

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, January 14, 2025

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve Consent Calendar. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Aviation**

25-11

2. Professional Services Agreement with Vector Airport Systems, LLC Regarding the Provision of an Airport Landing and Parking Surveillance, Tracking, Billing and Collection System

**Recommendation:** That the Board of Supervisors:

1. Receive and file the proposals submitted in response to Request for Proposals No. AV2024-002 regarding the provision of an airport landing and parking surveillance, tracking, billing, and collection system; and
2. Approve the selection of Vector Airport Systems, LLC as the vendor to provide an airport landing and parking surveillance, tracking, billing, and collection system for the period of February 1, 2025, through January 31, 2030; and
3. Approve, and authorize the Acting Director of Aviation, or a designee thereof, to execute the attached professional services agreement with Vector Airport Systems regarding the provision of an airport landing and parking surveillance, tracking, billing, and collection system; and
4. Authorize the Acting Director of Aviation, or a designee thereof, to execute any subsequent amendments, and any other agreements, certifications, attestations, and documents directly related, to the attached professional services agreement with Vector Airport Systems, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
5. Direct the Clerk of the Board to provide the Department of Aviation with one (1) fully executed, certified copy of the Board order related to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors**25-125

4. Proclaim January 2025 as Human Trafficking Awareness Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Clerk of the Board**

25-108

5. Humboldt County Planning Commission Reappointments of Iver Skavdal Representing the First District, Thomas Mulder Representing the Second District and Noah Levy Representing the Third District

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-110

6. Appoint New Members to the Humboldt County Fire Safe Council and Send Letters of Appreciation to Outgoing Members

**Recommendation:** That the Board of Supervisors:  
1. Approve the recommended appointments to the Humboldt County Fire Safe Council; and  
2. Authorize the Chair to sign Letters of Appreciation for outgoing members.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-111

7. Consider the Reappointments of Cyndy-Day Wilson, Dustin Owens, and Steven Loreus to the Humboldt County Law Library Board of Trustees

**Recommendation:** That the Board of Supervisors:  
1. Reappoint Cyndy-Day Wilson, Dustin Owens and Steven Loreus to the Humboldt County Law Library Board of Trustees.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-112

8. Notice of Vacancy for a Scheduled At-Large Member on the Humboldt County Planning Commission

**Recommendation:** That the Board of Supervisors:  
1. Receive and file this report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-132

## 9. Approval of the Action Summary - Meeting of January 7, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of January 7, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**County Administrative Office**25-6

## 10. Final Acceptance of the District Attorney's Office Flooring Project, Project Number 2023-103 and Appropriation Transfer for District Attorney Budget Unit 1100-205 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Accept the completion of the District Attorney's Office Flooring Project, Project Number 2023-103; and
2. Authorize the Purchasing Agent, or a designee thereof, to execute the attached Notice of Completion for the District Attorney's Office Flooring Project, Project Number 2023-103; and
3. Approve the attached fiscal year 2024-2025 appropriation transfer for the District Attorney budget unit 1100-205 in the amount of \$44,834 (4/5 Vote Required); and
4. Direct the Clerk of the Board to provide the County Administrative Office with one fully executed certified copy of the Board order related to this item.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Administration**

24-1626

11. Grant Agreement with the City of Eureka Regarding the Completion of Capital Improvements to the Transitional Housing Facilities Located at 2600 Hilfiker Lane, Eureka, California

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached grant agreement with the City of Eureka regarding the completion of capital improvements to the transitional housing facilities located at 2600 Hilfiker Lane, Eureka, California in an amount not to exceed \$192,636; and
2. Authorize the Department of Health and Human Services (DHHS) Director, or a designee thereof, to execute any and all subsequent amendments to the attached grant agreement with the City of Eureka, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached grant agreement with the City of Eureka to the DHHS - Contract Unit for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-80

12. Allocate 1.0 Full Time Equivalent (FTE) Senior Environmental Health Specialist and Deallocate 1.0 FTE Environmental Health Specialist I/II

