

**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Chair - Fifth District



**COUNTY STAFF**

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
AGENDA - Final**

**Tuesday, April 18, 2023**

**9:00 AM**

**Regular Meeting - Hybrid**

---

**The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)**

**Email Public Comment:**

**To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.**

**Zoom Public Comment:**

**When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line 720 707 2699, enter Meeting ID 826 9890 6927 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.**

**PLEASE TURN OFF YOUR TV OR LIVE STREAM TO AVOID DELAYS.**

**When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.**

**You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>**

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA / ITEMS PULLED FROM CONSENT**

**D. CONSENT CALENDAR**

**Agricultural Commissioner**

[23-467](#)

1. Supplemental Budget Request for Agriculture Department Budget Unit 1100-261 for Previously Approved Noxious Weed Grant Funds (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:  
1. Approve the attached supplemental budget request for budget unit 1100-261 in the amount of \$15,313 for Fiscal Year (FY) 2022-23. (4/5th Vote Required)

**Attachments:** [Staff Report](#)  
[Cooperative Agreement No. 20-0971.pdf](#)  
[2021-10-7 RCAA EXECUTED AGREEMENT.pdf](#)  
[RCAA supplemental budget.pdf](#)

**Board of Supervisors**

[23-480](#)

2. Proclaim April 23, 2023 - April 29, 2023 as National Crime Victims' Right Week in Humboldt County (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Attachments:** [Staff Report](#)  
[National Crime Victims Rights Week.pdf](#)

[23-481](#)

3. Proclamation of Appreciation to the Child Abuse Service Team (CAST) for their 27 Years of Service (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Proclamation.

**Attachments:** [Staff Report](#)  
[CAST Proclamation.pdf](#)  
[23-485](#)

4. 2023 Operating Budget for the Humboldt County Fair Association (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Approve the 2023 Operating Budget for the Humboldt County Fair Association;  
2. Authorize the Chair and the Clerk of the Board to sign the approved budget; and  
3. Return a fully executed copy of the budget to the Humboldt County Fair Association.

**Attachments:** [Staff Report](#)  
[HCFA 2023 Budget Partially Executed 03292023.pdf](#)  
[Draft Minutes 3.27.23 HUMBOLDT COUNTY FAIR ASSOCIATION.pdf](#)  
[Executed Operating Budget.pdf](#)  
[23-513](#)

5. Resolution in Recognition of Judge Abby Abinanti (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the resolution.

**Attachments:** [Staff Report](#)  
[Judge Abby Abinanti Resolution.pdf](#)

### **Clerk of the Board**

[23-482](#)

6. Quarterly Report of Current and Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees, and Commissions

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[BCC Vacancies.pdf](#)

[23-538](#)

7. Approval of the Action Summary - Meeting of April 4, 2023

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of April 4, 2023 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary - April 4, 2023.pdf](#)  
[Minute Sheet.docx](#)  
[Executed Action Summary and Minute Book.pdf](#)

### **County Administrative Office**

#### **23-431**

8. Extension of Extra-Help Hours - Communications 3521-151 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:  
1. Approve the extension of extra-help employment hours for Don Nelson, Administrative Analyst II, to a maximum of one thousand two hundred (1,200) hours through June 30, 2023 (4/5 vote required);  
2. Direct the Clerk of the Board to provide the County Administrative Office - Communications Division with one (1) fully executed certified copy of the Board Order related to this item.

**Attachments:** [Staff Report](#)

#### **23-468**

9. Bid Authorization for the Auditor-Controller's Office Tenant Improvement Project, Project Number 2023-101, and Assignment of Unused Space in Room 130 to the Human Resources Department

**Recommendation:** That the Board of Supervisors:  
1. Receive and approve the plans and specifications for the Auditor-Controller's (AC's) Office Tenant Improvement (TI) Project, Project Number 2023-101;  
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on May 16, 2023; and  
3. Assign unused space in Room 130 of the courthouse to the Human Resources Department upon substantial completion of the AC's TI Project.

