

BOARD OF SUPERVISORS

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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, April 20, 2021

9:00 AM

Regular Meeting - Virtual

In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 913 4560 7464 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Agricultural Commissioner

1. Approval of Agreement No. 832639, the Invasive Shot Hole Borer University Reimbursement Agreement in the amount of \$10,763

Recommendation: That the Board of Supervisors:

1. Approve Agreement No. 832639, the Invasive Shot Hole Borer University Reimbursement Agreement with the University of California, Davis; and
2. Authorize the Chair to sign the original agreement and return the signed copy to the Agricultural Commissioner's Office for further processing.

Attachments: [Staff Report](#)
[ISHB Agreement No. 832639](#)
[Invasive Shot Hole Borer Handout](#)
[Signed Agreement.pdf](#)

Board of Supervisors

2. Letter of Appreciation to Fire Chief Lon Winburn for His Service on the Fire Safe Council (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

Attachments: [Staff Report](#)
[Letter of Appreciation.pdf](#)

Clerk of the Board

3. Appointments to the Fire Safe Council

Recommendation: That the Board of Supervisors:

1. Approve the recommended appointments to the Fire Safe Council.

Attachments:

[Staff Report](#)

[Yurok Tribal Letter Dated 020221.pdf](#)

[Fire Chief's Letter Dated 020921.pdf](#)

4. Approval of the Action Summary - Special Meeting of April 12, 2021

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 12, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments:

[Staff Report](#)

[4-12-2021 Special Meeting Action Summary.pdf](#)

[Approved Action Summary.pdf](#)

5. Approval of the Action Summary - Meeting of April 13, 2021

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 13, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments:

[Staff Report](#)

[4-13-2021 Action Summary](#)

[Approved Action Summary.pdf](#)

County Administrative Office

6. Update to CAL-Card Policy

Recommendation: That the Board of Supervisors:

1. Adopt the updated CAL-Card Policy (Attachment 1).

Attachments:

[Staff Report](#)

[Cal Card Policy Revision - Clean FINAL.pdf](#)

[Cal Card Policy Revision - Redline FINAL.pdf](#)

Department of Health and Human Services: Administration

7. Resolution Amending Resolution No. 20-109 to Authorize Execution of a State of California Standard Agreement with the California Department of Housing and Community Development Regarding Acceptance of Funding Made Available through the California Emergency Solutions Grants Program - Coronavirus Round 1 and Round 2

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution which amends Resolution No. 20-109 to authorize the Department of Health and Human Services Director, or a designee thereof, to execute a State of California Standard Agreement with the California Department of Housing and Community Development regarding acceptance of funding made available through the California Emergency Solutions Grants Program - Coronavirus Round 1 and Round 2; and
2. Direct the Clerk of the Board to return one fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Department of Housing and Community Development.

Attachments: [Staff Report](#)
[Resolution Amending Resolution No. 20-109 to Authorize Execution of a State of C](#)
[Resolution 21-38.pdf](#)

8. Memorandum of Understanding with the California Department of Motor Vehicles Regarding the Issuance of Identification Cards to Individuals Participating in the Project Room Key Program

Recommendation: That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached memorandum of understanding with the California Department of Motor Vehicles;
2. Approve, and authorize the Department of Health and Human Services Director, or a designee thereof, to execute, the attached memorandum of understanding with the California Department of Motor Vehicles regarding the issuance of identification cards to individuals participating in the Project Room Key Program;
3. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with the California Department of Motor Vehicles, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order regarding the attached memorandum of understanding with the California Department of Motor Vehicles.

Attachments: [Staff Report](#)
 [Memorandum of Understanding with the California Department of Motor Vehicles \]](#)

Human Resources

9. Amendment of Public Defender Classification Specification

Recommendation: That the Board of Supervisors:
1. Adopt the amended classification specification (attached) for Public Defender (Class 0828) into the classification plan effective immediately.

