

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
ESTELLE FENNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, July 31, 2018

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Agricultural Commissioner

1. Approval of Cooperative Agreement No. 17-0453-013-SF, the Pierce's Disease Control Program Contract in the Amount of \$19,179.92

Recommendation: That the Board of Supervisors approve Cooperative Agreement No. 17-0453-013-SF known as the Pierce's Disease Control Program contract between Humboldt County and the California Department of Food and Agriculture; authorize the Chair to sign the original agreement, one copy of the cover page, and direct the Clerk of the Board to return all copies to the Agriculture Department for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

Attachments: [Cooperative Agreement No. 17-0453-013-SF.pdf](#)

Board of Supervisors

2. Adjourned in Memory Certificate for Phillip Kable (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors ratify authorization for Board Members to sign the Certificate.

Attachments: [Adjourned in Memory Certificate for Phillip Kable.pdf](#)

3. Appreciation Letter to Casey Allen for His Service on the Fish and Game Advisory Commission Representing District 4 (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

Attachments: [Appreciation Letter to Casey Allen.pdf](#)

4. Informational Report on the Appointment of Patricia Lai to the Fish and Game Advisory Commission Representing District 3 (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Appointment of Patricia Lai.pdf](#)

5. Reappoint Charlie Giannini to the Fortuna Cemetery District Board of Directors (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors reappoint Charlie Giannini to the Fortuna Cemetery District Board of Directors for another four-year term expiring June 30, 2022.

Attachments: [Reappointment of Charlie Giannini.pdf](#)

6. Breastfeeding Awareness and Promotion Week Proclamation (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Breastfeeding Awareness and Promotion Week Proclamation.pdf](#)

7. Letter in Support of North Coast EMS (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the letter.

Attachments: [North Coast EMS Letter of Support.pdf](#)

8. Appreciation Letter to Seth McGrath for His Service on the Fortuna Cemetery District appreciation (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

Attachments: [Appreciation Letter to Seth McGrath.pdf](#)

Clerk of the Board

9. Amendments to Protocol for Board of Supervisor Appointments

Recommendation: That the Board of Supervisors approve amendments to Exhibit 1 of the Attachment B of the protocol; disband the Greater Eureka Municipal Advisory Committee (GEMAC) and the Blue Ribbon Task Force and remove them from Attachment A; and add Housing Trust Fund and Homelessness Solutions Committee to Attachment A.

Attachments: [Amendments to Protocol for Board of Supervisor Appointments.pdf](#)

10. Approval of the Action Summary - Special Meeting of July 23, 2018

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of July 23, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary - Special Meeting of July 23, 2018.pdf](#)

11. Approval of the Action Summary - Meeting of July 24, 2018

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of July 24, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary - Meeting of July 24, 2018.pdf](#)

County Administrative Office

12. Adoption of Ordinance Relating to the Renewal of Measure Z and Resolution Placing the Renewal Measure on the November 2018 Ballot for Voter Approval (4/5 Vote Required)

Recommendation: That the Board of Supervisors adopt, contingent on voter approval, Ordinance No. 2608, repealing and replacing Section 718-16 of Chapter 8, Division 1 of Title VII to the Humboldt County Code relating to the renewal of the 0.5% transaction and use tax (Measure Z) administered by the state board of equalization (Attachment 2); and adopt the attached resolution placing the measure to renew Measure Z on the November 2018 ballot for voter approval (Attachment 1).

Attachments: [Ordinance Relating to the Renewal of Measure Z.pdf](#)
[Proof of Publication.pdf](#)

County Clerk/Recorder/Registrar of Voters

13. Resolution from the City of Fortuna Requesting Consolidation of the Municipal Election with the Statewide General Election to be Held on November 6, 2018

Recommendation: That the Board of Supervisors approve the request for consolidation with the condition that the City of Fortuna reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

Attachments: [Consolidation of the Municipal Election- City of Fortuna.pdf](#)

14. Resolution from the City of Eureka Requesting Consolidation of the General Municipal Election with the Statewide General Election to be Held on November 6, 2018

Recommendation: That the Board of Supervisors approve the request for consolidation with the condition that the City of Eureka reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

Attachments: [Consolidation of the Municipal Election - City of Eureka.pdf](#)

15. Resolution from the City of Trinidad Requesting Consolidation of the General Municipal Election with the Statewide General Election to be Held on November 6, 2018

