trips in excess of 5, but less than 12, shall be levied a fee of \$20.00 per round trip plus \$5.00 per mile for all traveled miles. All vehicles over 20 tons gross shall be limited to a speed of 5 miles per hour and if more than 5 round trips are made a day the operator must wet down the portion of road traveled for dust control during any dry periods. If the operator fails to do so the Governing Board can hire someone to do it and charge the operator for all related costs. Travel may be restricted, at the option of the Board, during the rainy season if roads are unable to withstand the weight limits.

LARABEE CREEK ASSOCIATION

P.O. BOX 101 BLOCKSBURG, CA. 95514

April 30, 2020

Dear Parcel Owner,

REMINDER....

2020 road assessment is due May 22, 2020.

A \$40.00 late fee will be added if not received by May 22nd. You can arrange to make a monthly payment to avoid the late fee. Please be advised that the 1st month a payment is missed, the late fee will be added. Please call or text Becky, LCA Treasurer, at 707-498-9043 to arrange payment.

Thank-you for your attention to this matter! If our letters have crossed in the mail, thank-you for your payment.

Sincerely,

LCA Board

sent to
1,24,77

LARABEE CREEK ASSOCIATION

P.O. BOX 101 BLOCKSBURG, CA. 95514

April 30, 2020

Dear Parcel Owner,

REMINDER....

2020 road assessment is due May 22, 2020.

A \$40.00 late fee will be added if not received by May 22nd. You can arrange to make a monthly payment to avoid the late fee. Please be advised that the 1st month a payment is missed, the late fee will be added. Please call or text Becky, LCA Treasurer, at 707-498-9043 to arrange payment.

We will be going to small claims court to collect unpaid assessments on parcels which currently have a lien on the parcel. Please pay!

Thank-you for your attention to this matter! If our letters have crossed in the mail, thank-you for your payment.

Sincerely,

LCA Board

LARABEE CREEK ASSOCIATION

P.O. BOX 101 BLOCKSBURG, CA. 95514

June 18, 2020

Dear Parcel Owner,

We have not received payment for the 2020 Larabee Creek Association (LCA) road assessment. A \$40.00 late fee has been added, please see enclosed attachment.

If payment is not received within a reasonable period, LCA By-Laws direct us to place a lien on the property. The property owner is responsible for all costs related to placing a lien.

Thank-you for your attention to this matter, and if this letter and your payment crossed in the mail, THANK-YOU for your payment!

Sincerely,

LCA Board



LARABEE CREEK ASSOCIATION

P.O. BOX 101 BLOCKSBURG, CA. 95514

June 18, 2020

Dear Parcel Owner,

We have not received payment for the 2020 Larabee Creek Association (LCA) road assessment. A \$40.00 late fee has been added, please see enclosed attachment.

If payment is not received within a reasonable period, LCA By-Laws direct us to place a lien on the property. The property owner is responsible for all costs related to placing a lien.

Your parcel already has existing liens. If the amount owed is not received by August 30, 2020 or a payment plan is not in place, LCA will be going to small claims court to collect the amount your parcel owes.

Thank-you for your attention to this matter, and if this letter and your payment crossed in the mail, THANK-YOU for your payment!

Sincerely,

LCA Board

LARABEE CREEK ASSOCIATION

P.O. BOX 101 BLOCKSBURG, CA. 95514

November 30, 2020

To Whom It May Concern,

I am writing this letter on behalf of Larabee Creek Association as part of the grant we are hoping to receive.

Our road association is comprised of 81 parcels. To date, of the 81 parcels required to pay the 2020 road assessment, 5 parcels have not paid at this time. Of the 5 parcels, I am not aware of any of said parcels being part of the cannabis permitting process.

Thank-you for considering our road association to receive some of the grant monies.

Sincerely,



Becky Paterson
Treasurer/Secretary
498-9043

Attachment #2 Project Location

From eastbound St Rte 36 at Bridgeville, turn right (south) on to Alderpoint Rd. Travel 18.1 mi. south, turn right (west) and cross the bridge into Larabee Creek Ranch Subdivision. Inside the gate, turn left (south) onto Sunset Ridge Rd. At 2.6 mi. turn left (west, downhill) on Browning Rd. At ½ mi down, turn right (north) onto Sylvanglade Rd., proceed on Sylvanglade Rd. 1.35 mi. to Site 118. See attached maps.

This project will replace a rusted culvert which is short and installed high in the fill. Trees, brush and all organic matter will be removed from the excavation site and temporary fill storage sites. The fill will be excavated from the stream crossing and temporarily stored on the adjacent roadbeds and storage areas. The culvert will be removed and disposed of. Additional fill will be excavated down to the original stream bed. The stream bed will be compacted to be slightly lower than the original stream bed and contoured to be slightly higher in the middle. The new culvert will be placed in position and fill will be placed on the sides of the culvert, starting at the center, and compacted with a manually operated gas powered compactor in .5 to 1 ft lifts at least to the top of the culvert. The remaining fill will be placed and compacted 1 to 2 ft. lifts. A critical dip will be created in the road above the culvert and the road will be capped with hard angular rock. The inlet and outlet of the culvert will be boulder armored, as will the downstream slope of the fill. All disturbed areas will be stabilized, seeded with grass and mulched with local grass hay. The new culvert will be 72 in. diameter and 80 ft. long. (CMP dimensions from Larabee Creek Ranch Subdivision CulvQ2 / Larabee Creek Ranch Subdivision Road Watershed Erosion Hazard Assessment 2001).



DEPARTMENT OF PUBLIC WORKS
COUNTY OF HUMBOLDT

MAILING ADDRESS: 1106 SECOND STREET, EUREKA, CA 95501-0579
AREA CODE 707

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AVIATION 839-5401

ADMINISTRATION 445-7491
BUSINESS 445-7652
ENGINEERING 445-7377
FACILITY MAINTENANCE 445-7493

NATURAL RESOURCES 445-7741
NATURAL RESOURCES PLANNING 267-9540
PARKS 445-7651
ROADS & EQUIPMENT MAINTENANCE 445-7421

LAND USE 445-7205

ROAD EVALUATION REPORT INSTRUCTIONS

PURPOSE: The *Road Evaluation Report* is intended as a way for an applicant to document the condition of the access road(s) serving the subject property for cannabis projects that require a Conditional Use Permit (CUP), Special Permit (SP), or Zoning Clearance Certificate (ZCC). This report is not intended to be used for any other type of Planning & Building Department permit application. This will enable Public Works staff to determine if the existing roadway network [excluding on-site driveway(s)] is suitable to accommodate the proposed use on the subject property.

In rural areas, a category 4 road is usually adequate for most uses. If the road is paved and has a centerline stripe it is considered by the Department to be a category 4 road. In urban and suburban areas, the road may also need to accommodate other road users (pedestrians, bicycles, equestrians, etc.). When roads meet or exceed this standard, the roadways can typically accommodate increased traffic. This evaluation is accomplished by the applicant completing Part A of the *Road Evaluation Report*.

When the roadways do not meet a category 4 standard, there is a question that road may not be able to accommodate traffic from the proposed use. The goal is to evaluate roads that do not meet road category 4 standards in order to determine if the roads can accommodate increased traffic. This evaluation is accomplished by the applicant's engineer completing Part B of the *Road Evaluation Report*.

In lieu of constructing road improvements to meet a category 4 road standard, the Department may approve a *Neighborhood Traffic Management Plan*. A neighborhood traffic management plan may include (but is not limited) to the following elements: restricting the times that project traffic will use the road to off-peak hours; combining trips to reduce the volume of project traffic; carpooling to reduce the volume of project traffic; the use of signs and CB radios to coordinate traffic using the road(s); etc. The Department's criteria for approving a *Neighborhood Traffic Management Plan* is based upon site specific conditions; sound engineering judgment; the proposed ADT and DHV of the roads; the need to accommodate other road users (pedestrians, bicycles, equestrians, and other cannabis projects using the road, etc.); and the frequency and quantity of traffic associated with the proposed use. The applicant's Civil Engineer can address this in Part B of the *Road Evaluation Report*.

There may be other cannabis projects that use the same access road(s) as your project. Part B of the *Road Evaluation Report* needs to address the cumulative impacts from your project and all other cannabis projects that will also use the same road(s). There may be benefits of applicants collectively working together with one engineer to complete the *Road Evaluation Reports* for all of the projects.

(continued on next page)

HUMBOLDT COUNTY DEPARTMENT OF PUBLIC WORKS
ROAD EVALUATION REPORT

PART A: Part A may be completed by the applicant

Applicant Name: Larabec Creek Road Maintenance Association APN: N/A

Planning & Building Department Case/File No.: N/A

Road Name: Sunset Ridge Rd. (complete a separate form for each road)

From Road (Cross street): Sunset Ridge Rd.

To Road (Cross street): Browning Rd.

Length of road segment: 2.5 miles Date Inspected: 12.12.20

Road is maintained by: County Other Road Maintenance Association
(State, Forest Service, National Park, State Park, BLM, Private, Tribal, etc)

Check one of the following:

Box 1 The entire road segment is developed to Category 4 road standards (20 feet wide) or better. If checked, then the road is adequate for the proposed use without further review by the applicant.

Box 2 The entire road segment is developed to the equivalent of a road category 4 standard. If checked, then the road is adequate for the proposed use without further review by the applicant.

An equivalent road category 4 standard is defined as a roadway that is generally 20 feet in width, but has pinch points which narrow the road. Pinch points include, but are not limited to, one-lane bridges, trees, large rock outcroppings, culverts, etc. Pinch points must provide visibility where a driver can see oncoming vehicles through the pinch point which allows the oncoming vehicle to stop and wait in a 20 foot wide section of the road for the other vehicle to pass.

Box 3 The entire road segment is not developed to the equivalent of road category 4 or better. The road may or may not be able to accommodate the proposed use and further evaluation is necessary. Part B is to be completed by a Civil Engineer licensed by the State of California.

The statements in PART A are true and correct and have been made by me after personally inspecting and measuring the road. A map showing the location and limits of the road being evaluated in PART A is attached.

Nancy C. Rigo
Signature

12.12.20
Date

Nancy C. Rigo
Name Printed

Important: Read the instructions before using this form. If you have questions, please call the Dept. of Public Works Land Use Division at 707.445.7205.



DEPARTMENT OF PUBLIC WORKS COUNTY OF HUMBOLDT

MAILING ADDRESS: 1106 SECOND STREET, EUREKA, CA 95501-0579
AREA CODE 707

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FAX 839-3596

PUBLIC WORKS BUILDING
SECOND & L ST., EUREKA
FAX 445-7409

CLARK COMPLEX
HARRIS & H ST., EUREKA
FAX 445-7388

AVIATION 839-5401

ADMINISTRATION	445-7491	NATURAL RESOURCES	445-7741
BUSINESS	445-7852	NATURAL RESOURCES PLANNING	287-9540
ENGINEERING	445-7377	PARKS	445-7651
FACILITY MAINTENANCE	445-7493	ROADS & EQUIPMENT MAINTENANCE	445-7421

LAND USE 445-7205

ROAD EVALUATION REPORT INSTRUCTIONS

PURPOSE: The *Road Evaluation Report* is intended as a way for an applicant to document the condition of the access road(s) serving the subject property for cannabis projects that require a Conditional Use Permit (CUP), Special Permit (SP), or Zoning Clearance Certificate (ZCC). This report is not intended to be used for any other type of Planning & Building Department permit application. This will enable Public Works staff to determine if the existing roadway network [excluding on-site driveway(s)] is suitable to accommodate the proposed use on the subject property.

In rural areas, a category 4 road is usually adequate for most uses. If the road is paved and has a centerline stripe it is considered by the Department to be a category 4 road. In urban and suburban areas, the road may also need to accommodate other road users (pedestrians, bicycles, equestrians, etc.). When roads meet or exceed this standard, the roadways can typically accommodate increased traffic. This evaluation is accomplished by the applicant completing Part A of the *Road Evaluation Report*.

When the roadways do not meet a category 4 standard, there is a question that road may not be able to accommodate traffic from the proposed use. The goal is to evaluate roads that do not meet road category 4 standards in order to determine if the roads can accommodate increased traffic. This evaluation is accomplished by the applicant's engineer completing Part B of the *Road Evaluation Report*.

In lieu of constructing road improvements to meet a category 4 road standard, the Department may approve a *Neighborhood Traffic Management Plan*. A neighborhood traffic management plan may include (but is not limited) to the following elements: restricting the times that project traffic will use the road to off-peak hours; combining trips to reduce the volume of project traffic; carpooling to reduce the volume of project traffic; the use of signs and CB radios to coordinate traffic using the road(s); etc. The Department's criteria for approving a *Neighborhood Traffic Management Plan* is based upon site specific conditions; sound engineering judgment; the proposed ADT and DHV of the roads; the need to accommodate other road users (pedestrians, bicycles, equestrians, and other cannabis projects using the road, etc.); and the frequency and quantity of traffic associated with the proposed use. The applicant's Civil Engineer can address this in Part B of the *Road Evaluation Report*.

There may be other cannabis projects that use the same access road(s) as your project. Part B of the *Road Evaluation Report* needs to address the cumulative impacts from your project and all other cannabis projects that will also use the same road(s). There may be benefits of applicants collectively working together with one engineer to complete the *Road Evaluation Reports* for all of the projects.

(continued on next page)

HUMBOLDT COUNTY DEPARTMENT OF PUBLIC WORKS
ROAD EVALUATION REPORT

PART A: *Part A may be completed by the applicant*

Applicant Name: Larabee Creek Road Maintenance Association APN: N/A

Planning & Building Department Case/File No.: N/A

Road Name: Browning Rd. (complete a separate form for each road)

From Road (Cross street): Browning Rd.

To Road (Cross street): Sylvan Glade Rd.

Length of road segment: 0.5 mi. miles Date Inspected: 12.12.20

Road is maintained by: County Other Road Maintenance Association
(State, Forest Service, National Park, State Park, BLM, Private, Tribal, etc)

Check one of the following:

Box 1 The entire road segment is developed to Category 4 road standards (20 feet wide) or better. If checked, then the road is adequate for the proposed use without further review by the applicant.

Box 2 The entire road segment is developed to the equivalent of a road category 4 standard. If checked, then the road is adequate for the proposed use without further review by the applicant.

An equivalent road category 4 standard is defined as a roadway that is generally 20 feet in width, but has pinch points which narrow the road. Pinch points include, but are not limited to, one-lane bridges, trees, large rock outcroppings, culverts, etc. Pinch points must provide visibility where a driver can see oncoming vehicles through the pinch point which allows the oncoming vehicle to stop and wait in a 20 foot wide section of the road for the other vehicle to pass.

Box 3 The entire road segment is not developed to the equivalent of road category 4 or better. The road may or may not be able to accommodate the proposed use and further evaluation is necessary. Part B is to be completed by a Civil Engineer licensed by the State of California.

The statements in PART A are true and correct and have been made by me after personally inspecting and measuring the road. A map showing the location and limits of the road being evaluated in PART A is attached.

Nancy C. Ringo
Signature

12.12.20
Date

Nancy C. Ringo
Name Printed

Important: Read the instructions before using this form. If you have questions, please call the Dept. of Public Works Land Use Division at 707.445.7205.



DEPARTMENT OF PUBLIC WORKS
COUNTY OF HUMBOLDT

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AVIATION	839-5401	ADMINISTRATION	445-7491	NATURAL RESOURCES	445-7741	LAND USE	445-7206
		BUSINESS	445-7652	NATURAL RESOURCES PLANNING	267-9540		
		ENGINEERING	445-7377	PARKS	445-7651		
		FACILITY MAINTENANCE	445-7493	ROADS & EQUIPMENT MAINTENANCE	445-7421		

ROAD EVALUATION REPORT INSTRUCTIONS

PURPOSE: The *Road Evaluation Report* is intended as a way for an applicant to document the condition of the access road(s) serving the subject property for cannabis projects that require a Conditional Use Permit (CUP), Special Permit (SP), or Zoning Clearance Certificate (ZCC). This report is not intended to be used for any other type of Planning & Building Department permit application. This will enable Public Works staff to determine if the existing roadway network [excluding on-site driveway(s)] is suitable to accommodate the proposed use on the subject property.

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When the roadways do not meet a category 4 standard, there is a question that road may not be able to accommodate traffic from the proposed use. The goal is to evaluate roads that do not meet road category 4 standards in order to determine if the roads can accommodate increased traffic. This evaluation is accomplished by the applicant's engineer completing Part B of the *Road Evaluation Report*.

In lieu of constructing road improvements to meet a category 4 road standard, the Department may approve a *Neighborhood Traffic Management Plan*. A neighborhood traffic management plan may include (but is not limited) to the following elements: restricting the times that project traffic will use the road to off-peak hours; combining trips to reduce the volume of project traffic; carpooling to reduce the volume of project traffic; the use of signs and CB radios to coordinate traffic using the road(s); etc. The Department's criteria for approving a *Neighborhood Traffic Management Plan* is based upon site specific conditions; sound engineering judgment; the proposed ADT and DHV of the roads; the need to accommodate other road users (pedestrians, bicycles, equestrians, and other cannabis projects using the road, etc.); and the frequency and quantity of traffic associated with the proposed use. The applicant's Civil Engineer can address this in Part B of the *Road Evaluation Report*.

There may be other cannabis projects that use the same access road(s) as your project. Part B of the *Road Evaluation Report* needs to address the cumulative impacts from your project and all other cannabis projects that will also use the same road(s). There may be benefits of applicants collectively working together with one engineer to complete the *Road Evaluation Reports* for all of the projects.

(continued on next page)

HUMBOLDT COUNTY DEPARTMENT OF PUBLIC WORKS
ROAD EVALUATION REPORT

PART A: Part A may be completed by the applicant

Applicant Name: Lumber Road Maintenance Association APN: N/A

Planning & Building Department Case/File No.: N/A

Road Name: Sylvanlade (complete a separate form for each road)

From Road (Cross street): Sylvanlade

To Road (Cross street): Project site 118

Length of road segment: 1.35 miles Date Inspected: 12-12-20

Road is maintained by: County Other Road Maintenance Association
(State, Forest Service, National Park, State Park, BLM, Private, Tribal, etc)

Check one of the following:

Box 1 The entire road segment is developed to Category 4 road standards (20 feet wide) or better. If checked, then the road is adequate for the proposed use without further review by the applicant.

Box 2 The entire road segment is developed to the equivalent of a road category 4 standard. If checked, then the road is adequate for the proposed use without further review by the applicant.

An equivalent road category 4 standard is defined as a roadway that is generally 20 feet in width, but has pinch points which narrow the road. Pinch points include, but are not limited to, one-lane bridges, trees, large rock outcroppings, culverts, etc. Pinch points must provide visibility where a driver can see oncoming vehicles through the pinch point which allows the oncoming vehicle to stop and wait in a 20 foot wide section of the road for the other vehicle to pass.

