

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
MICHELLE BUSHNELL  
Vice Chair - Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, July 23, 2024

9:00 AM

Regular Meeting - Hybrid

**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve the Consent Calendar with exception of D2 which was pulled for discussion. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Auditor/Controller**

24-1136

1. Approval of an Exception to the Hiring Freeze to Hire 1.0 Full-Time Equivalent (FTE) for the Auditor-Controller

**Recommendation:** That the Board of Supervisors:

1. Approve an exception to the fiscal year (FY) 2024-25 hiring freeze to hire 1.0 FTE Senior Fiscal Assistant (Class 0124) for the Auditor-Controller in Accounts Payable.

*A motion was made by Supervisor Wilson and seconded by Supervisor Bushnell to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Board of Supervisors**

#### **24-1093**

3. Appoint Paul Amato to the Humboldt County Fish and Game Advisory Commission Representing the Third District

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### **24-1096**

4. Letter of Appreciation to Lance Morton for His Service on the Human Rights Commission

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of appreciation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### **24-1097**

5. Letter of Appreciation to James Clark for His Service on the Fish & Game Advisory Commission

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of appreciation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### **24-1105**

6. Resolution Recognizing the Eureka Street Art Festival

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the resolution.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1134](#)

7. Letter of Support for AB 930 (Friedman) - Reinvestment in infrastructure for a Sustainable and Equitable California (RISE) Districts

**Recommendation:** That the Board of Supervisors:  
1. Authorize the chair to sign the letter of support.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Clerk of the Board**

[24-1087](#)

8. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1101](#)

9. Approval of the Action Summary - Meeting of July 9, 2024

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the Meeting of July 9, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1106](#)

10. Reappointment of Jenna Catsos to the Headwaters Fund Board

**Recommendation:** That the Board of Supervisors:  
1. Approve the reappointment of Jenna Catsos to the Headwaters Fund Board.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***



Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**County Administrative Office**

24-1069

11. Resolution Authorizing Execution of Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA06883 with the California Department of Forestry and Fire Protection Regarding the Provision of Fire Protection Services within County Service Area No. 4 for an Amount Not to Exceed \$994,571.00

***Recommendation:*** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA06883 with the California Department of Forestry and Fire Protection;
2. Adopt the attached resolution which authorizes the County Administrative Officer, or a designee thereof, to execute Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA06883 with the California Department of Forestry and Fire Protection regarding the provision of fire protection services within County Service Area No. 4 for the period of July 1, 2024 through June 30, 2027, and any amendments thereto, along with any and all other certifications, agreements and documents required or deemed necessary or appropriate for the County of Humboldt to accept and secure its obligations thereunder;
3. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached resolution to the County Administrative Office for submission to the California Department of Forestry and Fire Protection; and
4. Direct the Human Resources Director, or a designee thereof, to provide the California Department of Forestry and Fire Protection with any and all necessary certificates of insurance.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1070

12. Resolution Authorizing Execution of Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA06882 with the California Department of Forestry and Fire Protection Regarding the Provision of Consolidated Fire Dispatch Services in Humboldt County for an Amount Not to Exceed \$1,578,540.00

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA06882 with the California Department of Forestry and Fire Protection;
2. Adopt the attached resolution which authorizes the County Administrative Officer, or a designee thereof, to execute Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA06882 with the California Department of Forestry and Fire Protection regarding the provision of fire dispatch services within Humboldt County in an amount not exceed \$1,578,540.00 for the period of July 1, 2024, through June 30, 2027, and any amendments thereto, along with any and all other certifications, agreements and documents required or deemed necessary or appropriate for the County of Humboldt to accept and secure its obligations thereunder;
3. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached Resolution to the County Administrative Office for submission to the California Department of Forestry and Fire Protection; and
4. Direct the Human Resources Director, or a designee thereof, to provide the California Department of Forestry and Fire Protection with any and all necessary certificates of insurance.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1074

