

BOARD OF SUPERVISORS

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County Counsel
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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, May 25, 2021

9:00 AM

Regular Meeting - Virtual

In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 940 3516 6016 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Employee Appreciation Proclamation

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

Attachments: [Staff Report](#)
[Proclamation.pdf](#)

2. Retirement Resolution Recognizing Donnie Sanches from the Department of Health and Human Services (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the resolution.

Attachments: [Staff Report](#)
[Retirement Resolution.pdf](#)

Clerk of the Board

3. Submittal of Supervisor's Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Board Member Expense Reporting Forms April 2021.pdf](#)

4. Appointment of Edward Holgersen to the Loleta Fire Protection District Board

Recommendation: That the Board of Supervisors:
1. Approve the appointment of Edward Holgersen to the Loleta Fire Protection District Board to fill the open seat following the resignation of Mr. Curtis L. Holgersen.

Attachments: [Staff Report](#)
[Loleta Fire Protection District Letter.pdf](#)
[Loleta Fire Protection District Resolution 2021-01.pdf](#)

5. Approval of the Action Summary - Meeting of May 18, 2021

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of May 18, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[5-18-2021 Action Summary.pdf](#)
[Approved Action Summary.pdf](#)

County Administrative Office

6. Set Public Hearing to Modify the 2021 Humboldt County Schedule of Fee and Charges Related to the Department of Aviation and the Agricultural Commission.

Recommendation: That the Board of Supervisors:

1. Direct the Clerk of the Board to:
 - a. Schedule a public hearing on Tuesday, June 15, 2021 at 9:00 a.m. or as soon thereafter as the matter may be heard, for consideration of adoption of an ordinance to modify the 2021 Humboldt County Schedule of Fees and Charges.
 - b. Post and publish the required pre-adoption summary of the ordinance and public hearing notice for updating the Humboldt County Schedule of Fees and Charges at least 10 (ten) days prior to the public hearing; two publications are required, with at least five (5) days intervening between the dates of the first and last publication, not counting such publication dates.
 - c. Make the data and documentation supporting the new fees available for public review at least ten (10) days prior to the public hearing
 - d. Post a certified copy of the full text of the proposed ordinance in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board meeting at which the ordinance will be adopted [Government Code Section 25124(b)(1)].

Attachments: [Staff Report](#)
[Fees Public Hearing Notice-Summary](#)
[Draft Fee Ordinance](#)

Human Resources

7. Adoption of Revised Nursing Management Job Specifications and Salary Range Adjustments

Recommendation: That the Board of Supervisors:

1. Adopt the amended job classification specification (Attachment #1) and salary range for Assistant Director of Psychiatric Nursing (class 0922, salary range 534, unit 08) into the classification plan effective the first full pay period following Board adoption; and
2. Adopt the amended job classification specification (Attachment #2) and salary range for Director of Psychiatric Nursing (class 0932, salary range 545, unit 08) into the classification plan effective the first full pay period following Board adoption; and
3. Adopt the amended job classification specification (Attachment #3) and salary range for Director of Public Health Nursing (class 0508, salary range 545, Unit 08) into the classification plan effective the first full pay period following Board adoption; and

4. Adopt Resolution No. _____ (Attachment #5) approving 1) the amendment of the July 1, 2020 - December 31, 2021 Compensation Plans for Management & Confidential Employees 2) a Comprehensive Compensation Schedule and Classification Summary effective May 25, 2021 (Attachment #4).

Attachments:

[Staff Report](#)

[Copy of Assistant Director of of Psychiatric Nursing Job Specification](#)

[Copy of Director of Psychiatric Nursing Job Specification](#)

[Copy of Director of Public Health Nursing Job Specification](#)

[Comprehensive Compensation Schedule and Classification Summary effective 2021](#)

[Resolution No \(MC\)](#)

[Resolution 21-53.pdf](#)

Probation

8. Supplemental Budget for Budget Unit 235 for the Recording of Satisfaction of Abstracts of Judgment on Behalf of Families as a Result of Senate Bill 1290 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget for budget unit 235.

