

BOARD OF SUPERVISORS

REX BOHN  
Vice-Chair - First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, August 8, 2023

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**Board of Supervisors**

23-1058

7. Notice of Vacancy for an At-Large Member on the Humboldt County Behavioral Health Board

*Recommendation:* That the Board of Supervisors:  
1. Receive and file the report.

*By Order of the Chair, this item was pulled off of the agenda.*

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve the Consent Calendar. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Agricultural Commissioner**

23-1016

1. Approval of Cooperative Agreement No. 23-0038-000-SA, Certified Farmer's Market Inspection Contract with the California Department of Food and Agriculture in the Amount of \$440 (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 23-0038-000-SA, known as the Certified Farmer's Market Inspection Program contract with the California Department of Food and Agriculture (CDFA) in the amount of \$440;
2. Authorize the Chair to sign the original agreement;
3. Direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
4. Grant a waiver from the provisions of the Nuclear Free Ordinance (4/5th Vote Required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1071

2. Approval of Cooperative Agreement No. 23-0091-000-SA known as the California Organic Program Contract with the California Department of Food and Agriculture in the amount of \$6,010.00 (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 23-0091-000-SA, known as the California Organic Program Contract between Humboldt County and the California Department of Food and Agriculture (CDFA);
2. Authorize the Chair to sign the original agreement and return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance (4/5th Vote Required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Auditor/Controller**23-1117

3. Year-End Clearing Appropriation Transfer and Supplemental Budgets for Fiscal Year (FY) 2021-22 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached appropriation transfer and supplemental budgets to cover overdrafts in the General Fund and other funds for FY 2021-22 (4/5 Vote Required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Board of Supervisors**

23-945

4. Child Support Awareness Month Proclamation (Supervisor Steve Madrone)

*Recommendation:* That the Board of Supervisors:  
I. Adopt the proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1020

5. Letter of Appreciation to Yadao Inong for his Service on the Humboldt County Fish and Game Advisory Commission as a Fifth District Representative (Supervisor Steve Madrone)

*Recommendation:* That the Board of Supervisors:  
I. Authorize the Chair to sign the Letter of Appreciation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1056

6. Appoint Hollie Klingel to the Humboldt County Human Rights Commission (HRC) Representing District 4 (Supervisor Natalie Arroyo)

*Recommendation:* That the Board of Supervisors:  
I. Receive and file the report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1106

8. Proclaim August 2023 as Coast Guard Month in Humboldt County (Supervisor Natalie Arroyo)

*Recommendation:* That the Board of Supervisors:  
I. Adopt the proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1127](#)

10. Christian Nielsen Retirement Resolution (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Resolution.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Clerk of the Board**

[23-1064](#)

11. Approval of the Action Summary - Meeting of June 06, 2023

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of June 06, 2023 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1069](#)

12. Appointment to the Humboldt County Fire Safe Council

**Recommendation:** That the Board of Supervisors:  
1. Approve the recommended appointment to the Humboldt County Fire Safe Council.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1080](#)

13. Approval of the Action Summary - Meeting of July 18, 2023

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of July 18, 2023 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1097](#)

14. Approval of the Action Summary - Meeting of July 11, 2023

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of July 11, 2023 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

*A motion was made by Supervisor Wilson and seconded by Supervisor Arroyo to approve staff recommendations. The motion carried with the following vote:*

**County Administrative Office**

[23-815](#)

15. Bid Authorization for the Construction of the Social Services Building A Phase II ADA Modification Project, Project Number 2020-601

**Recommendation:** That the Board of Supervisors:

1. Approve the attached plans and specifications for the Social Services Building A Phase II ADA Modification Project, project number 2020-601; and
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on September 5, 2023 at 2:00 p.m.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-977](#)

16. Bid Authorization for the Construction of the Economic Development and Child Support Services Tenant Improvement and ADA Modification Project, Project Number 2021-601

