



COUNTY OF HUMBOLDT
COUNTY ADMINISTRATIVE OFFICE

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Via U.S.P.S. and e-mail (ChuckleishmanHLA@gmail.com)

Humboldt Lodging Alliance, Inc.
3351 NEVADA ST EUREKA, CA 95503

With copy to:
PO BOX 4911 EUREKA, CA 95502

September 1st, 2022

Re: Resolution No. 17-47 renewing the Humboldt Lodging Alliance, Inc. as the “Owners Association” for the Humboldt County Tourism Business Improvement District (HCTBID);

Dear Humboldt Lodging Alliance, Inc.

This correspondence will confirm the two the meetings the County of Humboldt (County) has requested with the Humboldt Lodging Alliance, Inc. (HLA) pursuant to the terms set forth in Resolution No. 17-47 adopted by the Board of Supervisors (Board) on May 23, 2017, and the cancellation of those meetings at the HLA’s request. The County had hoped to review the HLA’s duties and obligations as the “Owners Association” for the HCTBID at those meetings.

In reviewing the County’s records, it appears no “annual report” has been presented to the Board by the HLA pursuant to paragraph 14 of Resolution No. 17-47, Section VI.C. of the Management District Plan (MDP), and Section 36650 of the California Streets and Revenue Code. And, as the County has previously discussed with the HLA, the County has concerns the HLA is not complying with the Brown Act as required by the resolution, MDP or statute.

The Board will be meeting on October 4th, 18th and 25th of this year. The County requests the HLA fulfill its reporting duties under the resolution, MDP and statute. Please contact Scott Adair, Director of the Economic Development division of my office on or before Friday, September 16, 2022, to advise the County which of those Tuesdays in October works best for the HLA to present all of the annual reports required under the resolution, MDP and statute. The County will agendize the date that works best for the HLA.

No less than 10 days in advance of your report please remit to my office any and all fiscal and accounting reports, audits, statements, or documents as required under the Agreement, as well as any subcontract agreements with vendors or subcontractors, for the period dating back to the beginning of the term of the most recent addendum or renewal to the original Agreement (*i.e., pursuant to sections 10.9, 13*).

Sincerely,

Elishia Hayes
Humboldt County Administrative Officer

cc: Scott Adair, Director, Economic Development
Scott Miles, interim County Counsel