

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Vice Chair - Third District
VIRGINIA BASS
Chair - Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFERSON BILLINGSLEY
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, May 4, 2021

9:00 AM

Regular Meeting - Virtual

In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 912 5710 5441 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

Present: Supervisor Mike Wilson, Vice Chair; Supervisor Rex Bohn; Supervisor Steve Madrone; Supervisor Michelle Bushnell

Absent: Supervisor Virginia Bass, Chair

Staff Present: Amy Nilsen, County Administrative Officer; Jefferson Billingsley, County Counsel; and Ryan Sharp, Deputy Clerk of the Board

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Board of Supervisors

1. Letter of Appreciation for Rhiannon Lewis-Stephenson for her Service on the Fish and Game Advisory Commission (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

2. Retirement Resolution for Joe Okey (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Adopt the resolution.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

3. Caregiver Appreciation Month Proclamation (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

Clerk of the Board**4. Approval of the Action Summary - Meeting of April 27, 2021**

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 27, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Social Services**5. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Community Outreach and Support Services Related to the CalFresh Program**

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of community outreach and support services related to the CalFresh program in an amount not to exceed \$172,723.45 for the period of June 1, 2021 through May 31, 2022;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

6. Professional Services Agreement with the Betty Kwan Chinn Homeless Foundation Regarding the Provision of Support and Temporary Shelter Services to Individuals and Families experiencing Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation regarding the provision of support and temporary shelter services to individuals and families experiencing homelessness in Humboldt County in an amount not to exceed \$615,140 for the period of July 1, 2021 through June 30, 2022;
2. Approve, and authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

District Attorney

7. Acceptance of Subrecipient Allocation, Establish a Fixed Asset Line Item for the purchase of a forensic interview recording system for Grant Fiscal Year 2020-21 April 1, 2020 - March 31, 2021, Child Advocacy Center Program KC19030120 Funding budget unit 1100-211 line item 8986 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Retroactively approve authorization for Humboldt County District Attorney Maggie Fleming, or a designee thereof, to accept, and execute any and all documents necessary to administer, modify and reapply for grant funding made available by the California Governor's Office of Emergency Services through the Child Advocacy Center Program;
2. Approve the appropriation transfer of line item funding to establish a fixed asset line item for the purchase of Capture Technologies Interview Room Management System; and
3. Authorize the Auditor-Controller's Office to post the appropriation transfer that will establish a fixed asset line item for the Child Advocacy Center Program budget unit 1100-211 for \$23,685 for equipment line item 8986 and make any technical changes necessary to completely facilitate this request.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

Human Resources

8. Amendment to Professional Services Agreement with Municipal Resource Group LLP and Supplemental Budget for Fiscal Year 2020-21 Liability Fund 3524-354 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

- 1) Approve an amendment to the agreement with Municipal Resource Group LLC (MRG) for professional services for the term of fiscal year 2020-21 and authorize the Chair of the Board to sign the amendment; and
- 2) Approve the supplemental budget for Fiscal Year (FY) 2020-21 for Liability in fund 3524, budget unit 354, in the amount of \$100,000 (4/5 vote required).

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

9. Ratification of Side Letter with Humboldt Deputy Sheriff Organization (HDSO) to extend the Memorandum of Understanding (MOU) to and inclusive of September 30, 2021

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to sign a side letter with the HDSO Unit 6 (Attachment #1) extending the term of the MOU between the County of Humboldt and HDSO and providing one-time benefits associated with the extension of the MOU; and
2. Adopt Resolution No. _____ (attachment #3) approving 1) amendments to the Memorandum of Understanding between the County of Humboldt and the HDSO 2) Adopting a Comprehensive Compensation Schedule and Classification Summary (attachment #2) effective May 4, 2021.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

Probation

10. Request for the Authority to Apply for Youth Programs and Facilities Grant Program and Board Resolution

Recommendation: That the Board of Supervisors:

1. Grant the Chief Probation Officer, Shaun Brenneman, the authority to apply for the Youth Programs and Facilities grant through the Board of State and Community Corrections (BSCC); and
2. Adopt the attached resolution granting Chief Probation Officer, Shaun Brenneman, has been given the authority to sign this grant application, including any amendments thereof.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