**Recommendation:** That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Economic Development and Child Support Services Tenant Improvement and ADA Modification Project, project number 2021-601; and
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on Sept. 5, 2023.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[23-1133](#)

17. Supplemental Budget for Fiscal Year 2023-24 for Budget Unit 3552-152, ADA Compliance (4/5 Vote Required)

*Recommendation:* That the Board of Supervisors:

1. Approve the supplemental budget in the amount of \$30,033 for the ADA Compliance budget (3552-152) for Fiscal Year 2023-24. (4/5 Vote Required)

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Administration**

23-1048

18. Deallocate One (1) Vacant Vocational Counselor I/II Position, Deallocate One (1) Vacant Employment & Training Program Coordinator Position and Allocate Two (2) Senior Vocational Counselors Positions in Budget Unit (BU) 597

*Recommendation:* That the Board of Supervisors:

1. Deallocate one (1) 1.0 full time equivalent (FTE) vacant Vocational Counselor I/II position (class 0768A/B, position 12, salary range 394/414) in BU 597;
2. Deallocate one (1) 1.0 FTE vacant Employment & Training Program Coordinator position (class 0765, position 04, salary range 454) in BU 597; and
3. Allocate two (2) 1.0 FTE Senior Vocational Counselor positions (class 1734, positions to be determined, salary range 434) in BU 597; effective pay period following approval.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Behavioral Health**

23-1013

19. Grant Agreement with the California Department of Public Health - Injury and Violence Prevention Branch Regarding Implementation of the Youth Suicide Reporting and Crisis Response Pilot Program in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached grant agreement with the California Department of Public Health - Injury and Violence Prevention Branch;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached grant agreement with the California Department of Public Health - Injury and Violence Prevention Branch regarding implementation of the Youth Suicide Reporting and Crisis Response Pilot Program in Humboldt County for the period of June 1, 2023 through June 30, 2025;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached grant agreement with the California Department of Public Health - Injury and Violence Prevention Branch, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order Related to this item.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1027

20. Resolution Rescinding Resolution No. 19-122 Authorizing the Application of California Welfare and Institutions Code Section 5151 to Interpret the 72-Hour Clock to Start Upon Admittance to Designated Inpatient Psychiatric Facility, Sempervirens (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution rescinding Resolution No. 19-122. (4/5th Vote Required)

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1060

21. Appointment to the Humboldt County Behavioral Health Board

**Recommendation:** That the Board of Supervisors:

1. Appoint Virginia Bass to the Humboldt County Behavioral Health Board for a three-year term.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Department of Health and Human Services: Public Health

23-982

- 22. California Department of Public Health Public (CDPH) Health Equity and Readiness Opportunity (HERO) Initiative State Standard Agreement

**Recommendation:** That the Board of Supervisors:

- 1. Approve the pending State Standard Agreement #22-11235 with the California Department of Public Health for Public Health Microbiologist training and related travel funds;
- 2. Authorize the Director of Public Health, or a designee thereof, to sign the State Standard Agreement;
- 3. Authorize the Director of Public Health, or a designee thereof, to sign the Contractor Certification Clauses included in Exhibit C - General Terms and Conditions; and
- 4. Authorize the Director of Public Health, or a designee thereof, to sign all future amendments and documents directly related to the State Standard Agreement upon review and approval of County Counsel and Risk Management.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1022

- 23. Ground Ambulance Permits for Fiscal Year 2023-24

**Recommendation:** That the Board of Supervisors:

- 1. Authorize the Health Officer to renew ambulance operating permits for fiscal year (FY) 2023- 24 for the following ground ambulance providers: Arcata-Mad River Ambulance for Service Area I (Northwest - Arcata/McKinleyville), K'ima:w Medical Center Rescue Ambulance for Service Area II (East - Hoopa), City Ambulance of Eureka for Service Area III (Central - Eureka) and Service Area IV (South - Fortuna and Garberville Sub-Zones), and Southern Trinity Area Rescue for Service Area IV (Southern Trinity/Eastern Humboldt - Highway 36).