13. License Agreement with Pacific Gas and Electric Company Regarding the Use of Humboldt County Library Building Located at 1313 Third Street, Eureka, California as a Community Resource Center During Public Safety Power Shutoff Events

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the County Administrative Officer, or a designee thereof, to execute, the attached license agreement with Pacific Gas and Electric Company regarding the use of the Humboldt County Library building located at 1313 Third Street, Eureka, California as a Community Resource Center during Public Safety Power Shutoff events for the period of October 26, 2024 through October 25, 2029;
2. Authorize the County Administrative Officer, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached license agreement with Pacific Gas and Electric Company, after review and approval of County Counsel, Risk Management, the Office of Emergency Services and the Humboldt County Library; and
3. Direct the Clerk of the Board to provide the County Administrative Office with one (1) fully executed certified copy of the Board order related to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1075

14. Supplemental Budget for fiscal year (FY) 2024-25 in the amount of \$205,436 for Conflict Counsel (1100246) for Barrier Remediation at 515 J St. (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the supplemental budget in the amount of \$205,436 for Conflict Counsel (1100246) for the ADA barrier remediation at 515 J St. (4/5th Vote Required).

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1146

15. Bid Authorization for the Big Lagoon County Park Americans with Disabilities Act Compliance Project, Project Number 2023-801

**Recommendation:** That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Big Lagoon County Park American with Disabilities Act Compliance Project, Project Number 2023-801; and
2. Authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on August 20, 2024.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Behavioral Health**

24-990

16. Renewal of Professional Services Agreement with Jamie Lee Evans in the Amount of \$123,611 Regarding the Provision of Coaching, Advisement, Technical Assistance and Professional Training Services Related to the Implementation of the Humboldt County Transition Age Youth Collaboration Project



**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Jamie Lee Evans regarding the provision of coaching, advisement, technical assistance and professional training services related to the implementation of the Humboldt County Transition Age Youth Collaboration Project for the period of July 23, 2024 to June 30, 2026;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Jamie Lee Evans, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed copy of the attached professional services agreement with Jamie Lee Evans to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1031

17. Participation Agreement with the California Mental Health Services Authority Regarding the Humboldt County Department of Health and Human Services - Behavioral Health's Involvement in the Quality Measures and Performance Improvement Program

**Recommendation:** That the Board of Supervisors:

1. Grant a waiver of the Humboldt County Nuclear-Free Ordinance with regard to the attached participation agreement with the California Mental Health Services Authority;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached participation agreement with the California Mental Health Services Authority regarding Humboldt County Department of Health and Human Services - Behavioral Health's involvement in the Quality Measures and Performance Improvement Program for the period of July 23, 2024 through Dec. 31, 2024;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached participation agreement with the California Mental Health Services Authority after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one fully executed copy of the attached participation agreement with the California Mental Health Services Authority to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1048

18. Participation Agreements with the California Mental Health Services Authority Regarding the Humboldt County Department of Health and Human Services - Behavioral Health's Involvement in the Interoperability Solution and Data Archive Solution Programs

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached participation agreements with the California Mental Health Services Authority;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached participation agreements with the California Mental Health Services Authority regarding the Department of Health and Human Services - Behavioral Health's involvement in the Interoperability Solution and Data Archive Solution Programs for the period of Jan. 1, 2024, through Dec. 31, 2026;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached participation agreements with the California Mental Health Services Authority, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed, certified copy of the Board order related to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1049

19. Software License and Support Services Agreement in the Amount of \$230,823.69 with Netsmart Technologies, Inc. Regarding the Use and Operation of the Avatar Electronic Health Record Software System and the Provision of Related Support and Maintenance Services



**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached software license and support services agreement with Netsmart Technologies, Inc. regarding the use and operation of the Avatar Electronic Health Record Software System and the provision of related support and maintenance services, for the period of July 1, 2023 through December 31, 2024;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached software license and support services agreement with Netsmart Technologies, Inc. after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached software license and support services agreement with Netsmart Technologies, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1060