Attachments:

[Staff Report](#)

[235-05.25.21.xlsx](#)

9. Extension of Extra Help Hours to 1,350 for Juvenile Corrections Officer, Darren Turpin and Correctional Cook, Kili Saveliff (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. That the Board of Supervisors authorize the extension of extra help hours for Juvenile Corrections Officer (JCO) Darren Turpin and Correctional Cook Kili Saveliff to 1350 hours through June 30, 2021, per Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

Attachments:

[Staff Report](#)

Public Defender

10. Resolution Authorizing Execution of State of California Standard Agreement with the Board of State and Community Corrections for Indigent Defense Grant Funds

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached agreement with the California Board of State and

- Community Corrections (Attachment 1);
2. Approve and authorize the Chair to sign the Resolution Accepting Indigent Defense Program Funding in the Amount of \$323,400 (Attachment 2) which authorizes the Public Defender, or a designee thereof, to execute the attached agreement with the California Board of State and Community Corrections regarding Indigent Defense Program funding (Attachment 1);
 3. Authorize the Public Defender, or a designee thereof, to execute any and all subsequent amendments to the attached agreement with the California Board of State and Community Corrections; and
 4. Direct the Clerk of the Board to provide the Public Defender with one certified copy of the Board Order regarding the attached agreement with the California Board of State and Community Corrections.

Attachments: [Staff Report](#)
[BSCC Grant Agreement - Humboldt County Public Defender Office.pdf](#)
[Draft Resolution.pdf](#)
[Resolution 21-54.pdf](#)

- 11.** Resolution authorizing Execution of State of California Standard Agreement with the Board of State and Community Corrections and the Humboldt County Conflict Counsel Office for Indigent Defense Grant Funds

Recommendation: That the Board of Supervisors

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached agreement with the California Board of State and Community Corrections (Attachment 1);
2. Approve and authorize the Chair to sign the Resolution Accepting Indigent Defense Program Funding in the Amount of \$93,100 (Attachment 2) which authorizes the Public Defender, or a designee thereof, to execute the attached agreement with the California Board of State and Community Corrections regarding Indigent Defense Program funding (Attachment 1);
3. Authorize the Public Defender, or a designee thereof, to execute any and all subsequent amendments to the attached agreement with the California Board of State and Community Corrections; and
4. Direct the Clerk of the Board to provide the Public Defender with one certified copy of the Board Order regarding the attached agreement with the California Board of State and Community Corrections.

Attachments: [Staff Report](#)
[Attachment I Grant Agreement - Humboldt County Conflict Counsel Office.pdf](#)
[Board Resolution Re PD BSCC Grant Funds Conflict Counsel .pdf](#)
[Resolution 21-55.pdf](#)

Public Works

12. Bid Award Authorization for Storm Damage Repairs to Mattole Road (F3C010) Post Miles 36.06 and 36.16

Recommendation: That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Mattole Road (F3C010) Post Miles 36.06 and 36.16 Storm Damage Repair Project;
2. Award the attached project agreement to Wahlund Construction, Inc. for the total amount of One Million Five Hundred Fifty-Nine Thousand Six Hundred Thirteen Dollars and Forty-Six Cents (\$1,559,613.46); and
3. Authorize the Chair of the Board to execute the attached project agreement with Wahlund Construction, Inc. upon submittal of the appropriate bonds and insurance.

Attachments: [Staff Report](#)
[Bid Results for the Mattole Road \(F3C010\) Post Miles 36.06 and 36.16 Storm Damage Repair Project](#)
[Construction Agreement for the Mattole Road \(F3C010\) Post Miles 36.06 and 36.16](#)

13. Bid Award Authorization for Storm Damage Repair to Shively Road (C4F012) Post Miles 0.52, 3.50, 3.51, 7.90 and 8.42

Recommendation: That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Shively Road (C4F012) Post Miles 0.52, 3.50, 3.51, 7.90 and 8.42 Storm Damage Repair Project;
2. Award the project agreement to GR Wilcox Enterprises, Inc., for the total amount of One Million Eight Hundred Thirty Thousand Two Hundred Forty-Seven Dollars and Eighty-Eight Cents (\$1,830,247.88); and
3. Authorize the Chair of the Board to execute the attached project agreement upon submittal of the appropriate bonds and insurance.

Attachments: [Staff Report](#)
[Bid Results for the Shively Road \(C4F012\) Post Miles 0.52, 3.50, 3.51, 7.90 and 8.42](#)
[Construction Agreement for the Shively Road \(C4F012\) Post Miles 0.52, 3.50, 3.51,](#)

14. Bid Award Authorization for Storm Damage Repair to Alderpoint Road (F6B165) Post Miles 21.80, 22.80, 23.00-23.05 and 23.75

Recommendation: That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Alderpoint Road (F6B165) Post Miles 21.80, 22.80, 23.00-23.05 and 23.75 Storm Damage Repair Project;
2. Award the attached project agreement to Granite Construction Company for the total amount of Two Million Three Hundred Ninety-One Thousand Six Hundred Ninety-Nine Dollars and Seventy Cents (\$2,391,699.70); and
3. Authorize the Chair of the Board to execute the attached project agreement with Granite Construction Company upon submittal of the appropriate bonds and insurance.