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1059

- 24. California Integrated Vital Records System Local Health Department Participant Agreement with California Department of Public Health



**Recommendation:** That the Board of Supervisors:

1. Approve the California Integrated Vital Records System (Cal-IVRS) Local Health Department Participant Agreement with California Department of Public Health (CDPH) for a term of five (5) years from the date of final execution by both parties;
2. Authorize the County of Humboldt Health Officer or designee to sign the Cal-IVRS Local Health Department Participant Agreement with CDPH;
3. Authorize the County of Humboldt Health Officer or designee to sign all future amendments to this Cal-IVRS agreement upon County Counsel and Risk Management review and approval; and
4. Direct the Clerk of the Board to return one (1) fully executed copy of the Board Order to the DHHS Contract Unit.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1070

25. Grant Agreement with California Department of Public Health to Implement the Housing Opportunities for Persons with AIDS/HIV for the Term of July 1, 2023, to June 30, 2028 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve grant agreement #23-10393 with the California Department of Public Health (CDPH) for \$565,275.00 for the term of July 1, 2023, through June 30, 2028;
2. Authorize the Director of Public Health or a designee thereof to sign the agreement and required certifications;
3. Authorize the Director of Public Health or a designee thereof to sign all future amendments and documents directly related to this grant agreement upon review and approval of County Counsel and Risk Management;
4. Approve the supplemental budget for \$8,295 in Fund 1175, Budget Unit 470 - HOPWA NorCAP for fiscal year 2023-24 (4/5th Vote Required); and
5. Direct the Clerk of the Board to return one (1) copy of the certified board report to the Department of Health and Human Services (DHHS) - Contract Unit.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Social Services**

23-1087

26. Purchase Agreement with the California Statewide Automated Welfare System Consortium Regarding the Provision of Additional Software Licensing for the Humboldt County Customer Service Center

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute the attached purchase agreement with the California Statewide Automated Welfare System Consortium regarding the provision of additional software licensing for the Humboldt County Customer Service Center in an amount not to exceed One Hundred Thousand Three Hundred Six Dollars and Twenty-Two Cents (\$100,306.22) for the period of August 1, 2023 through June 30, 2025;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof to execute any and all subsequent amendments to the attached purchase agreement with the California Statewide Automated Welfare System Consortium, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed certified copy of the Board Order related to this item.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Human Resources

23-1043

27. The Adoption and Amendment to the Classification Summaries for California Attorney's Association Classifications

**Recommendation:** That the Board of Supervisors:

1. Adopt the Resolution (Attachment 1) approving the adoption of the California Attorney's Comprehensive Compensation Schedule effective July 30, 2019 and the amendment of the California Attorney's Comprehensive Compensation Schedule and Classification Summaries effective September 9, 2018 and July 1, 2019, and the Comprehensive Compensation Schedules and Classification Summaries effective April 6, 2021, April 13, 2021, May 4, 2021, May 25, 2021, July 25, 2021, August 10, 2021, August 22, 2021, August 31, 2021, September 14, 2021, December 26, 2021, January 9, 2022, February 6, 2022, March 6, 2022, March 20, 2022, April 3, 2022, April 17, 2022, May 3, 2022, June 28, 2022, July 10, 2022, October 18, 2022, October 25, 2022, December 11, 2022, December 25, 2022, March 19, 2023, April 2, 2023, May 28, 2023, July 9, 2023, and July 23, 2023.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Libraries

23-964

28. Supplemental Budget Request for County Library Budget Unit 1500621 for a Delivery Van for the Library-At-Your-Door Program (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the attached supplemental budget request for Budget Unit 1500621 in the amount of \$50,000 for fiscal year (FY) 2023-24. (4/5 Vote Required)

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1023

29. Authorize a Retroactive Temporary Increase in Pay for Kim Hinkle, Senior Library Assistant, Retroactively Pursuant to Article 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU) (4/5th vote required)