20. Grant Agreement with Humboldt Area Foundation and Wild Rivers Community Foundation Regarding Acceptance of Funding in the Amount of \$1,100 Made Available Through the Humboldt Health Foundation Proactive Grants Program for the Purpose of Implementing the Eye Movement Desensitization and Reprocessing Certification Project in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve the attached grant agreement with Humboldt Area Foundation and Wild Rivers Community Foundation regarding acceptance of funding in the amount of \$1,100 made available through the Humboldt Health Foundation Proactive Grants Program for the purpose of implementing the Eye Movement Desensitization and Reprocessing Certification Project in Humboldt County during the period of February 8, 2024 through February 7, 2025;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to approve any and all subsequent amendments to the attached grant agreement with Humboldt Area Foundation and Wild Rivers Community Foundation, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed, certified copy of the Board order related to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Public Health**

24-1058

21. Grant Agreement with the Certified Unified Program Agency (CUPA) Forum Board in the Amount of \$31,895.46 for the Purchase of Chemical Detection Equipment and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve Grant Agreement #2024-4 with the CUPA Forum Board to accept the grant amount of \$31,895.46 for the purchase of chemical identification equipment (Attachment 1);
2. Authorize the DHHS-Public Health Director or designee thereof to sign Grant Agreement #2024-4;
3. Authorize the DHHS-Public Health Director or designee thereof to execute all subsequent amendments, and any other agreements, certifications, attestations, and documents directly related to the grant agreement, after review of County Counsel, Risk Management and the County Administrative Office;
4. Direct the Auditor-Controller to post the supplemental budget in the amount of \$31,896 for fiscal year 2024-25 in Fund 1175, Budget Unit 411, Hazmat Program as outlined in Attachment 2 (4/5 vote required);
5. Authorize the purchase of chemical identification equipment for the Department of Health and Human Services (DHHS)-Public Health, Division of Environmental Health (DEH) Hazardous Materials (Hazmat) Program; and
6. Direct the Clerk of the Board to return one certified original, signed copy of the resolution to Public Health Administration.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1086

22. Accept donation of \$1,000 from the Humboldt Ride to End AIDS Fundraising Event

**Recommendation:** That the Board of Supervisors:

1. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to accept a donation of \$1,000 from the Humboldt Ride to End AIDS Fundraising Event to be deposited into the Humboldt County Public Health Small Grants Trust for HIV program-related expenses; and
2. Direct the Clerk of the Board to provide the Department of Health and Human Services - Public Health with one (1) fully executed certified copy of the Board order related to this item.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Social Services**

24-1095

23. Medi-Cal Privacy and Security Agreement with the California Department of Health Care Services Regarding Access to Medi-Cal Personally Identifiable Information for the Purpose of Determining Medi-Cal Eligibility

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute, the attached Medi-Cal Privacy and Security Agreement with the California Department of Health Care Services regarding access to Medi-Cal Personally Identifiable Information for the purpose of determining Medi-Cal Eligibility for the period of Sept. 1, 2024, through Aug. 31, 2028;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached Medi-Cal Privacy and Security Agreement with the California Department of Health Care Services, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed certified copy of the Board Order related to this item.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Human Resources**

#### **24-1071**

24. Adoption of Merit System California Department of Human Resources (CALHR) Amended and Retitled Job Classification Specification for Supervising Child Support Specialist

**Recommendation:** That the Board of Supervisors:

1. Adopt the amended and retitled classification specification (Attachment #1) for Supervising Child Support Specialist (classification #0136), retitled Child Support Supervisor, into the classification system effective immediately.
2. Adopt the Compensation Schedule effective July 21, 2024. (Attachment #4)

