



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-10

For the meeting of: February 23, 2016

Date: January 29, 2016
To: Board of Supervisors
From: Connie Beck, Interim Director *cb*
Department of Health and Human Services
Subject: Allocate one Social Worker Supervisor II in Budget Unit 511

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the allocation of one (1.00 FTE) Social Worker Supervisor II (job class 0714, salary range 461) position in budget unit 511; effective immediately upon Board approval.

SOURCE OF FUNDING:

Social Services Fund

DISCUSSION:

The federal government is moving toward a Continuous Quality Improvement (CQI) model, which affects how states and counties will conduct case reviews in Child Welfare Services (CWS). As a result, the California Department of Social Services (CDSS) has mandated that all counties will prepare and begin conducting case reviews following a prescribed process. Per federal and state guidelines, Humboldt County will need to review at least 70 cases each year. CDSS will send lists of cases designated for review to each county on a quarterly basis.

Prepared by Yvonne Winter, Deputy Director – ES

CAO Approval *E. A. Hayes*

REVIEW:

Auditor *MBM*

County Counsel

Personnel *QJ*

Risk Manager

Other

TYPE OF ITEM:

☒ Consent
☐ Departmental
☐ Public Hearing
☐ Other

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Fennell* Seconded by Supervisor *Bass*

Ayes *Fennell, Lovelace, Bass*

Nays

Abstain

Absent *Sundberg, Bohn*

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *Feb. 23, 2016*

By:

Kathy Hayes
Kathy Hayes, Clerk of the Board

The purpose of the case reviews is to identify trends in regard to the safety, permanency, and well being of children who have been involved with CWS. Information gathered will help enhance and improve services to children and families in these three areas. The reviews include a file review and interviews. Interviews are with key participants in the CWS case, such as the child(ren), parents, caregivers in foster care cases, and the assigned social worker.

This request is to allocate one Social Worker Supervisor II position to DHHS as a case reviewer per the federal and state requirements above.

FINANCIAL IMPACT:

The salary and benefits associated with the request to allocate one full time equivalent (1.0 fte) Social Worker Supervisor II, (job class 0714, salary range 461) ranges between \$91,457 (1A step) and \$114,850 (E step). This position will reside in fund 1160, budget unit 511 – Social Services and funded through a combination of federal, state and local funds. There is sufficient appropriation to cover this request due to salary and benefit savings from unanticipated vacancies. Therefore, we are not requesting a budget adjustment at this time for the remainder of fiscal year 2015-16. This position will be included in the proposed county budget for fiscal year 2016-17.

This request supports the Board's Strategic Framework by protecting and creating opportunities for improved safety and health for vulnerable populations.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

None are recommended

ATTACHMENTS:

CDSS County Fiscal Letter (CFL) NO. 14/15-39



CDSS

WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



EDMUND G. BROWN JR.
GOVERNOR

January 16, 2015

COUNTY FISCAL LETTER (CFL) NO. 14/15-39

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY PROBATION OFFICERS
ALL TITLE IV-E AGREEMENT TRIBES
ALL COUNTY CHILD WELFARE DIRECTORS
ALL CHIEF PROBATION OFFICERS
ALL CHILD WELFARE SERVICES PROGRAM MANAGERS

SUBJECT: FISCAL YEAR (FY) 2014-15 CASE RECORD REVIEW
ALLOCATION

REFERENCE: [ALL COUNTY LETTER NO. 14-84, DATED NOVEMBER 20, 2014](#)

The purpose of this letter is to inform counties of their FY 2014-15 allocation for the Child Welfare Services (CWS) Case Record Reviews. A total of \$3.6 million General Fund (GF) is made available for this federally mandated activity for California Child and Family Service Reviews based on the Budget Act of 2014. The FY 2014-15 allocation for the counties participating in the Title IV-E Waiver will be also shown in the forthcoming waiver CFL.

The new CWS Case Record Reviews will include an extensive online review process and in-depth interviews for individuals involved in the case plan for each case selected to undergo a review. Each county child welfare and county probation agency will perform reviews on an ongoing basis, at least monthly for child welfare and at least quarterly for probation.