Attachments: [Staff Report](#)
 [Copy of Public Defender Classification Specification](#)

Planning and Building Department

10. Extension of Extra-Help Hours for the Building Inspection Budget Unit 1100262 and the Cannabis Planning Budget Unit 1100268 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the extension of extra help hours to a total of 1400 hours through June 30, 2021 pursuant to Section 7 of the Humboldt County Salary Resolution for the staff persons listed below:
* Building Inspections -- Erica Reichle-Salazar, Office Assistant I
* Cannabis Planning -- Abigail Strickland, Planner I

Attachments: [Staff Report](#)

Public Works**11. Resolution Rescinding Resolution No. 97-31 and Adopting a Procedure for Correction of Damaged or Defective Sidewalk**

- Recommendation:** That the Board of Supervisors:
1. Rescind Resolution 97-31 Adopting the Procedure for Sidewalk Repair Pursuant to Streets and Highways Code Sections 5600-5630; and
 2. Adopt the attached resolution Establishing a Procedure for the Correction of Damaged or Defective Sidewalks.

- Attachments:** [Staff Report](#)
[Attachment 1 - Proposed resolution for sidewalk repair](#)
[Attachment 2 - Dept Policy for the Preservation of Street Trees](#)
[Attachment 3 - Resolution 97-31](#)
[Attachment 4- Sample Forms.pdf](#)
[Resolution 21-39.pdf](#)

12. Accept Completed Contract for Honeydew Bridge (4C-055) Preventive Maintenance Project on Mattole Road (F3D010) at Post Mile 0.00

- Recommendation:** That the Board of Supervisors:
1. Accept the completed contract, including all change orders approved by the Humboldt County Public Works Department, between Euro Style Management and Humboldt County for construction of Honeydew Bridge (4C-055) Preventive Maintenance Project on Mattole Road (F3D010) at Post Mile 0.00; and
 2. Approve the final claim for payment in the amount of Twelve Thousand Dollars (\$12,000), which will bring the total amount paid to 100% of the contract.

- Attachments:** [Staff Report](#)
[Executed Project Agreement and Contract Change Order Number 1 and 2](#)
[Acceptance Statement](#)

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

F. SPECIAL PRESENTATIONS**DHHS: Public Health****1. Update on Local Conditions Surrounding COVID-19**

Recommendation: That the Board of Supervisors:
1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

Attachments: [Staff Report](#)

G. ITEMS PULLED FROM CONSENT**H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****County Administrative Office****1. Fiscal Year 2021-22 Recommendations from the Citizens' Advisory Committee on Measure Z Expenditures**

Recommendation: That the Board of Supervisors:
1. Review and provide direction on the recommendations from the Measure Z Citizens' Advisory Committee contained in Attachment 1 for FY 2021-22.

*Attachments:*Staff Report1. Citizens' Advisory Committee - Letter of Recommendation.docx1.1 MZ Application Tracker Committee - 2021-22 FINAL.pdf2.1 Adult Protective Services and District Attorneys Office.pdf2.2 Arcata Police Department.pdf2.3 City of Trinidad.pdf2.4 Cooperation Humboldt.pdf2.5 Cooperation Humboldt Disaster Response and Community Resilience Program.i2.6 Eureka Broadcasting.pdf2.7 Eureka City Schools.pdf2.8 Eureka Police Department-UPLIFT.pdf2.9 Fortuna Police Department - DTF.pdf2.10 Fortuna Police Department - K9.pdf2.11 Fortuna Police Department - Radio.pdf2.12 Fortuna Police Department - SRO.pdf2.13 Free to Fly Foundation Single Moms Fund.pdf2.14 Garberville Redway Public Restroom Working Group.pdf2.15 Humboldt County Fire Chiefs Association.pdf2.16 Humboldt County Public Defender.pdf2.17 Humboldt County Public Works Chip Seal.pdf2.18 Humboldt County Public Works F and Oak.pdf2.19 Humboldt County Public Works Illegal Dumping.pdf2.20 Humboldt County Public Works PSA.pdf2.21 HCSO Body Worn Camera.pdf2.22 HCSO Dispatch.pdf2.23 HCSO Radio Infrastructure.pdf2.24 Humboldt Medi-Trans.pdf2.25 Kimaw Medical Center.pdf2.26 Loleta Community Chamber of Commerce.pdf2.27 Redwood Parks Conservancy.pdf2.28 Rio Dell Police Department.pdf2.29 Sober First LLC dba Ascent.pdf2.30 Southern Trinity Area Rescue.pdfLetter - CRTP Letter of Support for F Street Measure Z Funding.pdfLetter - D.Hart Measure Z Letter.pdfLetter - F and Oak Light.pdfLetter - F and Oak Traffic Light.pdfLetter - F St Stoplight.pdf