Box 3 The entire road segment is not developed to the equivalent of road category 4 or better. The road may or may not be able to accommodate the proposed use and further evaluation is necessary. Part B is to be completed by a Civil Engineer licensed by the State of California.

The statements in PART A are true and correct and have been made by me after personally inspecting and measuring the road. A map showing the location and limits of the road being evaluated in PART A is attached.

Nancy C. Ryo
Signature

12-12-20
Date

Nancy C. Ryo
Name Printed

Important: Read the instructions before using this form. If you have questions, please call the Dept. of Public Works Land Use Division at 707.445.7205.

PART B: Only complete Part B if Box 3 is checked in Part A. Part B is to be completed by a Civil Engineer licensed by the State of California. Complete a separate form for each road.

Road Name: _____ Date Inspected: _____ APN: _____
From Road: _____ (Post Mile _____) Planning & Building
To Road: _____ (Post Mile _____) Department Case/File No.: _____

1. What is the Average Daily Traffic (ADT) of the road (including other known cannabis projects)?

Number of other known cannabis projects included in ADT calculations:

(Contact the Planning & Building Department for information on other nearby projects.) _____

ADT: _____ Date(s) measured: _____

Method used to measure ADT: Counters Estimated using ITE *Trip Generation* Book

Is the ADT of the road less than 400? Yes No

If YES, then the road is considered very low volume and shall comply with the design standards outlined in the American Association of State Highway and Transportation Officials (AASHTO) *Guidelines for Geometric Design of Very Low-Volume Local Roads (ADT ≤400)*. Complete sections 2 and 3 below.

If NO, then the road shall be reviewed per the applicable policies for the design of local roads and streets presented in AASHTO *A Policy on Geometric Design of Highways and Streets*, commonly known as the "Green Book". Complete section 3 below.

2. Identify site specific safety problems with the road that include, but are not limited to: (Refer to Chapter 3 in AASHTO *Guidelines for Geometric Design of Very Low-Volume Local Roads (ADT ≤400)* for guidance.)

A. Pattern of curve related crashes.

Check one: No. Yes, see attached sheet for Post Mile (PM) locations.

B. Physical evidence of curve problems such as skid marks, scarred trees, or scarred utility poles

Check one: No. Yes, see attached sheet for PM locations.

C. Substantial edge rutting or encroachment.

Check one: No. Yes, see attached sheet for PM locations.

D. History of complaints from residents or law enforcement.

Check one: No. Yes (check if written documentation is attached)

E. Measured or known speed substantially higher than the design speed of the road (20+ MPH higher)

Check one: No. Yes.

F. Need for turn-outs.

Check one: No. Yes, see attached sheet for PM locations.

3. Conclusions/Recommendations per AASHTO. Check one:

The roadway can accommodate the cumulative increased traffic from this project and all known cannabis projects identified above.

The roadway can accommodate the cumulative increased traffic from this project and all known cannabis projects identified above, if the recommendations on the attached report are done. (check if a *Neighborhood Traffic Management Plan* is also required and is attached.)

The roadway cannot accommodate increased traffic from the proposed use. It is not possible to address increased traffic.

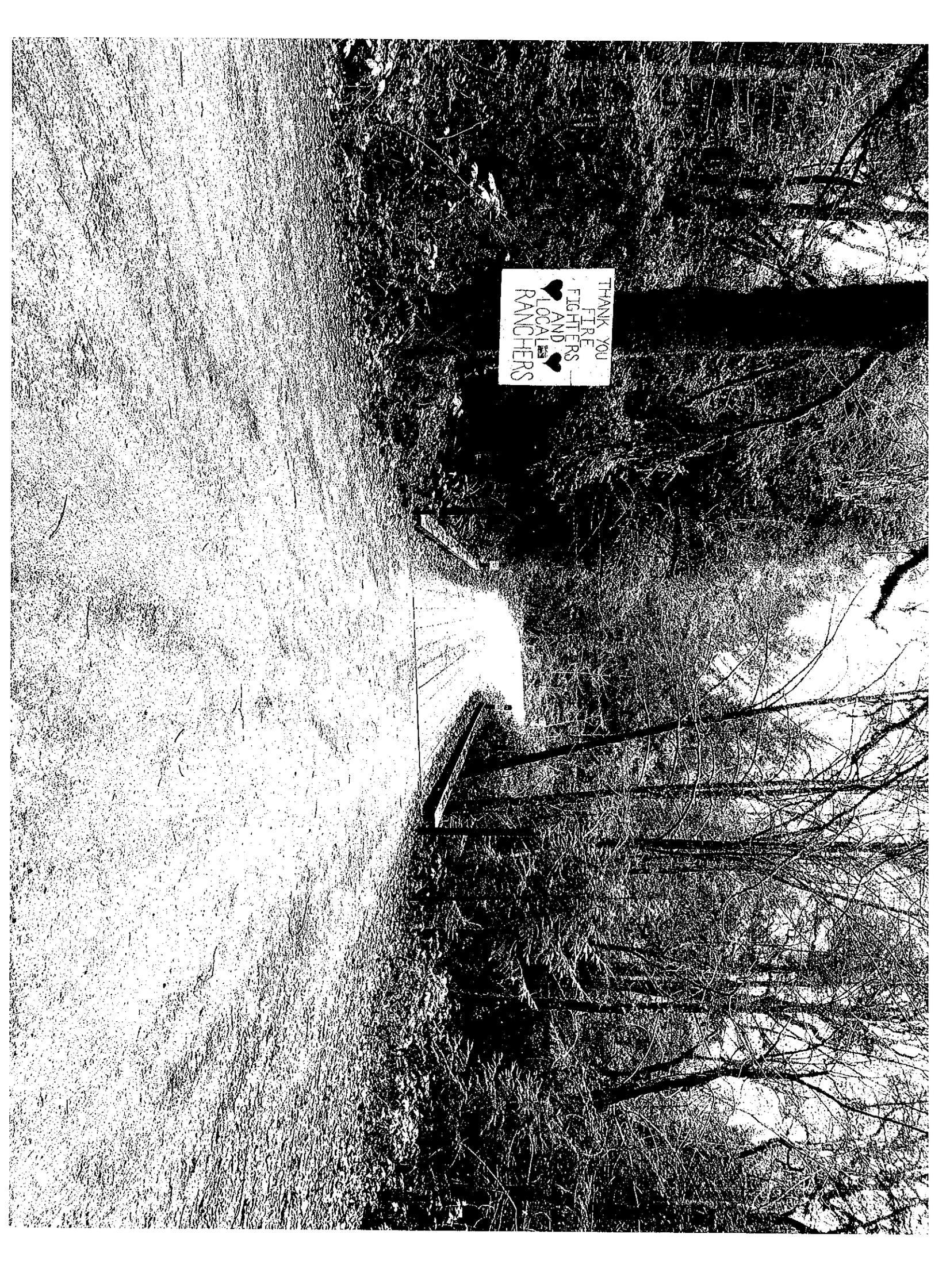
A map showing the location and limits of the road being evaluated in PART B is attached. The statements in PART B are true and correct and have been made by me after personally evaluating the road.

Signature of Civil Engineer

Date

Important: Read the instructions before using this form. If you have questions, please call the Dept. of Public Works Land Use Division at 707.445.7205.

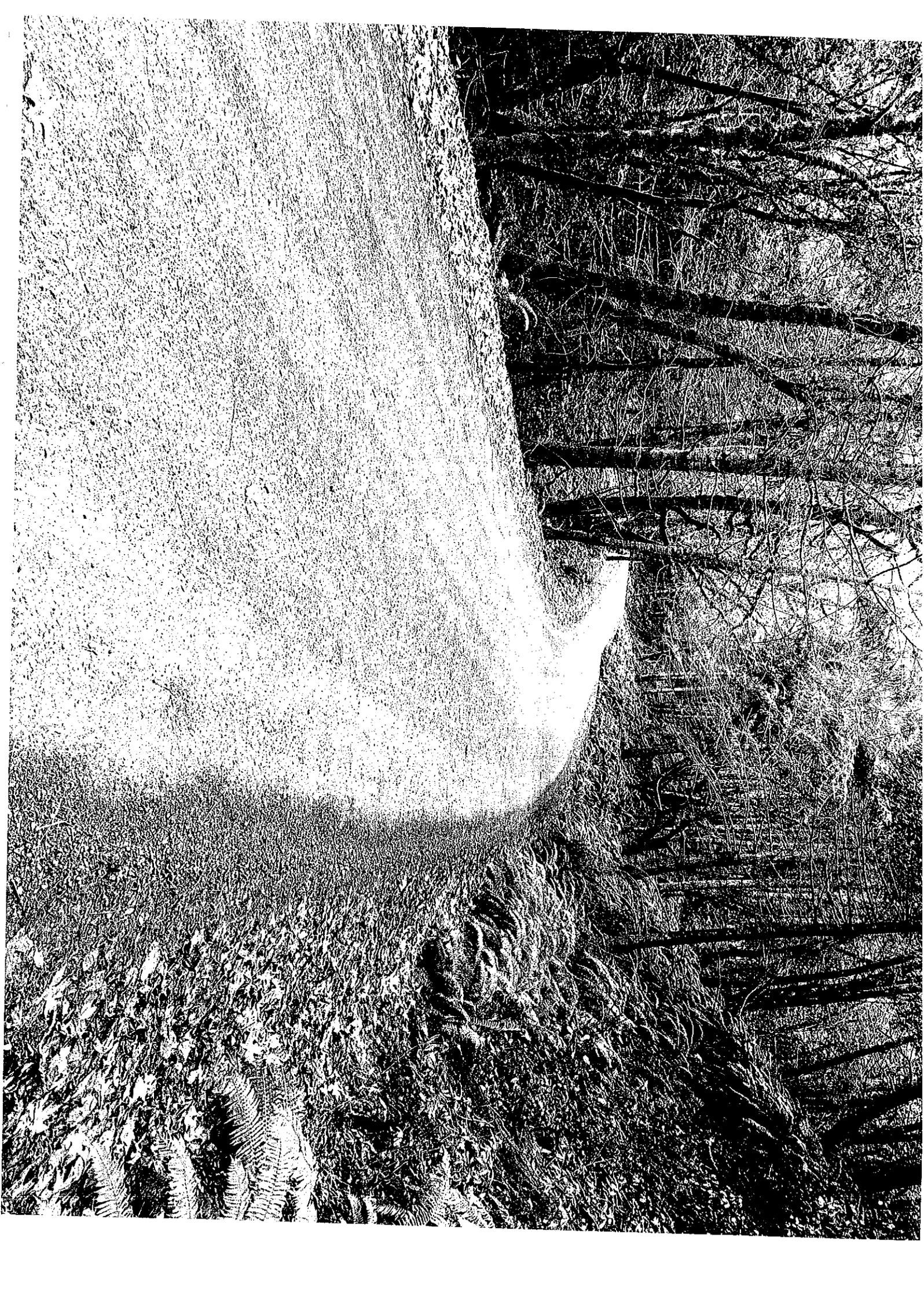
THANK YOU
FIRE
FIGHTERS
AND
LOCAL
RANCHERS

