

BOARD OF SUPERVISORS

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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA - Final

Tuesday, June 25, 2024

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 860 0181 4998

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:

<https://humboldt.legistar.com>

A. ROLL CALL**B. SALUTE TO THE FLAG****C. MODIFICATIONS TO THE AGENDA****D. CONSENT CALENDAR****Auditor/Controller**

[24-871](tel:24-871)

1. Authorize the Auditor-Controller to Create Clearing Budget Units

Recommendation:

That the Board of Supervisors:

1. Authorize the Auditor-Controller to create and delete clearing budget units for departments as necessary; and
2. Direct any department provided a clearing budget unit to zero out all

balances by the close of the fiscal year or quarter as requested by the Auditor-Controller.

Attachments: [Staff Report](#)

Board of Supervisors

[24-1015](#)

2. Informational Report on the Reappointment of Jeffery Stackhouse, James Clark and Kenny Priest to the Humboldt County Fish & Game Advisory Committee Representing the Fourth District

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Sponsors: Supervisor Arroyo

Attachments: [Staff Report](#)
[Fish and Game Advisory Commission Roster as 062524redacted.pdf](#)

[24-1027](#)

8. Letter of Appreciation to Glenn Ziemer for His Service on the Measure Z Citizens' Advisory Committee

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of appreciation.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Letter of Appreciation.pdf](#)

[24-1028](#)

3. Appointment of Dylan Feierabend to the Measure Z Citizen Advisory Committee as the First District Representative

Recommendation: That the Board of Supervisors:
1. Receive and file the appointment.

Sponsors: Supervisor Bohn

Attachments: [Staff Report](#)
[Measure Z Citizens' Advisory Committee Roster 062524redacted.doc](#)

Clerk of the Board

[24-981](#)

4. Reappointments to the Williamson Act Advisory Committee

Recommendation: That the Board of Supervisors:
1. Receive and file the report

Attachments: [Staff Report](#)
[Williamson Act Advisory Committee062524.pdf](#)

[24-1010](#)

5. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Expense Reporting Forms .pdf](#)

[24-1011](#)

6. Quarterly Report of Current and Projected Vacancies on Humboldt County Board of Supervisors Appointed Boards, Committees and Commissions

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Current Appointment Vacancies.pdf](#)

[24-1020](#)

7. Reappointments to the Forestry Review Committee

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Forestry Review Committee Roster 062524 redacted.pdf](#)

[24-1037](#)

9. Approval of the Action Summary - Meeting of June 3, 2024

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of June 3, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - June 3, 2024.pdf](#)
[Minute Sheet.docx](#)

[24-1038](#)

10. Approval of the Action Summary - Meeting of June 4, 2024

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 4, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - June 4, 2024.pdf](#)
[Minute Sheet.docx](#)

[24-1039](#)

11. Approval of the Action Summary - Meeting of June 10, 2024

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 10, 2024 and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - June 10, 2024.pdf](#)
[Minute Sheet.docx](#)

County Administrative Office[24-1012](#)

12. Adoption of the Fiscal Year (FY) 2024-25 County Budget and Special District Budgets (4/5th Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution (Attachment 1) adopting the proposed budget, as modified by the final budget adjustments, as the Adopted Budget for FY 2024-25 (4/5th vote required);
2. Adopt the attached resolution (Attachment 2) adopting the FY 2024-25 budget, as modified by the final budget adjustments, as the Adopted Budgets for the Special Districts governed by the Humboldt County Board of Supervisors (4/5th vote required);
3. Approve the attached resolution (Attachment 3) to terminate the county's participation and opt out of the Assisted Outpatient Treatment (AOT) program;
4. Approve the allocation of 1.0 full-time equivalent (FTE) Election Specialist I/II (salary range 348, class 0132) in the Elections budget unit 1100-140; and
5. Approve the attached personnel allocation table (Attachment 4)

corresponding to the budget appropriations.

Attachments:

[Staff Report](#)

[Attachment 1 - Resolution](#)

[Attachment 2 - Resolution Special Districts](#)

[Attachment 3 - AOT Resolution to Opt Out](#)

[Attachment 4 - Personnel Allocation Table](#)

[Attachment 5 - Schedule 9](#)

[Attachment 6 - Schedule 15 Special Districts](#)

[Attachment 7 - Proposed Budget](#)

County Clerk/Recorder/Registrar of Voters

[24-987](#)

13. Authorize the Clerk-Recorder, Registrar of Voters to Execute Necessary Documents to Receive Reimbursement Funding through Help America Vote Act (HAVA) Federal Funds (4/5 Vote Required).

