

BOARD OF SUPERVISORS

REX BOHN  
Vice-Chair - First District  
ESTELLE FENNEL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

**Tuesday, October 16, 2018**

**9:00 AM**

**Regular Meeting**

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Agricultural Commissioner**

- 1. Approval of Cooperative Agreement No. 18-0295-024-SF Sudden Oak Mortality Regulatory Program Contract**

**Recommendation:** That the Board of Supervisors approve Cooperative Agreement No. 18-0295-024-SF known as the Sudden Oak Mortality Regulatory Program contract with the California Department of Food and Agriculture; authorize the Chair to sign the original agreement and one copy of the cover page; direct the Clerk of the Board to return the signed agreement to the Agricultural Commissioner's Office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson**

**Board of Supervisors**

2. "The Great California SHAKE OUT" Proclamation (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

3. Fortuna Kiwanis 2018 Business Woman of the Year and Woman of Distinction Certificates (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Certificates.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Clerk of the Board**

4. Quarterly Report of Current and Projected Vacancies on Humboldt County Appointed Boards, Committees, and Commissions

**Recommendation:** That the Board of Supervisors receive and file the report.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

5. Approval of the Action Summary - Meeting of October 9, 2018

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of October 9, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

County Administrative Office

6. Accessibility Upgrades at Fortuna Veterans Hall located at 1426 Main Street, Fortuna and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors receive and approve the plans and specifications for the Fortuna Veterans Hall Americans with Disabilities Act (ADA) Project; authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on November 20, 2018; and adopt the supplemental budget depicted below for the ADA Compliance budget unit (4/5 Vote Required).

Revenue		
3552-152-9101	Transfer In (from ADA trust)	\$194,000
Expenditure		
3552-152-8934	Fortuna Veterans Building	\$194,000

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

7. Bid Authorization for Americans with Disabilities Act (ADA) Department of Justice (DOJ) Consent Decree Barrier Removal at Freshwater Park, 3100 Freshwater Road, Eureka (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors receive and approve the plans and specifications for Freshwater Park Americans with Disabilities Act (ADA) Project; authorize the Purchasing Agent to sign the National Joint Powers Alliance (NJPA), now known as Sourcewell, cooperative purchasing agreement with Landscape Structures, Inc. for inclusive playground equipment and ground covering at Freshwater Park; authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be open on November 13, 2018; and approve the budget adjustment request in the amount of \$115,958. (4/5 Vote Required)

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

8. Revised Information Technology Website Accessibility Policy

**Recommendation:** That the Board of Supervisors adopt the attached revised Information Technology Website Accessibility Policy.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

9. Bid Authorization for the Americans with Disabilities Act (ADA) Department of Justice (DOJ) Consent Decree Barrier Removal at the Humboldt County Correctional Facility Medical Unit

**Recommendation:** That the Board of Supervisors receive and approve the plans and specifications for Humboldt County Correctional Facility Medical Unit Americans with Disabilities Act (ADA) Project; and authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be open on November 20, 2018.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**County Clerk/Recorder/Registrar of Voters**

10. Approval of HART InterCivic Agreement and KNOWiNK Master Software License and Services Agreement

**Recommendation:** That the Board of Supervisors authorize the County Clerk, Recorder and Registrar of Voters, or her designee, to execute the attached agreement with HART InterCivic, and Master Software License and Services Agreement with KNOWiNK to carry out the purpose of the Board's order.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Administration**

11. Grant Agreement with First 5 Humboldt for the Nurse-Family Partnership Program July 1, 2018 through June 30, 2019

**Recommendation:** That the Board of Supervisors approve the Grant Agreement with First 5 Humboldt in the amount of \$60,125.00 for the term of July 1, 2018 to June 30, 2019; authorize the Chair of the Board to sign three (3) originals of the agreement; and direct the Clerk of the Board to return three (3) executed originals of the agreement to the Department of Health and Human Services (DHHS), Contract Unit for forwarding to DHHS-Public Health.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Mental Health**

12. Professional Services Agreement with Diamond Drugs, Inc. Regarding the Provision of Pharmaceutical and Prescription Monitoring Services

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Diamond Drugs, Inc. regarding the provision of pharmaceutical and prescription monitoring services for the period of July 1, 2018 through June 30, 2020; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached professional services agreement to the Department of Health and Human Services - Contract Unit.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

13. First Amendment to the Professional Services Agreement with Helios Healthcare, LLC, Doing Business as Idylwood Care Center, Regarding the Provision of Long-Term Residential Skilled Nursing and Mental Health Treatment Services

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement with Helios Healthcare, LLC, doing business as Idylwood Care Center, regarding the provision of long-term residential skilled nursing and mental health treatment services to adults with mental illnesses for the period of July 1, 2016 through June 30, 2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached first amendment to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

14. Fourth Amendment to the Professional Services Agreement with Crestwood Behavioral Health, Inc. Regarding the Provision of Long-Term Residential Mental Health Treatment Services

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached fourth amendment to the professional services agreement with Crestwood Behavioral Health, Inc. regarding the provision of long-term residential mental health treatment services to adults with mental illnesses for the period of July 1, 2016 through June 30, 2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached fourth amendment to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Department of Health and Human Services: Social Services**

15. Agreement with The Betty Kwan Chinn Homeless Foundation to Assist with CalFresh Outreach and Support Activities

**Recommendation:** That the Board of Supervisors approve the agreement with The Betty Kwan Chinn Homeless Foundation to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible households in an amount not to exceed \$107,721.00; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Human Resources**