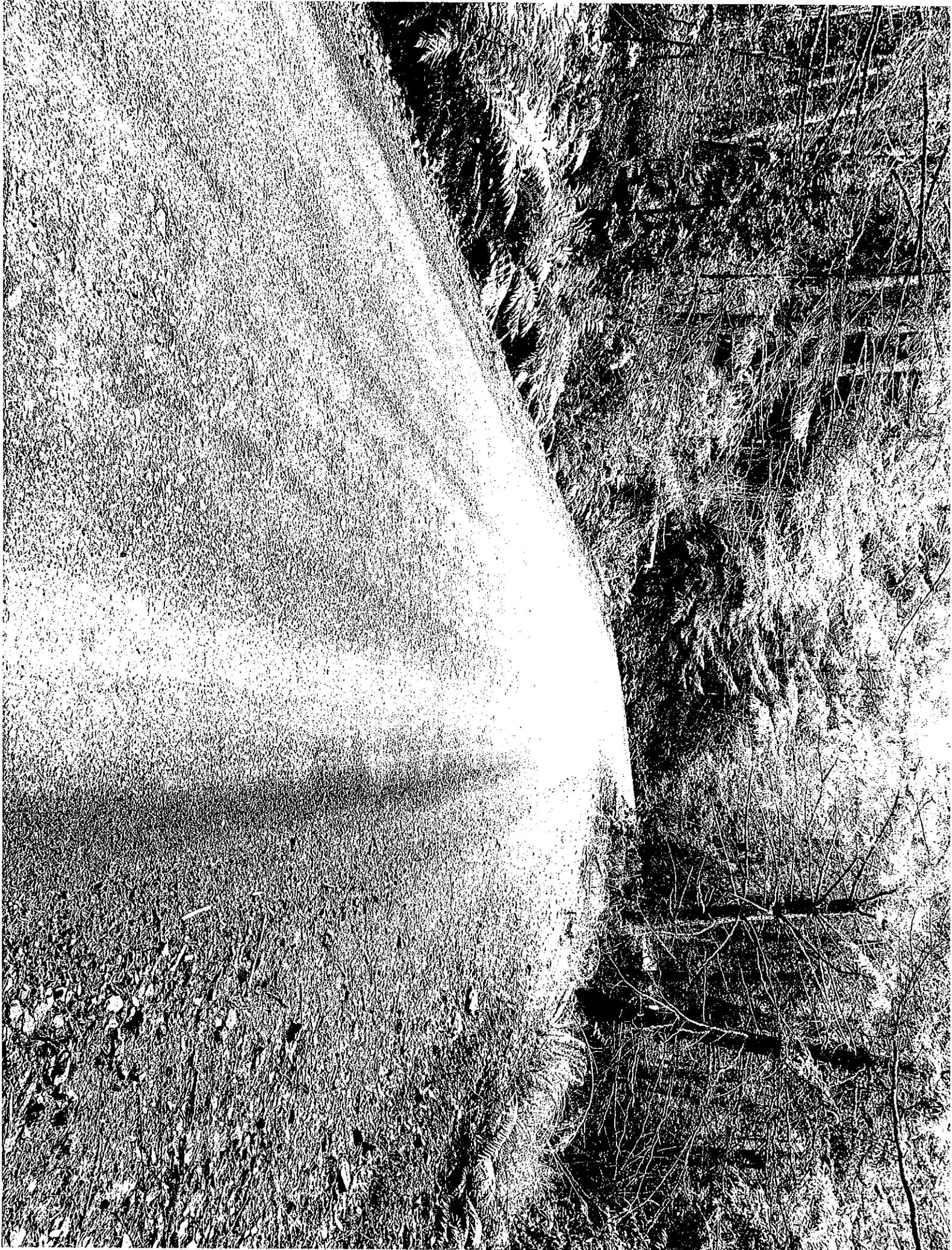




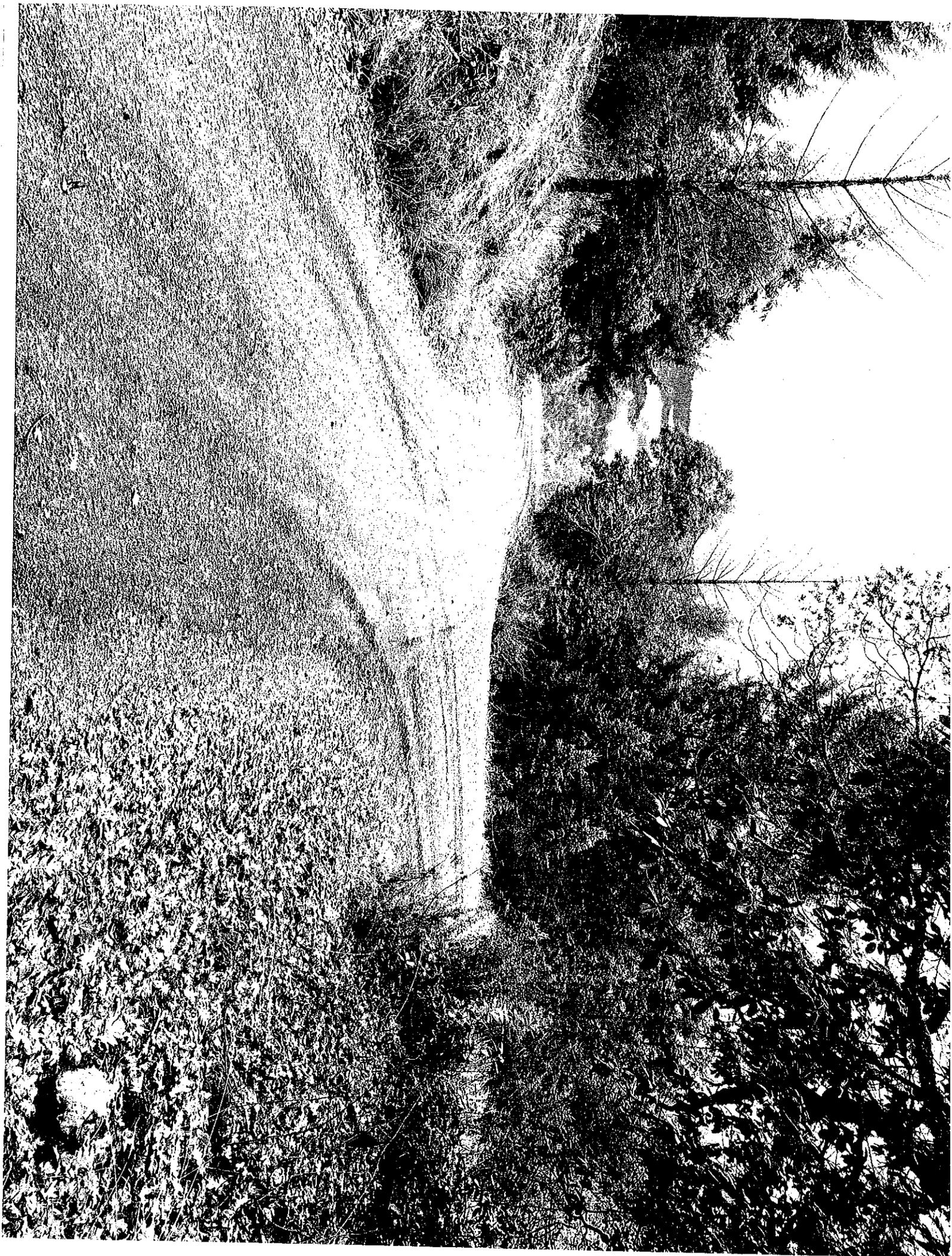


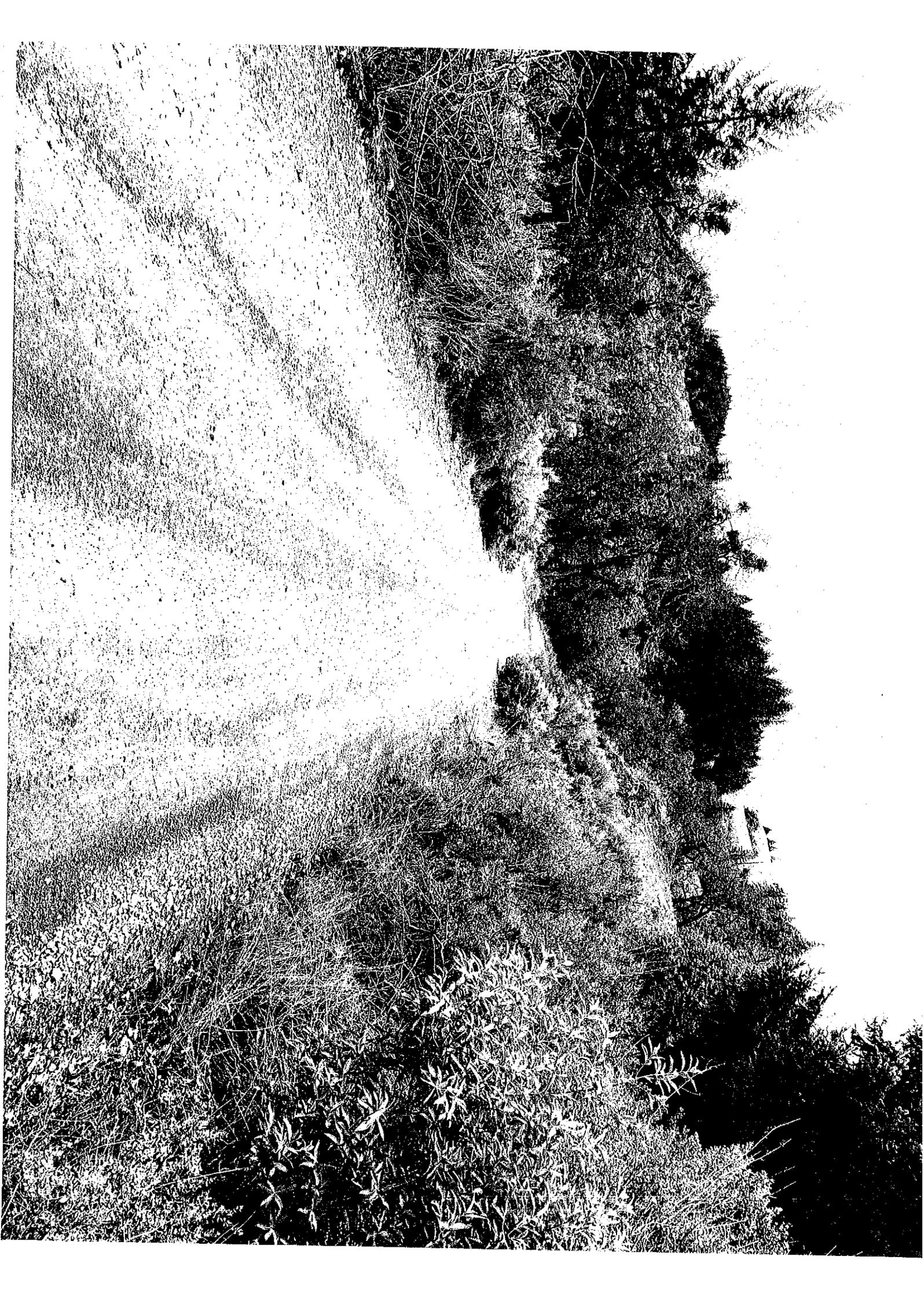
















Attachment #3
-Project overview
- Economic Impacts

- Description & Timeline of Project

Site 118 Schedule

August 2: Culverts will be transported to the site from Arcata and equipment will be transported to the site.

August 3: Trees, brush and all organic matter will be removed from the excavation site and temporary fill storage areas.

An off site temporary fill storage area will be prepared.

August 4: Excavate fill from the stream crossing.

August 5: Excavate fill from the stream crossing.

August 6: Excavate fill from the stream crossing down to the old culvert.
The old culvert will be removed, crushed and disposed of.

August 9: Excavate additional fill from the stream crossing down to the original stream bed.
Compact the stream bed to be slightly lower than the original stream bed and contoured to be slightly higher in the middle.

Place the new culvert sections in position and assemble.

August 10: Place fill on the sides of the culvert, starting at the center, and compact with a manually operated, gas powered compactor in .5 to 1 ft lifts at least to the top of the culvert.

Install boulder armor at culvert inlet and outlet

Place more fill above culvert in 1 to 2 ft. lifts and compact.

August 11: Continue fill placement and compaction.
Boulder armor downstream slope

August 12: Continue fill placement and compaction.
Boulder armor downstream slope

August 13: Continue fill placement, compaction and boulder armor to road level.
Grade road and create a critical dip at road hinge.

August 15: Cap road with hard angular rock.
Stabilize all disturbed areas

August 16
Spread grass seed and straw mulch on all disturbed areas

- Other alternative funding will be taken from the Road Associations general fund.

The completion of this project will support and aid the current Cannabis industry by providing a safe access road that is required by the County of Humboldt in order to have and, operate a compliant Cannabis business. It will provide a route for Cannabis businesses to be able to not only operate, but have Distributors come and pick up orders providing revenue to the Cannabis business. With this revenue these Cannabis businesses will be able to put back revenue into our local economies in a number of ways. Aside from being able to live in Humboldt county with all of the revenue people spend in there daily living, and growth of a family they will be able to pay the required cultivation tax, pay property tax, local road association fees, fees that accrue from Planning and building, employ locals, hire the required local agencies like third party consultants, land surveyors, Geologic Consultants, Archaeologists, Biologists, Third party water consultants, local engineers, Contractors, Roofers, Plumbing businesses, and many more. Revenue from these stable Cannabis businesses will add sustainability, and economic growth for the County of Humboldt. At the same time providing a safe exist route in case of emergencies for our community.

Attached Documentation for Project Need

Section 1: Summary Information

1. Applicant name: Larabee Creek Associaton
2. Contact person: [REDACTED]
3. Address: [REDACTED]
4. City: [REDACTED]
5. State: [REDACTED]
6. ZIP: [REDACTED]
7. Telephone number: [REDACTED]
8. FAX number: none
9. Email address: [REDACTED]
10. Type: Public Agency Nonprofit Organization Road Association Indian Tribe
11. OSBCR Certified Small Business?
If yes, specify the industry group and Small Business Reference Number:
12. Past contractor?
13. Federal taxpayer ID: [REDACTED]
14. Project type: HU
15. Project title: Larabee Creek Ranch Subdivision Culvert Replacement Project
16. Amount requested: \$50,000
17. Total project cost: \$ See Attachment
18. Salmonid species benefited: Chinook Trout Steelhead Cutthroat
19. Project summary: See Attachment
20. Stream: Larabee Watershed
21. Tributary to: Mainstem Eel River
22. Major drainage system: Eel River
23. County(ies): Humboldt
24. Within Coastal Zone?

Section 2: Location Information

1. Township, Range, Section: T 2S, R 4E, S 12, 13 / T 2S, R 5E, S 7, 17, 18, 19, 20
2. Latitude, Longitude (in decimal degrees): Lat. 40.2905958, Long. 123.6614803
3. Location description: See Attachment

See attached map.

4. Directions: In Humboldt County, 1.3 miles northwest of the town of Blocksburg, on the Alderpoint Road. A turnout leads to the bridge at Larabee Creek and the main entrance to the Larabee Creek Ranch Subdivision.

Section 3: Watershed Information

1. Major Drainage Name: Eel River
2. Watershed Name: Larabee Creek
3. Watershed area : 81.5 Square Miles
4. Watershed area included in this proposal: N/A
5. Land use statement: The Larabee Creek Ranch is presently a rural residential area comprised of 81 40-acre parcels held by individual landowners. Over the last 26 years the Larabee Creek Ranch main road system has been managed by the Larabee Creek Association (LCA). The LCA is responsible for the maintenance of the main road system, and the work is planned, implemented and supervised by a Board of Directors consisting of five resident property owners. All property owners in the Larabee Creek Ranch are required to be members of the Association. The road maintenance is funded by an annual assessment which is determined by the Board of Directors and collected from the property owners. Land use is anticipated to be the same for the next five years.
6. Project area ownership: % private: 100 % state: 0 % federal: 0
7. Project area with landowners supportive of proposal: N/A
8. Watershed length of blue line streams: 75.5 miles
9. Length of blue line streams affected by proposal: N/A
10. Salmonids present: Steelhead Trout
11. Source(s) of above information: Stream Inventory Report, DFG, 1992
12. Salmonids historically present: Chinook Salmon, Steelhead Trout
13. Source(s) of above information: Stream Inventory Report, DFG, 1992, Local residents
14. Limiting factors to salmonids: 2, 3, 4, 5, 6
15. Source(s) of above information: Stream Inventory Report, DFG, 1992, State of California, The Resources Agency, Department of Fish and Game Steelhead Restoration and Management Plan for California, 1996.

Section 4: Project Objectives

1. Background and Need for project:

The Larabee Creek Ranch Subdivision is located in the Pacific Coast Range of Northern California, in southeastern Humboldt County, northwest of Blocksburg, in the headwater areas of Larabee Creek and Basin Creek. Larabee Creek has been identified as Chinook Salmon and Steelhead Trout habitat (DFG Larabee Creek Stream Inventory Report, 1992). The Larabee Creek Ranch is presently a rural residential area comprised of 81 40-acre parcels held by individual landowners. Prior to residential development, the land was used for cattle ranching and timber production. Logging and rural residential development has led to the building of an extensive main road system as well as many additional private roads. The Larabee Creek Ranch is located one mile east of the Central Mainstem Eel River. Larabee Creek flows north along two miles of the eastern boundary of the proposed project area. The proposed project area forms part of the Larabee Creek headwaters.

The geology of the Eel River contains a complex system of Franciscan type rocks with related landslides which tend to cause the watershed to generate some of the highest suspended sediment loads of any river in the world. Kelsey (1977) states that the Eel River basin is a mountainous area uplifted in recent geologic time (post-Miocene) and underlain by a deformed, faulted, locally sheared, and, in part metamorphosed accumulation of subducted continental margin deposits. The deposits consist of mixed units of mélangé and coherent sandstones. Greywacke, a relatively soft, sedimentary

sandstone, is the prevalent rock type. Given the unstable soils and rocks, high precipitation, and a great deal of soil disturbance attributable to man, it is no surprise that slope erosion and the resultant stream sedimentation in the Eel River are legendary (Eel River Basin Action Plan, 1997).

Watershed scientists have identified excess sediment production and delivery to stream channels from active and abandoned road systems as one of the most significant, and perhaps the most easily controlled factors affecting the reproductive success and survival of Salmonid populations. Incorrect culvert installation, road cutbanks and road ditches are known to deliver relatively significant volumes of fine sediment to some watersheds in the Pacific Northwest (Reid, 1981) and they have been found to significantly affect watershed hydrology (Wemple, 1994).

Prior to the 1960's, the few existing roads in the Larabee Creek Ranch were used for ranching and transportation of cattle to market. Analysis of aerial photos reveals that prior to the 1960's no timber harvesting occurred in the watershed. In the 60's, approximately 1,200 acres were harvested in the Larabee Creek drainage. The timber operations of the 60's led to the building of an extensive system of skid roads and haul roads in the proposed project area. In the 70's, the 3,300-acre ranch was sold to real estate developers, who conducted minor timber operations using the existing skid roads and haul roads. Some of these roads were later developed and upgraded for rural residential use. Most of the logging sites, landings and haul roads were re-vegetated with Douglas fir seedlings. Many of the skid roads had water bars installed. Since the late 70's the subdivision roads have primarily been used by rural residents for ingress and egress to their homes. Over the last few years some residents have applied, and received County and State licenses to Cultivate Cannabis using the main road system. Fuel and hay trucks use the main road system as well for deliveries, and ranching vehicles use the main road system for access to adjacent lands used for ranching activities.

The Larabee Creek Stream Inventory Report from the Salmon and Steelhead Restoration and Enhancement Program North Coast Basin Planning Project performed by the California Department of Fish and Game states that Larabee Creek is a fourth order stream and has approximately 24 miles of blue line stream, according to the U.S.G.S. Redcrest, Myers Flat, Bridgeville, Blocksburg, Larabee Valley and Dinsmore 7.5 minute quadrangles. Larabee Creek and its tributaries drain a basin of approximately 81.5 square miles and the system has a total of 75.5 miles of blue line stream. Elevations range from about 100 feet at the mouth of the creek to, 2,200 feet in the headwater areas. Redwood and Douglas fir dominate the watershed, but there are zones of grassland and oak woodland in the upper watershed. The Stream Inventory Report recommendations state that Larabee Creek should be managed as an anadromous, natural production stream, and that active and potential sediment sources related to the road system need to be identified, mapped, and treated according to their potential for sediment yield to the stream and its tributaries. The proposed project area is at high risk of the current culvert being washed out/collapsing due to deterioration of the culvert, and erosion, and has an current agreement made with Fish and Wildlife to be replaced and mitigated. Every large rainfall event we have, and year that goes by without this replacement increases the risk of a major road collapse causing not only sediment delivery into the tributaries and fish barring habitats. It also causes the liability of road closer of a main portion of the road that not only serves residents and business owners as a main exit, but would also eliminate the use of that road as an emergency exit if a wildfire were to occur. Here on Larabee there is a limited number of road access points to evacuate. The potential for a build up of water due to a potential culvert collapse or erosion could cause lower portions of our main road below the site to wash out as well causing another main exit and road way to be destroyed.

Furthermore, The Steelhead Restoration and Management Plan of California (SRMP) recognizes the importance and value of a healthy steelhead population. Watershed protection and restoration benefits anglers, the economy of California, wildlife diversity, and creates a sustainable future for fish and wildlife. (Introduction, C.F. Raysbrock). Page 2 of the Executive Summary of the SRMP states that adverse effects from land use activities such as road construction have reduced fish habitat quantity and quality. The Plan's North Coast Management Objectives are to minimize impacts from watershed disturbances and to prevent new disturbances (Page 4), the establishment of conditions, constraints, and practices that maintain watershed integrity, and the restoration of problem areas that degrade aquatic habitat (Page 6). Road building is cited as one of the major factors impacting North Coast Steelhead (Page 38), leading to soil disturbances and downstream sedimentation (Page 64). It further states that destabilized hillsides, road fill failures, erosion from roadbed surfaces, accelerated scour at culvert outlets, stream crossing failures, and other problems can become dramatic and persistent sediment inputs to a stream (Page 64). The SRMP recommends that greater protection should be given to headwater areas since headwater areas provide important spawning and rearing habitat for steelhead and sediment produced in these areas can negatively affect all downstream habitats (Page 65). The Plan also recommends that road culverts should be properly sized and located to prevent culvert failure and road washout (Page 65). It further states that in situations where a fish population is declining primarily because of habitat degradation and loss, most attention should be focused on habitat restoration and alleviation of factors leading to decline of habitat (Page 61), and projects should attempt to correct problems created by watershed damage (Page 74). On Page 213, The SRMP concludes, "For steelhead, habitat loss and degradation is mostly due to three factors: over-appropriation of stream flows, blocked access to historic spawning and rearing areas, and chronic watershed perturbations that discharge sediment and debris into watercourses."

In 2002/3, a watershed road erosion hazard assessment was conducted in the Larabee Creek Ranch using California Department of Fish and Game accepted Pacific Watershed Associates (PWA) protocols. The assessment identified all recognizable current and future sediment sources from the road system within the watershed assessment area. Field observations and aerial photo analysis suggest that roads have been the major source of sediment production in the watershed. The entire field inventory covered approximately 42.1 miles of maintained roads in the Larabee Creek Ranch Subdivision in which future sediment delivery sources were identified and described. This project proposal will implement that part of the assessment area that drains into Larabee Creek, known to be an important tributary to the Mainstem Eel River in regards to fisheries.

Long term restoration of stream habitat and salmonids productivity in the watershed is dependent on reduction of future impacts from sites of upland erosion and sediment delivery. Many of the maintained road sections are in need of "storm proofing" to upgrade undersized culverts, to eliminate diversion potentials and reduce future impacts. The implementation work outlined in this proposal is a significant step toward realization of long term salmonids habitat protection and improvement.

See attached photos.

2. Known limiting factors addressed by project: Water quality, excessive sediment yield, emergency exits, use of main road for businesses and residents.

3. Limiting factor remediation

Relatively simple treatments can be performed to upgrade road drainage systems like additional ditch relief culverts to drain and disperse road surface runoff (especially at an near stream crossings). Potential for extreme erosion is minimized by replacing incorrectly installed and/or undersized stream crossing culverts and adding rolling dips or ditch relief culverts immediately adjacent to stream crossing culverts and adding rolling dips or ditch relief culverts immediately adjacent to stream crossings to reduce extension of the drainage network and eliminate ditch contributions to sediment yield (Wemple, 1994). The proposed work calls for the replacement of incorrectly installed and/or undersized stream crossing culverts, most of which are over 20 years old and are starting to fail, the installation of additional ditch relief culverts, the construction of rolling dips, outsloping of roads, and other erosion prevention and sediment control measures for treating road-related sediment sources. The proposed treatments will implement identified restoration measures to improve water quality and reduce excessive sediment yield and potential extreme erosion from failed culverts in the Larabee Creek drainage of the Larabee Creek Ranch Subdivision.

4. Additional objectives:

The members of the Larabee Creek Association have maintained their road system for over 25 years. This proposed project will assist them in replacing and correctly installing old culverts, as well as performing erosion prevention and control measures that the association budget does not allow. Residents will be rewarded knowing that their road system management utilizes best management practices and good stewardship within the watershed, establishes conditions and practices that maintain watershed integrity, and restores problem areas that degrade aquatic habitat. As the first assessment in this area, this project will demonstrate to other landowners the results and benefits of watershed assessment and restoration implementation.

Attachment #4
Environmental Impacts



STATE OF CALIFORNIA
DEPARTMENT OF FISH AND WILDLIFE
NOTIFICATION OF LAKE OR STREAMBED ALTERATION

Notification Instructions and Process

Contents

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PART I: NOTIFICATION REQUIREMENT

Fish and Game Code section 1602 requires any entity (defined as any person, State or local governmental agency, or public utility) to notify the California Department of Fish and Wildlife (Department) before beginning any activity that will do one or more of the following:

- 1) Substantially divert or obstruct the natural flow of any river, stream, or lake.
- 2) Substantially change or use any material from the bed, channel, or bank of any river, stream, or lake.
- 3) Deposit or dispose of debris, waste, or other material containing crumbled, flaked, or ground pavement where it may pass into any river, stream, or lake.