Attachments:

[Staff Report](#)

[Bid Results for the Alderpoint Road \(F6B165\) Post Miles 21.80, 22.80, 23.00-23.05, and Construction Agreement for the Alderpoint Road \(F6B165\) Post Miles 21.80, 22.80, 23.](#)

15. Agreement with the Humboldt Transit Authority, City of Arcata and the Humboldt County Association of Governments Regarding the Provision of Region-Wide Dial-A-Ride Services

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached agreement with the Humboldt Transit Authority, City of Arcata and the Humboldt County Association of Governments regarding the provision of region-wide Dial-A-Ride services for the period of July 1, 2021 through June 30, 2022; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached agreement to the Department of Public Works for further processing.

Attachments:

[Staff Report](#)

[Agreement with the Humboldt Transit Authority, City of Arcata and the Humboldt County Association of Governments Regarding the Provision of Region-Wide Dial-A-Ride Services Signed Agreement.pdf](#)

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

F. SPECIAL PRESENTATIONS

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

I. DEPARTMENT REPORTS**Clerk of the Board**

1. Consider Making the At-large Appointment to the Assessment Appeals Board

Recommendation: That the Board of Supervisors:
1. Consider making the at-large appointment to the Assessment Appeals Board.

Attachments: [Staff Report](#)
[Brian Mitchell_Redacted.pdf](#)

Human Resources

2. Termination of Master Services Agreement (MSA) with Automatic Data Processing, Inc. (ADP)

Recommendation: That the Board of Supervisors:
1. Direct and authorize the Human Resources Director, in consultation with and cooperation of County Counsel, to terminate the Master Services Agreement with ADP.

Attachments: [Staff Report](#)
[Executed County of Humboldt - ESO ADP WFN MSA including Hackett and NAS](#)
[Executed First Amendment.pdf](#)

J. PUBLIC HEARINGS**Planning and Building Department**

1. Introduction of amendments to the Discharge of Firearms Ordinance to address safety concerns of target shooting occurring within densely populated residential and recreational areas of the County, and formation of an ad hoc committee to address community safety concerns (Case # PLN-2020-16592)

Recommendation: That the Board of Supervisors:
1. Introduce and waive the first reading of Ordinance No. ____ [Attachment 1], An Ordinance of the Board of Supervisors of the County of Humboldt Amending Sections 915-6 of Chapter 5 and Section 915.5-7 of Chapter 5.5 of Division 1, Title IX of Humboldt County Code Relating to Shooting of Firearms;
2. Receive and consider the staff report, open the public hearing, and accept public comment; and

3. Close the public hearing;
4. Deliberate on the proposed Ordinance amendments;
5. Set for adoption the Ordinance amendments [Attachment 1] at least one week from this hearing date;
6. Direct the Clerk of the Board to publish the required pre-adoption summary of the Ordinance amendments [Attachment 2] and to post a certified copy of the full text of the proposed Ordinance amendments in the office of the Clerk of the Board, both the publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance amendments will be adopted [Government Code Section 25124 (b)(1)];
7. Direct the Clerk of the Board, within 15 days after the adoption of the Ordinance amendments, to publish a postadoption summary of the Ordinance amendments [Attachment 2] with the names of the Supervisors voting for and against the Ordinance amendments, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance amendments along with the names of those Supervisors voting for and against the Ordinance amendments [Government Code Section 25124 (b)(1)]; and
8. Direct Planning staff to work with the McKinleyville Municipal Advisory Committee to address firearm shooting safety concerns as part of their Town Center Planning effort, and to work with other communities to address firearm shooting safety concerns as part of the community plan update process

Attachments:

[Staff Report](#)

[Attachment 1 - Shooting Ordinance.docx](#)

[Attachment 2 - Pre and Post Adoption Summaries.docx](#)

[Public Comment.pdf](#)

K. DISCUSSION ITEMS

L. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

1. 9:05 a.m. - Drought Conditions and Implications for Wildfire Risk and Water Availability

Recommendation:

That the Board of Supervisors:

1. Receive presentations regarding the impacts of drought conditions; and
2. Provide comments and direction to staff as appropriate.

Attachments:

[Staff Report](#)

[Attachment 1 - Drought Proclamation 5-10-2021](#)

[Attachment 2 - Yurok Resolution 21-59 Emergency Decl Drought 5-13-2021](#)

[Attachment 3 - Drought Map 5-13-2021](#)

[Attachment 4 - HBMWD Submittal.pdf](#)

Board of Supervisors - Closed Session

2. 3:30 p.m. - Conference with Legal Counsel – Existing Litigation (§ 54956.9): Angus and Duke, State Bar Case Nos. SBC-20-O-30802-PW; SBC-20-O-30803-PW.

M. CLOSED SESSION**N. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>