

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Vice Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
AGENDA - Final**

Tuesday, May 10, 2022

9:00 AM

Regular Meeting - Hybrid

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***Email Public Comment:***

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

***Zoom Public Comment:***

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line 720-707-2699, enter Meeting ID 822 1185 1868 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

***PLEASE TURN OFF YOUR TV OR LIVE STREAM TO AVOID DELAYS.***

*When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>*

*The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Board of Supervisors**

1. National Association of Letter Carriers' Food Drive Proclamation (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Proclamation.

**Attachments:** [Staff Report](#)  
[Letter Carrier Food Drive Proclamation.pdf](#)

2. Classified School Employee Week Proclamation (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Attachments:** [Staff Report](#)

3. Retirement Resolution for Katherine Ziemer (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the resolution.

**Attachments:** [Staff Report.pdf](#)  
[Katherine Ziemer Retirement Resolution .pdf](#)

4. Resolution declaring Saturday, July 9, 2022, as Big Foot Daze in Willow Creek (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the resolution and direct the Clerk of the Board to forward a copy of the signed resolution to Linsey Jones, Executive Director of the Willow Creek Chamber of Commerce, 38919 CA-299, Willow Creek, CA 95573

**Attachments:** [Staff Report.pdf](#)  
[BigFootDays. 051022.pdf](#)

5. Proclaim May as Mental Health Month in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the Proclamation

**Attachments:** [Staff Report.pdf](#)  
[May is Mental Health Month.pdf](#)

6. Certificates of Recognition for Soroptimist International of Arcata Award Winners (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Certificates of Recognition.

**Attachments:** [Staff Report.pdf](#)  
[Arcata Soroptimist Certificates.pdf](#)

**Clerk of the Board**

7. Re-Appointments to the Housing Trust Fund and Homeless Solutions Committee (HTFHSC)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the reappointments

**Attachments:** [Staff Report.pdf](#)  
[HOUSING TRUST FUND AND HOMELESSNESS SOLUTIONS COMMITTEE](#)

8. Notice of Vacancy on the Housing Trust Fund and Homelessness Solutions Committee for the Representative with Experience in Developing Affordable Housing Projects

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report

**Attachments:** [Staff Report.pdf](#)  
[htfhsc 05082022.doc](#)

9. Approval of the Action Summary - Meeting of April 26, 2022

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of April 26, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report.pdf](#)  
[04-26-2022 Action Summary.pdf](#)  
[MINUTE SHEET.pdf](#)

10. Approval of the Action Summary - Meeting of May 3, 2022

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of May 3, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report.pdf](#)  
[05-03-2022 Action Summary.pdf](#)  
[MINUTE SHEET.pdf](#)

**County Administrative Office**

11. American Rescue Plan Act (ARPA) Professional Services Agreement to Administer Childcare Grant and Loan Program

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair of the Board to sign a professional services agreement with the Arcata Economic Development Corporation (AEDC) for \$4,899,166 to provide financial and technical support to the local childcare industry (Attachment 1);  
2. Authorize the County Administrative Officer (CAO) to approve budget modifications to AEDC's project proposal through the term of the agreement; and  
3. Authorize the CAO, or a designee thereof, to execute any and all subsequent amendments to the professional services agreement with AEDC, after review and approval by County Counsel and Risk Management.

**Attachments:** [Staff Report.pdf](#)  
[Arcata Economic Development - Executed\\_RM Signed.pdf](#)  
[Child Care Stabilization for a Strong Humboldt Economy and Healthy Families.pdf](#)

**Department of Health and Human Services: Public Health**

12. Ratification of Data Use and Disclosure Agreement (DUDA) and Cross-Jurisdictional Data Sharing Policy/Procedure with the California Department of Public Health (CDPH) for the California Reportable Disease Information Exchange (CalREDIE)

**Recommendation:** That the Board of Supervisors:

1. Approve, and ratify the Department of Health and Human Services - Humboldt County Health Officer's execution of, the attached data use and disclosure agreement with CDPH regarding access to the CalREDIE system for the period of September 16, 2021 through September 15, 2024;
2. Authorize the Department of Health and Human Services - Humboldt County Health Officer, or a designee thereof, to execute any and all subsequent amendments, and any other documents directly related, to the attached agreements with the California Department of Public Health, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
3. Direct the Clerk of the Board to return one certified copy of the Board order pertaining to this item to the Department of Health and Human Services - Contract Unit.