Fish and Game Code section 1602 applies to any river, lake, or stream, including those that are perennial, intermittent, or ephemeral. **If you are not certain that a particular project activity requires notification, the Department recommends that you notify.**

Note: Although a person other than the applicant may complete the notification, "you" or "your" as used in this document refers to the applicant proposing the project because the applicant is responsible for submitting and signing the notification.

NOTIFYING THE DEPARTMENT

To notify the Department of any of the activities described above, complete the following steps:

Step 1: Fill out the Notification of Lake or Streambed Alteration form (DFW 2023 (Rev. 10/01/16)) (notification form (DFW 2023)). See Part II for instructions to complete this form.

Note: If the project is part of a Timber Harvest Plan (THP) you may notify the Department per Fish and Game Code section 1611 during the timber harvest review process. Please submit the THP notification to the Department regional office that serves the county where the THP will take place. In that case, you are not required to submit the notification form (DFW 2023), provided the THP includes, at a minimum, the information listed in Fish and Game Code section 1611. If a THP has already been approved, applicants must notify using the notification form (DFW 2023).

Step 2: Determine the notification fee that will be submitted with the completed notification form (DFW 2023) by referring to the current fee schedule for lake and streambed alteration agreements in California Code of Regulations, title 14, section 699.5 (fee schedule).

Note: As of July 1, 2013, an entity is not required to submit a fee with a notification for a "timber operation" covered in THP, Non-Industrial Timber Management Plan (NTMP), Programmatic Timber Harvest Plan (PThP), Modified Timber Harvest Plan (MThP), Sustained Yield Plan (SYP), or Working Forest Management Plan (WFMP), each a "Timber Plan" (Pub. Resources Code, § 4629.6, subd. (c)).

Step 3: Submit the completed notification form (DFW 2023) under Fish and Game Code section 1602 or THP under Fish and Game Code section 1611 with all required

enclosures in hard copy and with the correct notification fee to the Department regional or field office that serves the area where the project will occur. The Department will only accept a notification form (DFW 2023) or THP for filing when it is received by the correct regional or field office and it is received in hard copy.

Note: *If the notification is for a project that relates to timber operations in Humboldt, Del Norte or Mendocino County or the west portion of Trinity County, the notification must be submitted to the Department's Northern Region regional office in Eureka. If you are not sure whether the Eureka or Redding office will review your notification or THP, contact either office for guidance to avoid any delay in processing your notification.*

The remainder of this page is intentionally left blank.

**Northern Region - Inland
(Region 1)**

LSA Program
601 Locust Street
Redding, CA 96001
(530) 225-2367
(530) 225-2300

Serving Lassen, Modoc, Shasta, Siskiyou, Tehama and eastern Trinity counties.

**North Central Region
(Region 2)**

LSA Program
1701 Nimbus Road
Rancho Cordova, CA 95670
(916) 358-2900

Serving Alpine, Amador, Butte, Calaveras, Colusa, El Dorado, Glenn, Lake, Nevada, Placer, Plumas, **Sacramento***, **San Joaquin***, Sierra, Sutter, **Yolo***, and Yuba counties.

Note: Those portions of **Sacramento, **San Joaquin**, and **Yolo** counties that are south of I-80 and west of I-5 are in Region 3. The balance of each county is in Region 2.*

**Central Region
(Region 4)**

LSA Program
1234 East Shaw Avenue
Fresno, CA 93710
(559) 243-4593

Serving Fresno, Kern, Kings, Madera, Mariposa, Merced, Monterey, San Benito, San Luis Obispo, Stanislaus, Tulare, and Tuolumne counties.

**Eastern Sierra and Inland Deserts Region
(Region 6)**

LSA Program
3602 Inland Empire Boulevard, Suite C-220
Ontario, CA 91764
(909) 484-0167

Serving Imperial, Inyo, Mono, Riverside, and San Bernardino counties.

**Northern Region - Coastal
(Region 1)**

LSA Program
619 Second Street
Eureka, CA 95501
(707) 441-2075
(707) 445-6493

Serving Del Norte, Humboldt, Mendocino and western Trinity counties.

**Bay Delta Region
(Region 3)**

LSA Program
7329 Silverado Trail
Napa, CA 94558
(707) 944-5500

Serving Alameda, Contra Costa, Marin, Napa, **Sacramento***, San Mateo, Santa Clara, Santa Cruz, San Francisco, **San Joaquin***, Solano, Sonoma, and **Yolo*** counties.

Note: Those portions of **Sacramento, **San Joaquin**, and **Yolo** counties that are south of I-80 and west of I-5 are in Region 3. The balance of each county is in Region 2.*

**South Coast Region
(Region 5)**

LSA Program
3883 Ruffin Road
San Diego, CA 92123
(858) 467-4201

Serving Los Angeles, Orange, San Diego, Santa Barbara, and Ventura counties.

PART II: INSTRUCTIONS FOR COMPLETING NOTIFICATION FORM (DFW 2023)

For the Department to determine the notification is complete, you must:

- 1) Complete all applicable fields in the form.
- 2) Provide as much detail as possible so the Department can properly evaluate the project activities to determine whether a lake or streambed alteration agreement (agreement) is required.
- 3) Submit all required enclosures with the notification.
- 4) Provide information in the notification that is true and correct.
- 5) Sign the notification.

If during its review of the notification the Department determines that a biological or hydrological study, or resource mapping will be required (see the instructions below for boxes 11.E, 11.F, and 11.G), the Department will advise you that a study or mapping must be provided to make the notification complete.

The Department is not required to determine whether the notification is complete or otherwise begin processing the notification until the correct Department regional or field office has received the notification in hard copy, and the Department has received the correct notification fee.

Instructions to complete the notification form (DFW 2023) are outlined below.

1. APPLICANT PROPOSING PROJECT ACTIVITIES

Provide the name, mailing address, telephone and fax numbers, and e-mail address of the applicant and if applicable, the applicant's designated representative. For the purpose of the notification form (DFW 2023), "applicant" is defined as the person, State or local government agency, or public utility proposing the project. "Person" means any natural person or any partnership, corporation or limited liability company, trust, or other type of association (Fish & G. Code, § 67).

If the applicant is not a natural person (e.g., business), provide the name, title or position, and contact information of the applicant's designated representative above the name of the applicant. For the purpose of the notification form (DFW 2023), the applicant's representative *must* be an employee of the applicant.

The applicant or the applicant's designated representative will be responsible for signing the notification (DFW 2023) and any agreement, and for complying with the terms and conditions of any agreement.

2. CONTACT PERSON

Provide the name, title or position (if applicable), mailing address, telephone and fax numbers, and e-mail address of the person the Department should contact regarding the project activities, if different from the applicant or applicant's representative.

3. PROPERTY OWNER

Provide the name, mailing address, telephone and fax numbers, and e-mail address of the owner of the property where the project activities will take place, if different from the applicant.

4. PROJECT NAME AND AGREEMENT TERM

A. Project Name

Provide the project name or title. If the project does not have a formal name or title, use a name that best describes the project. For example, if the project is the installation of a culvert on private property, you might name the project, "Culvert on Smith Property." If the project has already been assigned a name for other permitting or environmental review purposes, use the same name.

B. Agreement Term Requested

An agreement may be either a regular agreement or long-term agreement. A regular agreement is one with a term of five years or less. A long-term agreement is an agreement pursuant to Fish and Game Code section 1605 with a term greater than five years.

If "Regular" is checked, the Department will provide a term of between one and five years in accordance with the time periods specified in Fish and Game Code sections 1602 - 1603. The Department will determine whether the notification is complete within 30 days of receiving the notification form (DFW 2023) and correct notification fee, and issue you a draft agreement within 60 days of receiving a complete notification.

If "Long-term" is checked, the Department may decide to either grant your request for a term greater than five years, or issue a regular agreement. When applying for a long-term agreement, the 30- and 60-day periods described above will not apply (Fish & G. Code, § 1605, subd. (g)(5)). If a long-term agreement is requested and the Department decides not to grant your request, the Department will contact you and process the notification as one for a regular agreement upon your written request.

Note: The Department has sole discretion to determine the type of agreement the applicant may obtain for a project or projects (Cal. Code Regs., tit. 14, § 699.5, subd. (q)).

C. Project Term

Specify both the year the project activities will begin and the year the project activities will end.

Note: Please be aware that the Department may restrict work within a stream or lake to the dry season of the year. Consequently, you may want to include more than one season of possible operation in your project proposal.

D. Seasonal Work Period

Specify the time period (months and days) you intend to work on the project (e.g., August 1 to October 15). If the work period will exceed one year, specify the time period for each year of the project (e.g., 2016: August 1 to October 15; 2017: June 1 to September 15; 2018: March 1 to July 15). The Department may restrict project work to certain periods depending on rainfall, fish migration, wildlife breeding or nesting season, or other resource concerns.

E. Number of Work Days

Specify the estimated number of days of actual work that will be needed to complete the project activities.

5. AGREEMENT TYPE

Identify the type of agreement requested by checking the applicable box. Complete Attachments A, B, C, D, or E, if applicable.

A. Standard

Check this box for most construction projects, excluding: gravel, sand, or rock extraction; timber harvesting; water diversion, extraction, or impoundment; routine maintenance; restoration through a Department grant program (e.g., the Fisheries Restoration Grant Program (FRGP)); or a Master Agreement as defined below.

B. Gravel/Sand/ Rock Extraction

Check this box *and* complete Attachment A if the project is for the commercial or non-commercial mining or extraction of gravel, sand, rock, or other aggregate material. Provide the mine identification number if the mining or excavation is *not* exempt from the Surface Mining and Reclamation Act (Pub. Resources Code, § 2714).

C. Timber Harvesting Plans and Other Timber Plans

Check this box *and* complete Attachment B if you are notifying the Department using the notification form (DFW 2023) and the project is part of a THP or other type of Timber Plan. If the THP serves as the notification pursuant to Fish and Game Code section 1611, completion of DFW 2023 and Attachment B is not required but is encouraged to facilitate efficient processing of the notification. Provide the number assigned to the Timber Plan by the California Department of Forestry and Fire Protection (CAL FIRE).

D. Water Diversion/ Extraction/Impoundment

Check this box *and* complete Attachment C if the project is directly related to any diversion, obstruction, extraction, or impoundment of the natural flow of a river, stream, or lake. Provide the number assigned to the State Water Resources Control Board application, permit, license, registration, statement of diversion and use, or other authorization to divert, extract, or impound water, if applicable.

If the diversion, obstruction, extraction, or impoundment of water is only *incidental* to the project described in the notification (e.g., temporarily dewatering a stream segment to install a culvert or bridge or drafting water as part of a timber harvesting operation) do not check this box or complete attachment.

E. Routine Maintenance

Check this box *and* complete Attachment D if the primary purpose of the project is to maintain on a routine basis a number of existing private or public facilities, such as canals, channels, culverts, and ditches.

If the project is a one-time maintenance project, do not check this box or complete the attachment.

F. Remediation of Marijuana Cultivation Sites

Check this box *and* complete Attachment E if the primary purpose of the project is to remediate a marijuana cultivation site.

Note: An additional fee of \$3,000 or \$5,000 applies to projects to remediate marijuana cultivation sites. See section 699.5(i) in the fee schedule.

G. Department Grant Programs

Check this box if the project is funded by a Department grant program (e.g., FRGP, Proposition 1, Ecosystem Restoration Program, or Wetlands Restoration for Greenhouse Gas Reduction Program). Provide the name of the funding program and the grant agreement number.

H. Master

Check this box for an agreement with a term of greater than five years that:

- 1) Covers multiple projects that are not exclusively projects to extract gravel, sand, or rock; not exclusively projects that are included in a THP approved by CAL FIRE; or not exclusively routine maintenance projects.
- 2) Specific detailed plans have not been prepared at the time of the original notification.
- 3) Describes a procedure the entity must follow for construction, maintenance, or other projects the agreement covers.

An example of a project for which the Department would issue a Master Agreement is a large-scale development proposal comprised of multiple projects for which specific, detailed design plans have not been prepared at the time of the original notification.

I. Master Agreement for Timber Operations

Check this box for an agreement with a term of greater than five years that:

- 1) Covers timber operations on timberland that are not exclusively projects to extract gravel, sand, or rock; not exclusively projects that are included in a Timber Plan approved by CAL FIRE; or not exclusively routine maintenance projects that the entity will need to complete separately at different time periods during the term of the agreement.
- 2) Describes a procedure the entity must follow for construction, maintenance, or other projects the agreement covers.

6. NOTIFICATION FEES

A. Scope of Project

Specify the scope of the proposed project(s) for the purpose of calculating notification fees. "Project" means either of the following as determined by the Department:

- 1) One activity. An example of such a project is one that is limited to the removal of riparian vegetation at one location along the bank of a river, stream, or lake that will substantially change the bank.

- 2) Two or more activities that are interrelated and could or will affect similar fish and wildlife resources. An example of such a project is the construction of one bridge across a stream that requires the removal of riparian vegetation, the installation of abutments in or near the stream, and the temporary de-watering of the stream using a diversion structure. Each of those three activities together would constitute one project for the purpose of calculating the notification fee under this section because they are all related to the single purpose of constructing one bridge at one location.

By contrast, the construction of three bridges and two culverts across a stream at five different locations would not constitute one project, but instead would constitute five projects, even if each structure were to provide access to a common development site or were physically connected to each other by a road.

Note: *The Department may require the applicant to separately notify for one or more projects based on their type or location. If the Department requires the applicant to separately notify the Department for one of more of the projects included in the original notification, the Department shall return the original notification and fee to the applicant, after which the applicant may submit to the Department separate notifications and a fee for each project.*

B. Project Cost

For purposes of calculating the notification fee, "project" refers only to the activities that are subject to the notification requirement in Fish and Game Code section 1602 and not the overall project. For example, if the project described in the notification is the construction of a bridge across a stream, and the bridge construction is part of a housing development that except for the bridge construction would not require notification, only the cost associated with installation of the bridge would be used to calculate the notification fee.

If the project is not for gravel, sand, or rock extraction; timber harvesting; or routine maintenance, provide the estimated cost to complete the project over the proposed term of the agreement. If the project is for gravel, sand, or rock extraction; timber harvesting; or routine maintenance, write "not applicable" in this box and refer to the enclosed notification fee schedule to determine the appropriate fee.

Note: *Project costs shall include, but are not limited to, the costs of all investigations, surveys, designs, labor, and materials required to complete the project.*

C. Project Fee

After determining the estimated cost for the project(s) subject to notification, refer to the fee schedule to determine the notification fee. The Department may require you to submit additional cost estimate information.

Note: *If the notification includes more than one project, the fee shall be calculated by adding the separate fees for each project. For example, if a notification identifies three projects, one of which will cost less than \$5,000, one which will cost \$7,500, and one of which will cost \$17,500, the fees for these projects would be \$561, \$704, and \$1,405 respectively, and therefore the total fee would be \$2,670.*

D. Base Fee

If the notification is for a Standard Agreement or an Agreement for Gravel, Sand or Rock Extraction, with a term of less than five years, skip to box 6.E. If the notification is for any

other type of agreement, enter the corresponding “base fee” as identified in the fee schedule.

E. Total Fee

Submit the total notification fee with the notification form (DFW 2023).

Note: The Department is not required to determine whether a notification is complete or otherwise process a notification until the Department has received the correct notification fee.

To pay the fee by check, the check must be made payable to the “California Department of Fish and Wildlife.”

To pay the fee by credit card, you must complete the Department’s Credit Card Payment Authorization Form (DFW 1443b (Rev. 8/15)) and submit the form to the Department with the notification. The Department accepts Visa and MasterCard only. If the fee is paid by credit card, the Department shall assess a separate credit card processing fee of 1.6% to recover handling costs and credit card company charges. The Department’s Credit Card Payment Authorization Form is available at any Department regional office or at: <https://www.wildlife.ca.gov/Conservation/LSA/Forms>.

Example 1: Standard Agreement – Regular Term (5 years or less)

A. Project		B. Project Cost	C. Project Fee
1	Boat Ramp Retrofit	\$4,500	\$561
		D. Base Fee (if applicable)	N/A
		E. TOTAL FEE	\$561

Example 2: Agreement for Gravel Extraction - Regular Term (5 years or less)

A. Project		B. Project Cost	C. Project Fee
1	Gravel Extraction (450 cubic yards)	N/A	\$1,405
		D. Base Fee (if applicable)	N/A
		E. TOTAL FEE	\$1,405

Example 3: Agreements for Multiple Projects

A. Project		B. Project Cost	C. Project Fee
1	Culvert #1	\$5,000	\$561
2	Culvert #2	\$7,500	\$704
3	Elk Bridge Pedestrian Crossing	\$17,500	\$1,405
		D. Base Fee (if applicable)	N/A
		E. TOTAL FEE	\$2,670

Example 4: Routine Maintenance Agreement – Long-Term Agreement (> 5 years)

A. Project		B. Project Cost	C. Project Fee
1	East End Property Boat Lift Yard	N/A	N/A
		D. Base Fee (if applicable)	\$6,750
		E. TOTAL FEE	\$6,750

Note: The project fee shall be submitted as specified in the agreement.

Example 5: Standard Agreement – Long-Term (> 5 years)

A. Project		B. Project Cost	C. Project Fee
1	Scopes Lighting District – Main Line	\$450,000	\$6,328
		D. Base Fee (if applicable)	\$6,750
		E. TOTAL FEE	\$13,078

Example 6: Agreement for Gravel Extraction – Long-Term (>5 years)

A. Project		B. Project Cost	C. Project Fee
1	Point Bar Gravel Inc.	N/A	N/A
		D. Base Fee (if applicable)	\$28,123
		E. TOTAL FEE	\$28,123

Note: The annual fee shall be submitted as specified in the agreement.

7. PRIOR NOTIFICATION AND ORDERS

A. Previous Notification and/or Agreement

Check the applicable box. If “yes” is checked, provide your name; the number assigned to the notification; and either the date the notification was submitted or the date the Department signed the final agreement, if a final agreement was issued.

B. Work Required by Court or Administrative Agency

If a court or administrative agency has required you to perform the work described in the notification, or you are submitting the notification after receiving a notice of violation (NOV) from the Department, check “yes” and provide a copy of the court or administrative order or notice; or NOV. If this is not the case, check “no.”

Note: If the notification is being submitted in response to a court or administrative order or notice, and the Department determines that an agreement is required, the measures the Department includes in a draft agreement will **not** be subject to arbitration (Fish & G. Code, § 1614).

8. PROJECT LOCATION

A. Address

Provide the street address where the project will take place (describe the location if there is no street address) and driving directions from the nearest major road or highway, known landmarks, access roads, and any other information that would allow a person not familiar with the area to find the project site. Enclose a map that marks the location of the project and denotes a north arrow and map scale.

B. River, Stream, or Lake

Provide the name of the river, stream, or lake in which or near where the project will take place. If the watercourse or waterbody is not named, please write “unnamed tributary” in the box.

