



# COUNTY OF HUMBOLDT

For the meeting of: 5/6/2025

File #: 25-560

**To:** Board of Supervisors

**From:** DHHS: Administration

**Agenda Section:** Consent

**Vote Requirement:** 4/5th

**SUBJECT:**

Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help limitation for Brianna Penner, Case Manager I and an extension of 960 hours, to a maximum of 1,920 hours for the fiscal year 2024-25, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**STRATEGIC PLAN:**

This action supports the following areas of your board's Strategic Plan providing community-appropriate levels of service and creating opportunities for improved safety and health.

Area of Focus: Safe & Healthy Communities

Strategic Plan Category: 9999 - Core Services/Other

**DISCUSSION:**

Extra help staff are used for special projects, vacations and leaves of absence and expertise in meeting mandates. The experience and training of Brianna Penner necessitate the extension of hours.

The extension of extra help hours will allow for continued operations and client service delivery while accommodating the needs of permanent positions to perform special projects and/or utilize benefit time, as well as cover for vacancies. Needed client care includes the direct service to roughly 20 youth, a well-attended weekly group therapy, and coverage of the Department of Health and Human Services - Transition Age Youth (TAY) drop in space.

**SOURCE OF FUNDING:**

DHHS - Behavioral Health Fund 1170-424

**FINANCIAL IMPACT:**

<i>Expenditures (Fund, Budget Unit)</i>	<b>FY24-25</b>
<b><i>Budgeted Expenses</i></b>	\$28,602
<b><i>Total Expenditures</i></b>	\$28,602

*\*Projected amounts are estimates and are subject to change.*

<b>Funding Sources (1170, 424)</b>	<b>FY24-25</b>
<b>Medi-Cal, Grants, Realignment, and Mental Health Services Act</b>	\$28,602
<b>Total Funding Sources</b>	\$28,602

*\*Projected amounts are estimates and are subject to change.*

**Narrative Explanation of Financial Impact:**

The extension of 960 hours for Brianna Penner, Case Manager I is anticipated to cost \$28,602 in salaries and benefits in fiscal year 2024-25. There are sufficient salary savings due to position vacancies in Fund 1170, Budget Unit 424 Mental Health Administration to cover the additional expense in the current budget. DHHS-Behavioral Health fund source for the extension of hours is available from Medi-Cal billing, Grants, Realignment and Mental Health Services Act.

**STAFFING IMPACT:**

Utilizing extra help will allow the department to maintain existing services.

**OTHER AGENCY INVOLVEMENT:**

None.

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

Your Board may choose not to extend hours; however, this is not recommended due to staffing levels and the workload.

**ATTACHMENTS:**

None.

**PREVIOUS ACTION/REFERRAL:**

Meeting of: N/A

File No.: N/A