**Recommendation:** That the Board of Supervisors:

1. Authorize a retroactive temporary increase in pay for Senior Library Assistant, Kim Hinkle, (Class 0657, Range 359, Step E) as though promoted to Supervising Librarian (Class 0658, Range 438, Step 1A) effective June 27, 2023, and continuing until the permanent employee returns from an unanticipated leave. (4/5th vote required)

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Probation

23-709

30. Professional Services Agreement with Arcata House Partnership for Residential Community Re-Entry Services

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize Interim Chief Probation Officer Coral Sanders, to execute, the attached professional services agreement with Arcata House Partnership regarding residential community re-entry services in the amount of \$258,786 for the period of July 1, 2023 through June 30, 2025;
2. Authorize the Interim Chief Probation Officer or Chief Probation Officer to execute any and all subsequent amendments to the attached professional services agreement with Arcata House Partnership, after review and approval by County Counsel, Risk Management and the County Administrative Office.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Public Works

23-1024

31. Resolution to Summarily Vacate a Portion of the Public Utility Easement Adjacent to Kristen Way in McKinleyville

**Recommendation:** That the Board of Supervisors:

1. Find that the proposed vacation is exempt from California Environmental Quality Act (CEQA) Guidelines pursuant to California Code of Regulations, Title 14, Division 6, Chapter 3, Section 15305 - "Minor Alterations in Land Use Limitations";
2. Adopt the attached resolution to summarily vacate a portion of a public utility easement adjacent to Kristen Way in McKinleyville pursuant to California Streets and Highways Code Section 8333(c) (Attachment 1);
3. Direct the Clerk of the Board to record, via the Land Use Division of the Department of Public Works, a fully executed certified copy of the resolution in the Office of the Humboldt County Recorder; and
4. Direct Public Works staff to file a Notice of Exemption finding that the project is categorically exempt from environmental review pursuant California Environmental Quality Act (CEQA) Guidelines set forth in California Code of Regulations, Title 14, Division 6, Chapter 3, Section 15305 - "Minor Alterations in Land Use Limitations" (Attachment 5).

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1047

32. Accept Completed Contract for Storm Damage Repair to Dyerville Loop Road (6D100) Post Miles 1.10, 1.20, 1.64, and 2.03 to 2.19 and Fort Seward Road (C7C010) Post Mile 5.45

**Recommendation:** That the Board of Supervisors:

1. Accept the completed contracts, including all change orders approved by the Public Works Department, between Van Meter Logging, Inc., and Humboldt County for construction of Storm Damage Repair to Dyerville Loop Road (6D100) Post Miles 1.10, 1.20, 1.64, and 2.03 to 2.19 and Fort Seward Road (C7C010) Post Mile 5.45; and
2. Approve the final claims for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amounts of \$186.90 for Dyerville Loop Road (6D100) Post Mile 1.10, \$589 for Dyerville Loop Road (6D100) Post Mile 1.20, \$100 for Dyerville Loop Road (6D100) Post Mile 1.64, \$75 for Dyerville Loop Road (6D100) Post Mile 2.03 to 2.19, and \$148.70 for Fort Seward Road (C7C010) Post Mile 5.45, which will bring the total amounts paid to 100% of the contracts.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1130

33. Bid Award for the Probation Building Fire Reconstruction Project, Project Number 170212F

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bids for the Probation Building Fire Reconstruction Project, Project Number 170212F;
2. Award the project to the lowest responsible and responsive bidder, Adams Commercial General Contracting, Inc., Eureka, California, in the amount of Two Million Six Hundred Ten Thousand Seven Hundred Sixty-Six Dollars (\$2,610,766.00) for the base bid plus additive alternates 1, 2 and 3; and
3. Authorize the Chair of the Board to execute the attached construction agreement with Adams Commercial General Contracting, Inc. after staff approves the bonds and insurance.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1136