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### **24-1072**

25. Adopt New Job Classification and Adopt Modifications to the Compensation Schedule



**Recommendation:** That the Board of Supervisors:

1. Approve the revised salary range for Construction Projects Manager (class # 0206, salary range 508, bargaining unit 004) from salary range 508 to salary range 529 effective 07/21/2024; and
2. Adopt the job classification of Construction Project Coordinator I/II (class # 0664 A/B, salary range 421 / 445, bargaining unit 001) (Attachment #1) into the classification plan effective 07/21/2024; and
3. Adopt the amended Compensation Schedule (Attachment #2) effective 07/21/2024; and
4. Adopt Resolution No. \_\_\_\_\_ (Attachment #3) approving the amendments to the 2022 - 2024 Memorandum of Understanding Between the County of Humboldt and the American Federation of State, County, and Municipal Employees (AFSCME) Local 1684 effective 07/21/2024.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Planning and Building Department**24-1068**26. Retroactive Advance Step Request for Administrative Analyst II [M/C] Position****Recommendation:** That the Board of Supervisors:

1. Approve the retroactive advance step for Administrative Analyst II [M/C] (salary range 486), Patricia Lawson, in Budget Unit 277 from salary step "B" to salary step "D" effective May 26, 2024 (4/5 vote required).

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Probation**24-1051**27. Retirement Resolution for Diane Ratterman, Humboldt County Probation Department****Recommendation:** That the Board of Supervisors:

1. Adopt the attached retirement proclamation

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1057**28. Adopt Resolution proclaiming the week of July 21-27, 2024, as Pretrial, Probation, and Parole Supervision Week**

**Recommendation:** That the Board of Supervisors:  
1. Adopt the attached resolution

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Public Works**

#### **24-1061**

29. Approve the Lease Agreement with the Redwood Gun Club in the Amount of \$5,000 for the Humboldt County Sheriff's Office use of the Gunnery Range

**Recommendation:** That the Board of Supervisors:  
1. Approve the Lease Agreement retroactively to July 1, 2024 through June 30, 2025 in the amount of \$5,000, between the Humboldt County Sheriff's Office and Redwood Gun Club;  
2. Authorize the Chair of the Board to execute the Lease Agreement between the Humboldt County Sheriff's Office and the Redwood Gun Club for use of the Gunnery Range; and  
3. Direct the Clerk of the Board to return one (1) fully executed Lease Agreement to Public Works Real Property for further processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### **24-1112**

30. Authorize Temporary Increase in Pay for Paul Donoho Road Superintendent, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

**Recommendation:** That the Board of Supervisors:  
1. Authorize temporary increase in pay for Paul Donoho Road Superintendent (class 201, range 478) as though promoted to Road Division Manager (class 210, range 521) beginning the twenty first consecutive workday after the assignment began July 7, 2024, and continuing until the return of the Road Division Manager.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### **24-1115**

31. Authorize Temporary Increase in Pay Sean Morrison, Automotive Mechanic II, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

**Recommendation:** That the Board of Supervisors:

1. Authorize a temporary increase in pay for Automotive Mechanic II, Sean Morrison (class 228B, range 393) as though promoted to Automotive Maintenance Supervisor (class 218, range 439) beginning the twenty first consecutive workday after the assignment began July 9, 2024, and continuing until Aug. 13, 2024, or until the return of the absent employee.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1128

32. Accept a Donation of \$15,000 in Equipment from Verizon Wireless for the Humboldt County Courthouse Tower Site

**Recommendation:** That the Board of Supervisors:

1. Accept a donation of \$15,000 in equipment for the Humboldt County Courthouse Tower Site; and
2. Authorize the Director of Public Works, or a designee thereof, to sign the attached Bill of Sale.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

24-1132

33. Renaming of County Bridge Number 04C023 in the Fieldbrook Area

**Recommendation:** That the Board of Supervisors:

1. Waive the County of Humboldt Bridge Naming Policy (Resolution 95-92) for re-naming bridge number 04C023
2. Change the name of County bridge number 04C023 to Dulouwirughuqa'n Bridge.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Sheriff**24-1073