[Letter - F Street Stoplight 2.pdf](#)

[Letter - F Street Stoplight.pdf](#)

[Letter - Letter of support for Slow F Street Project.pdf](#)

[Letter - Measure Z - F St.pdf](#)

[Letter - Measure Z F Street.pdf](#)

[Letter - Please no F Street Super Corridor.pdf](#)

[Letter - Request and support for traffic light at F & Oak street!.pdf](#)

[Letter - Support for Stop light at F and Oak.pdf](#)

[Letter - Traffic Light at F and Oak.pdf](#)

Planning and Building Department

2. Submission of a Grant Application to The California Department of Housing and Community Development's Community Development Block Grant Program 2020-2021 Funding Round

Recommendation: That the Board of Supervisors:

1. Adopt attached Resolution (Resolution 21-__) (Attachment 1) doing the following:
 - a. Approving an application for funding to be submitted to the Department of Housing and Community Development (HCD) for the 2020 - 2021 Community Development Block Grant Program (CDBG) in an amount not to exceed \$895,050.
 - b. Authorizing and directing the Planning and Building Department Director to execute, in the name of the County of Humboldt, the application, the Standard Agreement, and all other documents required by HCD for participation in the CDBG Program, and any amendments.

Attachments: [Staff Report](#)

[Attachment 1 Resolution CDBG 2020-2021 Application.docx](#)

[Resolution 21-46.pdf](#)

3. Comment Letter Regarding March 15 Draft of California Board of Forestry 2021 Amendments to the State Fire Safe Regulations

Recommendation: That the Board of Supervisors:

1. Consider the draft comment letter regarding California Board of Forestry (BOF) 2021 Amendments to State Fire Safe Regulations in Attachment 1;
2. Receive public comment;
3. Revise the comment letter as necessary;
4. Authorize the County Administrative Officer to modify the letter in a manner consistent with the County's position expressed elsewhere in the letter to address changes in the proposed State Fire Safe Regulations that may be subsequently approved by the BOF; and

5. Authorize the Chair of the Board to sign and send the final letter to the Board of Forestry after the rulemaking has officially begun.

Attachments:

[Staff Report](#)

[Attachment 1 - Draft Comment Letter.docx](#)

[Comment Letter Proposed Revisions to the State Minimum Fire Safe Regulations.pdf](#)

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. MATTERS SET FOR TIME CERTAIN

County Administrative Office

1. 11:00 a.m. - Adoption of Pension Funding Policy

Recommendation:

That the Board of Supervisors:

1. Receive the presentation on the Pension Funding Policy;
2. Discuss and propose desired changes to policy;
3. Approve the Pension Funding Policy to allow an established salary percentage deduction to be placed in the Internal Pension Management Account, (Fund 3249 - Employer PARS Contributions), and to make payments from said trust to the Public Agency Retirement Services (PARS) Section 115 Pension Trust; and
4. Determine whether your Board wishes to pursue a short- or long-term funding strategy related to the Section 115 Pension Trust, and direct the County Administrative Officer (CAO) to return to the Board with Target Contribution Rates and appropriate Supplemental Pension Charges.

Attachments:

[Staff Report](#)

[Humboldt Pension Funding Policy FINAL.pdf](#)

[BA HumboldtCo 20-12-02 CalPERS Misc Safety 18.pdf](#)

[Annual Valuation Report - Miscellaneous 2021-22.pdf](#)

[Annual Valuation Report - Safety 2021-22.pdf](#)

Planning and Building Department

2. 1:30 p.m. - Withdrawal of the Appeal of the Planning Commission actions to Approve the Rising Goat Limited Project

Recommendation:

That the Board of Supervisors:

1. Receive the Report.

Attachments:

[Staff Report](#)

[1. County Letter](#)

[2. Appeal Withdrawn Notification](#)

[Public Comment COB](#)

M. CLOSED SESSION

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Northcoast Environmental Center, et al. v. County of Humboldt, Humboldt Superior Court Case No. CV 2100518.

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>