**34. Transportation Art Maintenance Agreement with California Department of Transportation (CalTrans)**

**Recommendation:** That the Board of Supervisors:

1. Authorize the Director of Public Works to sign a Transportation Art Maintenance Agreement with CalTrans for the Clean California funded art projects on the Herrick Avenue Overpass and at the Herrick Avenue Park and Ride; and
2. Further Authorize the Director of Public Works to sign a forthcoming Memorandum of Agreement with the City of Eureka delegating maintenance responsibilities after review and approval by County Administrative Office, County Counsel and Risk Management.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Sheriff**

23-1115

**35. Continuation of Local Emergency Due to the 6.4 Magnitude Earthquake Occurring on December 20, 2022**

**Recommendation:** That the Board of Supervisors:

1. Declare that a local emergency remains in effect until August 22, 2023 enabling the County of Humboldt and other local government entities to adequately plan, prepare and implement policy to be able to effectively respond to the threat posed by the 6.4 magnitude earthquake occurring on December 20, 2022; and
2. Authorize the Chair to sign the resolution re-authorizing the existence of a local emergency due to the 6.4 Magnitude Earthquake that occurred on December 20, 2022.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## E. ITEMS PULLED FROM CONSENT

### Board of Supervisors

23-1123

9. SB 252 Public Retirement Systems: Fossil Fuels Divestment Letter of Support (Supervisor Mike Wilson and Supervisor Steve Madrone)

*Recommendation:* That the Board of Supervisors:

1. Authorize the Chair to sign the Letter of Support for SB 252.

*A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:*

## F. PUBLIC COMMENT ON NON-AGENDA ITEMS

## G. MATTERS SET FOR TIME CERTAIN

### Aviation (Special Presentation)

23-1075

1. 10:00 AM - Presentation on California Redwood Coast-Humboldt County Airport (ACV) Instrument Landing System (ILS) Category II Instrument Procedure Feasibility Study

*Recommendation:* That the Board of Supervisors:

1. Receive the Department of Aviation's presentation on California Redwood Coast-Humboldt County Airport (ACV) Instrument Landing System (ILS) Category II Instrument Procedure Feasibility Study

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to receive and file the presentation. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Board of Supervisors (Closed Session)

23-1112

2. 11:00 AM - Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Clerk of the Board

*There was no reportable action.*

23-1061

3. 11:00 AM - Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home

Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

*There was no reportable action.*

### County Counsel (Closed Session)

#### 23-1078

4. 11:00 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to Discuss Existing Litigation in the Case of Friends of the Eel River v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2201593

*There was no reportable action.*

#### 23-1079

5. 11:00 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to Discuss Existing Litigation in the Case of Southern Humboldt Community Healthcare District v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2201351

*There was no reportable action.*

#### 23-1122

6. 11:00 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to Discuss Existing Litigation in the Case of Mercer Fraser Company v. County of Humboldt, Humboldt County Superior Court Case No. CV2201537

*There was no reportable action.*

## **H. MATTERS INITIATED BY BOARD MEMBERS**

## **I. DEPARTMENT REPORTS**

### Clerk of the Board

#### 23-1018

1. Consider Making the At-Large Appointment to the Humboldt County Aviation Advisory Committee (HCAAC)

*Recommendation:* That the Board of Supervisors:

- I. Consider making the appointment to the HCAAC.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to appoint Kyle Gabel to the HCAAC. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### DHHS: Administration

23-1076

2. Temporary Employment of Retired Annuitant as Senior Public Health Nurse - Public Health in the Department of Health and Human Services (DHHS) (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the employment of Alice Olliff as a temporary retired annuitant Senior Public Health Nurse with Public Health, DHHS (class 0527, range 534, step E) (4/5 Vote Required); and
2. Adopt the attached resolution for an exception to the 180 days waiting period.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Public Works23-1131

3. Recycling Convenience Zones in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Review the existing Recycling Convenience Zones as shown in Attachment 1; and
2. Provide direction to the Department of Public Works on recommended changes to the Recycling Convenience Zone Boundaries.