Recommendation: That the Board of Supervisors approve the request for consolidation with the condition that the City of Trinidad reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

Attachments: [Consolidation of the Municipal Election - City of Trinidad.pdf](#)

16. Resolution from the City of Blue Lake Requesting Consolidation of the General Municipal Election with the Statewide General Election to be Held on November 6, 2018

Recommendation: That the Board of Supervisors approve the request for consolidation with the condition that the City of Blue Lake reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

Attachments: [Resolution from the City of Blue Lake.pdf](#)

17. Resolution from the City of Ferndale Requesting Consolidation of the General Municipal Election with the Statewide General Election to be held on November 6, 2018

Recommendation: That the Board of Supervisors approve the request for consolidation with the condition that the City of Ferndale reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

Attachments: [Resolution from the City of Ferndale.pdf](#)

18. Resolution from the City of Arcata Requesting Consolidation of the General Municipal Election with the Statewide General Election to be held on November 6, 2018

Recommendation: That the Board of Supervisors approve the request for consolidation with the condition that the City of Arcata reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

Attachments: [Resolution from the City of Arcata.pdf](#)

19. Resolution Requesting Consolidation of Cutten School District Bond Election with the November 6, 2018, Statewide General Election

Recommendation: That the Board of Supervisors direct the Registrar of Voters to conduct, and give notice of, a general obligation bond election for the Cutten School District; consolidate this election with the Statewide General Election to be held on November 6, 2018; direct Cutten School District to reimburse the County of Humboldt for costs incurred pursuant to this request; and request the Clerk of the Board forward the signed Board Order and copy of Cutten School District Resolution No. 1018-11 to the Humboldt County Office of Elections.

Attachments: [Consolidation of Cutten School District Bond Election.pdf](#)

20. Resolution from the City of Rio Dell Requesting Consolidation of the General Municipal Election with the Statewide General Election to be Held on November 6, 2018

Recommendation: That the Board of Supervisors approve the request for consolidation with the condition that the City of Rio Dell reimburse the County for costs incurred pursuant to this request, and notify the Office of Elections of the County to take any and all steps necessary for the holding of the consolidated election.

Attachments: [Resolution from the City of Rio Dell.pdf](#)

County Counsel

21. Agreement for Legal Services with Banks & Watson

Recommendation: That the Board of Supervisors execute the attached agreement for legal services with Banks & Watson for the provision of services regarding State Bar inquiries, and ethics and risk management issues that may arise from time to time.

Attachments: [Agreement for Legal Services.pdf](#)

Department of Health and Human Services: Administration

22. Application Process for Collaborative Partnership Agreements Regarding the Provision of Professional Services Intended to Reduce the Number of Adverse Childhood Experiences Occurring within Humboldt County

Recommendation: That the Board of Supervisors approve the attached collaborative partnership agreement application package; approve the attached collaborative partnership agreement templates regarding the provision of professional services intended to reduce the number of Adverse Childhood Experiences occurring within Humboldt County; authorize the Department of Health and Human Services-Mental Health Director to execute collaborative partnership agreements that are substantially

similar to the attached collaborative partnership agreement templates, after review and approval by County Counsel, Risk Management and the County Administrative Office; authorize the Department of Health and Human Services-Mental Health Director to execute any future amendments to the collaborative partnership agreements executed thereby, after review and approval by County Counsel, Risk Management and the County Administrative Office; and direct the Clerk of the Board to return one (1) original executed copy of this item to the Department of Health and Human Services-Contract Unit.

Attachments: [Application Process for Collaborative Partnership Agreements.pdf](#)

Department of Health and Human Services: Mental Health

23. Professional Services Agreement with Arcata House Partnership Regarding the Provision of Supportive Services to Adult Shelter Program Participants

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Arcata House Partnership regarding the provision of emergency shelter to adults experiencing homelessness from August 1, 2018 through July 31, 2019 in an amount not to exceed \$100,000; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached professional services agreement to the Department of Health and Human Services-Contracts Unit for further processing.

Attachments: [Professional Services Agreement with Arcata House Partnership.pdf](#)

24. Second Amendment to the Professional Services Agreement with Mental Health Management 1, Inc., Doing Business as Canyon Manor, Regarding the Provision of Long-Term Residential Treatment Services

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached second amendment to the professional services agreement with Mental Health Management 1, Inc., doing business as Canyon Manor, regarding the provision of long-term residential treatment services to adults with chronic mental illnesses for fiscal years 2016-2017 through 2018-2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached second amendment to the Department of Health and Human Services-Contract Unit for further processing.