Recommendation:

That the Board of Supervisors:

1. Authorize the Clerk-Recorder, Registrar of Voters to execute the necessary documents and Agreement No. 23G27112 to receive HAVA federal funding (4/5 vote required)

Attachments:

[Staff Report](#)

[Agreement No. 23G27112.pdf](#)

[24-995](#)

14. Promotional Step Placement Correction

Recommendation:

That the Board of Supervisors:

1. Approve a retroactive promotional step placement at step C for Senior Document Examiner, Jason Cotter, in Budget Unit 271 effective Nov. 12, 2023, per Salary Resolution Section 7 (4/5 Vote).

Attachments:

[Staff Report](#)

Department of Health and Human Services: Administration

[24-847](#)

15. Professional Services Agreement with Redwoods Rural Health Center Regarding the Provision of Street Outreach, Case Management and Supportive Services to Individuals and Families Who Are Experiencing Homelessness in Humboldt County.

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached

professional services agreement with Redwoods Rural Health Center regarding the provision of street outreach, case management and supportive services to people experiencing homelessness in Humboldt County in an amount not to exceed \$306,132.69 for the period of Jan. 1, 2024, through Dec. 31, 2024;

2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwoods Rural Health Center, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwoods Rural Health Center to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Professional Services Agreement with Redwoods Rural Health Center Regarding the Provision of](#)

[24-920](#)

16. Professional Services Agreement with Boys & Girls Club of the Redwoods in the Amount of \$72,000 Regarding the Implementation of the SMART Moves, SMART Girls and Passport to Manhood Programs

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Boys & Girls Club of the Redwoods regarding implementation of the SMART Moves, SMART Girls and Passport to Manhood programs in an amount not to exceed \$72,000 for the period of July 1, 2024, through June 30, 2025;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Boys & Girls Club of the Redwoods, after review and approval by County Counsel, Risk, and the County Administrative Office;
3. Find that paying Boys & Girls Club of the Redwoods in advance for the implementation and provision of the SMART Moves, SMART Girls and Passport to Manhood programs pursuant to the terms and conditions of the attached professional services agreement will serve a public purpose by ensuring continuity of these programs to youth residing in Humboldt County;
4. Authorize issuance of an advanced payment in the amount of \$72,000 to the Boys & Girls Club of the Redwoods for the provision of the services required pursuant to the terms and conditions of the attached professional services agreement for the period of July 1, 2024, through June 30, 2025; and
5. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Boys & Girls Club of the Redwoods to the Department of Health and Human Services - Contract Unit

for further processing.

Attachments:

[Staff Report](#)

[Professional Services Agreement with Boys & Girls Club of the Redwoods Regarding the Implem](#)

[24-922](#)

17. New Professional Services Agreement in the Amount of \$395,102 with McKinleyville Community Collaborative Regarding the Performance of Service Integration Functions at The Center at McKinleyville

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with McKinleyville Community Collaborative regarding performance of service integration functions at The Center at McKinleyville in the amount not to exceed \$395,102 for the period of July 1, 2024, through June 30, 2025;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with McKinleyville Community Collaborative, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed copy of the attached professional services agreement with McKinleyville Community Collaborative to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Professional Services Agreement with McKinleyville Community Collaborative Regarding the Pe](#)

Department of Health and Human Services: Behavioral Health

[24-996](#)

18. Professional Services Agreement with Kauffman & Associates, Inc. in the amount of \$85,000 Regarding the Provision of Consultation Services that are Designed to Assist Humboldt County Department of Health and Human Services - Behavioral Health Staff with Communicating, Engaging and Building Relationships with Local Tribes and Native Communities

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Kauffman & Associates, Inc. in the amount of \$85,000 regarding the provision of consultation services that are designed to assist Department of Health and Human Services - Behavioral Health staff with communicating, engaging and building relationships with local tribes for the period of July 1, 2024 through August 31, 2025;
2. Authorize the Department of Health and Human Services - Behavioral

Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Kauffman & Associates, Inc., after review and approval by County Counsel, Risk Management, and the County Administrative Office; and

3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Kauffmann & Associates, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Sixth Revised FY 24-25 Kauffman and Associates Tribal Consultation Services Agreement \(6-8-24](#)

[24-1033](#)

19. Professional Services Agreement with McKinleyville Community Collaborative in the amount of \$236,370 Regarding the Provision of Administrative Support Services Related to Implementation of the Infant-Family and Early Childhood Mental Health Certificate Training Program in Humboldt County

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with McKinleyville Community Collaborative in the amount of \$236,370 regarding the provision of administrative support services related to implementation of the Infant-Family and Early Childhood Mental Health Certificate Training Program in Humboldt County for the period of September 26, 2023 through June 30, 2025;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with McKinleyville Community Collaborative, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with McKinleyville Community Collaborative to the Department of Health and Human Services - Contract Unit for further processing.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

Attachments:

[Staff Report](#)

[County-of-Humboldt_McKinleyville-C_24-25-GLIA-PROF_6-10-2024_1788208610_1](#)

[FY 23-24_24-25_McKinleyville_Community_Collaborative_IFECMH_Certificate_Training_Program_S](#)

Department of Health and Human Services: Public Health

[24-955](#)

20. Services Agreement with Eureka City Schools in the amount of \$200,000 for Department of Health and Human Services - Public Health to Provide Suicide Prevention Training and Support Services to Staff and Students

Recommendation: That the Board of Supervisors:

1. Accept the award and agreement with Eureka City Schools (ECS) for Department of Health and Human Services (DHHS) - Public Health to provide suicide prevention training and support services to staff and students to provide suicide prevention training and support services from April 1, 2024, through September 30, 2028, for payment in the amount of \$200,000;
2. Authorize the DHHS - Public Health Director, or designee thereof, to sign the Services Agreement; and
3. Authorize the Public Health Director, or a designee thereof, to execute all future contracts, amendments, and documents directly related to the award upon review and approval of the County Administrative Office, County Counsel, and Risk Management.

Attachments: [Staff Report](#)
[Services Agreement with Eureka City Schools for Department of Health and Human Services - Pl](#)

Libraries[24-991](#)

21. Temporary Increase in Pay for Kim Hinkle, Senior Library Assistant, Pursuant to Article 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU) (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize a temporary increase in pay for Senior Library Assistant, Kim Hinkle, (class 0657, range 364, step E) as though promoted to Supervising Librarian (class 0658, range 443, step 1A) effective June 23, 2024 and continuing until the incumbent Supervising Librarian returns from leave. (4/5th vote required)

Attachments: [Staff Report](#)

Probation[24-941](#)

22. Semi-Annual Humboldt County Sanctuary Ordinance Report - Probation Department

Recommendation: That the Board of Supervisors:

1. Receive the attached report as required by ordinance

Attachments: [Staff Report](#)
[Measure K Report 6.2024](#)

Sheriff

[24-317](#)

23. New Access Agreement with Half Moon Pictures, LLC

Recommendation: That the Board of Supervisors:

1. Approve the new access agreement with Half Moon Pictures, LLC (Attachment 1) to allow for filming of Deputy Sheriff staff while on-duty; and
2. Authorize Sheriff William Honsal to execute the Access Agreement and any subsequent amendments, extensions, or renewals with approval from County Counsel, Risk Management, and the County Administrative Office.

Attachments: [Staff Report](#)
[Access Agreement with Half Moon, LLC](#)

[24-986](#)

24. Amendment to Agenda Item 22-125 for the Agreement with the City of Blue Lake for Law Enforcement Services dated November 1, 2021

Recommendation: That the Board of Supervisors:

1. Amend recommendation #1 and #2 from the Board of Supervisors May 24, 2022 meeting agenda item 22-125 (Attachment 1) to clarify that the executed agreement from November 1, 2021 to June 30, 2024 (Attachment 2) does not have a total contract amount cap by removing "in the amount of \$327,670" from the recommendations;
2. Clarify that the Sheriff's Deputy Director of Financial and Support Services has the authority to notice the City of Blue Lake of the recomputed annual amount as a staff representative of the County in accordance with Section 11 of the Agreement (Attachment 2); and
3. Ratify charges in the amount of \$190,685.00 to the City of Blue Lake for Law Enforcement Services in accordance with the Agreement for the period of July 1, 2023 to June 30, 2024.