16. Revisions to Memorandum of Understanding between the County of Humboldt and American Federation of State, County, and Municipal Employees Local 1684 effective October 1, 2017 through and inclusive to December 31, 2020

**Recommendation:** That the Board of Supervisors authorize the Chair of the Board of Supervisors to execute the revised Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1864 for Units 1-4; and adopt Resolution No. \_\_\_\_\_ (attached) approving the revised Memorandum of Understanding between the county and AFSCME Local 1864 for Units 1-4.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**Public Works**

17. Notice of Intent to Transfer Property to McKinleyville Community Services District (APN 508-401-066) (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors find that the property known as Assessor's Parcel Number (APN) 508-401-066 is not required for County's use; and direct the Clerk of the Board via Public Works Land Use Division to publish in a local newspaper of general circulation on October 17, 2018, a notice of the County's intent to transfer property pursuant to Government Code Section 25365. (See Attachment 1) (4/5 Vote Required)

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

18. Annual Report for Fiscal Year (FY) 2017-18 Regarding Drainage Facility Improvements and Drainage Fees in the McKinleyville Drainage Area (Fund 3706)

**Recommendation:** That the Board of Supervisors adopt the resolution accepting the report and adopting findings related to Drainage Fees in the McKinleyville Drainage Area. (Attachment A)

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

19. Exercise the Third Option to Extend the Leases for Three (3) Modular Units Located at 638 West Clark Street, Eureka, with Performance Modular, Inc.

**Recommendation:** That the Board of Supervisors approve the Department of Health and Human Services (DHHS) - Social Services' request to exercise the third option to extend the leases for three (3) modular units located at 638 West Clark Street, Eureka with Performance Modular, Inc. for the period of December 1, 2018 through November 30, 2019; authorize Public Works - Real Property Division to send a notice to Lessor that the county is exercising the third option to extend the leases; and direct the Clerk of the Board to return one (1) executed agenda item to Public Works - Real Property Division.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

20. Request to Approve the Second Amendment to the Lease with A&K Investments, LLC for property at 507 F Street, Eureka

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to execute the Second Amendment to extend the Lease Term at 507 F Street, Eureka with A&K Investments, LLC through September 30, 2023; direct the Clerk of the Board to return one (1) executed Second Amendment to Public Works - Real Property Division - for transmittal to the Lessor; and direct the Clerk of the Board to return one executed agenda item to Public Works - Real Property Division.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**21. Consultant Services Agreement with Bender Rosenthal Incorporated Regarding the Provision of On-Call Professional Appraisal Services**

**Recommendation:** That the Board of Supervisors approve the selection of Bender Rosenthal Incorporated as the consulting firm to provide on-call professional appraisal services; approve and authorize the Chair of the Board to execute three (3) original copies of the attached consultant services agreement with Bender Rosenthal Incorporated; authorize the Public Works Director to execute any and all future task orders issued pursuant to the terms and conditions of the attached consultant services agreement; and direct the Clerk of the Board to return two (2) executed original copies of the attached consultant services agreement to the Department of Public Works for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**22. Exercise Option to Extend the Term of the Lease of Suite A at 555 H Street, Eureka**

**Recommendation:** That the Board of Supervisors approve exercising the first option to extend the term of the Lease of Suite A at 555 H Street, Eureka with PWM, Inc. and Fred Lundblade through November 30, 2019; and authorize Public Works - Real Property Division to send a notice to Lessor that the county is exercising the first option to extend the term of the Lease through November 30, 2019.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**23. Lease at 404 H Street, Eureka**

**Recommendation:** That the Board of Supervisors authorizes the lease payment of Seven Thousand Seven Hundred Forty Seven Dollars and Eight Nine Cents (\$7,747.89) per month for 404 H Street, Eureka with Elaine Joyce Foote Revocable Trust on a month to month basis, effective December 1, 2018; and authorize Public Works - Real Property Division to send a notice to lessor that the county is continuing the lease at the higher amount on a month to month basis.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson



**24. Extension of Extra-Help Hours Madaras- Roads Engineering (321) (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors extend William Madaras extra-help employment hours 960 hours to a maximum of 1,920 hours for fiscal year 2018-2019 pursuant to Section 7 of the Humboldt County Salary Resolution. (4/5 Vote Required)

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**25. Lease Agreement with Humboldt County Fair Association**

**Recommendation:** That the Board of Supervisors approve and authorize the Chair of the Board to sign the attached lease; and direct the Clerk of the Board to return two (2) executed originals to Public Works Real Property for transmittal to the Association.

**This item was pulled from consent for discussion.**

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Ryan Sundberg

Nay: 1 - Mike Wilson

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS****E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors****1. Status Update on the TERRA-GEN Humboldt Wind Energy Project (Supervisor Rex Bohn)**

**Recommendation:** That the Board of Supervisors hear a status update on the TERRA-GEN Humboldt Wind Energy Project.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to accept the presentation. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Ryan Sundberg, and Mike Wilson

**I. DEPARTMENT REPORTS****J. PUBLIC HEARINGS**

**K. DISCUSSION ITEMS**

**L. CLOSED SESSION**

**M. ADJOURNMENT**

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

  
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OCTOBER 17, 2018



MINUTES  
TUESDAY, OCTOBER 16, 2018  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, October 23, 2018 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Wilson  
NAYS: Supervisors: --  
ABSENT: Supervisors: Sundberg, Bass

  
\_\_\_\_\_  
RYAN SHARP  
Deputy Clerk of the Board

  
\_\_\_\_\_  
REX BOHN  
Vice Chair of the Board