**Attachments:** [Staff Report](#)  
[CDPH CalREDIE Data Use & Disclosure Agreement \(DUDA\) 21-24 Fully Execute](#)

**Department of Health and Human Services: Social Services**

13. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Temporary Shelter and Long-Term Transitional Housing Placement Services to Eligible Youth Residing in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of temporary shelter and long-term transitional housing placement services to eligible youth residing in Humboldt County in an amount not to exceed \$303,752 for the period of July 1, 2022 through June 30, 2023;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk

Management and the County Administrative Office; and  
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:** [Staff Report.pdf](#)  
[Professional Services Agreement with Redwood Community Action Agency Regarding Certificates of Insurance](#)

### **First 5**

14. Allocation of 1.0 Full-Time Equivalent (FTE) Administrative Analyst I/II for First 5 Humboldt Budget Unit 439

**Recommendation:** That the Board of Supervisors:  
1. Allocate 1.0 FTE Administrative Analyst I/II (Class 0626, Salary Range 415/435) position in budget unit 439, effective immediately upon approval

**Attachments:** [Staff Report.pdf](#)

### **Public Works**

15. Sublease with Open Door Community Health Centers for use of a Portion of the Premises at 1615 Heartwood Drive, McKinleyville.

**Recommendation:** That the Board of Supervisors:  
1. Approve the Sublease with Open Door Community Health Centers (Open Door) at the McKinleyville Center, 1615 Heartwood Drive, McKinleyville; and,  
2. Authorize the Chair of the Board of Supervisors to initial handwritten change on first page and execute the Sublease agreement.

**Attachments:** [Staff Report.pdf](#)  
[Exhibit A - Master Lease.pdf](#)  
[Exhibit B - Floor Plan Open Door Premises.pdf](#)  
[Exhibit C - Parking and Vicinity Map.pdf](#)  
[Attach 1 - Sublease with Open Door](#)

16. Approval of Results for Request for Qualifications No. DPW2022-001 Regarding the Provision of On-Call Engineering and Project Management Services

**Recommendation:** That the Board of Supervisors:  
1. Approve the attached List of Qualified Consultants for the provision of on-call

engineering and project management services for the period May 1, 2022, to April 30, 2027.

**Attachments:** [Staff Report.pdf](#)  
[Attachment No. 1 - List of Qualified Consultants.pdf](#)

**17. Storm Damage Repair to Briceland Thorne Road (C5A010) Post Mile 3.76**

**Recommendation:** That the Board of Supervisors:

1. Approve the attached plans and specifications for the Briceland Thorne Road (C5A010) Post Mile 3.76 Storm Damage Repair Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, June 14, 2022, at 2:00 p.m.

**Attachments:** [Staff Report.pdf](#)  
[Briceland Thorne Road PM 3.76 Final Planset.pdf](#)  
[Briceland Thorne Road PM 3.76 Special Provisions.pdf](#)

**18. Federal Apportionment Exchange and State Match Program for Regional Surface Transportation Program Funds for Fiscal Year (FY) 2021-22**

**Recommendation:** That the Board of Supervisors:

1. Approve the Agreement No. X22-5904(189) with the California Department of Transportation (Caltrans) regarding the assignment of federal apportionments made available to the County of Humboldt for allocation to transportation projects in exchange for nonfederal State Highway Account funds; and
2. Authorize the Public Works Director to sign Agreement No. X22-5904(189) with Caltrans.

