

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**  
**Certified copy of portion of proceedings, Meeting on May 11, 2021**

**RESOLUTION NO.** \_\_\_\_\_

**RESOLUTION OF THE HUMBOLDT COUNTY BOARD OF SUPERVISORS AUTHORIZING A DECREASE IN THE REVOLVING PETTY CASH FUND ESTABLISHED FOR USE BY THE HUMBOLDT COUNTY DISTRICT ATTORNEY'S OFFICE INVESTIGATION DIVISION**

WHEREAS, Sections 29320, *et. seq.* of the California Government Code authorize the Board of Supervisors to establish revolving funds for use of any officer of the County of Humboldt by adopting a resolution which sets forth the necessity for the fund, the office, department, service or institution for which the fund is available and the amount of the fund, which shall not exceed Two Hundred Fifty Thousand Dollars (\$250,000.00); and

WHEREAS, the Humboldt County District Attorney's Office Investigation Division has an existing revolving petty cash fund in the amount of Three Thousand Twenty-One Dollars and Ninety-One Cents (\$3,021.91); and

WHEREAS, the Humboldt County District Attorney's Office Investigation Division has identified the need to decrease the revolving petty cash fund by Twenty-One Dollars and Ninety-One Cents (\$21.91) to the amount of Three Thousand Dollars (\$3,000.00) for ease of reconciliation.

**NOW, THEREFORE, THE HUMBOLDT COUNTY OF SUPERVISORS HEREBY RESOLVES AS FOLLOWS:**

1. The Humboldt County Board of Supervisors hereby authorizes the decrease of the revolving petty cash fund established for use by the Humboldt County District Attorney's Office Investigation Division by Twenty-One Dollars and Ninety-One Cents (\$21.91) to the amount of Three Thousand Dollars (\$3,000.00) in accordance with the requirements of Sections 29320, *et seq.* of the California Government Code.
2. The Humboldt County Board of Supervisors hereby authorizes the Chief Investigator of the District Attorney's office to be the custodian of record for the revolving petty cash fund established for use by the Humboldt County District Attorney's Office Investigation Division.
3. The Clerk of the Humboldt County Board of Supervisors is hereby directed to transmit certified copies of this Resolution to the Humboldt County Auditor-Controller and the Humboldt County Treasurer-Tax Collector pursuant to Section 29322 of the California Government Code.
4. This Resolution shall supersede any and all prior resolutions related to the revolving petty cash fund established for use by the Humboldt County District Attorney's Office Investigation Division.

Dated: May 11, 2021

\_\_\_\_\_  
Virginia Bass, Chair  
Humboldt County Board of Supervisors

Adopted on motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, and the following vote:

AYES:  
NAYS:  
ABSENT:  
ABSTAIN:

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STATE OF CALIFORNIA  
County of Humboldt

I, KATHY HAYES, Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true and correct copy of the original made in the above-entitled matter by said Board of Supervisors at a meeting held in Eureka, California as the same now appears of record in my Office.

IN WITNESS WHEREOF, I have hereunto set my hand  
and affixed the Seal of said Board of Supervisors.

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KATHY HAYES  
Clerk of the Board of Supervisors of the County  
of Humboldt, State of California