

**RESPONSE TO GRAND JURY REPORT**

Report Title: Permitted (Eventually)

Report Date: May 9, 2021

Response by: Humboldt County Board of Supervisors

**FINDINGS**

- 1. The Board agrees with the findings numbered 3.
- 2. The Board partially agrees with the findings numbered \_\_\_\_\_.
- 3. The Board disagrees with the findings numbered \_\_\_\_\_.

**RECOMMENDATIONS**

- 1. Recommendation numbered \_\_\_\_\_ has been implemented.
- 2. Recommendations numbered \_\_\_\_\_ will be implemented.
- 3. Recommendations numbered 1 and 3 are in the process of being implemented.
- 4. Recommendations numbered \_\_\_\_\_ require analysis.
- 5. Recommendation numbered \_\_\_\_\_ will not be implemented.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Number of pages attached: \_\_\_\_\_



**COUNTY OF HUMBOLDT**  
**COUNTY ADMINISTRATIVE OFFICE**  
**MANAGEMENT & BUDGET TEAM**

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INTEROFFICE MEMORANDUM

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**TO:** BOARD OF SUPERVISORS  
**FROM:** ELISHIA HAYES, COUNTY ADMINISTRATIVE OFFICER  
**SUBJECT:** RESPONSE TO 2021-22 GRAND JURY REPORT “PERMITTED (EVENTUALLY)”  
**DATE:** JULY 19, 2021

In the Grand Jury Report, “*Permitted (Eventually)*,” the Grand Jury has requested that your Board respond to Finding 3 and Recommendations 1 and 3. I am proposing the following response as detailed below.

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**FINDINGS**

Finding 3: *The Board of Supervisors funded the purchase of the Accela software for the Planning and Building Department to replace the former OnTrack permit management system. Accela lacks completeness in that the Public Works Department is limited to responding to Planning & Building Department referrals. (R2, R3)*

**Response: Agree**

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**RECOMMENDATIONS**

Recommendation 1: *The Humboldt County Civil Grand Jury recommends that for Fiscal Year 2022-2023, the Board of Supervisors approve sufficient funding for the Planning and Building Department to upgrade the Accela system so that applicants can complete the application, including payment, on-line. This will reduce the need for applicants to come into the Planning and Building office. (F1, F2)*

**Response (Choose one):**

- 1. This recommendation is in the process of being implemented.**

The Planning and Building Department has identified funding for this upgrade, and if Board approval is needed the Board will consider the item at that time.

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*Recommendation 3: R3. The Humboldt County Civil Grand Jury recommends that for Fiscal Year 2022-2023, the Board of Supervisors approve sufficient funding for the Public Works Department to fully implement Accela to a level which enables Public Works to meet its specific needs. (F3)*

**Response (Choose one):**

- 1. This recommendation is in the process of being implemented.**

The Public Works Department is in the process of identifying funding to fully implement Accela which will enable Public Works to meet its specific needs. If Board approval is needed to grant a supplemental budget the Board will consider the item at that time.

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