C. Tributary

Provide the name of the watercourse or water body to which the river, stream, or lake specified in box 8.B is tributary.

D. Wild and Scenic Rivers

Check the appropriate box to specify whether or not the river or stream segment where the project is located is listed as a State or federal Wild and Scenic River. The State Wild and Scenic Rivers Act (WSRA) is codified at Public Resources Code section 5093.50 *et seq.* and can be found at: <http://www.leginfo.legislature.ca.gov/calaw.html>). The federal WSRA is codified at United States Code section 1271 *et seq.* and can be found at <http://www.gpoaccess.gov/uscode/index.html>.

Note: *If the project is located within a segment of a river or stream that is listed in the State or federal WSRA, the Department cannot approve the proposed project unless it is consistent with the act(s).*

E. County

Provide the name of the county where the project will take place.

F. USGS 7.5 Minute Quad Map Name

Provide the name of the USGS 7.5 minute quadrangle map(s) that includes the property where the project will take place. The following Department website may provide you with a link to the name of the quadrangle map: <https://map.dfg.ca.gov/bios/>.

G - J. Township, Range, Section, ¼ Section

Provide the township, range, section, and ¼ section numbers of the property where the project will take place. Many county and city websites provide township, range, section, and ¼ section numbers.

K. Meridian

Provide the meridian of the property where the project will take place. The following website provides meridian lines: <http://www.blm.gov/cadastral/meridians/Caleneva.htm>.

L. Assessor's Parcel Number

Provide the Assessor's Parcel Number (APN) of the property where the project will take place. Among other documents, APNs are found on deeds and tax records.

M. Coordinates

If available, provide either the latitude and longitude or the UTM coordinates of the property where the project will take place *and* specify the datum used. Latitude and longitude information can be obtained using a Global Positioning System or from the following website: <http://bios.dfg.ca.gov>.

9. PROJECT CATEGORY AND WORK TYPE

Identify the project category and work type described in the notification by checking the applicable box(es). If "Other" is checked, briefly describe the type of project.

Note: *The work type, "Water diversion without facility" refers to extracting water from a river, stream, or lake without physically obstructing or impeding its natural flow (e.g., by using a pump or by gravity through a headgate, pipe, or gallery). The work type, "Water diversion with facility" refers to extracting water from a river, stream, or lake in conjunction with or by use of a facility or structure that physically obstructs or impedes its natural flow (e.g., a flashboard dam or a weir).*

10. PROJECT DESCRIPTION

A. Describe the Project

Provide a detailed, written description of all project activities, including a step-by-step description of how the activities will be implemented. Include photographs of the project location(s) and immediate surrounding area.

- Include any structures (e.g., rip-rap, culverts) that will be placed or modified in or near the stream, river, or lake, and any channel clearing.
- Specify volume, and dimensions of all materials and features (e.g., rip-rap fields) that will be used or installed.
- If water will be diverted or extracted, specify the purpose or use.
- Describe both permanent and temporary impacts to the channel and/or riparian habitat.
- Enclose diagrams, drawings, plans, and maps that provide all of the following: site specific construction details; dimensions of each structure and/or extent of each activity in the bed, channel, bank or floodplain; overview of the entire project area (i.e., "bird's-eye view") showing the location of each structure and activity, significant area features, stockpile areas, areas of temporary disturbance, and where the equipment/machinery will access the project area.

B. Equipment

List all equipment and machinery used to complete the project. List any lubricants, solvents, chemicals, or other materials not normally found on construction sites that will be present in the project area in addition to the equipment and machinery used to complete the project.

C. Water Presence

Check the applicable box. If "yes" is checked, complete box 10.D. If "no" is checked, skip to box 11.

D. Work in Wetted Channel

Check the applicable box. If "yes" is checked, a plan to divert water around the project site and dewater the work site **must** be included with the notification, and should specify the method, volume, rate, and timing of the diversion of the water around the work site.

11. PROJECT IMPACTS

A. Modifications to River, Stream or Lake

Describe any foreseeable impacts (permanent or temporary) to the flow, bed, channel and bank of the river, stream, or lake. Quantify the effects and impacts in the project vicinity by noting the type, volume, and dimensions of material displaced through grading, trenching or other forms of site alteration. Also include any foreseeable impacts (permanent or temporary) to the riparian zone on or adjacent to the bank of the river, stream or lake. The riparian zone is the area that surrounds a channel or lake and supports (or can support) vegetation that is dependent on surface or subsurface water. Include the effects of your project activity to this zone at least to the outer (landward) edge of the drip line of any dependent vegetation.

B. Vegetation

Check the applicable box. If "yes" is checked, complete the following tables by specifying the type and amount of vegetation (i.e., trees such as oak, willow, or sycamore, and plant communities, such as salt marsh, freshwater marsh, wet meadow, willow thicket, riparian woodland, willow riparian woodland, desert wash woodland, riparian forest, oak riparian forest, redwood forest, riparian scrub, desert wash scrub, alkali sink scrub, oasis, vernal pool, bog, non-native, or ornamental) both in linear feet and total acres that will be affected temporarily and permanently.

If trees **greater than 2 inches in diameter at breast height** (dbh) and/or mature shrubs will be removed as part of the project, specify the estimated number and species (if available) to be removed, and the range of trunk diameters measured at breast height. Trees can be grouped into size classes (i.e., four oak trees approximately 10 to 20 inches dbh). Attach a tree survey, if available.

C. Special Status Species

A special status species is an animal and plant species that meets any of the following criteria:

- The species is listed or proposed for listing under the State or federal Endangered Species Act.
- The species is designated as rare under the State Native Plant Protection Act.
- The species is identified as a candidate, sensitive, or special status species in a local, regional, State or federal list, plan, or policy.
- The species otherwise meets the definition of an endangered, rare, or threatened species under California Environmental Quality Act (CEQA) Guidelines section 15380 (Cal. Code Regs., tit. 14, § 15380).

Check the applicable box. If "yes" is checked, list each species and/or describe the habitat the project activities will affect.

If a species listed in this box is protected under the State or federal Endangered Species Act, you may need to obtain take authorization from the Department, the U.S. Fish and Wildlife Service (USFWS), or the National Marine Fisheries Service (NMFS). Contact the Department, USFWS, or NMFS for more information.

D. Source of Information

Identify the source(s) of information used to conclude if special status species or habitat that may support such species is or is not, present on or near the project site.

E. Biological Study

If "yes" is checked, the biological study or survey must be enclosed with the notification. If "no" is checked or the biological study enclosed with the notification is inadequate, the Department may require you to complete a biological study to evaluate the project's potential impact on biological resources before accepting the notification as complete.

F. Hydrological Study

If "yes" is checked, the hydrological study or survey must be enclosed with the notification. If "no" is checked or the hydrological study enclosed with the notification is inadequate, the Department may require you to complete a hydrological study or provide other information on site hydraulics (e.g., water availability analysis, flow regime, channel characteristics,

and/or flood recurrence intervals) to evaluate the project's potential impacts on hydrology before accepting the notification as complete.

G. Resource Mapping

Check "yes" if fish and wildlife resources or waters of the state on the project site have been mapped or delineated. "Wildlife" means and includes all wild animals, birds, plants, fish, amphibians, reptiles and related ecological communities, including the habitat upon which the wildlife depends." (Fish & G. Code, § 89.5.) If "yes" is checked, submit the mapping or delineation. If the mapping or delineation is in digital format (e.g., GIS shape files or KMZ), you must submit the information in this format for the Department to deem your notification complete. If "no" is checked, or the resolution of the mapping or delineation is insufficient, the Department may request mapping or delineation (in digital or non-digital format), or higher resolution mapping or delineation for the Department to deem the notification complete.

12. MEASURES TO PROTECT FISH, WILDLIFE, AND PLANT RESOURCES

A. Erosion Control

Describe the methods or techniques that will be used to prevent sediment from entering any watercourses during and after construction. If you are unsure of which methods or techniques to prevent erosion would best minimize impacts at the project site, please indicate "unknown". Department staff can assist in providing the appropriate measures.

B. Protection of Fish, Wildlife, and Plant Resources

Describe any measures that will be incorporated into the project to avoid or minimize impacts to fish, wildlife, and plant resources. If you are unsure of which measures would best minimize impacts at the project site, please indicate "unknown". Department staff can assist in providing the appropriate measures.

C. Mitigation/Compensation Measures

Describe all measures that will be incorporated into the project provide mitigation or compensation for impacts to fish, wildlife, and plant resources. If you are unsure of which measures would best provide mitigation or compensation for potential impacts at the project site, please indicate "unknown." Department staff can assist in providing the appropriate measures.

13. PERMITS

A - D. Local, State, and Federal Permits

List any local, State, and federal permits required for the project and mark whether applied or issued. Examples include a grading permit by the county, authorization by the Department, USFWS, NMFS to take a listed species, or "section 404" permit the U.S. Army Corps of Engineers. **Enclose a copy of each permit that has been issued.** You are responsible for obtaining all necessary permits and authorizations from the Department and other agencies before beginning any project described in the notification.

14. ENVIRONMENTAL REVIEW

A. California Environmental Quality Act and National Environmental Protection Act

If "yes" is checked, include a copy of the CEQA or National Environmental Protection Act (NEPA) document and all notices with the notification (DFW 2023). If applicable, include the

type of CEQA or NEPA document. If "no" is checked, please list to the best of your knowledge, the type of environmental document that will be or is being prepared.

B. State Clearinghouse Number

If a copy of any CEQA or NEPA document has been submitted to the State Clearinghouse for distribution to State agencies, provide the number assigned to the document by the State Clearinghouse.

C - F. CEQA Lead Agency

If "yes" is checked, complete boxes D - F. Before identifying the Department as the CEQA lead agency, please obtain approval from the Department regional office covering the project area. If "no" is checked, skip to box G.

G. Entire Project

The Department must comply with CEQA when issuing a final agreement for a project. CEQA defines a "project" as "the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment." (Cal. Code Regs., tit. 14, § 15378).

If the project described in the notification is not the "whole" project, but instead only a part of it, briefly describe the entire project. For example, if the project described in the notification is the construction of a bridge across a stream, and the bridge construction is part of a proposed housing development that does not require notification, the housing development should be described in this box.

If the project described in the notification is the entire project, insert the following statement in this box: "The project described in the notification is the entire project."

H. CEQA Filing Fee

Pursuant to Fish and Game Code section 711.4, you must pay a CEQA filing fee to the CEQA lead agency if an environmental document has been prepared for the project, unless the project is exempt from the fee. The filing fee is in addition to the notification fee and any other Department fees that apply to the project. Filing fee information is available at <https://www.wildlife.ca.gov/Conservation/CEQA/Fees>.

If "yes" is checked, proof that the filing fee has been paid must be enclosed with the notification (typically a Department Filing Fee Cash Receipt). If "no" is checked, explain the reason the filing fee has not been paid. For example, a filing fee may not have been paid because the project is exempt from CEQA, the lead agency has not completed the environmental document at the time the notification is submitted, or the project is exempt from the filing fee.

Note: *If a CEQA filing fee has not been paid, and the Department determines that the fee is required, the Department may not issue a final agreement until it receives proof of payment. For more information on CEQA and CEQA filing fees, refer to Part IV or go to: <https://www.wildlife.ca.gov/Conservation/CEQA/Fees>.*

15. SITE INSPECTION

In order to determine whether the notification is complete, an agreement is required, or to identify the measures that must be incorporated into the project to protect fish, wildlife, and plant resources, the Department may need to conduct an inspection of the project site.

Box 1. Generally, non-enforcement Department personnel may only enter private property with the consent of the property owner. Checking the first box will enable Department personnel to enter the property at a reasonable time in the future without having to contact the property owner in advance. Receiving such consent in advance will help reduce the amount of time for the Department to determine whether the notification is complete, an agreement is needed and/or to prepare a draft agreement. If the first box is checked, provide the Department with any access instructions.

Box 2. Check the second box and provide the name and telephone number of the person the Department needs to contact before entering the property if you cannot or do not want to give the Department consent to enter the property in advance. The box should also be checked if the property owner or the owner's representative needs to be present when Department personnel visit the property.

16. DIGITAL FORMAT

If any of the information included as part of the notification is available in digital format, submit the information via digital media (e.g., CD, DVD, etc.) with the notification.

Note: *The notification form (DFW 2023) must be completed and submitted in hard copy, even if the information is available in digital format. The Department will not process the notification until it receives the notification in hard copy.*

17. SIGNATURE

If the applicant is a natural person, he or she must sign the notification in order for it to be valid. If the applicant is not a natural person (e.g., a business), only an employee authorized by the applicant may sign the notification to be valid. *Under no circumstances should a consultant or other contact person or property owner who is not the applicant or, if the applicant is not a natural person, not an authorized employee of the applicant, sign the notification.* If that occurs, the Department may return the notification to the applicant as invalid.

PART III: PROCESSING YOUR NOTIFICATION

After the correct Department regional or field office receives your notification (notification form (DFW 2023) or THP) in hard copy, and you have paid the correct notification fee, the Department will begin to process your notification by determining whether it is complete. **The Department is not required to determine whether your notification is complete or otherwise process the notification until both the correct Department regional or field office has received the notification in hard copy, and that office has received the correct notification fee.**

Notification Form (DFW 2023)

If you notify the Department by submitting a notification form (DFW 2023), the notification will be complete if all of the following apply:

- 1) All applicable fields in the notification form (DFW 2023) are completed.
- 2) All required enclosures are submitted (including a biological and/or hydrological study, and/or resource mapping, if applicable).
- 3) The notification was properly signed.
- 4) The information in the notification is true and correct.

THP

If you notify the Department through the submittal of a THP instead of using the notification form (DFW 2023), the Department will determine the THP as the notification is complete if all of the following apply:

- 1) The THP includes, at a minimum, the information listed in Fish and Game Code section 1611.
- 2) The information in the THP is true and correct.
- 3) The THP was properly signed.
- 4) The THP is accepted for filing by CAL FIRE.

Step 1: Review for Completeness

Notification is Complete

The Department will have 30 days from the date it receives your notification to determine if the notification is complete, *unless*:

- 1) The applicant has not submitted the correct notification fee.
- 2) The Department and applicant mutually agree to extend the 30-day time period.

- 3) The Department determines that an onsite inspection is required before it can make its determination, but you are unable to schedule a date for the inspection that will reasonably allow the Department to make the determination within the 30-day time period.
- 4) The Department determines that an onsite inspection is required before it can make its determination and the applicant or the owner of the property where the project will take place (if different from the applicant) refuses to allow Department personnel to enter the property. In that case, the Department may refuse to process the notification, in which case the 30-day time period will no longer apply.
- 5) The applicant has requested long-term agreement, in which case the 30-day period does not apply. (Fish & G. Code, § 1605, subd. (g)(5).)

***Note:** If you have requested a long-term agreement, but the Department decides not to grant the request, the Department will contact you, and thereafter process the notification as one for a regular agreement upon your written request. If you are granted a long-term agreement, you will be required to comply with the requirements specified in Fish and Game Code section 1605(g), which includes filing a status report with the Department every four years. The Department has sole discretion to determine the type of agreement the applicant may obtain for a project or projects. (Cal. Code Regs., tit. 14, § 699.5, subd. (q).)*

If the 30-day period applies and the Department determines your notification is complete within this period, it will transmit the determination to you in writing and continue processing your notification as described in **Step 2** below.

Notification is Incomplete

First incomplete

If the Department determines your notification is incomplete within 30 days of receiving your (original) notification, it will transmit the determination to you in writing and specify the information or materials that are lacking and that you will need to submit to make your notification complete. Upon receipt of any additional information or materials by the Department, a new 30-day review period will begin. During this new review period, the Department will determine if the notification with the additional information or materials is complete, and transmit that determination to you in writing.

Second incomplete

If the Department determines that your notification with the additional information or materials is still incomplete, the Department will transmit that determination to you in writing. The Department will also inform you that you may appeal the determination to the Director or his or her designee, and describe the appeal process. The Director or his or her designee will make a final determination on your appeal within 60 days after receiving it.

No Action

Notwithstanding the above, if the Department does not: 1) transmit a completeness/incompleteness determination to you in writing during either of the 30-day periods described

above, or 2) make a final determination on any appeal within the 60-day period described above, the notification, or if applicable, the notification with the additional information or materials will be deemed complete at the end of the applicable 30-day period or 60-day period by operation of law. In each case, the 60-day period described in **Step 2** below will begin.

Step 2: Draft Agreement

After the Department determines that the notification is complete or it is deemed complete by operation of law, the Department will evaluate the project activities and determine whether you will need an agreement.

An agreement will be required if the project may substantially adversely affect an existing fish, wildlife, or plant resource. If the Department determines an agreement is not required, it will notify you in writing. If the Department determines an agreement is needed, it will submit a draft agreement to you for review no later than 60 days after the notification is complete, *unless*:

- 1) The Department and applicant mutually agree to extend the 60-day period.
- 2) The Department determines that an onsite inspection is required before it can determine whether an agreement will be required or issue a draft agreement, but you are unable to schedule a date for the inspection that will reasonably allow the Department to make its agreement determination or issue a draft agreement within the 60-day period.
- 3) The Department determines that an onsite inspection is required before it can determine whether an agreement will be required or issue a draft agreement, and you or the owner of the property where the project will take place (if different from the applicant) refuses to allow Department personnel to enter the property. In that case, the Department may refuse to process the notification, in which case the 60-day period will no longer apply.
- 4) The applicant has requested a long-term agreement, in which case the 60-day period does not apply (Fish & G. Code, § 1605, subd. (g)(5)).

The draft agreement will include measures the Department determines are necessary to protect fish, wildlife, and plant resources while conducting the project activities. After receiving the draft agreement, you will have 30 days to notify the Department whether the measures in the draft agreement are acceptable. If you agree with the measures included in the draft agreement, you or your authorized representative will need to sign the agreement and submit it to the Department. If you disagree with any measures in the draft agreement, within 30 days, you must notify the Department in writing and specify the measures that are not acceptable. Upon written request, the Department will meet with you within 14 days of receiving the request to resolve the disagreement. If you fail to respond, in writing, within 90 days of receiving the draft agreement, the Department may withdraw the agreement.

If you disagree with any measures in the draft agreement and you and the Department cannot resolve the disagreement informally, you may request an arbitration panel to resolve the disagreement. If you request arbitration, a panel of arbitrators will be established within 14 days of receiving the request. The panel will include three persons: your representative, a Department representative, and a third person mutually agreed upon by you and the Department who will serve as the panel's chair. If you and the Department cannot agree upon the third person within the 14-day period, a court will appoint the third person. The third person

must have scientific expertise relevant to the fish, wildlife, and plant resources the project could affect, and the disputed measures in the draft agreement. ***Each party will be required to pay the expenses of their selected representative and pay one-half the expenses of the third person.***

The panel will issue a decision within 14 days after it is established. The decision must be based on the best scientific information reasonably available at the time of the arbitration, and will be issued in the form of a final agreement. The decision will be binding on you and the Department unless you or the Department successfully petitions a court to correct or vacate the decision.

