

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA - Final**

Tuesday, January 14, 2025

9:00 AM

Regular Meeting - Hybrid

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The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

**REMOTE/TELECONFERENCE PARTICIPATION**

Conference Line: 720 707 2699

Meeting ID: 838 2205 1479

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

**Zoom Public Comment:**

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

**Email Public Comment:**

To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:

<https://humboldt.legistar.com>

**A. ROLL CALL****B. SALUTE TO THE FLAG****C. MODIFICATIONS TO THE AGENDA****D. CONSENT CALENDAR****Aviation****25-1**

1. Professional Services Agreement with LAZ Parking California, LLC Regarding the Provision of Airport Parking Facilities Management Services at the California Redwood Coast-Humboldt County Airport

***Recommendation:***

That the Board of Supervisors:

1. Receive and file the proposals submitted in response to Request for Proposals No. AV2023-001 to regarding the provision of Airport parking facilities management services at the California Redwood Coast-Humboldt

County Airport; and

2. Approve the selection of the LAZ Parking California, LLC as the vendor to provide airport parking facilities management services at the California Redwood Coast-Humboldt County Airport for the period of February 1, 2025 through January 31, 2030; and

3. Authorize the Acting Director of Aviation, or a designee thereof, to execute a professional services agreement with LAZ Parking California, LLC regarding the provision of airport parking facilities management services at the California Redwood Coast-Humboldt County Airport that is substantially similar to the attached sample professional services agreement, and any subsequent amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and

4. Direct the Clerk of the Board to provide the Department of Aviation with one (1) fully executed certified copy of the Board order related to this item.

**Attachments:**

[Staff Report](#)

[Attachment 1 - FY 24-25 Airport Parking Facilities Management RFP No AV2023-001.pdf](#)

[RFP No. AV2023-001 Response - LAZ Parking Proposal.pdf](#)

[RFP No. AV2023-001 Response - Republic Parking Proposal.pdf](#)

[RFP No. AV2023-001 Response - SP Plus Corporation Proposal.pdf](#)

[Sample Professional Service Agreement](#)

25-11

2. Professional Services Agreement with Vector Airport Systems, LLC Regarding the Provision of an Airport Landing and Parking Surveillance, Tracking, Billing and Collection System

**Recommendation:**

That the Board of Supervisors:

1. Receive and file the proposals submitted in response to Request for Proposals No. AV2024-002 regarding the provision of an airport landing and parking surveillance, tracking, billing, and collection system; and

2. Approve the selection of Vector Airport Systems, LLC as the vendor to provide an airport landing and parking surveillance, tracking, billing, and collection system for the period of February 1, 2025, through January 31, 2030; and

3. Approve, and authorize the Acting Director of Aviation, or a designee thereof, to execute the attached professional services agreement with Vector Airport Systems regarding the provision of an airport landing and parking surveillance, tracking, billing, and collection system; and

4. Authorize the Acting Director of Aviation, or a designee thereof, to execute any subsequent amendments, and any other agreements, certifications, attestations, and documents directly related, to the attached professional services agreement with Vector Airport Systems, after review and approval by County Counsel, Risk Management and the County Administrative Office; and

5. Direct the Clerk of the Board to provide the Department of Aviation with one (1) fully executed, certified copy of the Board order related to this item.

- Attachments:** [Staff Report](#)  
[Attachment 1 - RFP AV2024-002](#)  
[Attachment 2 - Vector Airport Systems Proposal](#)  
[Attachment 3 - Professional Services Agreement with Vector Airport Systems LLC \(Vector Signec](#)

### **Board of Supervisors**

#### 25-26

3. Retirement Resolution for Sergeant David Diemer

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the retirement resolution.

**Sponsors:** Supervisor Bohn

**Attachments:** [Staff Report](#)  
[Retirement Resolution for Diemer](#)

#### 25-125

4. Proclaim January 2025 as Human Trafficking Awareness Month in Humboldt County

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Human Trafficking Awareness Month Proclamation](#)

### **Clerk of the Board**

#### 25-108

5. Humboldt County Planning Commission Reappointments of Iver Skavdal Representing the First District, Thomas Mulder Representing the Second District and Noah Levy Representing the Third District

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**Attachments:** [Staff Report](#)  
[Planning Commission Roster as of 011425.redacted.pdf](#)

#### 25-110

6. Appoint New Members to the Humboldt County Fire Safe Council and Send Letters of Appreciation to Outgoing Members

**Recommendation:** That the Board of Supervisors:  
1. Approve the recommended appointments to the Humboldt County Fire Safe Council; and  
2. Authorize the Chair to sign Letters of Appreciation for outgoing members.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Nomination Letters for FSC.pdf](#)  
[Attachment 2 - Letters of Appreciation.pdf](#)

[25-111](#)

7. Consider the Reappointments of Cyndy-Day Wilson, Dustin Owens, and Steven Loreus to the Humboldt County Law Library Board of Trustees

**Recommendation:** That the Board of Supervisors:  
1. Reappoint Cyndy-Day Wilson, Dustin Owens and Steven Loreus to the Humboldt County Law Library Board of Trustees.