34. Humboldt County Sanctuary Ordinance Semiannual Report

**Recommendation:** That the Board of Supervisors:

1. Accept the attached report pursuant to the Humboldt County Sanctuary Ordinance Section 9121-10.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:**



Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

[24-1139](#)

35. Approval of an Exception to the Hiring Freeze to Hire 1.0 Full-Time Equivalent (FTE) for the Sheriff's Business Office

**Recommendation:** That the Board of Supervisors:

1. Approve an exception to the Fiscal Year (FY) 2024-25 hiring freeze to hire 1.0 FTE Senior Fiscal Assistant (Class 0124, Salary Range 379) for the Humboldt County Sheriff's Office (HCSO) Business Office.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:***

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Treasurer/Tax Collector**

[24-858](#)

36. 2020 Amended Interim Period Lease Financing Program

**Recommendation:** That the Board of Supervisors:

1. Adopt Resolution # \_\_\_\_\_, authorizing the execution and delivery of certain documents authorizing certain actions in order to finance various capital improvement projects as described in items 2 through 6 below;
2. Authorize and sign the First Amendment to Assignment and Purchase Agreement by and between Humboldt County Public Property Leasing Corporation (HCPPLC) and Treasurer Tax Collector of the County of Humboldt;
3. Authorize and sign the First Amendment Lease Agreement by and between the HCPPLC as Lessor and County of Humboldt as Lessee adding Library and Fairground parcels as additional leased assets;
4. Authorize and sign the First Amendment to Site Lease (2020 Interim Lease Financing Program) by and between County of Humboldt as Lessor and HCPPLC as Lessee;
5. Authorize and sign the attached professional services agreement (PSA) for contractual services for Bond Counsel with the law firm of Stradling, Yocca, Carlson & Rauth (SYCR) to draft various legal documents with and for the county to facilitate a 2024 Interim Period Lease Financing (IPLF) Program (described below) to fund various future capital improvements and projects;
6. Authorize and sign the attached PSA for contractual services for Placement Agent services with Raymond James to facilitate the interim period lease financing draws within the 2024 IPLF program in the same or similar fashion as Raymond James has done previously for the 2020 and 2016 IPLF program; and for facilitating future draws for various future capital improvements and projects authorized within the 2020 Amended Interim Period Lease Financing program; and
7. Authorize the County Administrative Officer or designee to fund capital improvement projects in accordance with the 2020 Amended Finance Plan, on an as-needed basis, without further action of the Board.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## E. ITEMS PULLED FROM CONSENT

### Aviation

#### 24-1131

2. License Agreement with Rumble Over the Redwoods Airshow Group Regarding Hosting an Airshow at the California Redwood Coast-Humboldt County Airport (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Authorize the California Redwood Coast-Humboldt County Airport to host the Rumble Over the Redwoods Airshow upon full execution of the attached license agreement (4/5 vote required);
2. Approve, and authorize the Humboldt County, Director of Aviation, or a designee thereof, to execute the attached license agreement with Rumble Over the Redwoods Airshow Group regarding hosting an airshow at the California Redwood Coast-Humboldt County Airport (4/5 vote required);
3. Authorize the Director of Aviation, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations, forms and documents directly associated with, the attached license agreement with Rumble Over the Redwoods Airshow Group, after review and approval by County Counsel, Risk Management and the County Administrative Office (4/5 vote required); and
4. Direct the Clerk of the Board to provide the Director of Aviation with one (1) fully executed certified copy of the Board order related to this item.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## F. PUBLIC COMMENT ON NON-AGENDA ITEMS

## G. MATTERS SET FOR TIME CERTAIN

### County Administrative Office

#### 24-1090

1. 10:00 AM - Consider Placement of a Supplemental Transactions and Use Tax on the November Ballot (4/5 vote required)

**Recommendation:** That the Board of Supervisors:

1. Receive the report on public opinion research regarding public interest on a local revenue measure;
2. Approve the attached resolution, which:
  - a. Places a one cent (1%) Transactions and Use Tax measure on the ballot for the General Election to be held on the Nov. 5, 2024 ballot (4/5 vote required);
  - b. Submits the attached ordinance (Attachment 2) to qualified voters at the Nov. 5, 2024 election.
3. Authorize the County Administrative Officer to submit any documents necessary to place the measure on the Nov. 5, 2024 ballot.