**Attachments:** [Staff Report](#)  
[Architectural Plans for the AC's Office TI Project](#)  
[Technical Specifications for the AC's Office TI Project](#)

### **Department of Health and Human Services: Administration**

#### **23-421**

10. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Rental Assistance, Case Management and Supportive Services to Youth who are Experiencing Homelessness in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached professional services agreement with Redwood Community Action Agency regarding the provision of rental assistance, case management and supportive services to youth who are experiencing homelessness in Humboldt County in an amount not to exceed \$143,849.74 for the period of March 1, 2023 through Feb. 29, 2024;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[Professional Services Agreement with Redwood Community Action Agency Regarding Rental Assistance, Case Management and Supportive Services to Youth who are Experiencing Homelessness in Humboldt County](#)  
[RCAA HHAP 2 YSB COH Bd. Resolution 3-23](#)  
[Executed Professional Services Agreement with Redwood Community Action Agency](#)

**Department of Health and Human Services: Social Services**

[23-438](#)

11. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Supportive Services to Foster Youth and Non-Minor Dependents Residing in Humboldt County as Part of the Transitional Housing Placement Program

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached professional services agreement with Redwood Community Action Agency regarding the provision of supportive services to foster youth and non-minor dependents residing in Humboldt County as part of the Transitional Housing Placement Program in an amount not to exceed \$1,866,858 for the period of July 1, 2022, through June 30, 2025;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract

Unit for further processing.

***Attachments:***

[Staff Report](#)

[Professional Services Agreement with Redwood Community Action Agency Regarding COI RCAA THPP-M & THPP-NMD FY 22-25](#)

[Executed Professional Services Agreement with Redwood Community Action Agency FY 23-439](#)

12. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Supportive Services to Emancipated and Former Foster Youth Residing in Humboldt County as Part of the Transitional Housing Program-Plus

***Recommendation:***

That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the attached professional services agreement with Redwood Community Action Agency regarding the provision of supportive services to emancipated and former foster youth residing in Humboldt County as part of the Transitional Housing Program-Plus in an amount not to exceed \$728,094.24 for the period of July 1, 2022, through June 30, 2025;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

***Attachments:***

[Staff Report](#)

[Professional Services Agreement with Redwood Community Action Agency Regarding COI RCAA THP-Plus FY 22-25 exp. 230601](#)

[Executed Professional Services Agreement with Redwood Community Action Agency](#)

**Human Resources**

[23-479](#)

13. Amendment of a Professional Services Agreement with Express Employment Professionals for Temporary Staffing Services

***Recommendation:***

That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the first amendment to the professional services agreement between the County of Humboldt and Express Services, Inc DBA Express Employment Professionals in an amount not to exceed \$400,000 over the 5-year term; and
2. Authorize the Director of Human Resources to sign all amendments that do not increase the not to exceed amount, after review by Risk Management,

County Counsel and the County Administrative Office.

***Attachments:***

[Staff Report](#)

[Executed Professional Services Agreement with Express Service INC.pdf](#)

[County of Humboldt - First Amendment Express Employment 2.21.23 - EEP sign](#)

[Executed Amendment of a Professional Services Agreement with Express Emplo](#)

**Public Works**

[23-443](#)

14. Accept Completed Contract for Storm Damage Repair to Ettersburg Road (5B010) Post Miles 5.00-5.60 and 5.25

***Recommendation:***

That the Board of Supervisors:

1. Accept the completed contracts, including all change orders approved by the Public Works Department, between GR Wilcox Enterprises, Inc., and Humboldt County for construction of Storm Damage Repair to Ettersburg Road (5B010) Post Miles 5.00-5.60 and 5.25; and
2. Approve the final claims for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amounts of \$96 for Post Mile 5.00-5.60 and \$96 for Post Mile 5.25, which will bring the total amounts paid to 100% of the contracts.

***Attachments:***

[Staff Report](#)

[Executed Project Agreement and Change Orders](#)

[Acceptance Statements](#)

[23-483](#)

15. Supplemental Budget and Appropriation Transfer for Engineering Review and Documentation of Seismic Damages to County-Owned Buildings as a Result of the 2022 Seismic Event (4/5 Vote Required)

***Recommendation:***

That the Board of Supervisors:

1. Approve the attached supplemental budget for Public Works Capital Projects budget unit 1100-170 in the amount of \$100,00 for fiscal year (FY) 2022-23 (4/5 Vote Required); and
2. Approve the attached appropriations fund balance transfer from General Fund in the amount of \$100,000 for engineering review and documentation of seismic damages to county-owned buildings as a result of the 2022 seismic event (4/5 Vote Required).

***Attachments:***

[Staff Report](#)

[Supplemental Budget.xlsx](#)

[Budget Adjustment .pdf](#)

**Sheriff**

[23-401](#)

16. Renewal of Agreements with Department of Health Care Services (DHCS) for the Medi-Cal County Inmate Program (MCIP) covering Fiscal Years 2023-2024, 2024-2025 and 2025-2026

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute one original copy of the MCIP Participation Agreement # 23-MCIPHUMBOLDT-12 and two original copies of the MCIP Agreement for Administrative Services # 23-30022;
2. Authorize the Sheriff, Correctional Captain or Deputy Director of Financial & Support Services to approve and execute any amendments related to these agreements upon review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return all original, executed copies of the agreements to the Correctional Captain for forwarding to DHCS.

