



COUNTY OF HUMBOLDT

AGENDA ITEM NO.  
**C-29**

For the meeting of: July 11, 2017

Date: June 26, 2017  
To: Board of Supervisors  
From: William Damiano, Chief Probation Officer  
Subject: Donation of Vehicle 19013 to County Motor Pool

RECOMMENDATION(S):

That the Board of Supervisors:

Approve the donation of vehicle 19013 to the County Motor Pool for capitalization, maintenance and insurance purposes.

SOURCE OF FUNDING:

Probation Measure Z Funding (1100-296)

Prepared by \_\_\_\_\_ CAO Approval \_\_\_\_\_  
REVIEW: Auditor MSM County Counsel RIK Human Resources KKG Other \_\_\_\_\_

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**  
Upon motion of Supervisor Fennell Seconded by Supervisor Wilson  
Ayes Wilson, Bass, Bohn, Fennell  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent Sundberg

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: July 11, 2017  
By: Kathy Hayes  
Kathy Hayes, Clerk of the Board

## DISCUSSION

In November of 2014 voters approved Measure Z which was a ballot measure to maintain and improve essential Humboldt County services including public safety. The funding expires in five years and county departments and as well as other public safety agencies were invited to submit funding requests for review by the Citizens Advisory Committee which reviews funding requests and makes recommendations to your Board.

Probation was granted funds to purchase an all-wheel drive, sport utility vehicle as part of the fiscal year 2015/16 Measure Z budget. As a result, vehicle 19013 was purchased from budget unit 1100-296 in January of 2016 and joined the Probation fleet. Vehicle purchase guidelines state that vehicles to be maintained by the motor pool must be formally donated to the motor pool with Board approval. This vehicle has been maintained by the motor pool since its purchase however due to an oversight, the vehicle was never formally donated to the county's motor pool. For the purposes of capitalization, maintenance and insurance, Probation would now like to request that your Board approve the donation of the vehicle to the motor pool.

## FINANCIAL IMPACT

Vehicle 19013 was purchased from the fiscal year 2015/16, Probation Measure Z budget, line item, 1100-296-8777. The donation of this vehicle will allow for its maintenance through the County motor pool which will be more cost effective than if Probation were to maintain the vehicle separately. This donation has no impact on the General Fund.

The donation of this vehicle supports the Board's Strategic Framework by managing resources to ensure the sustainability of services.

## OTHER AGENCY INVOLVEMENT

Humboldt County Motor Pool  
Humboldt County Risk Management

## ALTERNATIVES TO STAFF RECOMMENDATIONS

The Board may choose not to approve the donation of this vehicle however that is not recommended. The donation of vehicles to the motor pool ensures that the maintenance and insurance of this vehicle is provided by the motor pool and Risk Management in a more cost effective manner than would otherwise be possible.

## ATTACHMENTS

No attachments