The time periods described above may be extended at any time by mutual agreement.

Note: *The measures included in a draft agreement are not subject to arbitration if the notification is being submitted in response to an order or a notice by a court or an administrative agency that requires you to perform work subject to the notification requirement in Fish and Game Code section 1602.*

After the Department receives the signed draft agreement, it will make it final by signing it. However, the Department will not sign the agreement until it has:

- 1) Complied with CEQA as a lead or responsible agency; and
- 2) Received written proof that the CEQA filing fee specified in Fish and Game Code section 711.4 has been paid, if a filing fee is required.

After you receive the final agreement, the project described in the notification and covered by the agreement may begin, provided you have obtained all necessary local, State, and federal permits or other authorizations.

No Action

Notwithstanding the above, if the Department does not submit a draft agreement to you within 60 days after the notification or THP is complete, or it is deemed complete by operation of law, you may proceed without an agreement, provided you conduct the project activities as described in the notification or THP, including any measures in the notification intended to protect fish and wildlife resources. (Fish & G. Code, §1602, subd. (a)(4)(D).)

Note: *Fish and Game Code section 1613 authorizes the Department to suspend processing a notification between the time it receives the notification and just before the Department is ready to execute a final agreement if the Department determines the activity the notification describes, or any activity or conduct by the applicant directly related to the described activity violates any provision of the Fish and Game Code or any Department regulation.*

PART IV: CALIFORNIA ENVIRONMENTAL QUALITY ACT

The Department must comply with the California Environmental Quality Act (CEQA) before it may issue a *final* agreement. Issuance of a final agreement occurs when the Department receives the signed *draft* agreement from you *and* the Department signs it.

Projects Exempt from CEQA

If the Department determines a project is exempt from CEQA, it may issue a final agreement without the need to prepare an environmental document (i.e., initial study, negative declaration, and/or environmental impact report).

Project Requiring an Environmental Document

If a project is not exempt from CEQA, then the CEQA lead agency is required to prepare an environmental document. In some cases, the Department may receive the signed draft agreement from an applicant before the lead agency has approved or adopted an environmental document for the project. If this occurs, the Department must wait for the lead agency to complete CEQA before the Department, as a responsible agency, may sign the draft agreement to make it final.

Under CEQA, the "lead agency" is the local or State governmental agency that has the principal responsibility for carrying out or approving the project. Typically, a local agency (e.g., city or county) will be the lead agency. A "responsible agency" is any other local or State agency with discretionary approval authority over the project.

Department as CEQA Lead Agency

The lead agency is entitled to recover all of its CEQA-related costs from the project applicant (Pub. Resources Code, § 21089, subd. (a); Cal. Code Regs., tit. 14, § 15045, subd. (a)).

If the Department acts as the lead agency for your project, you will need to pay the Department in advance to cover the costs the Department will incur to prepare an environmental document and for procedures necessary to comply with CEQA. The advance payment will be in addition to the notification fee, the CEQA filing fee (Fish & G. Code, § 711.4), and any other Department fees. The advance payment will be collected before the Department undertakes the preparation of an environmental document or other CEQA-related work.

Department as CEQA Responsible Agency

If the Department is a responsible agency, you must submit with your notification a copy of any environmental document and all notices prepared by the lead agency pursuant to CEQA, if the lead agency has prepared any document or notice. You must also identify the lead agency in box 14.D in the notification form (DFW 2023).

CEQA Filing Fee

Pursuant to Fish and Game Code section 711.4, you must pay a CEQA filing fee if an environmental document is prepared for your project, unless: 1) one of the exceptions specified in Fish and Game Code section 711.4, subdivision (c)(2) or (d)(1) applies; or 2) your project is a "timber operation," and therefore exempt from the filing fee under Public Resources Code

section 4629(c). **The filing fee is in addition to the notification fee, the fees a lead agency may charge to recover its CEQA-related costs, and any other Department fees.**

CEQA filing fee information is available at:
<https://www.wildlife.ca.gov/Conservation/CEQA/Fees>.

For more information on CEQA, please see the act (Pub. Resources Code § 21000, et seq.), the implementing regulations found in the CEQA Guidelines (Cal. Code Regs., tit. 14, § 15000 et seq.), and CEQA handbooks and guides. CEQA and the CEQA Guidelines are available at http://www.opr.ca.gov/m_ceqa.php.

PART V: OTHER PERMITS

Depending on the project activities being proposed, in addition to an agreement, you might need to obtain a permit, agreement, or other authorization from one or more governmental agencies. You should first contact the planning departments of the city or county where the project will take place to determine whether any local permits are required for the project. The State and federal agencies listed below might also have permitting authority over the project. You should contact these agencies if you are not familiar with their permitting requirements.

STATE AGENCIES

Coastal Commission
Department of Conservation
Department of Food and Agriculture
Department of Forestry and Fire Protection
Department of Water Resources
Reclamation Board/District
Regional Water Quality Control Boards
State Lands Commission
State Water Resources Control Board

FEDERAL AGENCIES

National Marine Fisheries Service
U.S. Army Corp of Engineers
U.S. Fish and Wildlife Service
U.S. Forest Service



FOR DEPARTMENT USE ONLY				
Date Received	Amount Received	Amount Due	Date Complete	Notification No.
	\$	\$		
Assigned to:				

NOTIFICATION OF LAKE OR STREAMBED ALTERATION

Complete EACH field, unless otherwise indicated, following the enclosed instructions and submit ALL required enclosures. Attach additional pages, if necessary.

1. APPLICANT PROPOSING PROJECT

Name				
Business/Agency	Larrabee Creek Association			
Mailing Address	PO box 101			
City, State, Zip	Blockburg CA 95514			
Telephone		Fax		
Email				

2. CONTACT PERSON *(Complete only if different from applicant)*

Name	Thomas Richardson			
Street Address				
City, State, Zip				
Telephone		Fax		
Email				

3. PROPERTY OWNER *(Complete only if different from applicant)*

Name	Vessela B. Iordonov & Matin T. Moghadam San Ramon, CA 94583			
Street Address				
City, State, Zip				
Telephone		Fax		
Email				

4. PROJECT NAME AND AGREEMENT TERM

A. Project Name		CMP 118 replacement		
B. Agreement Term Requested		<input checked="" type="checkbox"/> Regular (5 years or less) <input type="checkbox"/> Long-term (greater than 5 years)		
C. Project Term		D. Seasonal Work Period		E. Number of Work Days
Beginning (year)	Ending (year)	Start Date (month/day)	End Date (month/day)	
2017	2022	July 15th	Oct 15th	
				5



5. AGREEMENT TYPE

Check the applicable box. If box B, C, D, E, or F is checked, complete the specified attachment.

A.	<input checked="" type="checkbox"/> Standard (Most construction projects, excluding the categories listed below)	
B.	<input type="checkbox"/> Gravel/Sand/Rock Extraction (Attachment A)	Mine I.D. Number: _____
C.	<input type="checkbox"/> Timber Harvesting (Attachment B)	THP Number: _____
D.	<input type="checkbox"/> Water Diversion/Extraction/Impoundment (Attachment C)	SWRCB Number: _____
E.	<input type="checkbox"/> Routine Maintenance (Attachment D)	
F.	<input type="checkbox"/> Remediation of Marijuana Cultivation Sites (Attachment E)	
G.	<input type="checkbox"/> Department Grant Programs	Agreement Number: _____
H.	<input type="checkbox"/> Master	
I.	<input type="checkbox"/> Master Timber Operations	

6. FEES

See the current fee schedule to determine the appropriate notification fee. Itemize each project's estimated cost and corresponding fee. **Note: The Department may not process this notification until the correct fee has been received.**

A. Project		B. Project Cost	C. Project Fee
1	CMP 118 replacement	\$19,025	\$1405.00
2			
3			
4			
5			
6			
7			
8			
9			
10			
		D. Base Fee (if applicable)	N/A
		E. TOTAL FEE*	\$1405.00

* Check, money order, and Visa or MasterCard payments are accepted. When payment is made by credit card, CDFW shall assess a separate credit card processing fee of 1.6% to the Total Fee. Credit card payment must be submitted with a completed Credit Card Payment Authorization Form (DFW 1443b (Rev. 8/15)) available online at: <https://www.wildlife.ca.gov/Conservation/LSA/Forms> or at a Department regional office.



7. PRIOR NOTIFICATION AND ORDERS

A. Has a notification previously been submitted to, or a Lake or Streambed Alteration Agreement previously been issued by, the Department for the project described in this notification?

Yes (Provide the information below) No

Applicant	Notification Number	Date

B. Is this notification being submitted in response to a court or administrative order or notice, or a notice of violation (NOV) issued by the Department?

No Yes (Enclose a copy of the order, notice, or NOV. If the applicant was directed to notify the Department verbally rather than in writing, identify the person who directed the applicant to submit this notification and the agency he or she represents, and describe the circumstances relating to the order.)

Continued on additional page(s)

8. PROJECT LOCATION

A. Address or description of project location.
 (Include a map that marks the location of the project with a reference to the nearest city or town, and provide driving directions from a major road or highway)

From eastbound St Rte 36 at Bridgeville, turn right (south) on to Alderpoint Rd. Travel 18.1 mi. south, turn right and cross the bridge into Larabee Creek Ranch Subdivision. Inside the gate, turn left (south) onto Sunset Ridge Rd. At 2.6 mi. turn left (west, downhill) on Browning Rd. At ½ mi down, turn rjght onto Sylvanglade Rd., proceed on Sylvanglade Rd. 1.35 mi. to Site 118. See attached maps.

Continued on additional page(s)

B. River, stream, or lake affected by the project. Unnamed tributary to Basin Creek

C. What water body is the river, stream, or lake tributary to? Central Mainstem Eel River

D. Is the river or stream segment affected by the project listed in the state or federal Wild and Scenic Rivers Acts? Yes No Unknown

E. County Humboldt

F. USGS 7.5 Minute Quad Map Name	G. Township	H. Range	I. Section	J. ¼ Section
Blocksburg	2 South	4 East	13	Southwest
Blocksburg	2 South	4 East	24	Northwest

Continued on additional page(s)

K. Meridian (check one) Humboldt Mt. Diablo San Bernardino

L. Assessor's Parcel Number(s)

217 401 003

Continued on additional page(s)



M. Coordinates (If available, provide at least latitude/longitude or UTM coordinates and check appropriate boxes)

Latitude/Longitude	Latitude: N 40.2842		Longitude: W 123.6820	
	<input type="checkbox"/> Degrees/Minutes/Seconds		<input checked="" type="checkbox"/> Decimal Degrees	
UTM	Easting:	Northing:		<input type="checkbox"/> Decimal Minutes
Datum used for Latitude/Longitude or UTM		<input type="checkbox"/> NAD 27		<input type="checkbox"/> Zone 10 <input type="checkbox"/> Zone 11
		<input checked="" type="checkbox"/> NAD 83 or WGS 84		

9. PROJECT CATEGORY

WORK TYPE	NEW CONSTRUCTION	REPLACE EXISTING STRUCTURE	REPAIR-MAINTAIN-OPERATE EXISTING STRUCTURE
Bank stabilization – bioengineering/recontouring	<input type="checkbox"/>		
Bank stabilization – rip-rap/retaining wall/gabion	<input type="checkbox"/>	<input type="checkbox"/>	
Boat dock/pier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Boat ramp	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bridge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Channel clearing/vegetation management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Culvert	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Debris basin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dam	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Filling of wetland, river, stream, lake	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Geotechnical survey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Habitat enhancement – revegetation/mitigation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Levee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Low water crossing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Road/trail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sediment removal: pond, stream, marina	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
flood control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Storm drain outfall structure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Temporary stream crossing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Utility crossing: horizontal directional drilling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
jack/bore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
open trench	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water diversion without facility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water diversion with facility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



10. PROJECT DESCRIPTION

- A. Describe the project in detail. Include photographs of the project location and immediate surrounding area.
- Written description of all project activities with detailed step-by-step description of project implementation.
 - Include any structures (e.g., rip-rap, culverts) that will be placed or modified in or near the stream, river, or lake, and any channel clearing.
 - Specify volume, and dimensions of all materials and features (e.g., rip rap fields) that will be used or installed.
 - If water will be diverted or drafted, specify the purpose or use.
 - Enclose diagrams, drawings, plans, and maps that provide all of the following: site specific construction details; dimensions of each structure and/or extent of each activity in the bed, channel, bank or floodplain; overview of the entire project area (i.e., "bird's-eye view") showing the location of each structure and/or activity, significant area features, stockpile areas, areas of temporary disturbance, and where the equipment/machinery will access the project area.

This project will replace a rusted culvert which was installed high in the fill. The fill will be excavated from the stream crossing and temporarily stored on the adjacent roadbeds. The culvert will be removed and disposed of. Additional fill will be excavated down to the original stream bed. The stream bed will be compacted to be slightly lower than the original and contoured to be slightly higher in the middle. Fill will be placed on the sides of the culvert and compacted with a manually operated gas powered compactor in .5 to 1 ft lifts at least to the top of the culvert. The remaining fill will be placed and compacted 1 to 2 ft. lifts. A critical dip will be created in the road above the culvert and the road will be capped with hard angular rock. The inlet and outlet of the culvert will be boulder armored, and all disturbed areas will be stabilized and mulched with local grass hay. The new culvert will be 72 in. diameter and the same length (60 ft.) as the old culvert. (CMP size from Larabee Creek Ranch Subdivision CulvQ2 / Larabee Creek Ranch Subdivision Road Watershed Erosion Hazard Assessment 2001).

Continued on additional page(s)

B. Specify the equipment and machinery that will be used to complete the project.

Excavator, 10 cu.yd. dump truck, compactor, grader

Continued on additional page(s)

C. Will water be present during the proposed work period (specified in box 4.D) in the stream, river, or lake (specified in box 8.B).

Yes No (Skip to box 11)

D. Will the proposed project require work in the wetted portion of the channel?

Yes (Enclose a plan to divert water around work site)
 No



11. PROJECT IMPACTS

A. Describe impacts to the bed, channel, and bank of the river, stream, or lake, and the associated riparian habitat. Specify the dimensions of the modifications in length (linear feet) and area (square feet or acres) and the type and volume of material (cubic yards) that will be moved, displaced, or otherwise disturbed, if applicable.

There will be temporary impacts to the watercourse during the culvert replacement. Approximately 80 lin.ft. and 250 sq ft will be affected. The volume of earthen fill removed and backfilled will be approximately 1400 cu. yds.

Continued on additional page(s)

B. Will the project affect any vegetation? Yes (Complete the tables below) No (Include aerial photo with date supporting this determination)

Vegetation Type	Temporary Impact	Permanent Impact
Grasses	Linear feet: _____ Total area: <u>Approx. 100 sq. ft.</u>	Linear feet: _____ Total area: _____
Shrubs	Linear feet: _____ Total area: <u>Approx. 75 sq. ft.</u>	Linear feet: _____ Total area: _____

Tree Species	Number of Trees to be Removed	Trunk Diameter (range)
Bigleaf Maple	6	4"-12"
California Laurel	2	3"-4"
Douglas Fir	1	10"

Continued on additional page(s)

C. Are any special status animal or plant species, or habitat that could support such species, known to be present on or near the project site?

Yes (List each species and/or describe the habitat below) No Unknown

Continued on additional page(s)

D. Identify the source(s) of information that supports a "yes" or "no" answer above in Box 11.C.

No species found in CNDDDB BIOS.

Continued on additional page(s)

E. Has a biological study been completed for the project site?

Yes (Enclose the biological study) No

Note: A biological assessment or study may be required to evaluate potential project impacts on biological resources.



F. Has a hydrological study been completed for the project or project site?

Yes (Enclose the hydrological study) No

Note: A hydrological study or other information on site hydraulics (e.g., flows, channel characteristics, and/or flood recurrence intervals) may be required to evaluate potential project impacts on hydrology.

G. Have fish or wildlife resources or waters of the state been mapped or delineated on the project site?

Yes (Enclose the mapped results) No

Note: Check "yes" if fish and wildlife resources or waters of the state on the project site have been mapped or delineated. "Wildlife" means and includes all wild animals, birds, plants, fish, amphibians, reptiles and related ecological communities, including the habitat upon which the wildlife depends." (Fish & G. Code, § 89.5.) If "yes" is checked, submit the mapping or delineation in digital format (e.g., GIS shape files or KMZ), you must submit the information in this format for the Department to deem your notification complete. If "no" is checked, the resolution of the mapping or delineation is insufficient, the Department may request mapping or delineation (in digital or non-digital format), or higher resolution mapping or delineation for the Department to deem the notification complete.

12. MEASURES TO PROTECT FISH, WILDLIFE, AND PLANT RESOURCES

A. Describe the techniques that will be used to prevent sediment from entering watercourses during and after construction.

Work will be done during dry conditions when soil moisture content is low. The fill will be removed from the stream crossing and temporarily placed in a stable location on the road 50' from the stream crossing. The culvert will be removed and disposed of.

Continued on additional page(s)

B. Describe project avoidance and/or minimization measures to protect fish, wildlife, and plant resources.

After the completion of the culvert replacement, all exposed or disturbed areas will be stabilized and mulched to a minimum of 2" depth with local grass hay prior to the winter season.

Continued on additional page(s)

C. Describe any project mitigation and/or compensation measures to protect fish, wildlife, and plant resources.

Continued on additional page(s)



13. PERMITS

List any local, State, and federal permits required for the project and check the corresponding box(es). Enclose a copy of each permit that has been issued.

- A. _____ Applied Issued
- B. _____ Applied Issued
- C. _____ Applied Issued
- D. Unknown whether local, State, or federal permit is needed for the project. (Check each box that applies)

Continued on additional page(s)

14. ENVIRONMENTAL REVIEW

A. Has a draft or final document been prepared for the project pursuant to the California Environmental Quality Act (CEQA) and/or National Environmental Protection Act (NEPA)?

- Yes (Check the box for each CEQA or NEPA document that has been prepared and enclose a copy of each.)
- No (Check the box for each CEQA or NEPA document listed below that will be or is being prepared.)

- Notice of Exemption
- Initial Study
- Negative Declaration
- THP/ NTMP

- Mitigated Negative Declaration
- Environmental Impact Report
- Notice of Determination (Enclose)
- Mitigation, Monitoring, Reporting Plan

NEPA document (type): _____

B. State Clearinghouse Number (if applicable) _____

C. Has a CEQA lead agency been determined? Yes (Complete boxes D, E, and F) No (Skip to box 14.G)

D. CEQA Lead Agency _____

E. Contact Person _____

F. Telephone Number _____

G. If the project described in this notification is not the "whole project" or action pursuant to CEQA, briefly describe the entire project (Cal. Code Regs., tit. 14, § 15378).