*A motion was made by Supervisor Arroyo, seconded by Supervisor Bushnell, to approve staff recommendations to include the following language:  
add the ordinance as "Exhibit A" to the resolution,  
authorizing the Registrar of Voters to make any technical changes necessary to place the measure on the ballot. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

#### H. PUBLIC HEARINGS

#### I. MATTERS INITIATED BY BOARD

#### J. DEPARTMENT REPORTS

##### Clerk of the Board

24-1104

1. Consider Making the At-Large and Alternate Appointments to the Humboldt County Assessment Appeals Board

**Recommendation:** That the Board of Supervisors:

1. Consider making the at-large and alternate appointments to the Humboldt County Assessment Appeals Board.

*A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to appoint Julie Porteous as the At Large member and appoint Brian Mitchell and Dillon Feierabend as the Alternate Members. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

##### County Administrative Office

24-1094

2. Fiscal Year 2023-24 Grand Jury Responses: "Humboldt County Sheriff's Office: Is a Lack of Oversight Due to a Lack of Foresight?"



**Recommendation:** That the Board of Supervisors:

1. Review and modify as necessary the proposed Grand Jury responses from the Board of Supervisors (Attachment 2);
2. Approve the documents, as may be modified, as the response;
3. Direct the Clerk of the Board, within five working days, to submit two copies of all attached responses to the County Clerk/Recorder, together with a copy of the original report; and
4. Direct the Clerk of the Board, within five working days, to submit two copies of attached responses to the Clerk of the Court, one of which will be forward to the State Archivist, together with a copy of the original report.

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve staff recommendations as listed in option 2. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **Probation**

[24-1052](#)

3. Resolution for Exception to the 180-Day Wait Period due to the Temporary Employment of Retired Annuitant as Extra Help Senior Legal Office Assistant (4/5ths vote required)

**Recommendation:** That the Board of Supervisors:

1. Approve the post-retirement extra-help employment of Diane Ratterman as Extra Help Senior Legal Office Assistant (class 0168, salary range 377, step E) (4/5ths vote required)

**A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, to approve staff recommendations. The motion carried by the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### **K. CLOSED SESSION**

[24-1092](#)

1. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(3) regarding exposure to litigation in one potential case: claim for refund of property taxes submitted by Pacific Gas and Electric Company

**The Board voted unanimously to direct the Risk Manager to deny the claim for refund of property taxes levied for tax year 2019-2020 submitted by Pacific Gas and Electric Company.**

[24-1137](#)

2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of In Re: National Prescription Opiate Litigation – County of Humboldt v. Purdue Pharma, L.P., et al., Member Case No. 1:18-op-45942-DAP

**The Board voted unanimously to authorize the Acting County Counsel to execute any and all documents necessary for the County of Humboldt to participate in the National Opioid Settlement Agreement with Kroger Company under which the County will release Kroger Company from any and all claims, demands, actions and causes of action related to the sale prescription opiates in**

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*exchange for a total payment of up to approximately One Million On Hundred Twelve Thousand Forty-Seven Dollars (\$1,112,047.00), over an eleven (11) year period.*

**L. ADJOURNMENT**

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

NIKKI TURNER

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

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07/23/2024



MINUTES

Tuesday, July 9, 2024

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, July 23, 2024 with the vote as shown below.

AYES:	Supervisors:	-- Bohn, Bushnell, Wilson, Arroyo, Madrone
NAYS:	Supervisors:	--
ABSENT:	Supervisors:	--
ABSTAIN:	Supervisors:	--

Nikki Turner  
Deputy Clerk of the Board

Rex Bohn  
Chair of the Board