**Attachments:** [Staff Report.pdf](#)  
[1. Agreement No. X22-5904\(189\) with the California Department of Transportation](#)

**19. Authorization to Negotiate Terms for the Purchase of Real Property located at 3007 and 3015 I Street, Eureka, California to Accommodate the Construction of a New Public Health Laboratory**

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize Public Works Director, and designees thereof, to negotiate terms for the purchase of real property located at 3007 and 3015 I Street in Eureka, California with PWM, Inc., and any duly authorized agents thereof, to accommodate the construction of a new public health laboratory.

**Attachments:** [Staff Report.pdf](#)

**Treasurer/Tax Collector****20. Ratification of the contract between Humboldt County and Municipal Services Bureau (MSB)**

**Recommendation:** That the Board of Supervisors:  
1. Ratify the contract dated Dec. 20, 2021, between Humboldt County and Municipal Services Bureau (MSB)

**Attachments:** [Staff Report.pdf](#)  
[GovEase Executed Contract Amendment - Humboldt Co. CA](#)  
[GovEase Humboldt County CA Contract executed 12.24.2021](#)

**E. SPECIAL PRESENTATIONS****Board of Supervisors****1. National Fentanyl Awareness Day Proclamation and Presentation by Sheriff William Honsal (Supervisor Michelle Bushnell)**

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation and hear the presentation.

**Attachments:** [Staff Report](#)  
[National Fentanyl Awareness Day Proclamation.pdf](#)

**F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors****1. Consider Sending a Letter to the California Fish and Game Commission Regarding Low Flow Closures on the Eel River (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors:  
1. Consider sending the California Fish and Game Commission the attached letter.

**Attachments:** [Staff Report.pdf](#)  
[HCFGAC Lt Dt 042922.pdf](#)  
[Draft Lt to State FGC dt 051022.pdf](#)



## H. DEPARTMENT REPORTS

## I. PUBLIC HEARINGS

### Planning and Building Department

1. Eubanks Farms LLC appeal of the Planning Commission's Conditional Approval of a Conditional Use Permit and a Special Permit for an Existing 15,600 Square Foot Outdoor Cannabis Cultivation Operation..

**Recommendation:** That the Board of Supervisors:  
1. The appeal has been withdrawn. There is no action to take.

**Attachments:** [Staff Report.pdf](#)  
[1 Email withdraw appeal.pdf](#)

2. Public Hearing - Continued hearing from April 5, 2022 -- Dany Avi-David Appeal of Planning Division Denial of a Proposed Lot Line Adjustment

**Recommendation:** That the Board of Supervisors:  
1. Continue the Public Hearing to a Date Uncertain.

**Attachments:** [Staff Report.pdf](#)  
[Public Comment - Roxy Kennedy Re Dany Avi David Lot Line Adjustment Appeal](#)  
[Public Comment PLN-2021-17465 Dany Avi-David's appeal of permit denial](#)

## J. DISCUSSION ITEMS

## K. MATTERS SET FOR TIME CERTAIN

### County Counsel

1. 9:00 AM - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d) (1) to discuss existing litigation in the case People of the State of California, et al. v. Karen Paz Dominguez, et al., Humboldt County Superior Court Case No. CV2200584
2. 9:00 AM - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case).

## L. PUBLIC COMMENT ON NON-AGENDA ITEMS - 1:30 PM

**M. CLOSED SESSION**

1. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(3) regarding exposure to litigation in two potential cases: claims for property tax refund from Pacific Bell and AT&T Mobility LLC

*Attachments:* [Pacific Bell and ATT Mobility Claims for Refund of FY 17-18 Property Taxes.pdf](#)

2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Shawn L. Perrot v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2200313
3. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Teresa Miranda, et al. v. April Showers, et al., Humboldt County Superior Court Case No. CV2200137

**N. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldtgov.org/>**