Continued on additional page(s)

H. Has a CEQA filing fee been paid pursuant to Fish and Game Code section 711.4?

- Yes (Enclose proof of payment) No (Briefly explain below the reason a CEQA filing fee has not been paid)

Note: If a CEQA filing fee is required, the Lake or Streambed Alteration Agreement may not be finalized until paid.



15. SITE INSPECTION

Check one box only.

In the event the Department determines that a site inspection is necessary, I hereby authorize a Department representative to enter the property where the project described in this notification will take place at any reasonable time, and hereby certify that I am authorized to grant the Department such entry.

I request the Department to first contact (*insert name*) Tom Richardson
 at (*insert telephone number*) 707 496 6362 to schedule a date and time to enter the property where the project described in this notification will take place. I understand that this may delay the Department's determination as to whether a Lake or Streambed Alteration Agreement is required and/or the Department's issuance of a draft agreement pursuant to this notification.

16. DIGITAL FORMAT

Is any of the information included as part of the notification available in digital format (i.e., CD, DVD, etc.)?

- Yes (Please enclose the information via digital media with the completed notification form)
 No

17. SIGNATURE

I hereby certify that to the best of my knowledge the information in this notification is true and correct and that I am authorized to sign this notification as, or on behalf of, the applicant. I understand that if any information in this notification is found to be untrue or incorrect, the Department may suspend processing this notification or suspend or revoke any draft or final Lake or Streambed Alteration Agreement issued pursuant to this notification. I understand also that if any information in this notification is found to be untrue or incorrect and the project described in this notification has already begun, I and/or the applicant may be subject to civil or criminal prosecution. I understand that this notification applies only to the project(s) described herein and that I and/or the applicant may be subject to civil or criminal prosecution for undertaking any project not described herein unless the Department has been separately notified of that project in accordance with Fish and Game Code section 1602 or 1611.

Signature of Applicant or Applicant's Authorized Representative _____

Date _____

Thomas H. Richardson

Print Name _____

**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE
LAKE AND STREAMBED ALTERATION
AGREEMENTS AND FEES**

EFFECTIVE OCTOBER 1, 2016

Note: Authority cited: Sections 713, 1609, and 12029, Fish and Game Code; and Section 21089, Public Resources Code. Reference: Sections 713, 1605, 1609, and 12029, Fish and Game Code; and Sections 4629.6(c) and 21089, Public Resources Code.

DEFINITIONS

The following definitions apply:

"Activity" means any activity that by itself would be subject to the notification requirement in subdivision (a) of Section 1602 of the Fish and Game Code.

"Agreement" means a lake or streambed alteration agreement issued by the department.

"Agreement for routine maintenance" means an agreement that:

(A) covers only multiple routine maintenance projects that the entity will complete at different time periods during the term of the agreement; and

(B) describes a procedure the entity shall follow to complete any maintenance projects the agreement covers.

"Agreement for timber harvesting" means an agreement of five years or less that covers one or more projects that are included in a timber harvesting plan approved by the California Department of Forestry and Fire Protection.

"Department" means the California Department of Fish and Wildlife.

"Extension" means either a renewal of an agreement executed prior to January 1, 2004, or an extension of an agreement executed on or after January 1, 2004.

"Major amendment" means an amendment that would significantly modify the scope or nature of any project covered by the agreement or any measure included in the agreement to protect fish and wildlife resources, or require additional environmental review pursuant to Section 21000 et seq. of the Public Resources Code or Section 15000 et seq., Title 14, California Code of Regulations, as determined by the department.

"Master agreement" means an agreement with a term of greater than five years that:

(A) covers multiple projects that are not exclusively projects to extract gravel, sand, or rock; not exclusively projects that are included in a timber harvesting plan approved by the California Department of Forestry and Fire Protection; or not exclusively routine

maintenance projects that the entity will need to complete separately at different time periods during the term of the agreement and for which specific detailed design plans have not been prepared at the time of the original notification; and

(B) describes a procedure the entity shall follow for construction, maintenance, or other projects the agreement covers.

(C) An example of a project for which the department would issue a master agreement is a large-scale development proposal comprised of multiple projects for which specific, detailed design plans have not been prepared at the time of the original notification. The master agreement will specify a process the department and entity will follow before each project begins and may identify various measures the entity will be required to incorporate as part of each project in order to protect fish and wildlife resources. The process specified in the master agreement may require the entity to notify the department before beginning any project the agreement covers and to submit the applicable fee. After the department receives the notification, it will confirm that the master agreement covers the project and propose measures to protect fish and wildlife resources in addition to any included in the master agreement, if such measures are necessary for the specific project. By contrast, if the large-scale development proposal is comprised of, for example, multiple residences, golf courses, and associated infrastructure projects for which specific, detailed design plans have been prepared by the time the entity notifies the department and the entity is ready to begin those projects, the entity may obtain a standard agreement only.

"Master agreement for timber operations" means an agreement with a term of greater than five years that:

(A) covers timber operations on timberland that are not exclusively projects to extract gravel, sand, or rock; not exclusively projects that are included in a timber harvesting plan approved by the California Department of Forestry and Fire Protection; or not exclusively routine maintenance projects that the entity will need to complete separately at different time periods during the term of the agreement; and

(B) describes a procedure the entity shall follow for construction, maintenance, or other projects the agreement covers. For the purposes of this definition, "timberland" and "timber operations" have the same meaning as those terms are defined in sections 4526 and 4527 of the Public Resources Code, respectively.

"Minor amendment" means an amendment that would not significantly modify the scope or nature of any project covered by the agreement or any measure included in the agreement to protect fish and wildlife resources, as determined by the department, or an amendment to transfer the agreement to another entity by changing the name of the entity to the name of the transferee.

"Project" means either of the following as determined by the department:

(A) One activity. An example of such a project is one that is limited to the removal of riparian vegetation at one location along the bank of a river, stream, or lake that will substantially change the bank.

(B) Two or more activities that are interrelated and could or will affect similar fish and wildlife resources. An example of such a project is the construction of one bridge across a stream that requires the removal of riparian vegetation, the installation of abutments in

or near the stream, and the temporary de-watering of the stream using a diversion structure. Each of those three activities together would constitute one project for the purpose of calculating the fee under this section because they are all related to the single purpose of constructing one bridge at one location. By contrast, the construction of three bridges and two culverts across a stream at five different locations would not constitute one project, but instead would constitute five projects, even if each structure were to provide access to a common development site or were physically connected to each other by a road.

"Project" does not mean project as defined in Section 21065 of the Public Resources Code or Section 15378 of Title 14 of the California Code of Regulations.

"Standard agreement" means any agreement other than an agreement for gravel, rock, or sand extraction, an agreement for timber harvesting, an agreement for routine maintenance, a master agreement, or a master agreement for timber operations.

FEES

Standard Agreement

Fee if the term of the agreement is five years or less:

\$561.00 if the project costs less than \$5,000.

\$704.00 if the project costs from \$5,000 to less than \$10,000.

\$1,405.00 if the project costs from \$10,000 to less than \$25,000.

\$2,109.00 if the project costs from \$25,000 to less than \$100,000.

\$3,095.00 if the project costs from \$100,000 to less than \$200,000.

\$4,198.00 if the project costs from \$200,000 to less than \$350,000.

\$5,000.00 if the project costs \$350,000 or more.

Fee submittal: If the entity requests an agreement with a term of five years or less, the applicable fee specified above shall be submitted with the notification.

Fee if the term of the agreement is a Long-term agreement, longer than five years:

\$6,750.00 base fee, plus:

\$561.00 if the project costs less than \$5,000.

\$704.00 if the project costs from \$5,000 to less than \$10,000.

\$1,405.00 if the project costs from \$10,000 to less than \$25,000.

\$2,109.00 if the project costs from \$25,000 to less than \$100,000.

\$3,095.00 if the project costs from \$100,000 to less than \$200,000.

\$4,198.00 if the project costs from \$200,000 to less than \$350,000.

\$6,328.00 if the project costs from \$350,000 to less than \$500,000.

\$11,249.00 if the project costs \$500,000 or more.

Fee submittal: If the entity requests an agreement with a term longer than five years, the base and the applicable project fee specified above shall be submitted with the notification.

For the purpose of this subsection, project cost means the cost to complete each project for which notification is required. Project costs shall include, but are not limited to, the cost of all investigations, surveys, designs, labor, and materials required to complete the project.

A notification for a standard agreement should identify only one project.

If an entity chooses to identify more than one project in a single notification, the fee shall be calculated by adding the separate fees for each project. For example, if a notification identifies three projects, one of which will cost less than \$5,000 to complete, one of which will cost \$7,500 to complete, and one of which will cost \$17,500 to complete, the fee for the first project would be \$561.00, the fee for the second project would be \$704.00, and the fee for the third project would be \$1,405.00. Hence, the total fee the entity would need to submit with the notification that identifies those three projects would be \$2,670.00.

Notwithstanding the above, the department may require the entity to separately notify the department for one or more of the projects included in the original notification based on their type or location. If the department requires the entity to separately notify the department for one or more of the projects included in the original notification, the department shall return the original notification and fee to the entity, after which the entity may submit to the department separate notifications and a fee for each project.

An entity may not obtain a standard agreement for any project identified in the notification that qualifies for an agreement for gravel, rock, or sand extraction, an agreement for timber harvesting, an agreement for routine maintenance, a master agreement, or a master agreement for timber operations unless the department agrees otherwise.

Agreement for Gravel, Sand, or Rock Extraction

Any agreement for commercial or non-commercial mining or extraction of gravel, sand, rock, or other aggregate material.

Fee if the term of the agreement is five years or less:

\$1,405.00 if the annual extraction volume identified in the notification is less than 500 cubic yards.

\$2,812.00 if the annual extraction volume identified in the notification is 500 to less than 1,000 cubic yards.

\$5,000 if the annual extraction volume identified in the notification is 1,000 or more cubic yards.

Fee submittal: If the entity requests an agreement with a term of five years or less, the applicable fee specified above shall be submitted with the notification.

Fee if the term of the agreement is longer than five years:

\$28,123.00 base fee, plus an annual fee of \$2,812.00.

Fee submittal: If the entity requests an agreement with a term longer than five years, the base fee shall be submitted with the notification, and the annual fee shall be submitted as specified in the agreement.

Agreement for Timber Harvesting

Pursuant to subdivision (c) of Section 4629.6 of the Public Resources Code, no fee shall be required if the department received the notification after July 1, 2013. This includes a notification made to the department pursuant to Section 1602 or Section 1611 of the Fish and Game Code.

Agreement for Routine Maintenance

Fee if the term of the agreement is five years or less:

\$3,376.00 base fee, plus \$281.00 for each maintenance project completed per calendar year.

Fee if the term of the agreement is longer than five years:

\$6,750.00 base fee, plus \$281.00 for each maintenance project completed per calendar year.

Fee submittal: The base fee shall be submitted with the notification, and the project fee shall be submitted as specified in the agreement.

Master Agreement

Fee: \$84,368.00 base fee, plus:

An annual fee of \$7,030.00, unless the department specifies otherwise.

\$704.00 for each project the agreement covers, unless the department specifies otherwise.

Fee submittal: The base fee shall be submitted with the notification. The annual fee and project fee shall be submitted as specified in the agreement.

Timber Master Agreement

Pursuant to subdivision (c) of Section 4629.6 of the Public Resources Code, no fee shall be required if the department received the notification after July 1, 2013. This includes a notification made to the department pursuant to Section 1602 or Section 1611 of the Fish and Game Code.

Additional Fee for Marijuana Cultivation Sites That Require Remediation

If the purpose of an agreement, or major amendment to an agreement, is to remediate a marijuana cultivation site, the entity shall submit the applicable fee below, which shall be in addition to the fee for the agreement or major amendment, in accordance with subdivision (d) of Section 12029 of the Fish and Game Code.

Fee:

\$3,000.00 if the total remediation area is less than or equal to 1,000 square feet as determined by the department.

\$5,000.00 if the total remediation area is greater than 1,000 square feet as determined by the department.

Fee submittal: The fee specified above shall be submitted with the notification or amendment request by separate check or other method of payment.

Extensions for Agreements

To request an extension for an existing agreement, complete an Extension Request Form, and submit to the appropriate department Regional office with the proper fee. An extension request must be made prior to expiration date of the agreement. An extension is not an amendment.

Fee: \$562.00.

Fee submittal: The fee specified above shall be submitted with the request for an extension.

Amendments

The holder of a Lake or Streambed Alteration Agreement may request the department to amend the agreement, provided the request is submitted to the department in writing prior to the agreement's expiration. To request an amendment for an existing agreement, complete an Amendment Request Form, and submit to the appropriate department Regional office with the proper fee. A project may not be added to an agreement by amendment unless the agreement specifies otherwise.

Minor Amendments -

Fee: \$421.00.

Major Amendments -

Fee: \$1,405.00.

Fee submittal: The fee specified above shall be submitted with the request for an amendment.

California Environmental Quality Act (CEQA)

When the department is required to act as lead agency to administer and enforce Sections 1600-1616 of the Fish and Game Code, the department may charge and collect a reasonable fee from the entity to recover its estimated CEQA-related costs in accordance with Section 21089 of the Public Resources Code. The department may recover its estimated CEQA-related costs by collecting from the entity one or more deposits.

Payment of Fees

The department may refuse to process a notification, or a request for an extension, or a request for a minor or major amendment until the department receives the proper fee or fees.

Method of Payment.

Any fee specified herein shall be made to the Department of Fish and Wildlife by check, money order, or credit card accepted by the department.

To pay a fee by credit card, the department's Credit Card Payment Authorization Form (DFW 1443b (8/15)) shall be completed in full and submitted to the department with the notification form, request for an extension, or request for a minor or major amendment, unless the fee is paid in person at one of the department region offices. The form is available on the internet at: www.wildlife.ca.gov/Conservation/LSA/Forms.

If the fee is paid by credit card, the department shall assess a separate credit card processing fee of 1.6% to recover handling costs and credit card company charges.

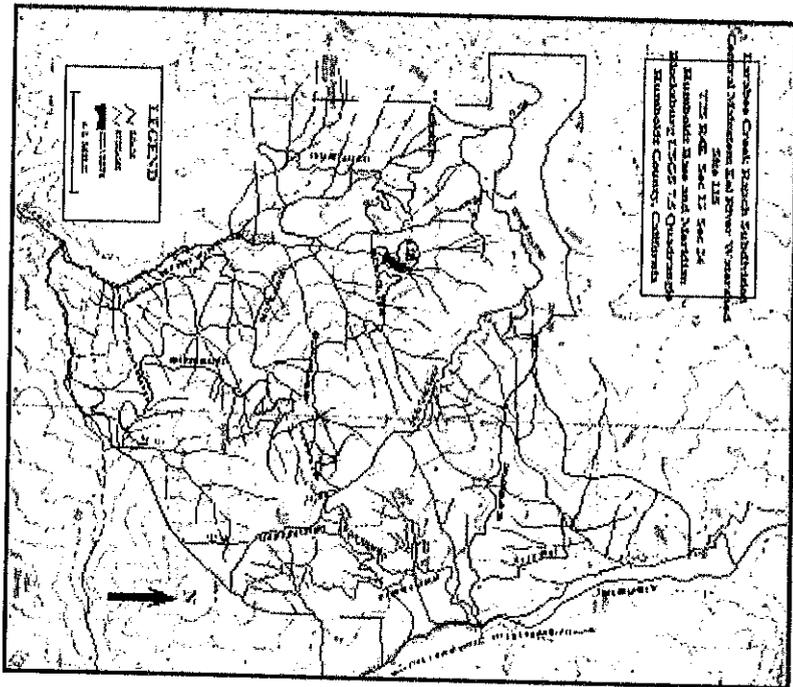
Refunds

The department may not refund or return any fee specified herein except as specified below.

- (A) If an entity requests an agreement with a term longer than five years and the department denies the entity's request, the department shall return the fees paid and instruct the entity to submit the applicable fee for an agreement with a term of five years or less.
- (B) If an entity identifies more than one project in a single notification, and the department requires the entity to separately notify the department for one or more of the projects in accordance with subsection (b)(4)(A), the department shall return to the entity the fee with the original notification.
- (C) If after receiving a notification the department determines that the fee submitted was more than the amount required, the department shall refund to the entity the excess amount.
- (D) If after receiving a notification the department determines that notification is not required because the project is not subject to subdivision (a) of Section 1602 of the Fish and Game Code, the department shall refund to the entity any fees submitted with the notification.

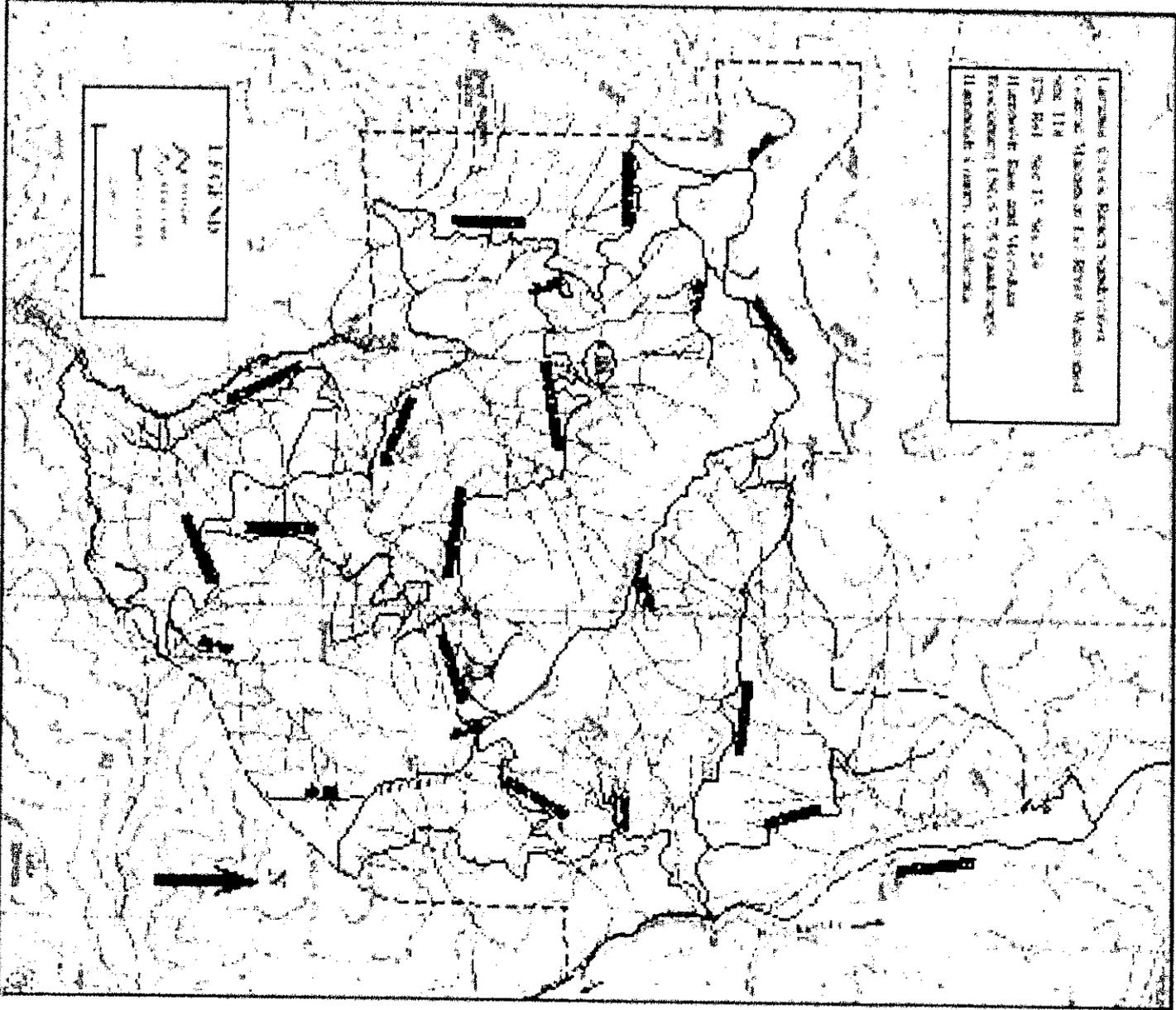
Type of Agreement

The department shall determine at its sole discretion the type of agreement the entity may obtain for a project or projects.