As identified in [All County Letter No. 14-84](#), beginning October 2014 five counties will be early implementers and will begin testing the processes for conducting case reviews. During FY 2014-15 the 53 remaining counties will be expected to prepare for the introduction of the case review process through development of administrative structures which include claim start-up costs i.e., hiring of case review staff and training.

In consultation with the County Welfare Directors Association and the Department of Finance, this allocation is made available using the following methodology:

- The FY 2014-15 CWS and probation projected caseloads were totaled.
- Counties with 100 cases or less will receive funding for a 0.5 Full-Time Equivalent (FTE) (including those with zero projected cases).
- Counties with 101 to 500 cases will receive funding for 1.0 FTEs.
- Counties with more than 500 cases will receive funding for 2.0 FTEs.
- Funds are distributed on a percent to statewide total based on the number of funded FTEs (state share).

Counties should claim costs to Program Code (PC) 922 – CWS Case Reviews. The State Use Only (SUO) code 923 (SUO-NON-FEDERAL CWS) will be used to capture non-federally eligible costs after the Title IV-E non-federal discount rate is applied. Expenditures exceeding the GF allocation will be shifted to county-only funding via SUO 924 – SUO CWS- Case Reviews Overmatch. Detailed claiming instructions will be forthcoming in a separate CFL.

As stated in the [California Constitution Article XIII Section 36 \(5\)\(A\)](#), "...if there are subsequent changes in federal statutes or regulations that alter the conditions under which federal matching funds as described in the 2011 Realignment Legislation are obtained, and have the overall effect of increasing the costs incurred by a local agency, the State shall annually provide at least 50 percent of the nonfederal share of those costs as determined by the State." Therefore, the non-federal portion of costs associated with this federal mandate is funded at 50 percent state GF and 50 percent county, up to the county's allocation for FY 2014-15.

If you have any questions regarding this CFL, please direct them to the Fiscal Systems Bureau at fiscal.systems@dss.ca.gov.

Sincerely,

Original Document Signed By:

BRIAN DOUGHERTY, Chief
Financial Management and Contracts Branch

Attachment

Counties	General Fund
Alameda*	\$86,000
Alpine	\$21,299
Amador	\$42,599
Butte*	\$86,000
Calaveras	\$42,599
Colusa	\$21,299
Contra Costa	\$85,197
Del Norte	\$42,599
El Dorado	\$85,197
Fresno	\$85,197
Glenn	\$42,599
Humboldt	\$85,197
Imperial	\$85,197
Inyo	\$21,299
Kern	\$85,197
Kings	\$85,197
Lake*	\$43,000
Lassen	\$42,599
Los Angeles*	\$86,000
Madera	\$85,197
Marin	\$42,599
Mariposa	\$21,299
Mendocino	\$42,599
Merced	\$85,197
Modoc	\$21,299
Mono	\$21,299
Monterey	\$85,197
Napa	\$42,599
Nevada	\$42,599
Orange	\$85,197
Placer	\$85,197
Plumas	\$21,299
Riverside	\$85,197
Sacramento*	\$86,000
San Benito	\$42,599
San Bernardino	\$85,197
San Diego*	\$86,000
San Francisco*	\$86,000
San Joaquin	\$85,197
San Luis Obispo	\$85,197
San Mateo	\$85,197
Santa Barbara	\$85,197
Santa Clara*	\$86,000
Santa Cruz	\$85,197
Shasta	\$85,197
Sierra	\$21,299
Siskiyou	\$42,599
Solano	\$85,197
Sonoma*	\$86,000
Stanislaus	\$85,197
Sutter	\$42,599
Tehama	\$42,599
Trinity	\$21,299
Tulare	\$85,197
Tuolumne	\$42,599
Ventura	\$85,197
Yolo	\$42,599
Yuba	\$42,599
	\$3,649,000

*The allocations for the counties participating in the Title IV-E Well Being Project will also be reflected in the forthcoming waiver CFL.