Public Works

11. Adoption of Ordinance Amending Section 321-13 (a) and (c), Relating to General Subdivision Regulations, of Title III, Division 2, Chapter 1 of the Humboldt County Code; Amending Section 326-13 (a), (b), and (c), Relating to Final and Parcel Maps, of Title III, Division 2, Chapter 6 of the Humboldt County Code; Amending Sections 411-1 and 411-11 (i) and (j), Relating to Encroachment Permits, of Title IV, Division 1, Chapter 1 of the Humboldt County Code; and Amending Section 341-11 (b), Relating to Visibility, of Title III, Division 4, Chapter 1 of the Humboldt County Code

Recommendation: That the Board of Supervisors:

1. Adopt Ordinance No. _____, amending section 321-13 (a) and (c), relating to General Subdivision Regulations, of Title III, Division 2, Chapter 1 of the Humboldt County Code; amending section 326-13 (a), (b), and (c), relating to Final and Parcel Maps, of Title III, Division 2, Chapter 6 of the Humboldt County Code; amending sections 411-1 and 411-11 (i) and (j), relating to Encroachment Permits, of Title IV, Division 1, Chapter 1 of the Humboldt County Code; and Amending Section 341-11 (b), Relating to Visibility, of Title III, Division 4, Chapter 1 of the Humboldt County Code.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

12. Storm Damage Repair to Redwood House Road (5F200) Post Mile 7.14

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Redwood House Road (5F200) Post Mile 7.14 Storm Damage Repair Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, June 8, 2021 at 2:00 p.m.

A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

E. PUBLIC COMMENT ON NON-AGENDA ITEMS**F. SPECIAL PRESENTATIONS****DHHS: Public Health****1. Update on Local Conditions Surrounding COVID-19**

Recommendation: That the Board of Supervisors:

1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

Approved per order of the Chair.

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS**

I. DEPARTMENT REPORTS

DHHS: Social Services

1. Humboldt County Public Authority for In-Home Supportive Services to Approve Recommendation to Appoint an IHSS Advisory Board Member

Recommendation: That the Board of Supervisors:

1. Adjourn as the Humboldt County Board of Supervisors;
2. Convene as the Governing Board of the Humboldt County In-Home Supportive Services Public Authority and consider the following agenda;
 - a. Approve recommendation to appoint Sarah Mixon to the In-Home Supportive Services Advisory Board; and
3. Reconvene as the Humboldt County Board of Supervisors.

A motion was made by Supervisor Bohn, seconded by Supervisor Madrone, to appoint Sarah Mixon to the In-Home Supportive Services Advisory Board. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

Planning and Building Department

2. Submission of a Grant Application to The California Department of Housing and Community Development's Community Development Block Grant Program Coronavirus Response Round 2/3 (CDBG-CV2/3)

Recommendation: That the Board of Supervisors:

1. Adopt attached Resolution (Resolution 21-__) (Attachment 1) doing the following:
 - a. Approving an application for funding to be submitted to the Department of Housing and Community Development ("HCD") for the 2020 Community Development Block Grant Program Coronavirus Response Round 2/3 (CDBG-CV 2/3) in an amount not to exceed \$1,104,668.
 - b. Authorizing and directing the Planning and Building Department Director to execute, in the name of the County of Humboldt, the application, the Standard Agreement, and all other documents required by HCD for participation in the CDBG-CV 2/3 Program, and any amendments.

A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 4 - Rex Bohn, Michelle Bushnell, Mike Wilson, and Steve Madrone

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. MATTERS SET FOR TIME CERTAIN**Board of Supervisors**

1. 9:30 a.m. - U.S. Capitol Christmas Tree Project Presentation (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Hear the presentation and take appropriate action, if required.

There was no action taken on this item.

M. CLOSED SESSION

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Martinson, et al. v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV1901131.

The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Martinson, et al. v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV1901131. There was no action to report.

2. Conference with Legal Counsel—anticipated litigation, significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) & (e)(2): in one case, the dissolution of the Agreements with the Shasta County Private Industry Council for workforce development services.

The Board of Supervisors met in conference with Legal Counsel—anticipated litigation, significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) & (e)(2): in one case, the dissolution of the Agreements with the Shasta County Private Industry Council for workforce development services. The Board voted 4-0 with Supervisor Bass absent to end the investigation into the dissolution of the agreements with the Shasta County Private Industry Council for workforce development services.

N. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

May 5, 2021