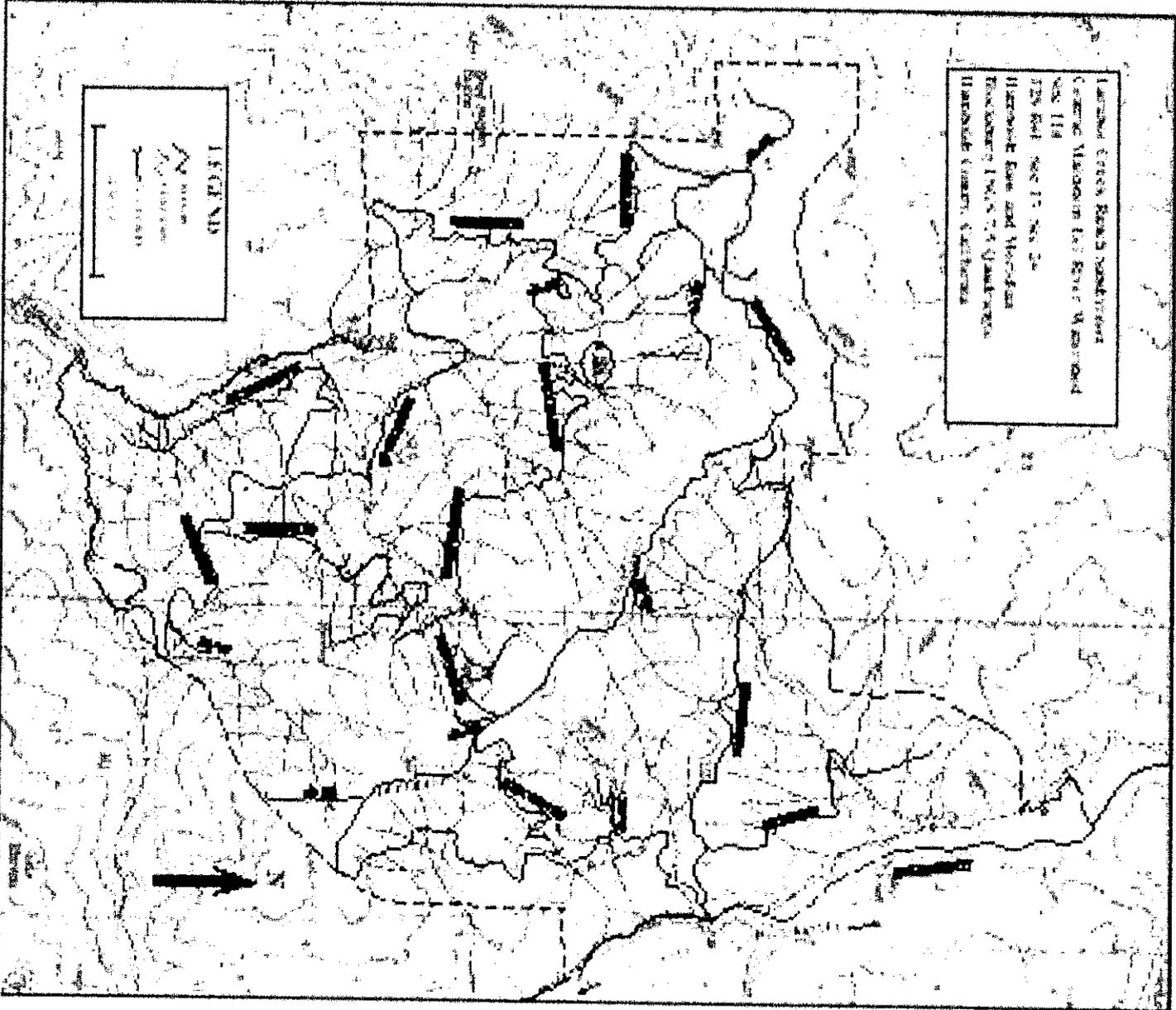
LANDING STRIPS, BENTON COUNTY,
SOUTHWEST TERRITORY OF THE GREAT PLAINS
NO. 114
FROM 1861 TO 1863
HARRISON B. HARRISON AND MERRILL
HARRISON, 1861-63; G. HARRISON
HARRISON, 1863-64.

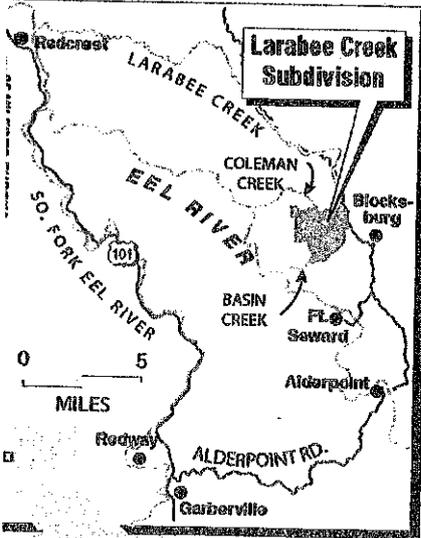
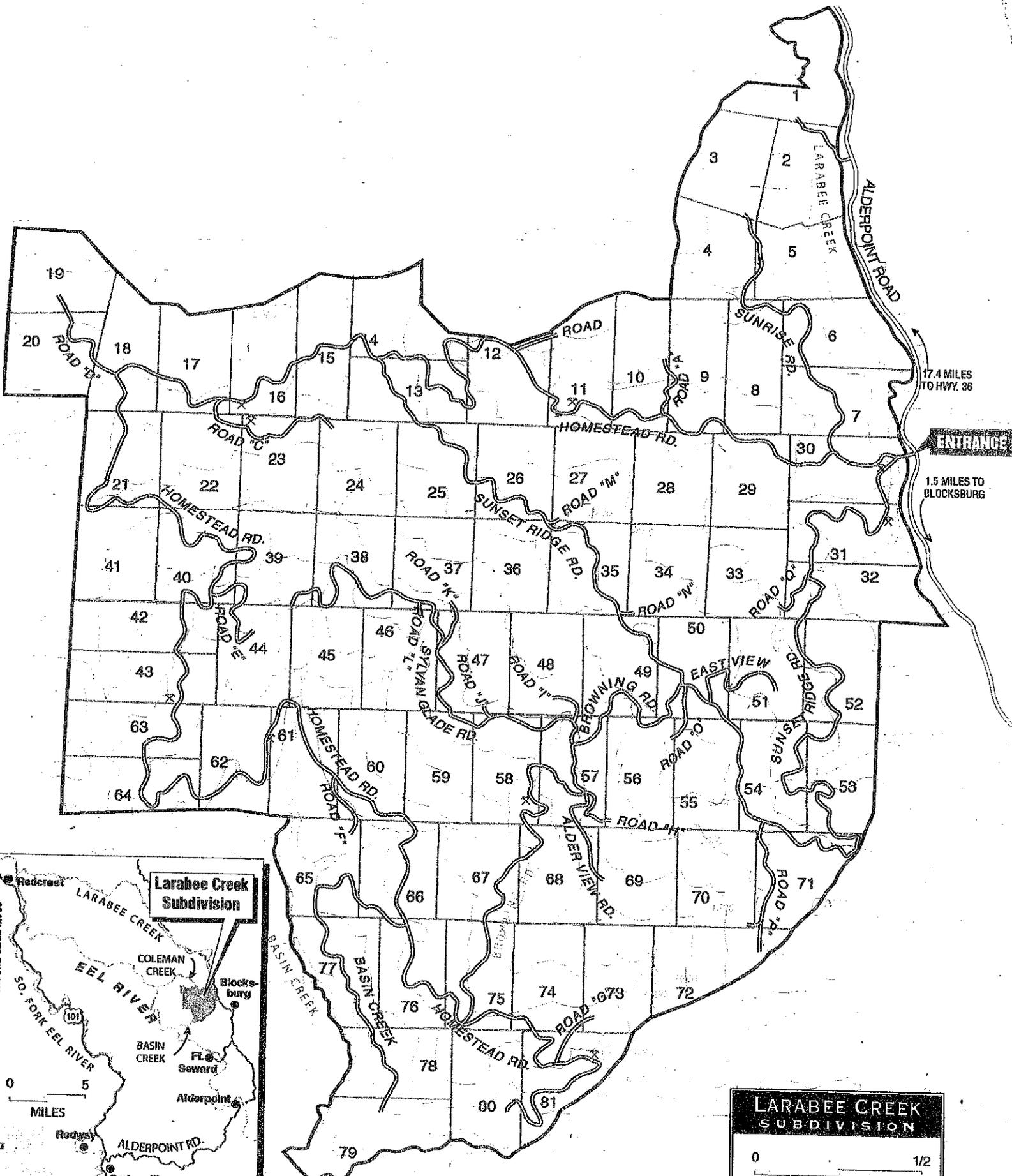
LEGEND
MERRILL HARRISON
HARRISON B. HARRISON



LITTLE ROCK, ARK. DISTRICT
GENERAL HEADQUARTERS FOR THE DISTRICT
NO. 114
THE DISTRICT NO. 114
HEADQUARTERS AND DISTRICT
HEADQUARTERS NO. 114
HEADQUARTERS NO. 114

GENERAL
HEADQUARTERS
NO. 114
HEADQUARTERS NO. 114





LARABEE CREEK SUBDIVISION

0 ————— 1/2
MILES

⊗ Gravel site (possible source)

CONTOUR INTERVAL 200'

Import SHoepf (CMTD) vint 2: enter data directly into this sheet or import data from a database like Microsoft Access or Excel. A? by some importing data with labels. Next proceed to either the "Format" or "Labels" menu to adjust the labels. If you need "Warnings" in the user menu: "CMTD" data.

ID_NUMBER	Rational Method			W&C		Number Records=	
	(ac) D_AREA	K_VALUE	(ft) ELEV_D	(mi) LENGTH	(1000's ft) ALTITUDE_I	(in) CMP_DIA	(in) HW
L00001	4	0.41	142	0.2	2.1	18	41
L00002	7	0.41	244	0.2	2.0	18	41
L00003	8	0.41	362	0.3	2.0	18	60
L00004	1	0.41	127	0.1	1.9	18	84
L00005	0	0.41	28	0.0	1.9	0	0
L00006	20	0.41	306	0.4	2.0	36	80
L00007	0	0.41	0	0.0	0.0	18	48
L00008	68	0.41	405	0.5	1.9	36	48
L00009	20	0.41	363	0.4	1.8	14	39
L00010	19	0.41	345	0.4	1.8	36	48
L00011	27	0.41	352	0.4	1.8	18	39
L00012	24	0.41	406	0.4	1.8	18	30
L00013	25	0.41	418	0.5	1.8	18	34
L00014	36	0.41	1060	0.5	2.1	18	48
L00015	36	0.41	1064	0.5	2.1	24	35
L00016	0	0.41	147	0.0	1.3	0	0
L00017	3	0.41	66	0.1	1.3	12	52
L00018	31	0.41	255	0.4	1.4	18	64
L00019	16	0.41	284	0.5	1.4	24	45
L00020	405	0.41	894	1.3	1.7	72	85
L00021	134	0.41	643	0.9	1.6	48	108
L00023	15	0.41	176	0.3	1.9	18	55
L00024	11	0.41	205	0.3	1.9	18	18
L00025	9	0.41	211	0.3	1.9	18	46
L00026	15	0.41	572	0.6	1.7	18	29
L00027	6	0.41	45	0.1	1.9	18	23
L00028	4	0.41	190	0.2	1.9	18	24
L00029	3	0.41	22	0.0	1.8	18	39
L00030	9	0.41	91	0.2	1.8	18	23
L00031	7	0.41	173	0.3	1.8	0	0
L00032	11	0.41	154	0.2	1.8	18	74
L00032.1	0	0.41	0	0.0	0.0	24	74
L00033	14	0.41	154	0.2	1.8	18	48
L00034	8	0.41	323	0.3	1.8	0	0
L00035	11	0.41	288	0.4	1.8	18	40
L00036	68	0.41	596	0.6	1.7	18	120
L00037	49	0.41	590	0.5	1.7	24	108
L00038	34	0.41	507	0.4	1.7	24	80
L00039	122	0.41	755	0.9	1.6	36	50

L00039.1	0	0.41	0	0.0	0.0	24	50
L00040	0	0.41	0	0.0	0.0	18	24
L00041	0	0.41	0	0.0	0.0	0	0
L00042	2	0.41	60	0.1	2.0	18	25
L00043	10	0.41	132	0.2	2.0	18	25
L00044	8	0.41	127	0.2	2.0	24	32
L00045	2	0.41	60	0.1	1.8	18	29
L00046	4	0.41	145	0.1	1.8	18	34
L00047	4	0.41	246	0.3	1.9	18	32
L00048	6	0.41	476	0.3	1.8	18	28
L00049	26	0.41	561	0.5	1.7	0	0
L00050	0	0.41	0	0.0	0.0	0	0
L00051	18	0.41	637	0.6	1.7	24	42
L00051.1	0	0.41	0	0.0	0.0	18	42
L00052	82	0.41	538	0.5	1.7	36	70
L00053	42	0.41	771	0.6	1.6	18	64
L00054	23	0.41	800	0.6	1.6	24	38
L00055	52	0.41	907	0.7	1.6	0	0
L00056	53	0.41	917	0.6	1.6	36	62
L00057	31	0.41	850	0.5	1.5	18	52
L00058	85	0.41	1067	0.8	1.5	36	48
L00059	8	0.41	327	0.3	1.1	18	29
L00060	233	0.41	1090	1.0	1.4	36	120
L00061	12	0.41	210	0.2	1.0	18	26
L00062	281	0.41	1101	1.0	1.5	0	0
L00063	174	0.41	1078	1.0	1.5	72	114
L00064	31	0.41	635	0.4	1.3	24	62
L00065	6	0.41	271	0.2	1.2	0	0
L00066	246	0.41	972	1.0	1.5	72	180
L00067	4	0.41	184	0.1	1.1	0	0
L00068	4	0.41	143	0.2	1.1	24	72
L00069	41	0.41	860	0.6	1.4	18	59
L00070	40	0.41	831	0.7	1.4	18	37
L00071	7	0.41	197	0.2	1.2	18	25
L00072	2	0.41	8167	0.1	4.4	18	26
L00073	0	0.41	3	0.0	0.7	0	0
L00074	28	0.41	631	0.4	1.2	24	48
L00075	10	0.41	493	0.3	1.1	24	53
L00076	1	0.41	149	0.1	1.0	18	21
L00077	0	0.41	0	0.0	0.0	18	36
L00078	3	0.41	129	0.1	0.8	18	40
L00079	9	0.41	214	0.2	0.9	0	0
L00080	132	0.41	1130	0.9	1.3	36	65
L00081	0	0.41	69	0.1	0.8	18	25
L00082	4	0.41	232	0.2	0.9	18	25
L00083	4	0.41	205	0.1	0.8	24	48

L00084	14	0.41	363	0.3	0.9	18	36
L00085	24	0.41	616	0.4	1.0	24	53
L00086	12	0.41	264	0.2	0.8	18	24
L00087	1	0.41	86	0.1	0.7	18	27
L00088	12	0.41	270	0.2	0.8	18	20
L00089	5	0.41	114	0.1	0.6	0	0
L00090	2	0.41	11	0.1	2.0	18	24
L00091	22	0.41	85	0.2	1.9	24	96
L00092	8	0.41	137	0.2	1.9	18	30
L00093	1	0.41	25	0.1	1.8	12	15
L00094	16	0.41	207	0.3	1.9	18	40
L00095	19	0.41	352	0.4	1.8	18	29
L00096	43	0.41	531	0.5	1.7	36	72
L00097	19	0.41	455	0.3	1.6	24	38
L00098	30	0.41	561	0.5	1.5	18	40
L00099	4	0.41	123	0.1	1.2	18	24
L00100	2	0.41	115	0.1	1.1	0	0
L00101	2	0.41	88	0.1	1.8	18	24
L00102	2	0.41	82	0.1	1.8	0	0
L00103	20	0.41	261	0.3	1.9	24	48
L00104	7	0.41	239	0.2	1.9	18	52
L00105	4	0.41	222	0.2	1.9	18	39
L00106	34	0.41	225	0.4	1.9	24	46
L00107	34	0.41	204	0.4	1.9	36	49
L00108	5	0.41	106	0.2	1.7	36	74
L00109	10	0.41	253	0.3	1.7	18	32
L00110	13	0.41	333	0.3	1.7	24	48
L00111	3	0.41	44	0.1	1.7	18	29
L00112	14	0.41	282	0.3	1.8	24	47
L00113	20	0.41	342	0.4	1.8	24	39
L00114	53	0.41	328	0.4	1.8	48	72
L00115	8	0.41	384	0.3	1.8	18	30
L00116	17	0.41	435	0.3	1.8	24	48
L00117	0	0.41	0	0.0	0.0	18	39
L00118	75	0.41	545	0.6	1.7	72	110
L00119	16	0.41	631	0.6	1.7	36	96
L00120	138	0.41	729	0.7	1.6	36	96
L00121	2	0.41	120	0.1	1.4	0	0
L00122	2	0.41	89	0.1	1.4	0	0
L00123	35	0.41	583	0.4	1.5	36	84

Storvold, N. A. and M. M. M. M.
Barnard, R. and M. M. M. M.

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