**Recommendation:** That the Board of Supervisors:

1. Allocate 1.0 FTE Senior Environmental Health Specialist (Job Class 0518, Salary Range 457) in fund 1175, budget unit (BU) 406 effective beginning of the pay period following approval; and
2. Deallocate 1.0 FTE Environmental Health Specialist I/II (Job Class 0535A/B, Salary Range 411/443, Position 02) in fund 1175, BU 406 effective beginning of the pay period following approval.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-120

13. Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help limitation for the following staff and an extension of 960 hours, to a maximum of 1,920 hours for Fiscal Year 2024-25, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required)

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Public Health**

25-100

14. Resolution Authorizing Acceptance of Funding Made Available through the California Department of Justice Tobacco Grant Program and Supplemental Budget in the Amount of \$65,787 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services (DHHS) - Public Health Director, or a designee thereof, to accept funding made available through the California Department of Justice Tobacco Grant Program in the amount of \$203,276; and
2. Authorize the DHHS-Public Health Director, or designee thereof to execute the attached Tobacco Grant Program Grant Services Branch - Local Assistance Division of Operations Memorandum of Understanding; and
3. Authorize the DHHS-Public Health Director, or designee thereof to execute all subsequent amendments, and any other agreements, certifications, attestations, and documents directly related to the grant agreement, after review of County Counsel and Risk Management; and
4. Direct the Auditor-Controller to post the attached supplemental budget in the amount of \$65,787 in Fiscal Year (FY) 2024-25 budget in Fund 1175, Budget Unit 411, Hazmat Program (4/5 Vote Required); and
5. Direct the Clerk of the Board to return one, (1) fully executed certified copy of the attached resolution, to the Department of Health and Human Services-Public Health, Division of Environmental Health for the submission to the California Department of Justice.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Social Services**

25-78

15. Resolution Authorizing Execution of State of California Standard Agreement No. 24-5047 with the California Department of Social Services Regarding the Provision and Receipt of Services and Activities Related to the Resource Family Approval Program

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute State of California Standard Agreement No. 24-5047 with the California Department of Social Services regarding the provision and receipt of services and activities related to the Resource Family Approval program, and any amendments thereto, along with any and all other certifications, subsequent agreements and documents required or deemed necessary for the Department of Health and Human Services - Child Welfare Services to accept and secure CDSS' provision of such services and activities; and
2. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Department of Social Services.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Libraries**25-59

16. Approve Grant Agreement with First 5 Humboldt for Library Services to Young Children and Families throughout Humboldt County for Fiscal Year (FY) 2024-25

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Purchasing Agent to execute, the attached grant agreement with First 5 Humboldt regarding library services in the amount of \$67,500 for the period of July 1, 2024, through June 30, 2025; and
2. Authorize the Purchasing Agent to execute any and all subsequent amendments to the attached grant agreement with First 5 Humboldt, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return three fully executed original copies of the attached grant agreement with First 5 Humboldt to the Humboldt County Library.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Public Defender**

25-85

17. Supplemental Budget for the Public Defender California County Resentencing Pilot Program for Fiscal Year (FY) 2024-25 in the Amount of \$47,575 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a Supplemental Budget (Attachment 1) for the carry forward of the California County Resentencing Pilot Program in the amount of \$47,575 in budget unit 1100-219200 for Fiscal Year (FY) 2024-25 (4/5 Vote Required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Public Works**24-1569

18. License Agreement with Green Diamond Resource Company for the Bald Hills-Coyote Creek Borrow and Stockpile Site, APN 531-022-002

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to sign, in duplicate, the License Agreement between the County of Humboldt and Green Diamond Resource Company (Attachment 1); and
2. Direct the Clerk of the Board to return both executed License Agreements to the Department of Public Works Land Use Division for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1572

19. License Agreement with Green Diamond Resource Company for the Stover Road (6M100) Disposal Site, APN 521-102-004 & 521-105-001

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to sign the License Agreement between the County of Humboldt and Green Diamond Resource Company effective Jan. 1, 2024 (Attachment 1); and
2. Direct the Clerk of the Board to return the executed License Agreement to the Department of Public Works Land Use Division for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone



[25-90](#)

20. Local Transportation Fund Claim for Fiscal Year 2024-2025

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Local Transportation Fund claim for Fiscal Year 2024-2025; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached Local Transportation Fund claim to the Department of Public Works for submittal to the Humboldt County Association of Governments.