*A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations as amended below:*

1. Establish a recycling zone, to be as broad as possible, for the pilot program;
2. Work with RCRC and CSAC to Develop legislation to improve the recycling in rural areas;
3. Work with CalRecycle and the local cities to look at the current agreements with the possibilities of developing Convenience Zones based around the solid waste franchises that have recycling as a portion of that franchise;
4. Direct Staff to report to the Board the status of waste management efforts in the county.

*The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**J. PUBLIC HEARINGS**Planning and Building Department23-1066

1. Green Diamond Resource Company Lot Line Adjustment and Joint Timber Management Plan (4/5th Vote Required)  
APNs: 510-011-016, 511-111-056, 511-161-005  
Record Number: PLN-2021-17513  
McKinleyville area



**Recommendation:** That the Board of Supervisors adopt the Resolution to:

1. Open the public hearing, receive and consider the staff report and accept public comment; and
2. Find the project exempt from environmental review pursuant to Sections 15061(b) (3) and 15305(a) of the State CEQA Guidelines and make all of the required findings (Attachment 1) to approve the Lot Line Adjustment; and
3. Approve (by 4/5 vote) the Joint Timber Management Plan (Attachment 4) prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.) and to approve the Lot Line Adjustment; and
4. Direct the Planning Division staff to record the Declaration with the JTMP and the Notices of Lot Line Adjustment and Certificate of Subdivision Compliance; and
5. Direct the Clerk of the Board to give notice of the decision to owners, the County Assessor's Office and any other interested party.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

23-1067

**2. Korejko Lot Line Adjustment and Joint Timber Management Plan (4/5th Vote Required)**

APNs: 501-161-003 and 501-161-017

Record Number: PLN-2023-18099

**Recommendation:** That the Board of Supervisors adopt the Resolution to:

1. Open the public hearing, receive and consider the staff report and accept public comment; and
2. Find the project exempt from environmental review pursuant to Sections 15061(b) (3) and 15305(a) of the State CEQA Guidelines and make all of the required findings (Attachment 1) to approve the Lot Line Adjustment; and
3. Approve (by 4/5 vote) the Joint Timber Management Plan (Attachment 4) prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.) (Note: A 4/5 vote is required) and to approve the Lot Line Adjustment; and
4. Direct the Planning Division staff to record the Declaration with the JTMP and the Notices of Lot Line Adjustment and Certificate of Subdivision Compliance; and
5. Direct the Clerk of the Board to give notice of the decision to owners, the County Assessor's Office and any other interested party.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

**K. CLOSED SESSION (See Matters Set for Time Certain)**

**L. ADJOURNMENT****Board of Supervisors**23-1091

1. Certificate of Adjournment for Correctional Deputy Andrew Kitna

**Recommendation:** That the Board of Supervisors:

1. Sign the Certificate of Adjournment for Correctional Deputy Andrew Kitna.

***This matter was approved.***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

23-1094

2. Certificate of Adjournment for Mel Berti

**Recommendation:** That the Board of Supervisors:

1. Sign the Certificate of Adjournment for Mel Berti.

***This matter was approved***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

23-1095

3. Certificate of Adjournment for Robin Newman

**Recommendation:** That the Board of Supervisors:

1. Sign the Certificate of Adjournment for Robin Newman.

***This matter was approved***

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Mike Wilson

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

NIKKI TURNER

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*



08/08/2023



MINUTES  
TUESDAY, August 8, 2023

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, August 22, 2023 with the vote as shown below.

AYES:	Supervisors:	--	Bohn, Bushnell, Madrone, Wilson, Arroyo
NAYS:	Supervisors:	--	
ABSENT:	Supervisors:	--	
ABSTAIN:	Supervisors:	--	

Nikki Turner  
Deputy Clerk of the Board

Steve Madrone  
Chair of the Board