Attachments: [Second Amendment to the Professional Services Agreement.pdf](#)

25. Mental Health Services Act Three-Year Program and Expenditure Plan

Recommendation: That the Board of Supervisors adopt the attached Mental Health Services Act Three-Year Program and Expenditure Plan for fiscal years 2017-2018 through 2019-2020.

Attachments: [Mental Health Services Act Three-Year Program and Expenditure Plan.pdf](#)

26. Third Amendment to the Professional Services Agreement with Willow Glen Care Center Regarding the Provision of Long-Term Residential Treatment Services

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached third amendment to the professional services agreement with Willow Glen Care Center regarding the provision of long-term residential treatment services to adults with mental illnesses for fiscal years 2016-2017 through 2018-19; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached third amendment to the Department of Health and Human Services-Contract Unit for further processing.

Attachments: [Third Amendment to the Professional Services Agreement.pdf](#)

Department of Health and Human Services: Social Services**27. Mental Health Organizational Provider Services Agreement with Humboldt Family Service Center Regarding the Provision of Children's Specialty Mental Health Treatment Services to Eligible Medi-Cal Beneficiaries Residing in Humboldt County**

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached mental health organizational provider services agreement with Humboldt Family Service Center regarding the provision of children's specialty mental health treatment services to eligible Medi-Cal beneficiaries residing in Humboldt County for the period of July 1, 2018 through June 30, 2020; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached mental health organizational provider services agreement to the Department of Health and Human Services-Contract Unit for further processing.

Attachments: [Mental Health Organizational Provider Services Agreement.pdf](#)

Human Resources**28. Authorization for All Hands Training Day to be Held Each Columbus Day**

Recommendation: That the Board of Supervisors approve All Hands Training Day to take place each Columbus Day for mandatory and other trainings for all county employees; authorize departmental closures to the public so employees may attend as many trainings as is feasible; and direct each department to assign a training coordinator each year to work with Hum21 to ensure broad participation and compliance by county personnel.

Attachments: [Authorization for All Hands Training Day to be Held Each Columbus Day.pdf](#)

Planning and Building Department

29. HOME Program First Time Homebuyer Grant Application

Recommendation: That the Board of Supervisors approve the submission of a First Time Homebuyer Grant Application and authorize signing of all documents related to the Application and documents to carry out grant activities by approving the attached Resolution.

Attachments: [HOME Program First Time Homebuyer.pdf](#)

30. Supplemental Budget for Advance Planning (BU 282) in Fiscal Year 2018-19 and Memorandum of Understanding with the City of Eureka to acquire LiDAR and Imagery of a 100 Square Mile Area Encompassing Humboldt Bay from Access Geographic, LLC (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached supplemental budget in Fund 1100, Budget Unit 282, Advanced Planning Division of the Planning and Building Department; and authorize the Director of the Planning and Building Department to sign a Memorandum of Understanding (Attachment 1) with the City of Eureka to acquire LiDAR and Imagery of a 100 square mile area encompassing Humboldt Bay from Access Geographic, LLC.

Attachments: [Supplemental Budget for Advance Planning and MOU.pdf](#)

Public Works

31. Storm Damage Repair to Tompkins Hill Road (3H050) Post Mile 2.70; Federal Emergency Management Agency (FEMA) 4308-DR-CA PW-1301; Contract Number 217551

Recommendation: That the Board of Supervisors award the contract for Storm Damage Repair to Tompkins Hill Road (3H050) Post Mile 2.70 to Van Meter Logging, Inc., for the total amount of \$138,875.00; authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and direct the Auditor-Controller to establish a new contract account 1200321-0334 and transfer \$175,875.00 from 1200321-2118 to the new contract account per the attached appropriation transfer.

Attachments: [Storm Damage Repair to Tompkins Hill Road.pdf](#)

32. Lease/Purchase of Two (2) John Deere 670G Motor Graders and One (1) John Deere 544KII Wheel Loader, Authorization to Enter Into Lease/Purchase Agreement and Declare Equipment Surplus (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize the lease/purchase of two (2) Motor Graders and one (1) Wheel Loader; authorize the Purchasing Agent to enter into lease/purchase agreements with Umpqua Bank (4/5 Vote Required); and declare one (1) 1988 John Deere 670B Motor Grader, one (1) 1995 John Deere 670B Motor Grader and one (1) 1998 John Deere 544E Loader as surplus.