***A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**E. ITEMS PULLED FROM CONSENT**

**Aviation**

[25-1](#)

1. Professional Services Agreement with LAZ Parking California, LLC Regarding the Provision of Airport Parking Facilities Management Services at the California Redwood Coast-Humboldt County Airport

**Recommendation:** That the Board of Supervisors:

1. Receive and file the proposals submitted in response to Request for Proposals No. AV2023-001 to regarding the provision of Airport parking facilities management services at the California Redwood Coast-Humboldt County Airport; and
2. Approve the selection of the LAZ Parking California, LLC as the vendor to provide airport parking facilities management services at the California Redwood Coast-Humboldt County Airport for the period of February 1, 2025 through January 31, 2030; and
3. Authorize the Acting Director of Aviation, or a designee thereof, to execute a professional services agreement with LAZ Parking California, LLC regarding the provision of airport parking facilities management services at the California Redwood Coast-Humboldt County Airport that is substantially similar to the attached sample professional services agreement, and any subsequent amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Aviation with one (1) fully executed certified copy of the Board order related to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors**[25-26](#)

3. Retirement Resolution for Sergeant David Diemer

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the retirement resolution.

*By Order of the Chair, this item was pulled from the agenda to return on a future date.*

**F. PUBLIC COMMENT ON NON-AGENDA ITEMS**[25-142](#)

1. Public Comment - Non Agenda items

**G. MATTERS SET FOR TIME CERTAIN (None Scheduled)****H. PUBLIC HEARINGS (None Scheduled)****I. DEPARTMENTAL REPORTS (None Scheduled)****J. MATTERS INITIATED BY BOARD****Board of Supervisors**[25-116](#)

1. Presentation on Medical Provider Recruitment and Retention

**Recommendation:** That the Board of Supervisors:

1. Hear the presentation and take appropriate action if needed.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[25-124](#)

2. Consider Sending a Letter Commenting on the Draft Environmental Impact Report for the Golden State Natural Resources' Forest Resiliency Demonstration Project

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter; and
2. Direct the Clerk of the Board to send the letter to Golden State Natural Resources.

*A motion was made by Supervisor Arroyo, seconded by Supervisor Bohn, to approve staff recommendations with the amendments of removal of prescribed burns in recommendation 1 and the addition of consult with Local Native American Tribes in recommendation 4. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**K. CLOSED SESSION (None Scheduled)**

**L. ADJOURNMENT**

*I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

KALEIGH MAFFEI

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

  
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1/14/2025

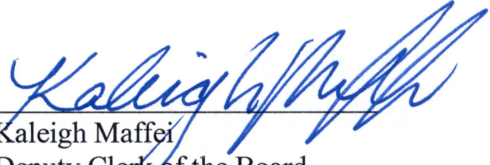


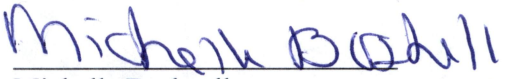
MINUTES

Tuesday, January 14, 2025

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, January 28, 2024, with the vote as shown below.

AYES:	Supervisors:	--	Arroyo, Bohn, Bushnell, Madrone, and Wilson
NAYS:	Supervisors:	--	
ABSENT:	Supervisors:	--	
ABSTAIN:	Supervisors:	--	

  
Kaleigh Maffei  
Deputy Clerk of the Board

  
Michelle Bushnell  
Chair of the Board