



COUNTY OF HUMBOLDT

For the meeting of: 4/28/2026

File #: 26-328

To: Board of Supervisors

From: County Administrative Office

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Bid Authorization for the Humboldt County Animal Shelter Americans with Disabilities Act Compliance Project, Project Number 2026-101

RECOMMENDATION(S):

That the Board of Supervisors:

1. Receive and approve the plans and specifications for Humboldt County Animal Shelter Americans with Disabilities Act Compliance Project, Project Number 2026-101; and
2. Authorize the Clerk of the Board to advertise the Humboldt County Animal Shelter Americans with Disabilities Act Compliance Project, Project Number 2026-101, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened at 2:00 p.m. on May 26, 2026.

STRATEGIC PLAN:

The recommended actions support the following areas of the Board of Supervisors' Strategic Plan:

Area of Focus: Core Services/Other

Strategic Plan Category: 3002 - Invest in county facilities

DISCUSSION:

On September 7, 2016, the County of Humboldt entered into a consent decree with the United States Department of Justice that required the commencement of the Humboldt County Americans with Disabilities Act Compliance Project. The purpose of the Humboldt County Americans with Disabilities Act Compliance Project is to bring all facilities owned and/or leased by the County of Humboldt that provide programs, services and activities to the public into compliance with the Americans with Disabilities Act. The Humboldt County Animal Shelter Americans with Disabilities Act Compliance Project (Project No. 2026-101) is part of this compliance effort.

The Humboldt County Animal Shelter Americans with Disabilities Act Compliance Project will address accessibility upgrades and deferred maintenance needs at the Humboldt County Animal Shelter facility located at 980 Lycoming Avenue, McKinleyville, California. The Humboldt County Animal Shelter Americans with Disabilities Act Compliance Project is being developed in collaboration with Nichols, Melburg & Rossetto Architects Inc., who will provide professional architectural design, consultation and construction oversight services.

The Humboldt County Animal Shelter Americans with Disabilities Act Compliance Project includes the development of an accessible path of travel from Lycoming Avenue, and accessible parking areas, to the facility entrance. Exterior improvements also include removal and replacement of ten (10) parking pole lights.

Interior accessibility improvements include modifications to the lobby service counter, drinking fountain, restroom sinks and utility sinks to meet Americans with Disabilities Act requirements. Additional work includes replacement of hardware at all exterior doors and modifications to several interior doors to improve accessibility throughout the facility. The Humboldt County Animal Shelter Americans with Disabilities Act Compliance Project will also address deferred maintenance needs through replacement of damaged ceiling tiles, removal and replacement of the facility roofing system and replacement of the existing heating, ventilation and air conditioning system.

The task order with Nichols, Melburg & Rossetto Architects Inc. was initiated on August 4, 2025. The Humboldt County Animal Shelter Americans with Disabilities Act Compliance Project is estimated to take approximately two hundred (200) calendar days to complete.

SOURCE OF FUNDING:

General Fund Contribution (1100-278); Donation Trust and Spay and Neuter Trust (3650); Deferred Maintenance Fund (3464); 2020 Amended Finance Plan

FINANCIAL IMPACT:

Expenditures (3552)	FY 25-26	FY 26-27 Projected*
Budgeted Expenses	\$80,160.00	\$789,703.00
Total Expenditures	\$80,160.00	\$789,703.00
Funding Sources (3552)	FY 25-26	FY 26-27 Projected*
General Fund	\$0.00	\$75,000.00
Animal Shelter Trust Fund (3649)	\$0.00	\$3,267.00
Spay/Neuter Donation Trust (3650)	\$0.00	\$108,382.00
Deferred Maintenance Fund (3464)	\$0.00	\$329,214.00
2020 Finance Plan	\$80,160.00	\$273,840.00
Total Funding Sources	\$80,160.00	\$789,703.00

**Projected amounts are estimates and are subject to change.*

Actual budget figures for the Humboldt County Animal Shelter Americans with Disabilities Act Compliance Project will not be finalized until the project is officially bid. However, current budget allocations and projections anticipate total project costs of approximately Eight Hundred Sixty-Nine Thousand Eight Hundred Sixty-Three Dollars (\$869,863.00) between fiscal years 2025-2026 and 2026-2027. Sufficient appropriations for the estimated project cost have been included in the Americans with Disabilities Act Compliance budgets (3552-152) for fiscal years 2025-2026 and 2026-2027.

Funding for the Humboldt County Animal Shelter Americans with Disabilities Act Compliance Project is anticipated from multiple sources, including, without limitation: Seventy-Five Thousand Dollars (\$75,000.00) in General Fund contribution from the Humboldt County Sheriff's Office for roof repairs; One Hundred Eleven Thousand Six Hundred Forty-Nine Dollars (\$111,649.00) from the Animal Shelter Donations Trust (3649) and Spay and Neuter Trust (3650) to support barrier remediation improvements; Three Hundred Twenty-Nine Thousand Two Hundred Fourteen Dollars (\$329,214.00) from the Deferred Maintenance Fund (3464) for replacement of parking lot light poles and installation of a new heating, ventilation and air conditioning system; and Three Hundred Fifty-Four Thousand Dollars (\$354,000.00) from the 2020 Amended Finance Plan to address additional Americans with Disabilities Act barrier remediation improvements.

STAFFING IMPACT:

The recommended actions will not impact current staffing levels.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the attached plans and specifications for the Humboldt County Animal Shelter Americans with Disabilities Act Compliance Project, Project Number 2026-101. However, this alternative is not recommended, as the Humboldt County Animal Shelter currently contains multiple barriers to access as defined under the Americans with Disabilities Act. In addition, the building has significant deferred maintenance needs, including, without limitation, deteriorated restrooms, flooring, roofing and non-compliant infrastructure that impact both public accessibility and staff functionality.

ATTACHMENTS:

1. Lead Specifications
2. Architectural Drawings

PREVIOUS ACTION/REFERRAL:

Meeting of: None
File No.: None