**Attachments:** [Staff Report](#)  
[Memo from the Law Library Board of Trustees Requesting Reappointments](#)

[25-112](#)

8. Notice of Vacancy for a Scheduled At-Large Member on the Humboldt County Planning Commission

**Recommendation:** That the Board of Supervisors:  
1. Receive and file this report.

**Attachments:** [Staff Report](#)  
[Vacancy Notice](#)

[25-132](#)

9. Approval of the Action Summary - Meeting of January 7, 2025

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of January 7, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary - January 7, 2025](#)  
[Minute Sheet](#)

**County Administrative Office**

[25-6](#)

10. Final Acceptance of the District Attorney's Office Flooring Project, Project Number 2023-103 and Appropriation Transfer for District Attorney Budget Unit 1100-205 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:  
1. Accept the completion of the District Attorney's Office Flooring Project, Project Number 2023-103; and  
2. Authorize the Purchasing Agent, or a designee thereof, to execute the attached Notice of Completion for the District Attorney's Office Flooring Project, Project Number 2023-103; and  
3. Approve the attached fiscal year 2024-2025 appropriation transfer for the District Attorney budget unit 1100-205 in the amount of \$44,834 (4/5 Vote

Required); and

4. Direct the Clerk of the Board to provide the County Administrative Office with one fully executed certified copy of the Board order related to this item.

**Attachments:**

[Staff Report](#)

[Notice-of-Completion](#)

[205 Appropriation Transfer](#)

**Department of Health and Human Services: Administration**

[24-1626](#)

11. Grant Agreement with the City of Eureka Regarding the Completion of Capital Improvements to the Transitional Housing Facilities Located at 2600 Hilfiker Lane, Eureka, California

**Recommendation:**

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached grant agreement with the City of Eureka regarding the completion of capital improvements to the transitional housing facilities located at 2600 Hilfiker Lane, Eureka, California in an amount not to exceed \$192,636; and
2. Authorize the Department of Health and Human Services (DHHS) Director, or a designee thereof, to execute any and all subsequent amendments to the attached grant agreement with the City of Eureka, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached grant agreement with the City of Eureka to the DHHS - Contract Unit for further processing.

**Attachments:**

[Staff Report](#)

[HHIP MOU - Humboldt County - Executed](#)

[Grant Agreement for Review and Approval rm](#)

[25-80](#)

12. Allocate 1.0 Full Time Equivalent (FTE) Senior Environmental Health Specialist and Deallocate 1.0 FTE Environmental Health Specialist I/II

**Recommendation:**

That the Board of Supervisors:

1. Allocate 1.0 FTE Senior Environmental Health Specialist (Job Class 0518, Salary Range 457) in fund 1175, budget unit (BU) 406 effective beginning of the pay period following approval; and
2. Deallocate 1.0 FTE Environmental Health Specialist I/II (Job Class 0535A/B, Salary Range 411/443, Position 02) in fund 1175, BU 406 effective beginning of the pay period following approval.

**Attachments:**

[Staff Report](#)

[Second CP Senior Allocation Cover Letter 7-8-2024.pdf](#)

[25-120](#)

**13. Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help limitation for the following staff and an extension of 960 hours, to a maximum of 1,920 hours for Fiscal Year 2024-25, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required)

**Attachments:** [Staff Report](#)

**Department of Health and Human Services: Public Health**[25-100](#)**14. Resolution Authorizing Acceptance of Funding Made Available through the California Department of Justice Tobacco Grant Program and Supplemental Budget in the Amount of \$65,787 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County Department of Health and Human Services (DHHS) - Public Health Director, or a designee thereof, to accept funding made available through the California Department of Justice Tobacco Grant Program in the amount of \$203,276; and
2. Authorize the DHHS-Public Health Director, or designee thereof to execute the attached Tobacco Grant Program Grant Services Branch - Local Assistance Division of Operations Memorandum of Understanding; and
3. Authorize the DHHS-Public Health Director, or designee thereof to execute all subsequent amendments, and any other agreements, certifications, attestations, and documents directly related to the grant agreement, after review of County Counsel and Risk Management; and
4. Direct the Auditor-Controller to post the attached supplemental budget in the amount of \$65,787 in Fiscal Year (FY) 2024-25 budget in Fund 1175, Budget Unit 411, Hazmat Program (4/5 Vote Required); and
5. Direct the Clerk of the Board to return one, (1) fully executed certified copy of the attached resolution, to the Department of Health and Human Services-Public Health, Division of Environmental Health for the submission to the California Department of Justice.

**Attachments:** [Staff Report](#)  
[Resolution Authorizing Acceptance of Funding Made Available through the California Department of Justice Tobacco Grant Program](#)  
[DOJ MOU](#)  
[1175-411 Supplemental Budget FY 24-25](#)

**Department of Health and Human Services: Social Services**[25-78](#)**15. Resolution Authorizing Execution of State of California Standard Agreement No. 24-5047 with the California Department of Social Services Regarding the Provision and Receipt of Services and Activities Related to the Resource Family Approval Program**

**Recommendation:**

That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute State of California Standard Agreement No. 24-5047 with the California Department of Social Services regarding the provision and receipt of services and activities related to the Resource Family Approval program, and any amendments thereto, along with any and all other certifications, subsequent agreements and documents required or deemed necessary for the Department of Health and Human Services - Child Welfare Services to accept and secure CDSS' provision of such services and activities; and
2. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for submission to the California Department of Social Services.