Attachments: [Lease Terms and Conditions for Equipment.pdf](#)

Sheriff

33. Fiscal Year 2017-18 Supplemental Budget Adjustment Request for Sheriff's Office Drug Task Force Budget Unit 265 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached supplemental budget adjustment request in Budget Unit 265 Sheriff's Office Drug Task Force to allow for increased costs of services and supplies in fiscal year budget 2017-18 (4/5 vote required).

Attachments: [Supplemental Budget Adjustment Request.pdf](#)

34. Agreement with Tetra Tech, Inc. and the County of Humboldt for the Period of July 1, 2018 through April 30, 2020

Recommendation: That the Board of Supervisors approve the Professional Services Agreement with Tetra Tech, Inc. (Attachment 1) for the period of July 1, 2018 through April 30, 2020 to provide support and planning services in the development of an update to the Humboldt Operational Area Hazard Mitigation Plan for the County of Humboldt in an amount not to exceed \$110,000.00; and authorize the Chairperson to execute three (3) originals of the agreement and any modifications, amendments or extensions for the duration of the agreement.

Attachments: [Agreement with Tetra Tech, Inc.pdf](#)

35. Professional Services Agreement for Autopsy Services in Coroner's Office

Recommendation: That the Board of Supervisors approve Professional Services Agreement between Neil Kushner, M.D. and the County of Humboldt (Attachment 1) to provide autopsy services for FY 2018-19 budget unit 1100272 Coroner's Office; and authorize the Board of Supervisors Chair to sign three (3) original copies of the Professional Services Agreement and all amendments, extensions or revisions to the document for the term of the agreement.

Attachments: [Professional Services Agreement for Autopsy Services.pdf](#)

36. Position Allocation Modification to Sheriff's Office

Recommendation: That the Board of Supervisors deallocate .54 FTE Fiscal Assistant II (class 0177, salary range 297/323, position 02, step E) in budget unit 221 Sheriff's Operations; and allocate 1.0 FTE Fiscal Assistant I/II (class 0177, salary range 297/323) in budget unit 221 Sheriff's Operations.

Attachments: [Position Allocation Modification to Sheriff's Office.pdf](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Handout

Attachments: [Public Comment Handout.pdf](#)

E. SPECIAL PRESENTATIONS**F. MATTERS SET FOR TIME CERTAIN****Public Works****1. 9:15 a.m. - Adoption of Initial Study and Proposed Mitigated Negative Declaration of Environmental Impact for the Humboldt Bay Trail South Project**

Recommendation: That the Board of Supervisors review the attached Initial Study and Proposed Mitigated Negative Declaration for the Humboldt Bay Trail South Project; approve, and authorize the Chair of the Board to execute, the attached resolution

adopting the Initial Study and Proposed Mitigated Negative Declaration for the Humboldt Bay Trail South Project; and direct the Department of Public Works to file a Notice of Determination with the Humboldt County Clerk-Recorder's Office.

Attachments:

[Staff Report.pdf](#)

[Maps.pdf](#)

[Initial Study and Proposed Mitigated Negative Declaration Part 1.pdf](#)

[Initial Study and Proposed Mitigated Negative Declaration Part 2.pdf](#)

[Initial Study and Proposed Mitigated Negative Declaration Part 3.pdf](#)

[Initial Study and Proposed Mitigated Negative Declaration Part 4.pdf](#)

[Initial Study and Proposed Mitigated Negative Declaration Part 5.pdf](#)

[Written Comments Part 1.pdf](#)

[Written Comments Part 2.pdf](#)

[Comment Evaluation.pdf](#)

[Updated Historical Evaluation Form for Eucalyptus Trees.pdf](#)

[Resolution No. 18-79.pdf](#)

[Notice of Determination.pdf](#)

[Public Comment.pdf](#)

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

I. DEPARTMENT REPORTS

Planning and Building Department

1. Annual Report on the Status and Implementation of the General Plan for 2017

Recommendation: That the Board of Supervisors receive staff report; deliberate on submitted 2017 Annual Report and modify as necessary; and direct staff to forward the 2017 Annual Report to the State Clearinghouse.

Attachments: [Annual Report on the Status and Implementation of the General Plan.pdf](#)

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. CLOSED SESSION

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>