Attachments: [Staff Report](#)
[Staff report for agenda item 22-125](#)
[Agreement with the City of Blue Lake dated November 1, 2022](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

Public Works[24-895](#)

1. 10:00 AM - Update on the Garberville Veterans Hall Project

Recommendation: That the Board of Supervisors:

1. Receive a report on the status of the Garberville Veterans Hall Project; and
2. Direct staff to proceed accordingly.

Attachments: [Staff Report](#)
[Exhibit 1 - Original Design and Schematic Cost Estimate.pdf](#)
[Exhibit 2 - Revised Design and Schematic Cost Estimate.pdf](#)

Planning and Building Department[24-926](#)

2. 1:00 PM Cost Recovery Hearing for Abatement Costs on Property Located at 1989 Peninsula Dr, Arcata, CA 95521 (APN 506-102-001-000)

Recommendation: That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by appellant, and testimony from the public; and
2. Close the public hearing; and
3. Confirm the proposed Nuisance Abatement Assessment on the property located at 1989 Peninsula Dr, Arcata, CA 95521 (APN 506-102-001-000) in the amount of \$21,691.41 in accordance with Section 351-20 Cost Recovery Hearing of Title III, Division 5, Chapter 2 of the Humboldt County Code; and
4. Adopt the Resolution to confirm the proposed Nuisance Abatement Assessment against Jon and Violet Japport pursuant to Humboldt County Code sections 351-1 et seq

Attachments: [Staff Report](#)
[Jon Japport Draft Resolution](#)
[Exhibit A](#)
[Exhibit B](#)
[Exhibit C](#)
[Exhibit D](#)
[Exhibit E](#)
[Exhibit F](#)
[Exhibit G](#)
[Exhibit H](#)
[Exhibit I](#)

County Counsel (Closed Session)[24-1018](#)

3. 1:30 PM - Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(3) regarding exposure to litigation in one potential case: claim for damages submitted by Jennifer Delray Solorzano Hernandez

Attachments: [Claim for Damages \(JSH\).pdf](#)

[24-1019](#)

4. 1:30 PM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Pepper Lopez v. County of Humboldt, Humboldt County Superior Court Case No. CV2201798

H. PUBLIC HEARINGS**Planning and Building Department**[24-999](#)

1. Strombeck Zone Reclassification

Recommendation: That the Board of Supervisors:

1. Introduce the attached ordinance (Attachment 1) amending section 311-7 of the Humboldt County Code by rezoning property in the McKinleyville area by title and waive further reading; and
2. Open the public hearing, receive, and consider the staff report, the Planning Commission's recommendation and accept public comment; and
3. Close the public hearing; and
4. Adopt the attached resolution (Attachment 2) to find the Zone Reclassification exempt from further environmental review pursuant to CEQA Guidelines section 15183 and making all required findings for approval of the Zone Reclassification (Attachment 5); and
5. Adopt the attached ordinance (Attachment 1) amending section 311-7 of the Humboldt County Code by reclassifying property within Assessor Parcel Number 511-491-021 currently zoned Agriculture General with a Special Building Site combining zone specifying a minimum lot size of 10 acres (AG-B-5(10)) to Agriculture General with a Special Building Site combining zone specifying a minimum lot size of 5 acres (AG B-5(5)); and
6. Direct the Clerk of the Board to publish a summary of the zoning changes within 15 days of the date of the hearing (Attachment 2).

Attachments:

[Staff Report](#)

[Attachment 1 - Ordinance No. _____](#)

[Attachment 1A - Ordinance No. _____, Exhibit B \(map\)](#)

[Attachment 2 - Summary of Ordinance](#)

[Attachment 2A - Summary of Ordinance map to be published \(Exhibit A\)](#)

[Attachment 3 - Board of Supervisors Resolution 23-57](#)

[Attachment 4 - Planning Commission Resolution 24-021](#)

[Attachment 5 - Draft Zone Reclassification Resolution.docx](#)

[Public Comment - Joyce King.pdf](#)

I. MATTERS INITIATED BY BOARD

J. DEPARTMENT REPORTS

K. CLOSED SESSION (See Matters Set for Time Certain)

L. ADJOURNMENT