**Attachments:** [Staff Report](#)  
[MCIP Participation Agreement](#)  
[MCIP Agreement for Administrative Services](#)  
[Executed MCIP Participation Agreement.pdf](#)  
[Executed MCIP Agreement for Administrative Services.pdf](#)  
[23-411](#)

17. Approval of Amendment to the Service Agreement for Security System Enhancement with Integrated Security Controls, INC., and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the Amendment to the Service Agreement between the Humboldt County Correctional Facility and Integrated Security Controls, INC effective March 2, 2023;
2. Authorize Purchasing to sign the amendment of the service agreement (Attachment 1); and
3. Approve the Supplemental Budget Request for Budget Unit 243 - Correctional Facility for FY2022-23 (Attachment 2) (4/5 Vote Required).

**Attachments:** [Staff Report](#)  
[Amendment to Service Agreement with Integrated Security Controls, Inc.](#)  
[Supplemental Budget for budget unit 1100-243](#)

## **E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

## **F. MATTERS SET FOR TIME CERTAIN - (CLOSED SESSION)**

### **Board of Supervisors**

[23-508](#)

1. 2:00 PM - CLOSED SESSION - Conference with Legal Counsel – Pursuant to Government



Code Section 54956.9(d)(1) to Discuss Existing Litigation in the Case of Pamela Jarose, Executor of the Estate of John R. Braun v. County of Humboldt, Case No.

4:18-cv-7383-SBA

[23-524](#)

2. 2:00 PM - CLOSED SESSION - Conference with Legal Counsel - Pursuant to Government Code Section 54954.5 and 54957 to Consider Public Employee Appointment for the Position of County Counsel

## **G. MATTERS INITIATED BY BOARD MEMBERS**

### **Board of Supervisors**

[23-539](#)

1. Presentation on Full-Day Tour of the Nordic Aquafarms Facility in Denmark (Supervisor Natalie Arroyo)

**Recommendation:** That the Board of Supervisors:  
1. Hear the presentation and take appropriate action, if required.

**Attachments:** [Staff Report](#)

## **H. DEPARTMENT REPORTS**

### **County Administrative Office**

[23-517](#)

1. Form an Ad Hoc Working Group to Review the County of Humboldt Strategic Plan

**Recommendation:** That the Board of Supervisors:  
1. Approve the formation of an Ad Hoc working group to review the County of Humboldt Strategic Plan; and  
2. Appoint two Supervisors to the Ad Hoc working group to review the County of Humboldt Strategic Plan.

**Attachments:** [Staff Report](#)

### **Planning and Building Department**

[23-416](#)

2. Evergreen Exotics Zoning Code Amendment Petition  
APN: County Wide  
Case No.: PLN-2022-18016

**Recommendation:** That the Board of Supervisors:  
1. Adopt the attached resolution (Attachment 1) to find the petition meets the criteria specified in the Zoning Ordinance and accept the petition; and

2. Direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

***Attachments:***[Staff Report](#)[Attachment 1 Resolution .docx](#)[Attachment 2 Copy of Application](#)[Attachment 3 Location Map](#)[Resolution No. 23-51.pdf](#)**I. PUBLIC HEARINGS*****Planning and Building Department***[23-477](#)

1. An Appeal of the Zoning Administrator's Denial of a Conditional Use Permit for 15,236 Square Feet of Existing Outdoor Commercial Cannabis Cultivation for Abbey Road Farming LLC

***Recommendation:***

That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by appellant, and testimony from the public; and
2. Close the public hearing; and
3. Adopt the attached resolution (Attachment 1) which does the following:
  - a. Finds that the denial is exempt from CEQA;
  - b. Makes findings to deny the Conditional Use Permit and deny the appeal;
  - c. Denies the appeal;
  - d. Denies the Conditional Use Permit for Abbey Road Farming, LLC; and
4. Direct the Clerk of the Board to give notice of the decision to the appellant, the Planning and Building Department, and any other interested party.

***Attachments:***[Staff Report](#)[Attachment 1 - Abbey Road Farming LLC Appeal Resolution 04.04.2023](#)[Attachment 2 - Abbey Road Farming LLC Appeal](#)[Attachment 3 - 12861 Abbey Road Farming LLC Staff Report ZA 02.16.2023 wit](#)[Attachment 4 - Proof of Noticing](#)[Attachment 5 - 12861 Site Plan 2017](#)[Attachment 6 - 12861 Operations Plan 2017](#)[Resolution No. 23-52.pdf](#)**J. CLOSED SESSION - (SEE MATTERS SET FOR TIME CERTAIN)****K. ADJOURNMENT**

**Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.**

**Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)**

**The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.**

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**