**Attachments:**

[Staff Report](#)

[Resolution Auth. Execution of State Standard Agreement 24-5074 RFA Legal Services](#)

[CDSS RFA State Standard Agreement.](#)

[CDSS RFA State Standard Agreement - Exhibits](#)

**Libraries**

[25-59](#)

16. Approve Grant Agreement with First 5 Humboldt for Library Services to Young Children and Families throughout Humboldt County for Fiscal Year (FY) 2024-25

**Recommendation:**

That the Board of Supervisors:

1. Approve and authorize the Purchasing Agent to execute, the attached grant agreement with First 5 Humboldt regarding library services in the amount of \$67,500 for the period of July 1, 2024, through June 30, 2025; and
2. Authorize the Purchasing Agent to execute any and all subsequent amendments to the attached grant agreement with First 5 Humboldt, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return three fully executed original copies of the attached grant agreement with First 5 Humboldt to the Humboldt County Library.

**Attachments:**

[Staff Report](#)

[First 5 Library Grant agreement 2024-25.docx](#)

[First 5 Library Grant exhibits 2024-25.pdf](#)

**Public Defender**

[25-85](#)

17. Supplemental Budget for the Public Defender California County Resentencing Pilot Program for Fiscal Year (FY) 2024-25 in the Amount of \$47,575 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:  
1. Approve a Supplemental Budget (Attachment 1) for the carry forward of the California County Resentencing Pilot Program in the amount of \$47,575 in budget unit 1100-219200 for Fiscal Year (FY) 2024-25 (4/5 Vote Required).

**Attachments:** [Staff Report](#)  
[Supplemental Budget Agenda Item Jan 2025.pdf](#)  
[BSCC Resentencing Project Letter Oct 21](#)

### **Public Works**

#### [24-1569](#)

18. License Agreement with Green Diamond Resource Company for the Bald Hills-Coyote Creek Borrow and Stockpile Site, APN 531-022-002

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair of the Board to sign, in duplicate, the License Agreement between the County of Humboldt and Green Diamond Resource Company (Attachment 1); and  
2. Direct the Clerk of the Board to return both executed License Agreements to the Department of Public Works Land Use Division for further processing.

**Attachments:** [Staff Report](#)  
[BALD HILLS – COYOTE PEAK.pdf](#)

#### [24-1572](#)

19. License Agreement with Green Diamond Resource Company for the Stover Road (6M100) Disposal Site, APN 521-102-004 & 521-105-001

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair of the Board to sign the License Agreement between the County of Humboldt and Green Diamond Resource Company effective Jan. 1, 2024 (Attachment 1); and  
2. Direct the Clerk of the Board to return the executed License Agreement to the Department of Public Works Land Use Division for further processing.

**Attachments:** [Staff Report](#)  
[Green Diamond Resource Co.pdf](#)

#### [25-90](#)

20. Local Transportation Fund Claim for Fiscal Year 2024-2025

**Recommendation:** That the Board of Supervisors:  
1. Approve, and authorize the Chair of the Board to execute, the attached Local Transportation Fund claim for Fiscal Year 2024-2025; and  
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached Local Transportation Fund claim to the Department of Public Works for submittal to the Humboldt County Association of Governments.

- Attachments:**            [Staff Report](#)  
[Local Transportation Fund Claim for Fiscal Year](#)  
[2. Humboldt County Association of Governments Board Resolution 24-03, dated February 15, 20](#)

#### E. ITEMS PULLED FROM CONSENT

#### F. PUBLIC COMMENT ON NON-AGENDA ITEMS

[25-142](#)

1. Public Comment - Non Agenda items

**Attachments:**            [Public Comment](#)

#### G. MATTERS SET FOR TIME CERTAIN (None Scheduled)

#### H. PUBLIC HEARINGS (None Scheduled)

#### I. DEPARTMENTAL REPORTS (None Scheduled)

#### J. MATTERS INITIATED BY BOARD

##### **Board of Supervisors**

[25-116](#)

1. Presentation on Medical Provider Recruitment and Retention

**Recommendation:**        That the Board of Supervisors:  
1. Hear the presentation and take appropriate action if needed.

**Sponsors:**                Supervisor Arroyo

**Attachments:**            [Staff Report](#)

[25-124](#)

2. Consider Sending a Letter Commenting on the Draft Environmental Impact Report for the Golden State Natural Resources' Forest Resiliency Demonstration Project

**Recommendation:**        That the Board of Supervisors:  
1. Authorize the Chair to sign the letter; and  
2. Direct the Clerk of the Board to send the letter to Golden State Natural Resources.

**Sponsors:**                Supervisor Madrone

**Attachments:**            [Staff Report](#)  
[Letter to GSNR dated Jan. 14, 2025.pdf](#)

#### K. CLOSED SESSION (None Scheduled)

**L. ADJOURNMENT**